"Cedar Rapids is a vibrant urban hometown – a beacon for people and businesses invested in building a greater community now and for the next generation."

NOTICE OF CITY COUNCIL MEETING

The Cedar Rapids City Council will meet in Regular Session on Tuesday, February 28, 2023 at 4:00 PM in the Council Chambers, 3rd Floor, City Hall, 101 First Street SE, Cedar Rapids, Iowa, to discuss and possibly act upon the matters as set forth below in this tentative agenda. (*Please silence mobile devices*.)

A G E N D A

- Invocation
- Pledge of Allegiance
- Proclamations/Presentations

PUBLIC HEARINGS

1. A public hearing will be held to consider the total maximum property tax dollars for the fiscal year 2024 budget (Heidi Stiffler). CIP/DID #FIN2023-09

    a. Resolution adopting the total maximum property tax dollars for applicable levies for the fiscal year 2024 budget.

2. A public hearing will be held to consider the authorization of the issuance of not to exceed $16,000,000 General Obligation Bonds (Urban Renewal) – FY23 GO Bonds for budgeted projects (Michele Tamerius). CIP/DID #FIN2022-11

    a. Resolution instituting proceedings to take additional action for the issuance of not to exceed $16,000,000 General Obligation Bonds (Urban Renewal).

3. A public hearing will be held to consider the authorization of the issuance of not to exceed $1,000,000 General Obligation Bonds (General Corporate Purpose – 4) – FY23 GO Bonds for budgeted projects (Michele Tamerius). CIP/DID #FIN2022-11

    a. Resolution instituting proceedings to take additional action for the issuance of not to exceed $1,000,000 General Obligation Bonds (General Corporate Purpose – 4).

4. A public hearing will be held to consider a Development Agreement with Sinclair on Sixteenth, LLC for the redevelopment of property at 615 16th Avenue SE (Scott Mather). CIP/DID #TIF-0077-2022

    a. Resolution approving and authorizing execution of a Development Agreement with Sinclair on Sixteenth, LLC for the redevelopment of property at 615 16th Avenue SE.

5. A public hearing will be held to consider the vacation and disposition of a 0.40-acre parcel of street right-of-way on Gardner Drive NW north of the intersection of Wendy Lee Court and Wendy Lee Lane NW as requested by Jeffrey and Tammy Tronvold (Rita Rasmussen). CIP/DID #ROWV-029084-2019

   a. First Reading: Ordinance vacating public ways and grounds of a 0.40-acre parcel of street right-of-way on Gardner Drive NW north of the intersection of Wendy Lee Court and Wendy Lee Lane NW as requested by Jeffrey and Tammy Tronvold.

6. A public hearing will be held to consider the vacation of a 0.04-acre utility easement at 1625 16th Avenue SW as requested by Aaron Phillips, Inc. (Rita Rasmussen). CIP/DID #EASE-033436-2023

   a. Resolution vacating a 0.04-acre utility easement at 1625 16th Avenue SW as requested by Aaron Phillips, Inc.

7. A public hearing will be held to consider an underground fiber easement on City-owned property between 2nd Avenue and 3rd Avenue SE on May's Island as requested by Interstate Power and Light Company in connection with the Cedar River Flood Risk Management Project – Reach 2 – Phase 1 – E–F Road Closure, A Ave Pump Station, Tree of Five Seasons Floodwall project (Rob Davis). CIP/DID #3315300-00

   a. Resolution granting an underground fiber easement on City-owned property between 2nd Avenue and 3rd Avenue SE on May's Island as requested by Interstate Power and Light Company in connection with the Cedar River Flood Risk Management Project – Reach 2 – Phase 1 – E–F Road Closure, A Ave Pump Station, Tree of Five Seasons Floodwall project.

8. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project (estimated cost is $7,850,000) (Doug Wilson). **(Paving for Progress)** CIP/DID #3012149-05

   a. Resolution adopting plans, specifications, form of contract and estimated cost for the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project.

9. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Center Point Road NE from Lincoln Avenue to J Avenue Reconstruction and One-Way to Two-Way Conversion project (estimated cost is $3,380,000) (Doug Wilson). **(Paving for Progress)** CIP/DID #3012094-08

   a. Resolution adopting plans, specifications, form of contract and estimated cost for the Center Point Road NE from Lincoln Avenue to J Avenue Reconstruction and One-Way to Two-Way Conversion project.

10. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the 4th Street SE Extension from 16th Avenue to 300' East of 17th Avenue project (estimated cost is $660,000) (Doug Wilson). CIP/DID #3018025-02

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the 4th Street SE Extension from 16th Avenue to 300' East of 17th Avenue project.

11. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Earhart Lane SW Extension from Walford Road to Wright Brothers Boulevard Phase 3 project (estimated cost is $2,440,000) (Tim Mroch). CIP/DID #301965-06

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the Earhart Lane SW Extension from Walford Road to Wright Brothers Boulevard Phase 3 project.

12. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Edgewood Road Trail Phase 2B – Bridge Modifications and Trail project (estimated cost is $2,930,000) (Tim Mroch). CIP/DID #305124-03

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the Edgewood Road Trail Phase 2B – Bridge Modifications and Trail project.

13. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the FY 2023 Bridge Maintenance – Bid Package 1 project (estimated cost is $1,770,000) (Tim Mroch). CIP/DID #305150-03

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the FY 2023 Bridge Maintenance – Bid Package 1 project.

14. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the FY 2023 ADA Pedestrian and Transit Stops Improvements project (estimated cost is $310,000) (Tim Mroch). CIP/DID #306995-02

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the FY 2023 ADA Pedestrian and Transit Stops Improvements project.

15. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Boyson Road Tank and 60th Avenue Standpipe Reconditioning project (estimated cost is $1,991,000) (Brandon Jennings). CIP/DID #6250127-01

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the Boyson Road Tank and 60th Avenue Standpipe Reconditioning project.

16. A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the J Avenue WTP Dehumidification Improvements project (estimated cost is $1,953,000) (Jim Flamming). CIP/DID #6250090-02

    a. Resolution adopting plans, specifications, form of contract and estimated cost for the J Avenue WTP Dehumidification Improvements project.

17. A public hearing will be held to consider the proposed specifications, form of contract and estimated cost for the Seating Replacement at ImOn Ice Arena project (estimated cost is $750,000) (Mike Silva). CIP/DID #PUR0123-175

    a. Resolution adopting specifications, form of contract and estimated cost for the Seating Replacement at ImOn Ice Arena project.

PUBLIC COMMENT

This is an opportunity for the public to address the City Council on any subject pertaining to Council action scheduled for today. If you wish to speak, place your name on the sign-up sheet on the table outside the Council Chambers and approach the microphone when called upon.

MOTION TO APPROVE AGENDA

CONSENT AGENDA

These are routine items, some of which are old business and some of which are new business. They will be approved by one motion without individual discussion unless Council requests that an item be removed for separate consideration.

18. Motion to approve the minutes.

19. Resolution adopting an updated Procurement Manual to reflect changes in purchasing thresholds and the purchase order process, the use of e-procurement software, and additional Information Technology practices. CIP/DID #OB341805

20. Resolution authorizing execution of the Certified Local Government 2022 Annual Report for submission to the State Historical Society of Iowa. CIP/DID #OB691376

21. Resolution approving the Historic Preservation Commission Work Plan for 2023. CIP/DID #OB691376

22. Resolution approving the Affordable Housing Commission Work Plan for 2023. CIP/DID #CDF-0040-2018

23. Resolution approving the Public Art Commission Work Plan for 2023. CIP/DID #OB625453

24. Resolution approving the Wellbeing Advisory Committee Work Plan for 2023. CIP/DID #CD-0044-2018

25. Resolution approving the work plans and budgets for 10 neighborhood associations for fiscal year 2024. CIP/DID #OB690117

26. Resolution authorizing the City Attorney to execute all national opioid settlements of state and local government claims that are the subject of the Iowa Opioid Allocation Memorandum of Understanding. CIP/DID #ATT000039

27. Resolution accepting the established fair market value in the amount of $195,000 for a total acquisition and allocating relocation benefits in the amount of $41,000 for the property owned by Brenda Perrin-Smith and Mitchell Smith at 1851 Ellis Boulevard NW in connection with the West Side Flood Control System project. CIP/DID #3311200-00

28. Resolution accepting the established fair market value in the amount of $180,000 for a total acquisition and allocating relocation benefits for an amount not to exceed $27,900 for property owned by Mark and Kelli Roskopf at 1845 Ellis Boulevard NW in connection with the West Side Flood Control System project. CIP/DID #3311200-00

29. Resolution adopting and levying final schedule of assessments and providing for the payment thereof for the 2022 Sanitary Sewer Service Replacement project. CIP/DID #6550043-00

30. Resolution directing preparation of detailed plans, specifications, form of contract and notice to bidders for the 2023 Sanitary Sewer Service Replacement project. CIP/DID #6550043-00

31. Resolution authorizing two Fire Department employees and members of Iowa Task Force 1 to attend Task Force Leader Training in Camp Douglas, WI in March 2023 for a total amount of $18,000. CIP/DID #FIR0223-0080

32. Resolution authorizing three Fire Department employees and members of Iowa Task Force 1 to attend Technical Search Specialist Training in Camp Douglas, WI in April 2023 for a total amount of $27,000. CIP/DID #FIR0223-0081

33. Resolution authorizing five Fire Department employees and members of Iowa Task Force 1 to attend Structural Collapse I and II Training in Camp Douglas, WI in May 2023 for a total amount of $45,000. CIP/DID #FIR0223-0079

34. Resolution setting a public hearing for March 14, 2023 to dispose of two non-conforming vacant parcels adjacent to 455 16th Avenue SE in connection with the 4th Street SE Extension from 16th Avenue to 300' East of 17th Avenue project. CIP/DID #3018025-00

35. Motions setting public hearing dates for:
    a. March 14, 2023 – to consider the disposition of City-owned property at 116 16th Avenue SE. CIP/DID #DISP-0045-2023
    b. March 28, 2023 – to consider submittal of the FY24 Consolidated Transit Funding Application to the Iowa Department of Transportation for federal and state transit funding assistance. CIP/DID #TRN2023-03

36. Motions setting public hearing dates and directing publication thereof, filing plans and/or specifications, form of contract and estimated cost, advertising for bids by posting notice to bidders as required by law, and authorizing City officials or designees to receive and open bids and publicly announce the results for:
    a. March 14, 2023 – Cryogenic Molecular Sieve System project (estimated cost is $3,000,000). CIP/DID #PUR0223-181
    b. March 14, 2023 – Derecho Roof Replacements project (estimated cost is $277,000). **(Derecho)** CIP/DID #PUR1022-089

37. Motion assessing a civil penalty for violation of State Code regarding the sale of tobacco/vapor products to minors against:
    a. Sierra Foods, 3326 Center Point Road NE (first offense – $300). CIP/DID #CIG005516-05-2022

38. Motion approving the beer/liquor/wine applications of: CIP/DID #OB1145716
    a. BP to Go #1, 4830 Johnson Avenue NW.
    b. BP to Go #3, 1581 1st Avenue SE.
    c. Casey's General Store #2765, 5050 Northland Avenue NE.
    d. Casey's General Store #2768, 1201 1st Avenue SE.
    e. Casey's General Store #2776, 701 Ellis Boulevard NW.
    f. Casey's General Store #2782, 1495 Blairs Ferry Road NE.
    g. Casey's General Store #2790, 588 Boyson Road NE.
    h. Cedar Rapids Kernels, 950 Rockford Road SW.
    i. Cellar 19 Wine & Deli, 425 2nd Street SE (new – formerly Prairie Soup Company).
    j. Club Basix, 3916 1st Avenue NE.
    k. Cultivate Hope Corner Store, 604 Ellis Boulevard NW (new – new license class).
    l. Dancers Ranch, 3000 6th Street SW.
    m. Dollar General #21527, 6905 C Avenue NE (new – change in license class).
    n. Emil's Hideaway, 222 Glenbrook Drive SE.
    o. Fas Mart #5149, 2349 Blairs Ferry Road NE (new – change in license class).
    p. Fieldhouse 1st Ave, 5001 1st Avenue SE.
    q. Hospoda, 62 16th Avenue SW.
    r. Hy-Vee Fast and Fresh #7, 3935 Blairs Ferry Road NE (new – change in license class).
    s. Just Jules Pub & Restaurant, 835 Center Point Road NE.
    t. Kum & Go #517, 3132 1st Avenue NE.
    u. Leonardo's Pizza and Restaurant, 2228 16th Avenue SW.
    v. Lucita's Diner, 1100 1st Street SW.
    w. Mt Vernon Discount Market LLC, 3102 Mount Vernon Road SE (new – formerly Citywide Cleaners).
    x. New Pioneer Food Co-op, 3338 Center Point Road NE.
    y. Old Neighborhood Pub, 608 16th Street NE.
    z. The Olympic South Side Theater, 1202 3rd Street SE.
    aa. Pinspiration, 4444 1st Avenue NE, Suite 137B.
    ab. The Red Frog, 88 16th Avenue SW.
    ac. SKO, 203 1st Avenue SE.
    ad. Tic Toc, 600 17th Street NE.
    ae. Ting's Red Lantern, 540 Boyson Road NE.
    af. Tomaso's Pizza, 3234 Center Point Road NE (permanent transfer to 2706 1st Avenue NE).
    ag. Tycoon, 427 2nd Avenue SE (14-day license for an event).

