



ADDENDUM #1

To: All Companies Interested in Submitting a Bid
From: Diane Rodenkirk, Purchasing Agent
Bid: Police Department Locker Installation, Dated: June 25, 2009
Subject: Addendum #1 (3 pages)
Date: July 9, 2009

Please note the following specification changes/additions/clarifications relative to the above Request for Bid.

- 1) **Question:** Please confirm acceptable hours for installers to start and stop work each day.
Answer: 7 am to 5 pm Monday through Friday. Additional working times may be coordinated with Cedar Rapids Police Department.
- 2) **Question:** Are there any restrictions regarding construction noise during the installation hours?
Answer: Normal construction operations are expected 7 am to 5 pm Monday through Friday.
- 3) **Question:** With regard to completion of the project in 21 days: Please confirm all installation areas, hallways, docks, etc. will be free and clear of all obstacles in order to complete project in required timelines.
Answer: The installation of the lockers will coincide with other construction operations under separate contract. The Owner's General Contractor and sub-contractors will be performing construction operations under the Cedar Rapids Police Department – Flood Recovery project. Access to loading dock and areas for storage of delivered products should be coordinated with the General Contractor for the Cedar Rapids Police Department – Flood Recovery project.
- 4) **Question:** What provisions will be available for staging equipment to be installed (equipment will be delivered by semi-load).
Answer: A loading dock with dock leveler is available. Coordinate use with General Contractor for the Cedar Rapids Police Department – Flood Recovery project.
- 5) **Question:** Will an area be designed for a trash dumpster to be located?
Answer: Trash dumpster location is to be coordinated with Cedar Rapids Police Department.
- 6) **Question:** When will field dimension verifications be able to be conducted (required prior to manufacturing).
Answer: Field dimensions can be taken any time, it is suggested that they be coordinated with General Contractor for the Cedar Rapids Police Department – Flood Recovery project.

- 7) **Question:** Regarding electrical provisions per locker, what is the amperage per locker to be and how many lockers may be on a circuit?
Answer: The Cedar Rapids Police Department – Flood Recovery is designed as follows: 20 amp circuits with maximum of 5 lockers on each circuit.
- 8) **Question:** Where will the electrical power source be provided for the lockers?
Answer: Electrical connections to the lockers will be made by an electrical sub-contractor under separate contract with Owner’s General Contractor for the Cedar Rapids Police Facility – Flood Recovery Project. Coordination with the General Contractor and Electrical sub-contractor is the responsibility of the Locker Installer.
- 9) **Question:** Will workers be required to pay a parking fee during work hours?
Answer: No, parking can be arranged with the Cedar Rapids Police Department inside secured areas adjacent to loading area.
- 10) **Question:** Please clarify: Page 3, Item 2 and Page 4, Item 4 calls for a bench seat, but it is not shown on the drawing.
Answer: No bench seat is required. See revised descriptions contained in this addendum.
- 11) **Question:** Page 4, Item 3 calls for a lockable split divider. Please provide more information.
Answer: The design intent is to split the drawer in half front to back of drawer. Each side is to have a separate key lockable hinged top, hinged at rear of drawer.
- 12) **Question:** Page 4, Item 7 calls for a metal enclosure to cover duct work. This normally is not provided by a locker manufacturer. If it is required, provide a detailed mechanical drawing indicating dimensions and how the HVAC is connected to the lockers.
Answer: The metal enclosure is required in 2 sizes for the project. Final size and locations to be field verified.
a. Size 1 – 12”Wx48”Dx30”H. This enclosure covers ductwork and electrical conduits running from above the ceiling to top of lockers. Enclosure is to be installed with concealed fasteners. It is to be painted same color as lockers for a complete installation.
b. Size 2 – 12”Wx24”Dx30”H. This enclosure covers ductwork and electrical conduits running from above the ceiling to top of lockers. Enclosure is to be installed with concealed fasteners. It is to be painted same color as lockers for a complete installation.
- 13) **Question:** Page 3, Items 1 & 2, locking compartment: Define as to size (many sizes are available).
Answer: Provide security drawer at bottom of locker. Drawer to be 6” in height, full depth and full width of locker. Provide key lock for drawer.
- 14) **Question:** Please clarify requirements of boot rack. How is it constructed (steel, rubber)?
Answer: Provide rubber boot tray.
- 15) **Question:** Please clarify location of 3 hooks. Do hooks require the ability to adjust their location?
Answer: Provide 2 hook brackets, each bracket to contain two (2) hooks; hook brackets are to be adjustable. One hook bracket on each side of locker
- 16) **Question:** Please confirm that 3 separate 2-plug power outlets need to be provided. Is 1 power outlet and a 6-plug power strip acceptable?
Answer: 3 separate, 2-plug power outlets are to be provided. (Power Strips cannot be used inside the lockers).

17) **Question:** Items #2 and #4 specify a 24"x24"x84" locker with 24" pull out drawer with bench seat and boot rack. The bench seat is not available with a 24" deep pull out drawer. Please clarify.

Answer: Items #2 description should read as follows:

24"x24"x84", 24" deep pull out drawer with sliding perforated drying shelf. Lockers shall include locking compartment, combination lock, mirror on door, folder holder, 4 hooks (adjustable), coat rack and shelf, 3 electrical plug and play devices (providing 6 outlets total), rubber boot tray and sloped top.

18) **Question:** Are you able to provide a list of vendors that will be providing proposals for this project?

Answer: The vendors below have been e-mailed the bid. Please note that this bid is being advertised on the City's website. A vendor can download the bid without Purchasing's knowledge.

Global Industrial, Port Washington, NY

Lockers of America, Miami, FL

Lyon Workspace Products, Aurora, IL

OSDI-Spacesaver, Homestead, IA

Penco Products, Skippack, PA

Tiffin Metal Products, Tiffin, OH

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (page 11). The deadline for sealed bids is Thursday, July 23, 2009, at 11:00 am CDT at the Office of the City Clerk.