39. Resolutions approving:
    a. Payment of bills. CIP/DID #FIN2023-01
    b. Payroll. CIP/DID #FIN2023-02
    c. Transfer of funds. CIP/DID #FIN2023-03

40. Resolution thanking the following individual:
    a. Vote of thanks to Starlet Smith for serving on the Cedar Rapids Citizen Review Board. CIP/DID #CM005-20

41. Resolution approving the special event application for:
    a. SaPaDaPaSo St. Patrick's Day Parade (includes road closures) on March 11, 2023. CIP/DID #SPEC-000923-2023

42. Resolutions approving assessment actions:
    a. Levy assessment – Solid Waste and Recycling – cleanup costs – 10 properties. CIP/DID #SWM-001-23
    b. Intent to assess – Water Division – delinquent municipal utility bills – 36 properties. CIP/DID #WTR022823-01
    c. Levy assessment – Water Division – delinquent municipal utility bills – 21 properties. CIP/DID #WTR012423-01

43. Resolutions approving actions regarding purchases, contracts and agreements:
    a. Grant application to the Corridor Metropolitan Planning Organization for federal Surface Transportation Block Grant funding for the construction of the 6th Street SW from 16th Avenue to 1st Avenue Reconstruction project. CIP/DID #301099-00
    b. Amendment No. 2 to the contract with TFR Enterprises, Inc. for debris grinding and hauling for the Engineering Division to increase volume in the amount of $85,893.66 (original contract amount was $192,310.38; total contract amount with this amendment is $279,159.90). **(Derecho)** CIP/DID #PUR0922-059
    c. Contract with Durable Coatings LLC for Apparatus Bay Flooring – Central Fire for the Facilities Maintenance Services Division for an amount not to exceed $68,900. CIP/DID #PUR1122-118
    d. Rescinding Resolution No. 1683-11-22, which authorized execution of a contract with Ryan Companies US, Inc. for property management services at 101 1st Avenue SE, as it has been determined the City's Facilities Maintenance Services Division can provide these services. CIP/DID #PUR1022-105
    e. Information Technology Department purchase of maintenance support for PeopleSoft Human Capital Management software from Mythics for one year in the amount of $88,905.96. CIP/DID #IT2023-004
    f. Amendment No. 3 to renew the contract with Rehrig Pacific Company for collection containers for the Solid Waste and Recycling Division for one year for an amount not to exceed $150,000 (original contract amount was $150,000; renewal contract amount is $150,000). CIP/DID #PUR0120-158
    g. Traffic Engineering Division purchase of eleven traffic signal poles from Millerbernd Manufacturing Company for a total amount of $141,258. CIP/DID #PUR0123-149
    h. Amendment No. 1 to the Professional Services Agreement with Veenstra & Kimm, Inc. for an amount not to exceed $45,200 for design services in connection with the Bridge Inspections – FY23-24 project (original contract amount was $202,525; total contract amount with this amendment is $247,725). CIP/DID #4923016-01
    i. Change Order No. 3 in the amount of $42,720.03 with Garling Construction for the Vets Stadium Annex Building project (original contract amount was $1,579,000; total contract amount with this amendment is $1,630,882.93). CIP/DID #PUR0422-284
    j. Change Order No. 3 in the amount of $26,032.62 with Woodruff Construction, Inc. for the Vets Stadium Renovations project (original contract amount was $1,013,225; total contract amount with this amendment is $1,184,064.57). CIP/DID #PUR0622-351
    k. Purchase Agreement in the amount of $5,600 and accepting a Temporary Construction Easement from G.G. Properties, LC for land at 1044, 1046 and 1052 Mount Vernon Road SE in connection with the 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project. **(Paving for Progress)** CIP/DID #301956-00

l. Purchase Agreement in the amount of $2,250 and accepting a Temporary Grading Easement for Construction from MD3 8.8 Holdings, LLC; Capital One Prop, LLC; and DGILL, LLC for land at 788 8th Avenue SE in connection with the 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project. CIP/DID #301956-00

m. Purchase Agreement in the amount of $5,130 and accepting a Warranty Deed for right-of-way and a Temporary Grading Easement for Construction from Naomi's Kitchen, LLC and NewBo Synergy LLC for land at 1113 6th Street SE in connection with the 12th Avenue SE UPRR Rail Crossing Improvements project. CIP/DID #301960-00

n. Purchase Agreement in the amount of $705 and accepting an Easement for Permanent Utility and a Temporary Grading Easement for Construction from Jason Brong for land at 1218 35th Street NE in connection with the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project. **(Paving for Progress)** CIP/DID #3012336-00

o. Purchase Agreement in the amount of $460 and accepting a Warranty Deed for right-of-way and a Temporary Grading Easement for Construction from Nickolas Noe for land at 1013 35th Street NE in connection with the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project. **(Paving for Progress)** CIP/DID #3012336-00

p. Purchase Agreement in the amount of $2,850 and accepting a Temporary Construction Easement from McDonald's Corporation for land at 5725 Dry Creek Lane NE in connection with the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project. CIP/DID #301878-00

q. Purchase Agreement in the amount of $6,040 and accepting a Warranty Deed for right-of-way and a Temporary Construction Easement from Plumb Supply, LLC for land at 1716 Blairs Ferry Road NE in connection with the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project. CIP/DID #301878-00

r. Purchase Agreement in the amount of $10,155 and accepting a Warranty Deed for right-of-way and a Temporary Construction Easement from Vast Property Investments, LLC for land at 2047 Blairs Ferry Road NE in connection with the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project. CIP/DID #301878-00

s. Purchase Agreement in the amount of $10,100 and accepting a Warranty Deed for right-of-way and a Temporary Construction Easement from Vast Property Investments, LLC for land at 2055 Blairs Ferry Road NE in connection with the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project. CIP/DID #301878-00

t. Accepting a Temporary Construction Easement in the amount of $1 from Cedar Rapids Bank & Trust for land at 3406 F Avenue NW in connection with the Edgewood Road Transit Stops and Sidewalk project, and rescinding Resolution No. 0147-01-23 due to an incorrect amount. CIP/DID #3018005-00

u. Purchase Agreement in the amount of $335 and accepting a Temporary Construction Easement from Jennie and Brian Fritz for land at 1554 Edgewood Road NW in connection with the Edgewood Road Transit Stops and Sidewalk project. CIP/DID #3018005-00

v. Agreement for Temporary Construction Easement in the amount of $410 with Keith Hurst for land at 350 Hampden Drive NE in connection with the Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project. **(Paving for Progress)** CIP/DID #3012439-00

w. Agreement for Temporary Construction Easement in the amount of $120 with Cody and Madison Sanders for land at 309 Crandall Drive NE in connection with the Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project. **(Paving for Progress)** CIP/DID #3012439-00

x. Agreement for Temporary Construction Easement in the amount of $420 with Lynette Williams and Samuel Keast for land at 338 Hampden Drive NE in connection with the Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project. **(Paving for Progress)** CIP/DID #3012439-00

y. Purchase Agreement in the amount of $4,400 and accepting a Warranty Deed for right-of-way and a Temporary Grading Easement for Construction from Laurie Perry for land at 1946 Mount Vernon Road SE in connection with the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project. **(Paving for Progress)** CIP/DID #3012149-00

z. Purchase Agreement in the amount of $13,164 and accepting a Warranty Deed for right-of-way and a Temporary Grading Easement for Construction from Larry and Ruth Van Deusen for vacant land east of 1407 Mount Vernon Road in connection with the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project. **(Paving for Progress)** CIP/DID #3012149-00

aa. Purchase Agreement in the amount of $13,972 and accepting a Warranty Deed for right-of-way and a Temporary Grading Easement for Construction from Larry and Ruth Van Deusen for land at 1407 Mount Vernon Road in connection with the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project. **(Paving for Progress)** CIP/DID #3012149-00

ab. Purchase Agreement in the amount of $8,800 and accepting a Warranty Deed for right-of-way, an Easement for Retaining Wall and a Temporary Grading Easement for Construction from Keenan and Theresa Wilson for land at 1922 Mount Vernon Road SE in connection with the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project. **(Paving for Progress)** CIP/DID #3012149-00

ac. Accepting a Temporary Construction Easement in the amount of $1 from MBAK Properties, LLC for land at 4090 21st Avenue SW in connection with the Wiley Boulevard Trail Improvements from Williams Boulevard to 16th Avenue SW project, and rescinding Resolution No. 0541-04-22 due to an incorrect amount. CIP/DID #325052-00

ad. Supplemental Agreement for Utility Reestablishment with Interstate Power and Light Company for City-owned property at and adjacent to 111 1st Street NE in connection with the Cedar River Flood Risk Management Project – Reach 2 – Phase 1 – E–F Road Closure, A Ave Pump Station, Tree of Five Seasons Floodwall project. CIP/DID #3315200-00

ae. Special Warranty Deed with 4th Avenue Properties, LLC for the disposition of 202 4th Avenue SW, and amending Resolution No. 0002-01-23 to correct the name of the document. CIP/DID #PRD-033423-2023

af. Development Agreement with John Khairallah for a parking lot to support the adjacent commercial property at 630 1st Avenue NW. CIP/DID #DISP-0039-2021

ag. Consent to an Assignment of Development Agreement, Minimum Assessment Agreement and related documents for the assignment and transfer of property at 1035 Commerce Park Drive SW between Scannell Properties #528, LLC and Cedar Rapids IA Title Holder LLC. CIP/DID #TIF-0058-2021

REGULAR AGENDA

44. Presentation and resolution amending Resolution No. 0147-01-18, which approved the schedule of housing inspection services fees accompanying Chapter 29 of the Municipal Code, Housing and Property Maintenance Code, to update the necessary terms and associated fees (Greg Buelow). CIP/DID #BSD001-23

45. Presentation and resolution approving a Term Sheet outlining preliminary terms to be included in an amendment to the Development Agreement with Frew Development Group, LLC, Westdale CR Ventures #1, LLC, and Westdale CR Ventures #15, LLC for the Westdale Mall redevelopment project (Caleb Mason). CIP/DID #OB812292

46. Presentation and resolution authorizing execution of a contract with Routeware for routing software for solid waste collection for the Solid Waste and Recycling Division for one year for an amount not to exceed $350,000 (Patricia Hall and Roy Hesemann). CIP/DID #PUR0222-222

ORDINANCES

Second and possible Third Readings

47. Ordinance amending Chapter 31 of the Municipal Code, Subdivisions, to clarify the approval criteria and appeal process for preliminary plats; distinguish public and private streets from drives; and add standards for the construction of alleys. CIP/DID #DSD-002-23

48. Ordinance granting a change of zone for property at 6600 Gibson Drive NE from S-RL1, Suburban Residential Low Single Unit District, to S-RL1-PUD, Suburban Residential Low Single Unit District with a Planned Unit Development Overlay, as requested by Harvest Investments, LLC. CIP/DID #RZNE-033402-2022

PUBLIC INPUT

This is an opportunity for the public to address the City Council on any subject pertaining to Council business. If you wish to speak, place your name on the sign-up sheet on the table outside the Council Chambers and approach the microphone when called upon.

CITY MANAGER COMMUNICATIONS AND DISCUSSIONS

Anyone who requires an auxiliary aid or service for effective communication or a modification of policies or procedures to participate in a City Council public meeting or event should contact the City Clerk's Office at 319-286-5060 or cityclerk@cedar-rapids.org as soon as possible but no later than 48 hours before the event.

Agendas and minutes for Cedar Rapids City Council meetings can be viewed at www.cedar-rapids.org.

Council Agenda Item Cover Sheet

Submitting Department: Finance

Presenter at Meeting: Heidi Stiffler

Contact Person: Heidi Stiffler **Cell Phone Number:** (319) 286-5824
Email Address: H.Stiffler@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the total maximum property tax dollars for the fiscal year 2024 budget. (Heidi Stiffler)

a. Resolution adopting the total maximum property tax dollars, for applicable levies, for the fiscal year 2024 budget.

CIP/DID #FIN2023-09

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: The City published the fiscal year 2024 total maximum property tax dollar notice on February 16, 2023. Before the fiscal year 2024 annual budget can be distributed, a public hearing for the total maximum property tax dollars must be held for public comment and a resolution must approve the total maximum property tax dollars. A resolution will formally adopt the fiscal year 2024 total maximum property tax dollars for applicable levies.

Action/Recommendation: City Council to approve resolution adopting the fiscal year 2024 total maximum property tax dollars.

Alternative Recommendation: N/A

Time Sensitivity: Adopt the fiscal year 2024 total maximum property tax dollars by the end of February to allow for budget adoption process to proceed..

Resolution Date: February 28, 2023

Budget Information: N/A

Local Preference Policy: (Click here to select)
Explanation: NA

Recommended by Council Committee: (Click here to select)
Explanation: NA

FIN
TRS
FIN2023-09

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City Council of the City of Cedar Rapids, Iowa have considered the proposed fiscal year 2024 city maximum property tax dollars for the affected levy total, and

WHEREAS, a notice concerning the proposed city maximum property tax dollars was published as required and posted on city web site and social media accounts if applicable,

WHEREAS, a public hearing concerning the proposed city maximum property tax dollars was held on February 28, 2023,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Cedar Rapids, Iowa, that the maximum property tax dollars for the affected tax levies for fiscal year 2024 shall not exceed the following total:

Total maximum levy revenue for affected property tax levies - $93,736,949

The maximum property tax dollars requested in the total maximum levy for affected property tax levies for fiscal year 2024, represents a 4.62% increase in property tax revenue for the affected levies.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Finance

Presenter at Meeting: Michele Tamerius

Contact Person: Heidi Stiffler **Cell Phone Number:** (319) 286-5824
E-mail Address: h.stiffler@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS

1. A public hearing will be held to consider the authorization of the issuance of not to exceed $16,000,000 General Obligation Bonds (Urban Renewal) – FY23 GO Bonds for budgeted projects.

    a. Resolution instituting proceedings to take additional action for the issuance of not to exceed $16,000,000 General Obligation Bonds (Urban Renewal).

2. A public hearing will be held to consider the authorization of the issuance of not to exceed $1,000,000 General Obligation Bonds (General Corporate Purpose-4) – FY23 GO Bonds for budgeted projects.

    a. Resolution instituting proceedings to take additional action for the issuance of not to exceed $1,000,000 General Obligation Bonds (General Corporate Purpose-4).

CIP/DID #FIN2022-11

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: The proposed Series 2023 includes:

Previously approved Series 2023A $57,865,000 Tax Exempt General Obligation Bonds of which, $36,640,000 will be used for flood mitigation, previously approved Series 2023C $11,020,000 Water Revenue Bonds, and

Action/Recommendation: Recommend holding the public hearings and approving the resolutions to institute proceeding for Series 2023 Bonds.

Alternative Recommendation: None

Time Sensitivity: High

Resolution Date: 2/28/23

Budget Information: NA

Local Preference Policy: NA

Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

FIN
TRS
FIN2022-11

The City Council of the City of Cedar Rapids, State of Iowa, met in regular session, in the Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa, at 4:00 P.M., on the date hereof. There were present Mayor Tiffany O'Donnell, in the chair, and the following named Council Members:

Marty Hoeger, Patrick Loeffler, Scott Olson, Tyler Olson, Scott Overland, Ann Poe, Dale Todd and Ashley Vanorny.

Absent: _____

* * * * * * *

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the issuance of not to exceed $16,000,000 General Obligation Urban Renewal Bonds, of the City of Cedar Rapids, State of Iowa, in order to provide funds to pay the costs of aiding in the planning, undertaking and carrying out of urban renewal projects under the planning, undertaking and carrying out of urban renewal projects under the authority of Iowa Code chapter 403 and the Second Amended and Restated Urban Renewal Plan for the Central Business Urban Renewal Area, as amended, including construction of a parking ramp pursuant to a development agreement with 1st & 1st LLC, for urban renewal purposes, and that notice of the proposal to issue the Bonds and the right to petition for an election had been published as provided by Chapters 384 and 403 of the Code of Iowa, and the Mayor then asked the City Clerk whether any petition had been filed in the Clerk's Office, as contemplated in Section 362.4 of the Code of Iowa, and the Clerk reported that no such petition had been filed, requesting that the question of issuing the Bonds be submitted to the qualified electors of the City.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Bonds. The Clerk advised the Mayor and the Council that _____ written objections had been filed. The Mayor then called for oral objections to the issuance of the Bonds and _____ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

Whereupon, the Mayor declared the hearing on the issuance of the Bonds to be closed.

The Council then considered the proposed action and the extent of objections thereto.

RESOLUTION NO. LEG_NUM_TAG

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED
$16,000,000 GENERAL OBLIGATION URBAN RENEWAL BONDS

WHEREAS, pursuant to notice published as required by law, the City Council has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of not to exceed $16,000,000 General Obligation Urban Renewal Bonds, for the urban renewal purposes, in order to provide funds to pay the costs of planning, undertaking and carrying out of urban renewal projects under the authority of Iowa Code chapter 403 and the Second Amended and Restated Urban Renewal Plan for the Central Business Urban Renewal Area, as amended, including construction of a parking ramp pursuant to a development agreement with 1st & 1st LLC, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Bonds; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed $16,000,000 General Obligation Urban Renewal Bonds, for the foregoing urban renewal purposes.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF LINN)

I, the undersigned City Clerk of the City of Cedar Rapids, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the City showing proceedings of the City Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the City hereto affixed this 28th day of February, 2023.

_____
Alissa Van Sloten, City Clerk,
City of Cedar Rapids, State of Iowa

(SEAL)

FIN
TRS
FIN2022-11

The City Council of the City of Cedar Rapids, State of Iowa, met in regular session, in the Council Chambers, City Hall, 101 1st Street SE, Cedar Rapids, Iowa, at 4:00 P.M., on the date hereof. There were present Mayor Tiffany O'Donnell, in the chair, and the following named Council Members:

Marty Hoeger, Patrick Loeffler, Scott Olson, Tyler Olson, Scott Overland, Ann Poe, Dale Todd and Ashley Vanorny.

Absent: _____

* * * * * * *

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the issuance of not to exceed $1,000,000 General Obligation Bonds (GCP-4), in order to provide funds to pay the costs of acquisition, construction, enlargement, improvement and equipping of city parking ramp, for general corporate purposes, and that notice of the proposal to issue the Bonds and the right to petition for an election had been published as provided by Section 384.26 of the Code of Iowa, and the Mayor then asked the City Clerk whether any petition had been filed in the Clerk's Office, in the manner provided by Section 362.4 of the Code of Iowa, and the Clerk reported that no such petition had been filed, requesting that the question of issuing the Bonds be submitted to the qualified electors of the City.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Bonds. The Clerk advised the Mayor and the Council that _____ written objections had been filed. The Mayor then called for oral objections to the issuance of the Bonds and _____ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

Whereupon, the Mayor declared the hearing on the issuance of the Bonds to be closed.

The Council then considered the proposed action and the extent of objections thereto.

RESOLUTION NO. LEG_NUM_TAG

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED $1,000,000 GENERAL OBLIGATION BONDS (GCP-4)

WHEREAS, pursuant to notice published as required by law, the City Council has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of not to exceed $1,000,000 General Obligation Bonds, for the general corporate purposes, in order to provide funds to pay the costs of acquisition, construction, enlargement, improvement and equipping of city parking ramp, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Bonds; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed $1,000,000 General Obligation Bonds, for the foregoing general corporate purposes.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF LINN)

I, the undersigned City Clerk of the City of Cedar Rapids, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the City showing proceedings of the City Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the City hereto affixed this 28th day of February, 2023.

_____
Alissa Van Sloten, City Clerk,
City of Cedar Rapids, State of Iowa

(SEAL)

CM
FIN
TRS
RCR
AUD FILE
TIF-0077-2022

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT AND RELATED DOCUMENTS BY AND BETWEEN THE CITY OF CEDAR RAPIDS AND SINCLAIR ON SIXTEENTH, LLC

WHEREAS, the City Council previously found and determined that certain areas located within the City of Cedar Rapids, (“City”) are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the amended and restated Urban Renewal Plan (the "Plan" or "Urban Renewal Plan") for the Consolidated Central Urban Renewal Area (the "Area" or "Urban Renewal Area") by Resolution No. 2254-11-00 on November 1, 2000, which Plan, is on file in the office of the Recorder of Linn County and is from time to time amended; and

WHEREAS, the Urban Renewal Area has been designated on the basis of an “slum and blight, and economic development” pursuant to Chapter 403 of the Iowa Code (the “Urban Renewal Law”); and

WHEREAS, the Urban Renewal Law authorizes cities to make grants, loans, guarantees, incentives and financial assistance for economic development and in furtherance of the objectives of an urban renewal project and to appropriate such funds and make such expenditures as may be necessary to carry out the purposes of said Urban Renewal Law; and

WHEREAS, the City Council intends to enter into a Development Agreement (“Agreement”) with Sinclair on Sixteenth, LLC (“Developer”) for the development of the Urban Renewal Area in accordance with the Urban Renewal Plan, (ii) it will establish conditions which attract further new investment, (iii) it will maintain and expand taxable values in the Urban Renewal Area, (iv) it will retain employment opportunities within the Urban Renewal Area and the community that might otherwise be lost, (v) it will illuminate slum and blighting in the Urban Renewal Area; and

WHEREAS, the Council has determined that the Development Agreement, which memorializes the commitment of the City and Developer with regard to the Project is in the best interests of the City and the residents thereof and that the performance by the City of its obligations thereunder is a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law, and further, that the Development Agreement and the City's performance thereunder is in furtherance of appropriate economic development activities and objectives of the City within the meaning of Chapter 403 of the Iowa Code; and

WHEREAS, the Agreement provides that the Developer will undertake the construction of certain Minimum Improvements consisting of a 32-unit multifamily building and two 4-plex townhome buildings, which Minimum Improvements requires a minimum investment of not less than $10,700,000.00; and

WHEREAS, the Agreement, subject to stated terms and conditions, would obligate the City reimburse 100% of the tax increments up generated by the Minimum Improvements ("TIF Reimbursements"), which reimbursements will cease upon the soonest occurring: (i) the cumulative total of the reimbursement payments equals a net present value (NPV) of $2.1 million using 6% discount rate and discounting payments to completion date or (ii) the City has made 20 consecutive annual payments. The TIF Reimbursements are payable solely and only from portion of the Developer Tax Increments derived from the property taxes paid and received by City into the Consolidated Central Urban Renewal Tax Increment Revenue Fund, collected from the Development Property and the Minimum Improvements constructed thereon, under the authority of Ordinance No. 79-00. The City's obligation to make the TIF Reimbursements is subject to annual appropriation, and the total amount of Developer Tax Increment to be rebated is not anticipated to exceed $4,000,000.00; and

WHEREAS, the Council has determined that entering into the Development Agreement, which memorializes the commitment of the City and Developer with regard to the Project, is in the best interests of the City and the residents thereof and that the performance by the City of its obligations thereunder is a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law, and further, that the Development Agreement and the City's performance thereunder is in furtherance of appropriate blight remediation and economic development activities and objectives of the City within the meaning of Chapters 15, 15A and 403; and

WHEREAS, the Development Agreement, and related documents, are now ready for execution on behalf of the City.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA AS FOLLOWS:

Section 1. The recitals contained hereinabove are found to be true and correct and incorporated herein.

Section 2. The performance by the City of its obligations under the Development Agreement, including but not limited to, providing TIF Reimbursements be and are hereby declared to be a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law and, further, that the Development Agreement, and the City's performance thereunder is in furtherance of appropriate economic development and blight remediation activities and objectives of the City within the meaning of Chapters 15A and 403, Code of Iowa, taking into account the factors set forth therein, and that the expenditure of public funds is commensurate with the public gains and benefits received from the Project.

Section 4. The aggregate amount of Tax Increment utilized in furtherance of the Project shall not exceed $4,000,000.00 and based upon the factors outlined in Chapter 403 of the Code of Iowa, the Council hereby determines the public gains and benefits received as a result of the Project are commensurate with the expenditure of public funds to this level.

Section 5. The form and content of the Development Agreement, the provisions of which are incorporated herein by reference, be and the same hereby are in all respects authorized, approved and confirmed, and the City Manager and the City Clerk be and they hereby are authorized, empowered and directed to execute, attest, seal and deliver them for and on behalf of the City in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by such officers, and that from and after the execution and delivery of the Development Agreement.

Section 6. The City Manager and the City Clerk are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Development Agreement, as executed. The City Clerk is specifically directed to record a Memorandum of Development Agreement with the Linn County Recorder's office.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28TH day of February, 2023.

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: City Manager

Presenter at Meeting: Scott Mather

Contact Person: Caleb Mason
E-mail Address: c.mason@cedar-rapids.org **Phone Number/Ext.:** (319) 521-7678

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider a Development Agreement with Sinclair on Sixteenth, LLC for the redevelopment of property at 615 16th Ave SE. (Scott Mather) CIP/DID#TIF-0077-2022

a. Resolution approving and authorizing execution of a Development Agreement with Sinclair on Sixteenth, LLC for the redevelopment of property at 615 16th Ave SE. CIP/DID#TIF-0077-2022

EnvisionCR Element/Goal: GrowCR Goal 1: Encourage mixed-use and infill development.

Background: The public hearing and resolution authorize execution of a Development Agreement with Sinclair on Sixteenth LLC for the redevelopment of property at 615 16th Ave SE. On December 6, 2022, the City Council authorized a project term sheet which outlined preliminary deal points for the redevelopment. The Development Agreement has been finalized, memorializing the previously approved terms of the terms, which include:

+ Minimum Investment: $10.7 million
+ Minimum Improvements: phased construction market rate townhomes and multifamily building
    - Phase 1: Construction of first 4-plex townhome building
    - Phase 2: 5-story building consisting of 32 multifamily units
    - Phase 3: Construction of second 4-plex townhome building
+ Construction Timeline
    - Phase 1: Commenced September 2023, completed April 2024
    - Phase 2: Commenced June 2024, completed August 2025
    - Phase 3: Commenced September 2024, completed April 2025
+ Financial Incentives
    - City to provide a reimbursement of 100% of the tax increments up to the soonest occurring: (i) the cumulative payments reach a net present value (NPV) of $2.1 million at 6% discount rate and discounting payments to completion date or (ii) the City has made 20 consecutive annual payments

Action/Recommendation: City staff recommends approving the Resolution
Alternative Recommendation: City Council may table and request further information.

Time Sensitivity: NA
Resolution Date: February 28, 2023
Budget Information: NA
Local Preference Policy: NA
Recommended by Council Committee: NA

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at Meeting: Rita Rasmussen

Contact Person: Bob Hammond **Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A Public Hearing will be held to consider the vacation and disposition of a 0.40-acre parcel of street right-of-way of Gardner Drive NW north of the intersection of Wendy Lee Court and Wendy Lee Lane NW, as requested by Jeffrey and Tammy Tronvold.
CIP/DID #ROWV-029084-2019

First Reading: Ordinance vacating public ways and grounds of a 0.40-acre parcel of street right-of-way of Gardner Drive NW north of the intersection of Wendy Lee Court and Wendy Lee Lane NW, as requested by Jeffrey R. Tronvold, Trustee of the Jeffrey R. Tronvold Revocable Inter Vivos Trust dated April 1, 2002 and Tammy S. Tronvold, Trustee of the Tammy S. Tronvold Revocable Living Trust dated August 27, 2014.

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: The Tronvolds own all of the property adjacent to Gardner Drive NW and have requested vacation of the dead-end street to enhance security for their home at 1900 Gardner Drive NW. City facilities, sanitary sewer, storm sewer and water, will be privatized. The City will retain a Permanent Utility Easement over the property to be vacated.

Before the City can proceed with the disposition of this real estate, in accordance with the Iowa Code, City Council must hold a public hearing providing the opportunity for public input. Subsequently, the City Council shall vote on a resolution authorizing the disposition or vote not to dispose of this City-owned property.

Action/Recommendation: The Public Works Department recommends passing a resolution to vacate and dispose of this property.

Alternative Recommendation: None

Time Sensitivity: Normal

Resolution Date: Proposed timeline as follows:
Public Hearing Date and 1st reading of Ordinance: February 28, 2023
2nd reading of Ordinance, possible 3rd reading and possible resolution passing: March 14, 2023

Budget Information: NA
Local Preference Policy: NA
Explanation: This does not fit the criteria outlined in the policy and therefore, does not apply.
Recommended by Council Committee: NA
Explanation: NA

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ROWV-029084-2019

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

ORDINANCE NO. LEG_NUM_TAG

AN ORDINANCE VACATING PUBLIC WAYS AND GROUNDS REGARDING PROPERTY MORE PARTICULARLY DESCRIBED IN SECTION 1 HEREOF

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA as follows:

Section 1. That the public ways and grounds in and to the property hereafter described is permanently vacated:

Parcel A Plat of Survey No. 2641

Section 2. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Introduced this 28th day of February, 2023.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

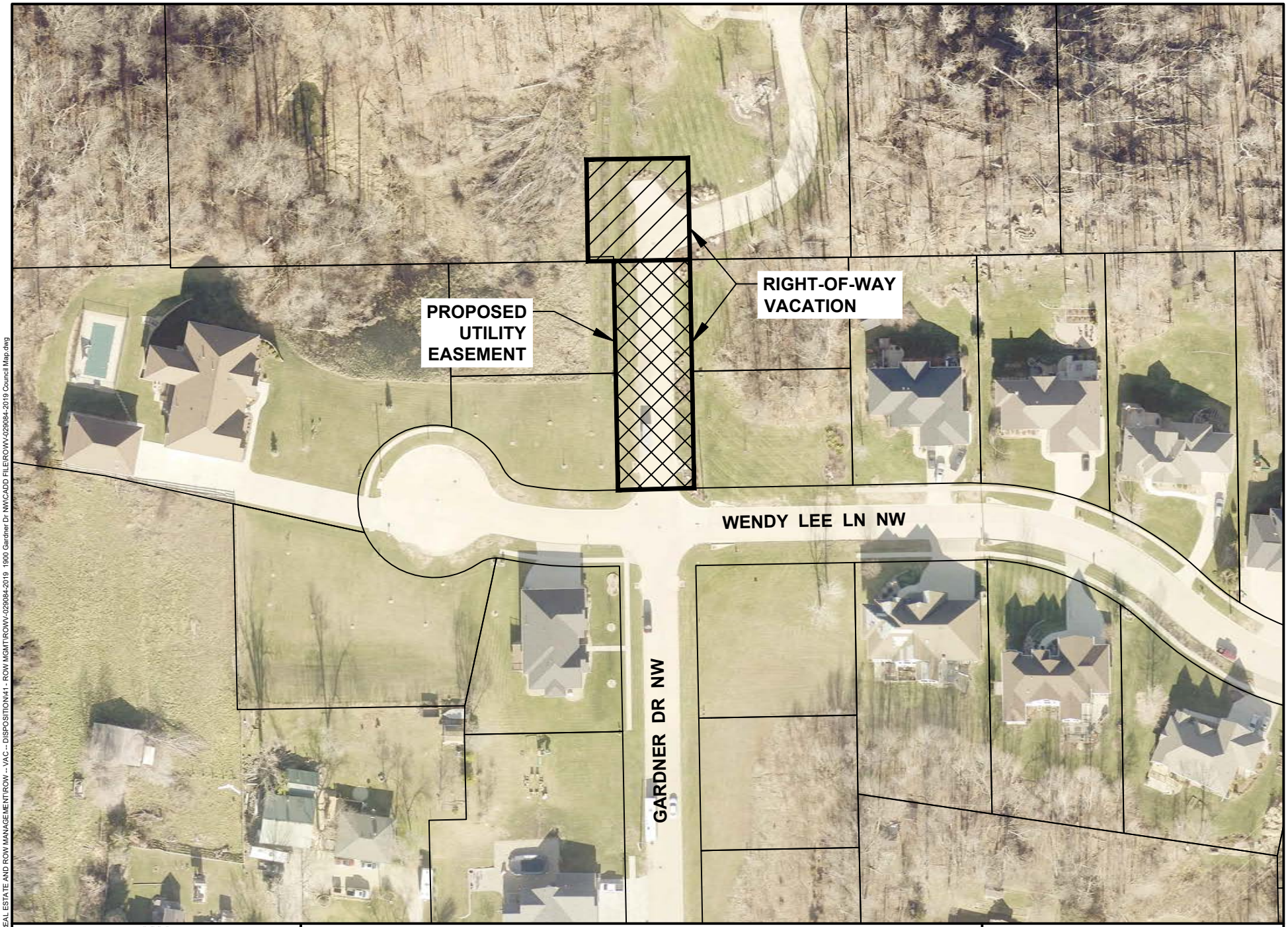
Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Ordinance and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 14th day of March, 2023.

ClerkSignature



CEDAR RAPIDS
City of Five Seasons

RIGHT-OF-WAY VACATION AND PROPOSED UTILITY EASEMENT

N

0 FEET 100

ROWV-029084-2019

Cadd File Name: W:\REAL ESTATE AND ROW MANAGEMENT\ROW - - VAC -- DISPOSITION\41 - ROW MGMT\ROWV-029084-2019 1900 Gardner Dr NW\CADD FILE\ROWV-029084-2019 Council Map.dwg

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen

Contact Person: Bob Hammond **Phone Number:** 319-440-1005
Email Address: r.hammond@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the vacation of a.04-acre utility easement at 1625 16th Avenue SW as requested by Aaron Phillips, Inc.
CIP/DID #EASE-033436-2023

Resolution vacating a.04-acre utility easement at 1625 16th Avenue SW as requested by Aaron Phillips, Inc.

EnvisionCR Element/Goal: InvestCR Goal 4: Grow a sustainable, diverse economy by supporting businesses, fostering entrepreneurism, and targeting industry-specific growth.

Background: Aaron Phillips, Inc. has requested vacation of a 10-foot utility easement to accommodate their site development. The City has determined the 10-foot utility easement no longer serves the public interest. The existing 15-foot ingress/egress easement to remain in place.

Action/Recommendation: The Public Works Department recommends passing a resolution to set a public hearing to consider vacating a utility easement.

Alternative Recommendation: NA

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

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EASE-033436-2023

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, notice was duly given, and a public hearing held as required by law, and

WHEREAS, the City of Cedar Rapids does possess a utility easement located at 1625 16th Avenue SW and described as follows:

See attached Easement Vacation Exhibit

WHEREAS, Aaron Phillips, Inc., PO Box 107, Walford, Iowa 52404, has requested the City of Cedar Rapids vacate the public's interest in and to said easement, and

WHEREAS, the Cedar Rapids Public Works Department recommends the interest in said utility easement held by the City of Cedar Rapids is no longer necessary to serve the public interest and has further recommended said utility easement be vacated.

NOW THERFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

1. The Council determines the utility easement at 1625 16th Avenue SW, as shown on Easement Vacation Exhibit for Utility Easement, attached hereto and made a part thereof, no longer serves the public interest and said public interest and use held by the City of Cedar Rapids in and to the property herein described is hereby vacated.

2. The Council determines the fair consideration required for the aforedescribed vacation to be recording and publication fees, plus a standard $100 fee, payable to the City Treasurer.

3. The conveyance is subject to the following conditions which shall be agreed to and accepted in writing by the grantee and be binding upon the grantee, successors and assigns as follows:

    a. The City will retain the existing 15-foot Ingress/Egress easement running north-south along the east property line of Lot 1, as noted on the Final Plat of Havlik First Addition to Cedar Rapids, Iowa established in 1995.

    b. Aaron Phillips, Inc., shall save the City of Cedar Rapids harmless from damage or injury or loss of access or diminishing of the value of improved property, under Section 364.15 of the Iowa Code as the result of the vacation of said Utility easement hereinbefore described to said property owner.

c. The grantee, Aaron Phillips, Inc., shall pay the City Clerk all publication and recording fees associated with this easement vacation.

BE IT FURTHER RESOLVED, that this resolution shall be recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

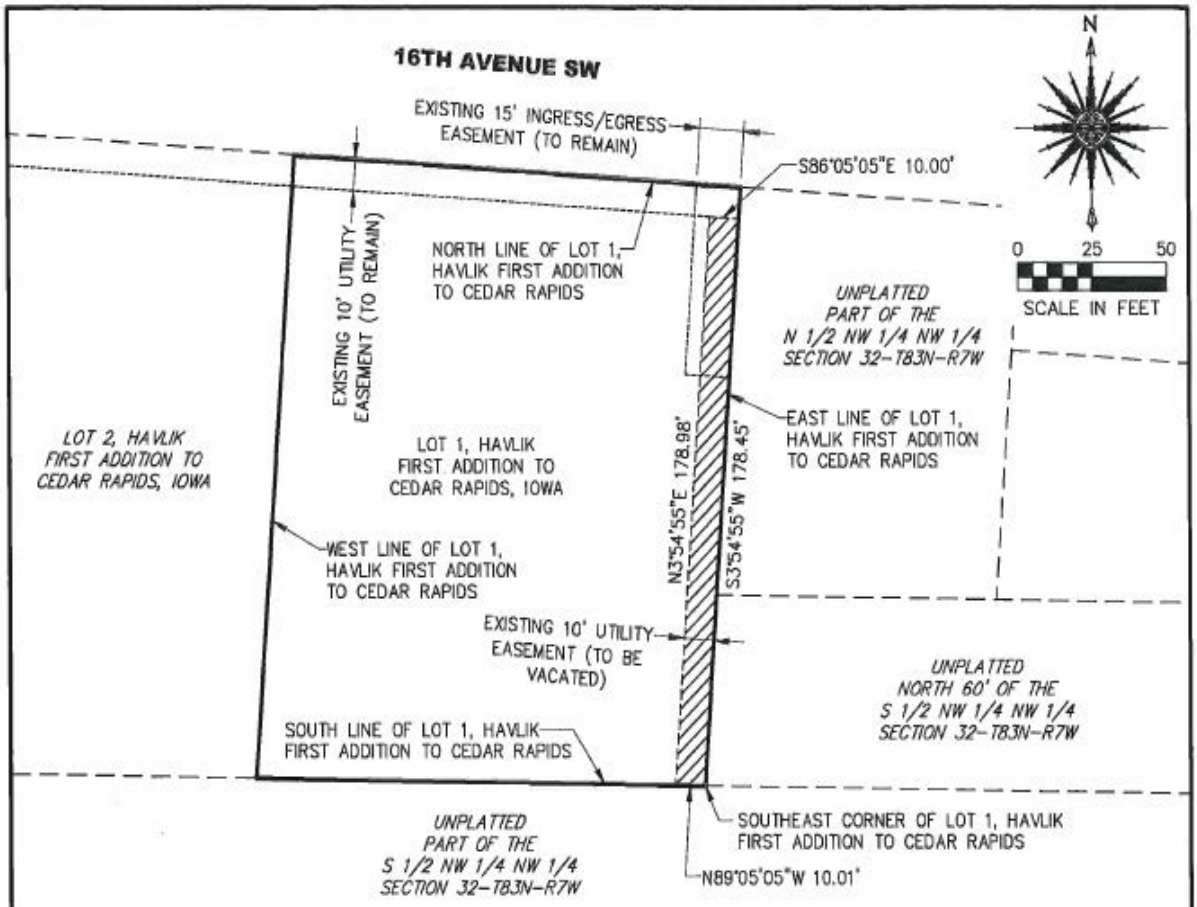
Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February, 2023.

ClerkSignature



LEGAL DESCRIPTION OF UTILITY EASEMENT TO BE VACATED:

PART OF LOT 1, HAVLIK FIRST ADDITION TO CEDAR RAPIDS, IOWA AS RECORDED IN BOOK 3257, PAGES 305-314 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 1;
THENCE NORTH 89° 05' 05" WEST 10.01 FEET ALONG THE SOUTH LINE OF SAID LOT 1;
THENCE NORTH 03° 54' 55" EAST 178.98 FEET TO A POINT 10.00 FEET SOUTH OF THE NORTH LINE OF SAID LOT 1;
THENCE SOUTH 86° 05' 05" EAST 10.00 FEET ALONG A LINE PARALLEL TO AND 10.00 FEET SOUTH OF SAID NORTH LINE TO A POINT ON THE EAST LINE OF SAID LOT 1;
THENCE SOUTH 03° 54' 55" WEST 178.45 FEET ALONG SAID EAST LINE TO THE POINT OF BEGINNING, CONTAINING 1,787 SQUARE FEET, SUBJECT TO COVENANTS, EASEMENTS AND RESTRICTIONS OF RECORD.

PROPERTY OWNER:
AARON PHILLIPS, INC.

ENGINEER:
TRED SCHNOOR, PE
SCHNOOR-BONIFAZI ENGINEERING & SURVEYING, LC
431 FIFTH AVENUE SW
CEDAR RAPIDS, IA 52402
PHONE: 319-298-8888
E-MAIL: tschnoor@s-b-engineering.com

SURVEY LEGEND:

- PROPERTY LINE
- ADJOINING PROPERTY LINE
- EASEMENT LINE (TO BE VACATED)
- EASEMENT LINE (TO REMAIN)
- EASEMENT AREA TO BE VACATED (1,787 SQUARE FEET)

1 OF 1	**EASEMENT VACATION EXHIBIT FOR UTILITY EASEMENT PART OF LOT 1, HAVLIK FIRST ADDITION TO CEDAR RAPIDS, IOWA**	DRAWN: TRED S. APPROVED: TRED S. ISSUED FOR: REVIEW DATE: 11/01/2022 PROJECT NO.: 22105	SCHNOOR-BONIFAZI ENGINEERING & SURVEYING, LC 431 FIFTH AVENUE SW CEDAR RAPIDS, IA 52404 (319) 298-8888 (PHONE) Schnoor Bonifazi Engineering & Surveying

ACCEPTANCE OF PROVISIONS OF RESOLUTION NO. _____

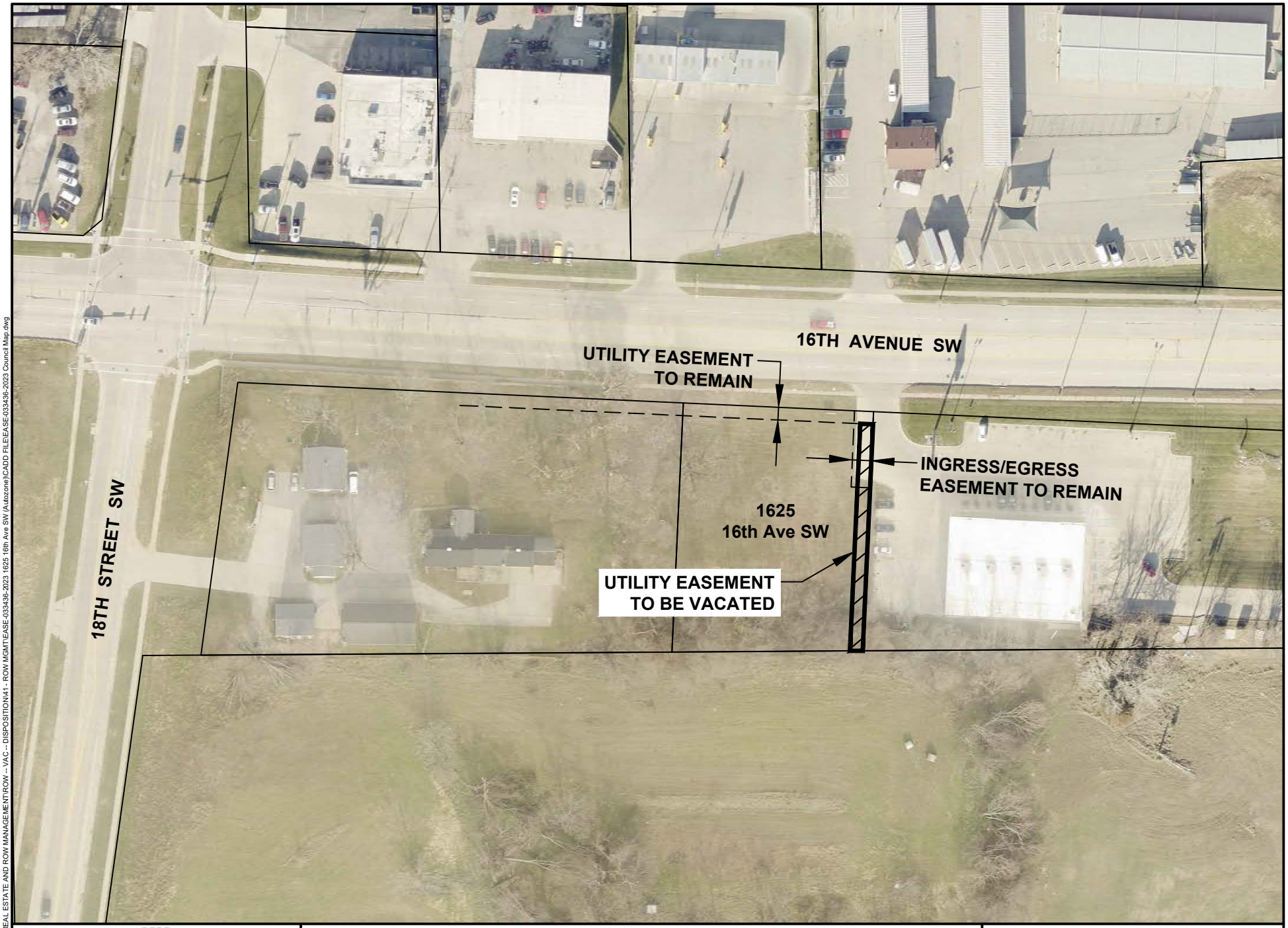
The undersigned hereby accepts all the terms and conditions of the attached Resolution and agrees that the same shall be binding upon undersigned, successors and assigns.

Dated this 2 day of February, 2023.

AARON PHILLIPS, INC.:

By: _____
Signature

Aaron Phillips President
Printed Name & Title



CEDAR RAPIDS
City of Five Seasons

UTILITY EASEMENT VACATION
1625 16TH AVENUE SW

N

0 FEET 100

EASE-033436-2023

Cadd File Name: W:\REAL ESTATE AND ROW MANAGEMENT\ROW -- VAC -- DISPOSITION\41 - ROW MGMT\EASE-033436-2023 1625 16th Ave SW (Autozone)\CADD FILE\EASE-033436-2023 Council Map.dwg

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen

Contact Person: Bob Hammond **Phone Number:** 319-286-5803
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A Public Hearing will be held to consider granting an underground fiber easement to Interstate Power and Light Company on City-owned property between 2nd Avenue and 3rd Avenue SE on May's Island requested by Interstate Power and Light Company in connection with the Cedar River Flood Risk Management Project – Reach 2 – Phase1 – E – F Road Closure, A-Ave Pump Station, Tree of Five Seasons Floodwall project.
CIP/DID #3315300-00

Resolution authorizing execution of an Underground Fiber Agreement on City-owned property located between 2nd Avenue and 3rd Avenue SE on May's Island as requested by Interstate Power and Light Company in connection with the Cedar River Flood Risk Management Project – Reach 2 – Phase1 – E – F Road Closure, A-Ave Pump Station, Tree of Five Seasons Floodwall project.

EnvisionCR Element/Goal: ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

Background: The City of Cedar Rapids has received a request from Interstate Power and Light Company for an Underground Fiber Easement through City-owned property between 2nd Avenue and 3rd Avenue SE on May's Island to establish underground optic line to support the Cedar River Flood Risk Management Project – Reach 2 – Phase1 – E – F Road Closure, A-Ave Pump Station, Tree of Five Seasons Floodwall project.

In order for the City to proceed with the granting of an easement on City-owned land, in accordance with Iowa Code, City Council must hold a public hearing, providing the opportunity for public input on the questions to grant an easement on City-owned land. Subsequently, City Council shall vote on a resolution authorizing the granting of an easement or vote to not encumber the City-owned land with the easement.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of the Underground Electric Line Easement and granting said easement to. Interstate Power and Light Company.

Alternative Recommendation: Deny Interstate Power and Light Company's request.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: NA

Explanation: This does not fit the criteria outlined in the policy and, therefore, does not apply.

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
RCR
AUD FILE
3315200-00
7972

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Interstate Power and Light Company is requesting an underground fiber easement on City-owned land to support the Cedar River Flood Risk Management Project – Reach 2 – Phase1 – E – F Road Closure, A-Ave Pump Station, Tree of Five Seasons Floodwall project, and

WHEREAS, the City of Cedar Rapids, an Iowa municipal corporation, 101 First Street SE, OWNER of the real property located on May's Island between 2nd Avenue and 3rd Avenue SE, and legally described as:

See attached Fiber Easement Exhibit

has agreed to grant to Interstate Power and Light Company the necessary easement on City-owned land at this location, and

WHEREAS, the City of Cedar Rapids held a Public Hearing on February 28, 2023, in which no objections were presented or heard,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the associated underground fiber easement be conveyed and that the City Manager and City Clerk are hereby authorized to execute said easement, and

BE IT FURTHER RESOLVED, that the Underground Fiber Easement agreement be recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 14th day of February, 2023.

ClerkSignature

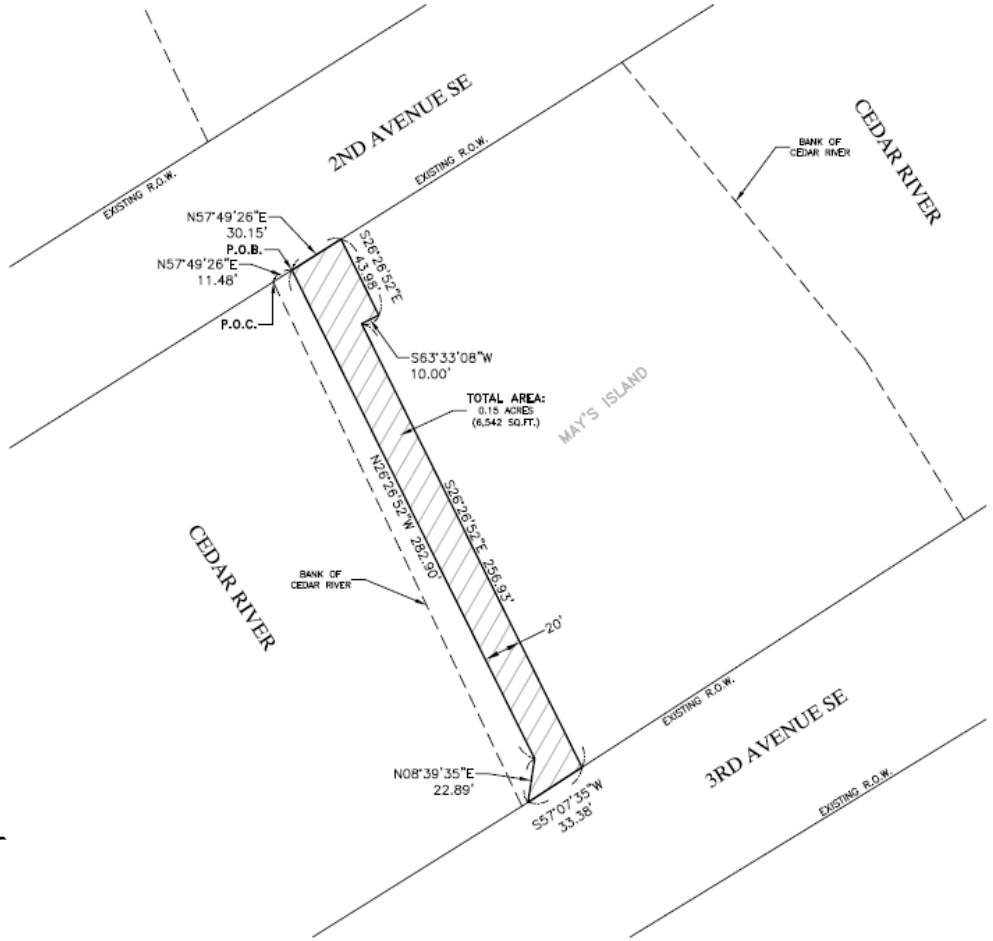
FIBER EASEMENT EXHIBIT

FLOOD CONTROL SYSTEM: REACH 2 - P1 - E -F ROAD CLOSURE, A-AVE PUMP STATION, TREE OF FIVE SEASONS FLOODWALL

Prepared by & Return to: R. Rodney Klien, Anderson-Bogert Engineers & Surveyors, Inc.
4001 River Ridge Dr. N.E. Cedar Rapids, Iowa 52402 (319) 377-4629

N

0 60



Legend

Boundary Line	
Adjoining Lot Line	
Section Line	
Building Setback Line	
Found 1/2" Rebar w/ Yellow Cap #8156 (unless noted)	●
Set ½"x30" Rebar w/Orange Cap #18646	○
Found Cut "X"	X
Set Section/Quarter Corner	◬
Found Section/Quarter Corner	▲
Measured	(M)
Record	(R)

Legal Description

PART OF MAY'S ISLAND, CEDAR RAPIDS, LINN COUNTY, IOWA FURTHER DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE BANK OF THE CEDAR RIVER ON THE WESTERLY LINE OF MAY'S ISLAND AND THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF 2ND AVENUE SE;

THENCE N57°49'26"E ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE, 11.48 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING N57°49'26"E ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE, 30.15 FEET;

THENCE S26°26'52"E, 43.98 FEET;

THENCE S63°33'08"W, 10.00 FEET;

THENCE S26°26'52"E, 256.93 FEET TO THE NORTHWESTERLY RIGHT-OF-WAY LINE OF 3RD AVENUE SE;

THENCE S57°07'35"W ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE, 33.38 FEET;

THENCE N08°39'35"E, 22.89 FEET;

THENCE N26°26'52"W, 282.90 FEET TO THE POINT OF BEGINNING CONTAINING 0.15 ACRES (6,542 SQ.FT.) MORE OR LESS.

SUBJECT TO EXISTING EASEMENTS AND RESTRICTIONS OF RECORD.

NOTES:
1. DISTANCES ARE IN FEET AND DECIMALS THEREOF.

2. BEARINGS HEREON ARE BASED UPON IOWA STATE PLANE NAD 83 NORTH ZONE.

PROPRIETOR: CITY OF CEDAR RAPIDS
GPN: 14282-04001-00000

SURVEY PERFORMED: DECEMBER, 2022

FLOOD CONTROL SYSTEM: REACH 2 - P1 - E -F ROAD CLOSURE, A-AVE PUMP STATION, TREE OF FIVE SEASONS FLOODWALL
Project Number: 214087

Drawn By: BJY Approved By: RBK
Date: 12/29/22 Scale: 1"=60'

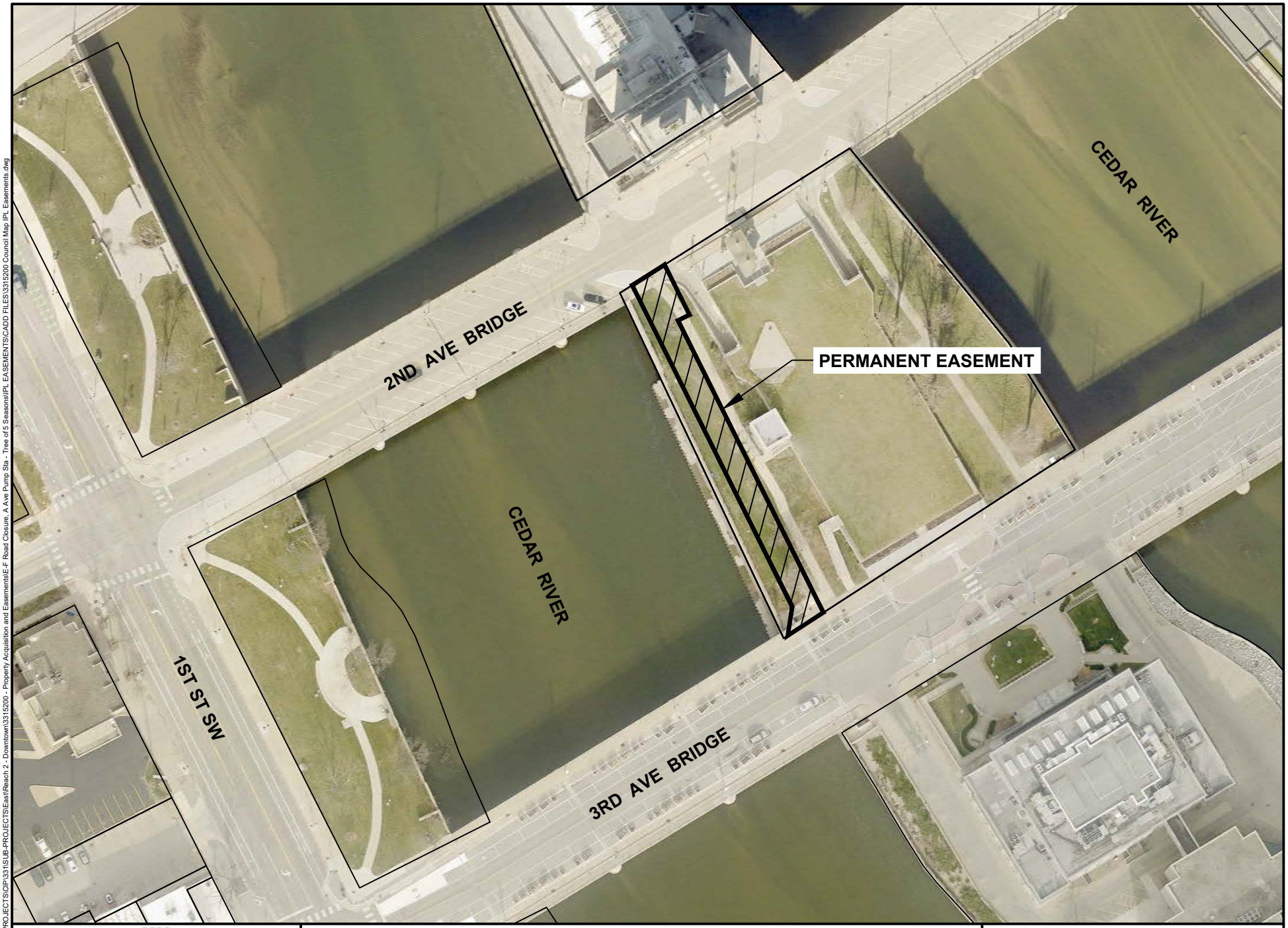
Client:

CEDAR RAPIDS

ANDERSON BOGERT

Sheet No. 1 Of 1

T:\ACAD\214087\DWG\Plats\Reach 2\May's Island - TCE.dwg 12-29-22 09:52:13 AM RKlien



CEDAR RAPIDS
City of Five Seasons

PERMANENT EASEMENT
FOR UNDERGROUND FIBER LINE

N

0 FEET 100

3315200

Cadd File Name: W:\PROJECTS\CIP\331\SUB-PROJECTS\East\Reach 2 - Downtown\3315200 - Property Acquisition and Easements\E-F Road Closure, A Ave Pump Sta - Tree of 5 Seasons\PL EASEMENTS\CADD FILES\3315200 Council Map PL Easements.dwg

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at meeting: Douglas F. Wilson, PE

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project (estimated cost is $7,850,000) (**Paving for Progress**).

Resolution adopting plans, specifications, form of contract and estimated cost for the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project.
CIP/DID #3012149-05

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: This project includes: pavement widening; raised medians with aesthetic improvements; new sidewalk and existing sidewalk repairs; ADA sidewalk ramps; an asphalt overlay; storm sewer, sanitary sewer, and water improvements; traffic signal upgrades; and traffic safety alterations to the intersections at 15th and 19th Streets. Construction will occur in 2023 and 2024. These improvements are consistent with the priority action items identified in the Mount Vernon Road Corridor Action Plan, which was adopted by City Council in January of 2017.

Action/Recommendation: The Public Works Department recommends approval of the resolution to adopt plans, specifications, form of contract and estimated cost for the project.

Alternative Recommendation: Council may defer letting, abandon the project, or repackage the project into multiple phases.

Time Sensitivity: Must be acted upon to maintain the project schedule, February 28, 2023 and which must occur ahead of the project's March 8, 2023 bid opening

Resolution Date: Febrary 28, 2023

Budget Information: 301/3010000/3012149 SLOST; 301/3010000/3019546 NA; 625/6250000/6250051-2016036 NA; 655/6550000/6550029 NA

Local Preference Policy: NA
Explanation: NA
Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
3012149-05
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on February 14, 2023 there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project (Contract No. 3012149-05 SLOST) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

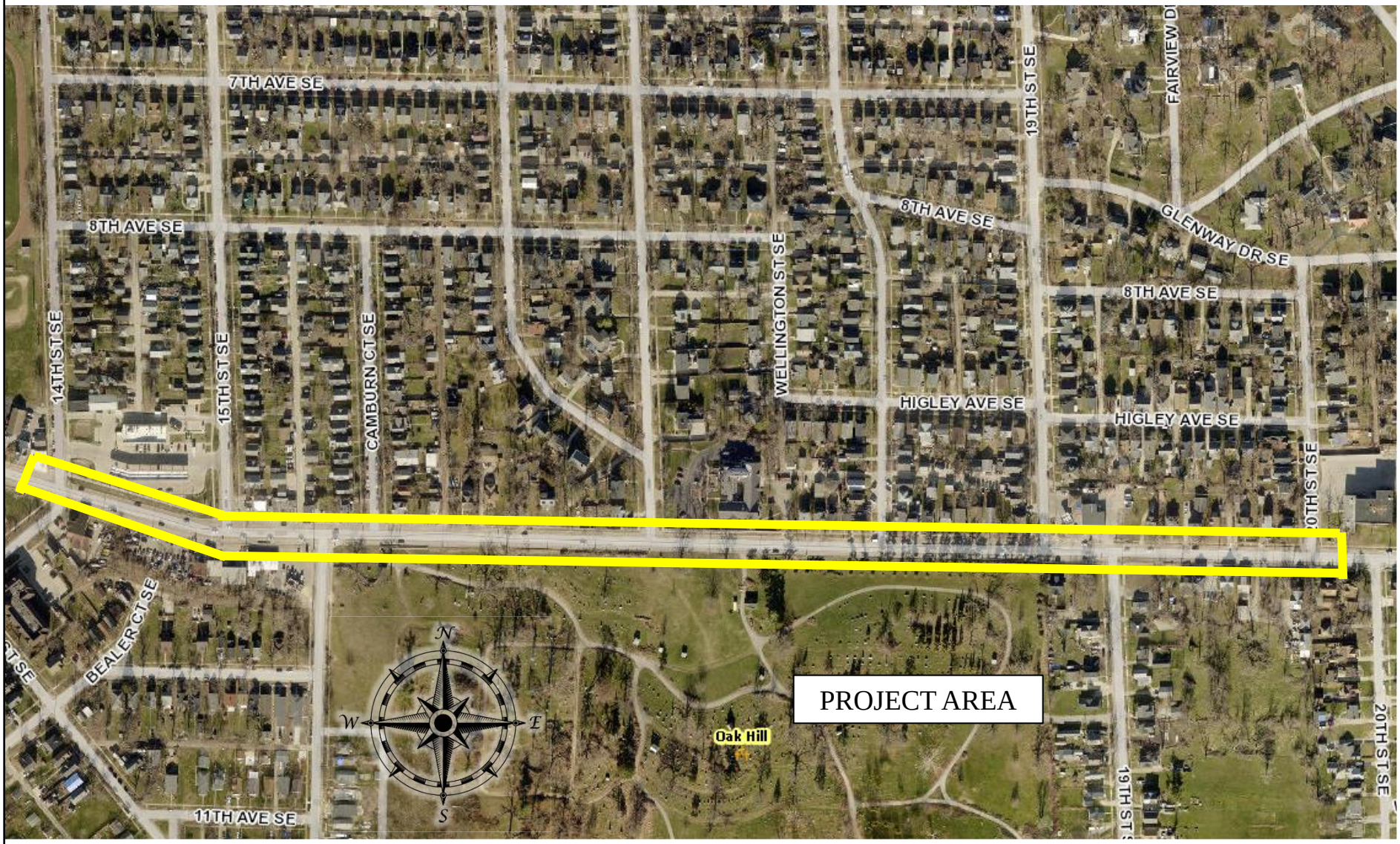
PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature



CEDAR RAPIDS
City of Five Seasons®

MOUNT VERNON ROAD SE FROM 14TH STREET TO 20TH STREET PAVEMENT IMPROVEMENTS PROJECT

PROJECT #3012149-05

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at meeting: Douglas F. Wilson, PE

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Center Point Road NE from Lincoln Avenue to J Avenue Reconstruction and One-Way to Two-Way Conversion project (estimated cost is $3,380,000) (**Paving for Progress**).

Resolution adopting plans, specifications, form of contract and estimated cost for the Center Point Road NE from Lincoln Avenue to J Avenue Reconstruction and One-Way to Two-Way Conversion project.
CIP/DID #3012094-08

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: This project includes concrete pavement reconstruction, removal and replacement of sidewalk, construction of ADA ramps, installation of new storm sewer, installation of new 24" water main, on-street bicycle facilities, and conversion of the roadway from one-way to two-way. Construction is planned to begin in summer 2023. This is Phase 2 of a two-phase project. Phase 1 includes Coe Road to Lincoln Avenue and bid in fall 2021, began construction in spring 2022, and will complete construction in spring 2023.

Action/Recommendation: The Public Works Department recommends approval of the resolution to adopt plans, specifications, form of contract and estimated cost for the project.

Alternative Recommendation: Council may defer letting, abandon the project, or repackage the project into multiple phases.

Time Sensitivity: Must be acted upon to maintain the project schedule, February 28, 2023 and which must occur ahead of the project's March 1, 2023 bid opening

Resolution Date: Febrary 28, 2023

Budget Information: 301/3010000/3012094 SLOST; 301/3010000/3018029 NA; 625/6250000/6250051-2017023 NA; 655/655000/655998 NA
Local Preference Policy: NA
Explanation: NA
Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
3012094-08
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on February 14, 2023 there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the Center Point Road NE from Lincoln Avenue to J Avenue Reconstruction and One-Way to Two-Way Conversion project (Contract No. 3012094-08 SLOST) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

CEDAR RAPIDS
City of Five Seasons®

CENTER POINT ROAD NE FROM LINCOLN AVENUE TO J AVENUE RECONSTRUCTION AND ONE-WAY TO TWO-WAY CONVERSION

3012094-08

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at meeting: Douglas F. Wilson, PE

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the 4th Street SE Extension from 16th Avenue to 300′ East of 17th Avenue project (estimated cost is $ 660,000).

Resolution adopting plans, specifications, form of contract and estimated cost for the 4th Street SE from 16th Avenue to 300′ East of 17th Avenue project.
CIP/DID #3018025-02

EnvisionCR Element/Goal: GrowCR Goal 1: Encourage mixed-use and infill development.

Background: City economic development staff is working with the Watts Group, developer of NewBo Lofts, currently under construction at 16th Avenue SE and 4th Street. The area is the site of the former Iowa Steel plant. Final plat and development agreement approval are pending. The agreement provides that the City will extend 4th Street along the west boundary of NewBo Lofts, which are expected to be ready for occupancy in early 2024. The project includes water main and storm sewer connecting to the Hull Avenue storm sewer project currently under construction.

Action/Recommendation: The Public Works Department recommends approval of the resolution to adopt plans, specifications, form of contract and estimated cost for the project.

Alternative Recommendation: The project is part of a pending Development Agreement. If City Council chooses to not proceed with the project, it would adversely affect redevelopment of the area.

Time Sensitivity: Must be acted upon February 28, 2023 to maintain the project schedule, and which must occur ahead of the project's March 1, 2023 bid opening

Resolution Date: February 28, 2023
Budget Information: 301-301000-3018025 TIF; 625-625000-6250120 TIF
Local Preference Policy: NA
Explanation: Per Code of Iowa, contract award is to lowest responsible, responsive bidder
Recommended by Council Committee: NA
Explanation: Project is part of the development agreement for NewBo Lofts

ENG
FIN
3018025-02

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on February 14, 2023 there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the 4th Street SE Extension from 16th Avenue to 300′ East of 17th Avenue project (Contract No. 3018025-02 TIF) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

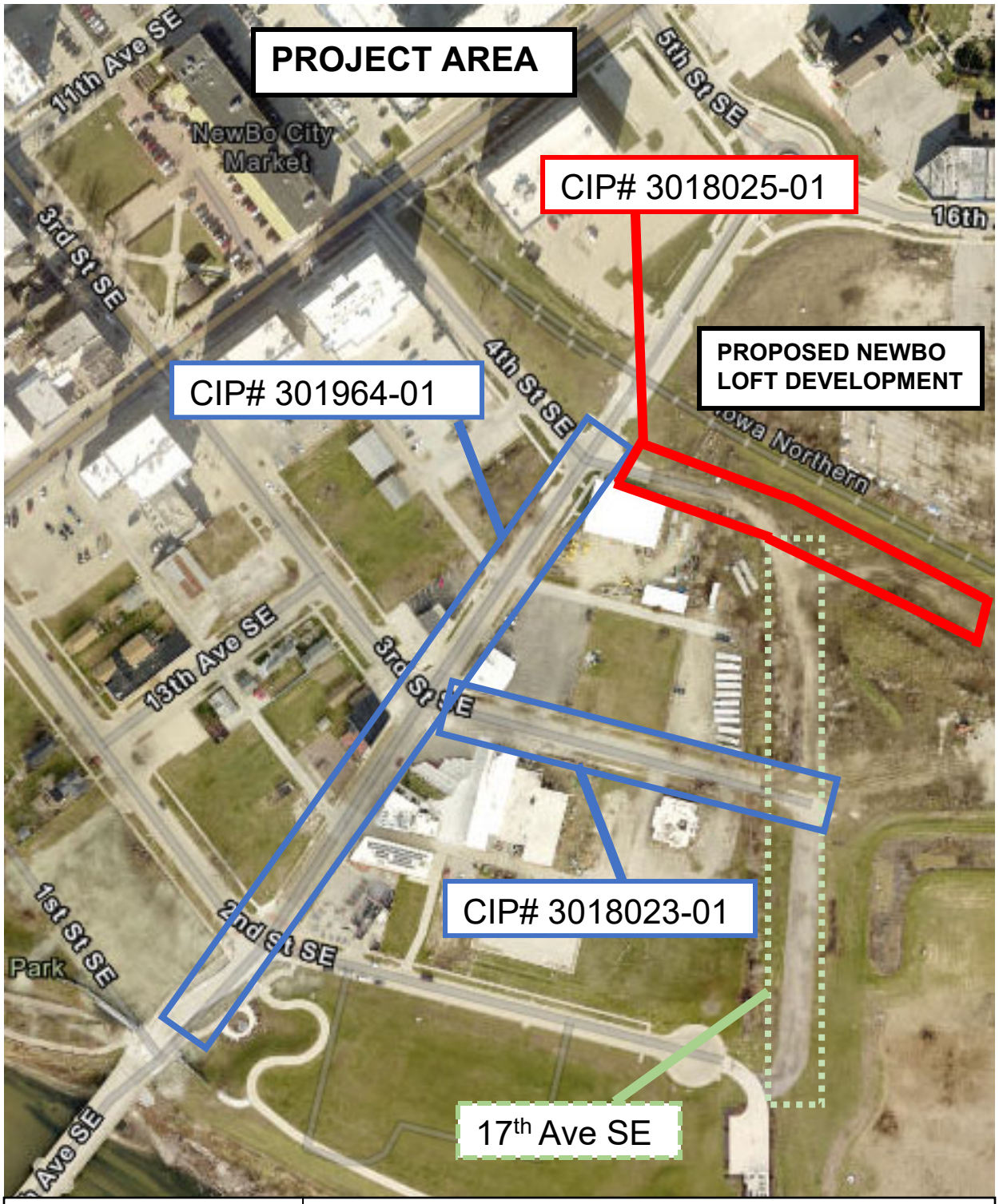
PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature



CEDAR RAPIDS
City of Five Seasons

4th STREET SE EXTENSION

FROM 16th AVENUE TO 300-FEET

EAST OF 17th AVENUE

PROJECT # 3018025-02

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at meeting: Tim Mroch, PE

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Earhart Lane SW Extension from Walford Road to Wright Brothers Boulevard Phase 3 project (estimated cost is $2,440,000).

Resolution adopting plans, specifications, form of contract and estimated cost for the Earhart Lane SW Extension from Walford Road to Wright Brothers Boulevard Phase 3 project.
CIP/DID #301965-06

EnvisionCR Element/Goal: ConnectCR Goal 2: Build a complete network of connected streets.

Background: This project will extend Earhart Lane SW from the existing street pavement south of Wright Brothers Boulevard south to the intersection with Walford Road. Ancillary benefits will include providing access to new industrial lots that are to be developed and a looped connection to adjacent roadways.

Action/Recommendation: The Public Works Department recommends approval of the resolution to adopt plans, specifications, form of contract and estimated cost for the project.

Alternative Recommendation: The alternatives are to delay the project to a future year or to abandon the project.

Time Sensitivity: Must be acted upon February 28, 2023 to maintain the project schedule, and which must occur ahead of the project's March 15, 2023 bid opening

Resolution Date: February 28, 2023

Budget Information: 301/301000/301965-06, NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
301965-06

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on February 14, 2023, there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the Earhart Lane SW Extension from Walford Road to Wright Brothers Boulevard Phase 3 project (Contract No. 301965-06) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

CEDAR RAPIDS
City of Five Seasons®

Earhart Lane SW Roadway Extension from Walford Road to Wright Brothers Boulevard

PROJECT #301965-06

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at meeting: Tim Mroch, PE

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Edgewood Road Trail Phase 2B - Bridge Modifications and Trail project (estimated cost is $2,930,000).

Resolution adopting plans, specifications, form of contract and estimated cost for the Edgewood Road Trail Phase 2B - Bridge Modifications and Trail project.
CIP/DID #305124-03

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: Project work includes bridge deck patching, bridge deck repair, bridge modification for an 8' trail, new PCC trail, bridge painting, bridge barrier, railings, grading and water main repair. The City obtained approval from the Iowa DOT for federal funding through a Surface Transportation Block Grant for this project in the amount of $660,000. This bid letting will be processed through the Iowa DOT.

Action/Recommendation: The Public Works Department recommends approval of the Motion filing plans, specifications, form of contract, estimated costs, setting a public hearing date for February 28, 2023, and advertising for bids by publishing notice to bidders for the project in order to maintain the Iowa DOT bid letting schedule.

Alternative Recommendation: The alternative to this project is to defer construction of the project until a later season, direct staff to repackage the project into multiple smaller projects or abandon the project.

Time Sensitivity: Must be acted upon February 28, 2023 to maintain the project schedule, and which must occur ahead of the project's March 21, 2023 bid opening.

Resolution Date: February 28, 2023
Budget Information: 305/305000/305124 SLOST
Local Preference Policy: NA
Explanation: NA
Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
305124-03
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on February 14, 2023, there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the Edgewood Road Trail Phase 2B - Bridge Modifications and Trail project (Contract No. 305124-03) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

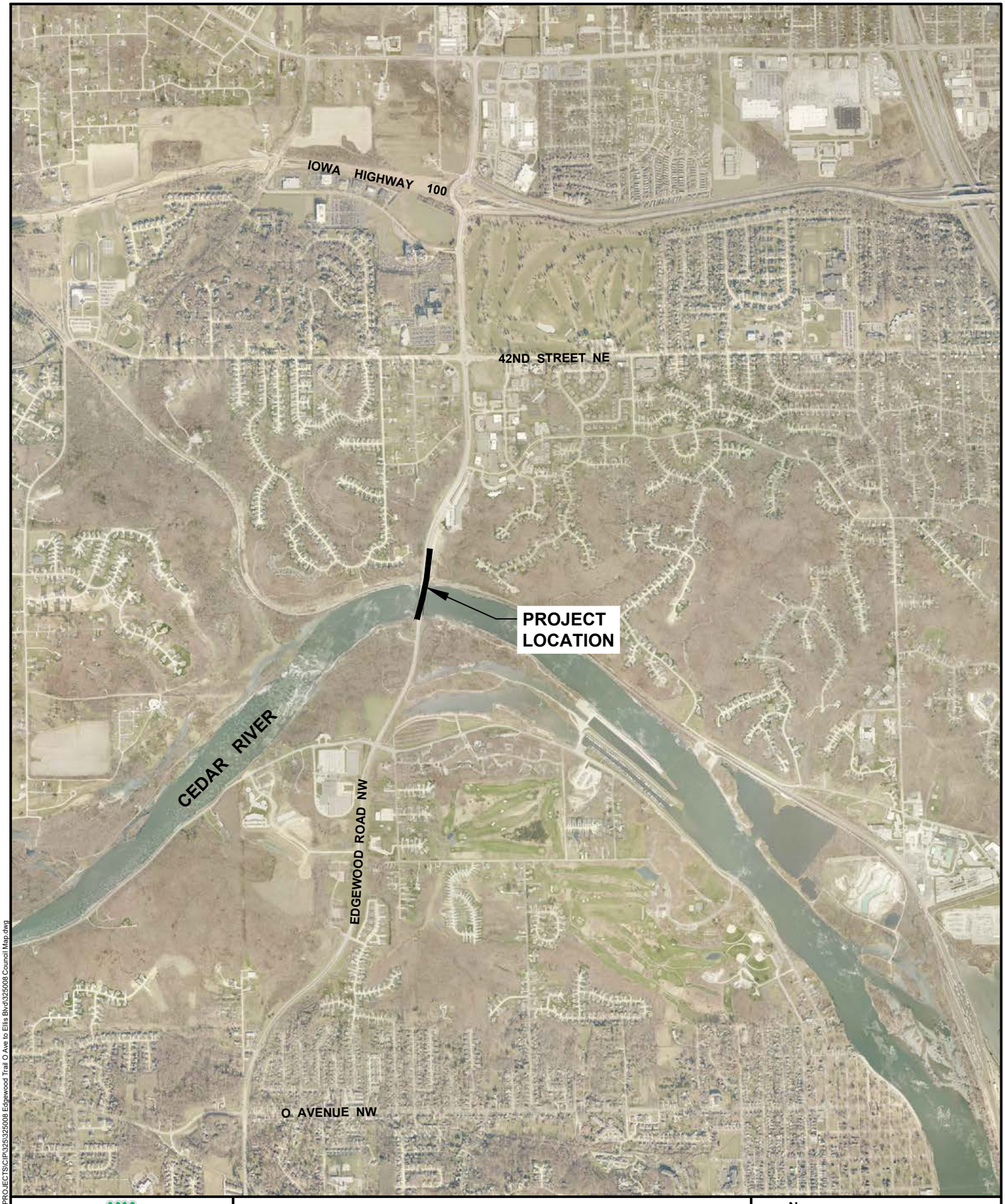
PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature



CEDAR RAPIDS
City of Five Seasons

EDGEWOOD ROAD TRAIL PHASE 2B BRIDGE MODIFICATIONS AND TRAIL PROJECT

N

0 FEET 2000

305124

Cadd File Name: W:\PROJECTS\CIP\325\325008 Edgewood Trail O Ave to Ellis Blvd\325008 Council Map.dwg

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at meeting: Tim Mroch, PE

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the FY 2023 Bridge Maintenance – Bid Package 1 project (estimated cost is $1,770,000).

Resolution adopting plans, specifications, form of contract and estimated cost for the FY 2023 Bridge Maintenance – Bid Package 1 project.
CIP/DID #305150-03

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: The City hired a consultant to evaluate several bridges with the intent of making targeted repairs. The City seeks to prepare construction plans for bridge maintenance to improve the service life of 12th Avenue Bridge over the Cedar River. The expected repairs include joint replacement, remove concrete separation barrier, sidewalk and bridge deck concrete repair, railing repair, reconstruct pavement 400 feet south of the bridge, reconstruct median with new concrete pavers.

Action/Recommendation: The Public Works Department recommends approval of the resolution to adopt plans, specifications, form of contract and estimated cost for the project.

Alternative Recommendation: Delay project to alternative timeline.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 305/30500/305150-02, SLOST

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
305150-02

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on February 14, 2023, there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the FY 2023 Bridge Maintenance - Bid Package 1 project (Contract No. 305150-03) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

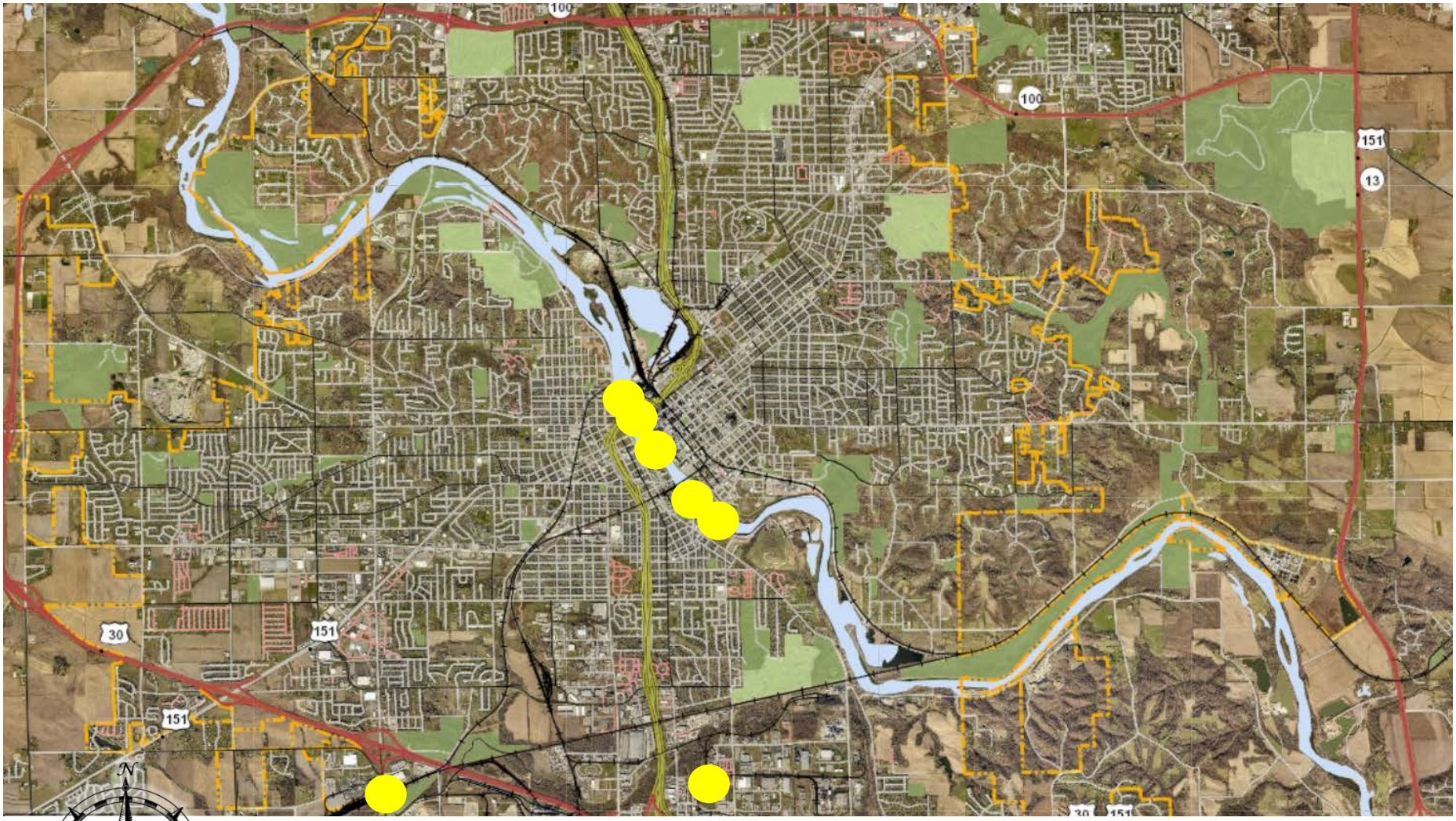
PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature



PROJECT AREAS

CEDAR RAPIDS
City of Five Seasons®

FY 2023 Bridge Maintenance

PROJECT #305150-02

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at meeting: Tim Mroch, PE

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the FY 2023 ADA Pedestrian and Transit Stops Improvements (estimated cost is $310,000).

Resolution adopting plans, specifications, form of contract and estimated cost for the FY 2023 ADA Pedestrian and Transit Stops Improvements project.
CIP/DID #306995-02

EnvisionCR Element/Goal: ConnectCR Goal 1: Provide choices for all transportation users: inter- and intra-city.

Background: This project consists of improving safety at two (2) pedestrian street crossings by installing pedestrian activated rectangular rapids flashing beacons (RRFB's), and also improving 13 transit stop locations by constructing ADA compliant bus pads, as well as some benches and shelters where there is a higher usage area. This construction project will be completed fall, 2023.

Action/Recommendation: The Public Works Department recommends approval of the resolution to adopt plans, specifications, form of contract and estimated cost for the project.

Alternative Recommendation: The alternative to this project is to defer construction of the project until a later season, direct staff to repackage the project into multiple smaller projects or abandon the project.

Time Sensitivity: Must be acted upon February 28, 2023 to maintain the project schedule, and which must occur ahead of the project's March 15, 2023 bid opening

Resolution Date: February 28, 2023

Budget Information: 306/306000/306995, NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
306995-02

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on February 14, 2023, there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the FY 2023 ADA Pedestrian and Transit Stops Improvements project (Contract No. 306995-02) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard, now therefore

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

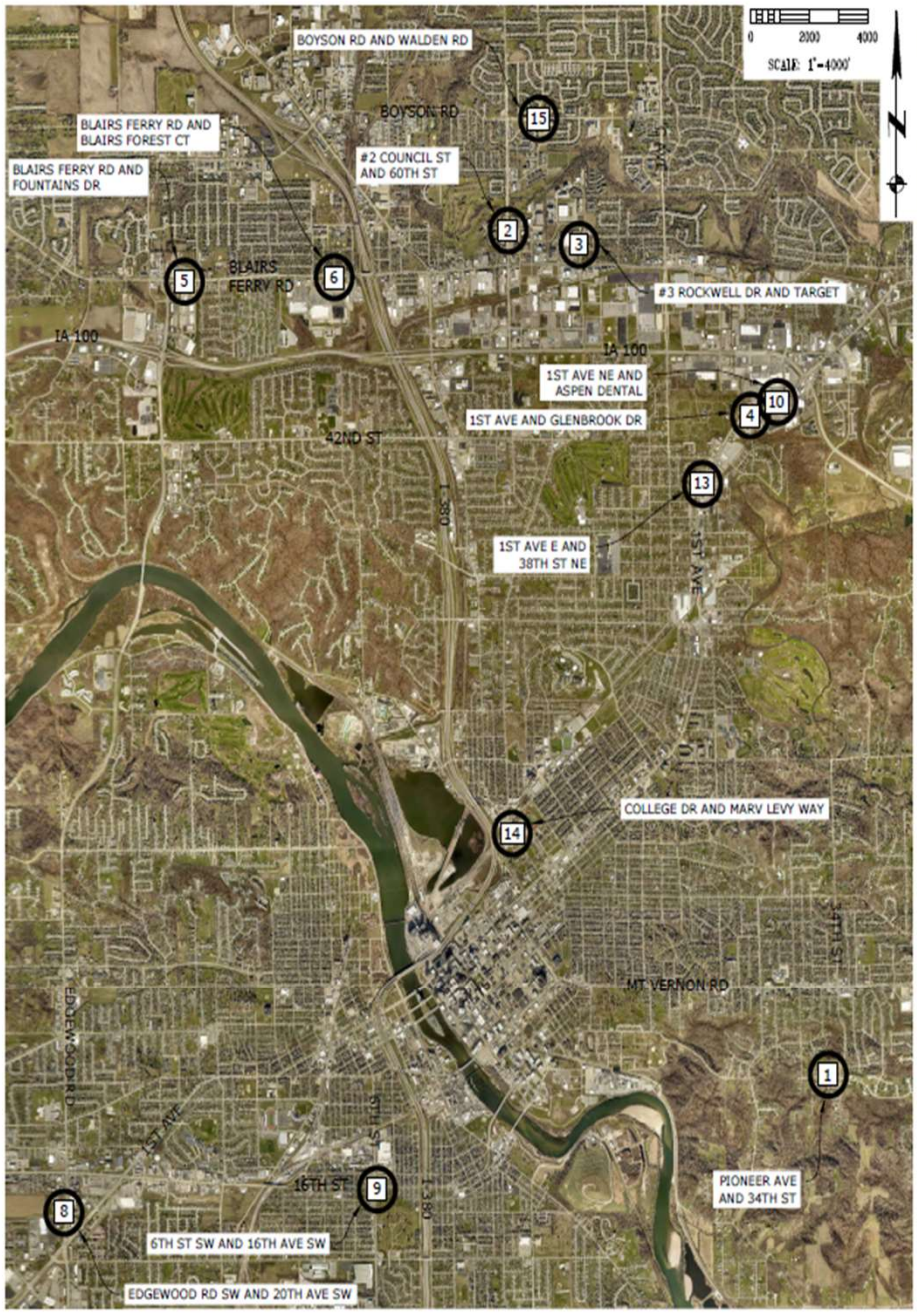
PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature



CEDAR RAPIDS
City of Five Seasons®

FY2023 ADA Pedestrian and Transit Stop Improvements

PROJECT #306995-02

CEDAR RAPIDS
City of Five Seasons

Council Agenda Item Cover Sheet

Submitting Department: Water

Presenter at Meeting: Brandon Jennings

Contact Person: Roy Hesemann **Cell Phone Number:** 319-521-5752
E-mail Address: R.Hesemann@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the Boyson Road Tank and 60th Avenue Standpipe Reconditioning project (estimated cost is $1,991,000) (Brandon Jennings).

a. Resolution adopting plans, specifications, form of contract and estimated cost for the Boyson Road Tank and 60th Avenue Standpipe Reconditioning project.

CIP/DID #6250127-01

EnvisionCR Element/Goal: ProtectCR Goal 3: Maintain and provide quality services to the community.

Background: The three-million-gallon fluted-column Boyson Road elevated water storage tank was constructed in 1989 by the Pittsburgh-Des Moines Steel Company. The most recent restoration was performed in 2007. The Utilities department has noted numerous issues with deteriorations and discolorations of the tank's exterior coating. In addition, Utilities staff have noted issues with stratification of the stored water, leading to fluctuations in water quality.

The two-million-gallon steel standpipe located near the intersection of 60th Avenue SW and 11th Street SW (known as the 60th Avenue standpipe) was constructed in 1986. The most recent restoration was performed in 2006. The Utilities department has noted numerous issues with the condition of the existing exterior and interior coating. Additionally, Utilities staff have encountered issues with stratification of the stored water, leading to fluctuations in water quality.

Work at the Boyson Road Tank shall include abrasive blasting and recoating of the tank exterior with containment, furnishing and installing a cathodic protection system and a submersible mixer, and other miscellaneous tank and coating improvements. Work at the 60th Avenue Standpipe shall include abrasive blasting, and recoating of the wet interior and exterior with containment, as well as furnishing and installing a submersible mixer and other miscellaneous tank and coating improvements.

A pre-bid meeting was held on February 28th, 2023. Bids will be opened and publicly announced on March 8th, 2023.

Action/Recommendation: The Utilities Department Water Division staff recommend approval of the resolution adopting the plans, specifications, form of contract and estimated cost for the Boyson Road Tank and 60th Avenue Standpipe Reconditioning project.

Alternative Recommendation: None

Time Sensitivity: Action needed on 2/28/2023

Resolution Date: 2/28/2023

Budget Information: The project will be coded to the following CIP fund: 553000-625-625000-x-x-6250127-NA.

Local Preference Policy: NA

Explanation: Capital Improvement Projects are not subject to local preference policy.

Recommended by Council Committee: NA

Explanation: NA

WTR
FIN
6250127-01

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on February 14, 2023 there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the for the Boyson Road Tank and 60th Avenue Standpipe Reconditioning project (Contract No. 6250127-01) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Water

Presenter at Meeting: Jim Flamming

Contact Person: Roy Hesemann **Cell Phone Number:** 521-5752
E-mail Address: R.Hesemann@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the proposed plans, specifications, form of contract and estimated cost for the J Avenue WTP Dehumidification Improvements project (estimated cost is $1,953,000) (Jim Flamming).

a. Resolution adopting plans, specifications, form of contract and estimated cost for the J Avenue WTP Dehumidification Improvements project.

CIP/DID #6250090-02

EnvisionCR Element/Goal: ProtectCR Goal 3: Maintain and provide quality services to the community.

Background: The Cedar Rapids J Avenue Water Treatment Plant installed dehumidification units in the Filter Gallery in 2004 in an effort to reduce the humidity of the space. Prior to 2004, humidity levels in the Filter Gallery were elevated to the point of causing maintenance issues. Peeling paint from coated surfaces, corrosion on metal surfaces, and damage to masonry were all prevalent maintenance issues that existed prior to 2004. Since the dehumidification units were installed, these maintenance issues have disappeared. However, the dehumidification units themselves have been a constant maintenance problem, as well as a significant addition to the plant electricity bill.

In 2018, a study was conducted to evaluate options for improvements to the dehumidification system. The final report recommended dehumidification of the Filter Gallery and the Piping Gallery via two large, centralized desiccant units. The J Avenue WTP Dehumidification Improvement project includes replacement of dehumidification and HVAC equipment and related appurtenances, and replacement of windows in the Filter Building that have reached the end of their service life.

A pre-bid meeting was held on February 28, 2023. Bids will be opened and publicly announced on March 15, 2023.

Action/Recommendation: The Utilities Department – Water Division staff recommends approval of the resolution adopting the plans, specifications, form of contract and estimated cost for the J Avenue Water Treatment Plant Dehumidification Improvements project.

Alternative Recommendation: None

Time Sensitivity: Action needed on 02-28-23

Resolution Date: 02-28-23

Budget Information: The project will be coded to the following CIP fund: 553000-625-625000-x-x-6250090-NA.

Local Preference Policy: NA
Explanation: Capital Improvement Projects are not subject to local preference policy.

Recommended by Council Committee: NA
Explanation: NA

WTR
FIN
6250090-02

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on February 14, 2023 there was filed in the Office of the City Clerk proposed plans, specifications, form of contract and estimated cost for the for the J Avenue WTP Dehumidification Improvements project (Contract No. 6250090-02) for the City of Cedar Rapids, Iowa, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the plans, specifications, form of contract and estimated cost have been heard.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the plans, specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: Mike Silva

Contact Person: Heidi Stiffler **Cell Phone Number:** (319) 286-5824
E-mail Address: H.Stiffler@cedar-rapids.org

Description of Agenda Item: PUBLIC HEARINGS
A public hearing will be held to consider the proposed specifications, form of contract and estimated cost for the Seating Replacement at ImOn Ice Arena project (estimated cost is $750,000) (Mike Silva).

a. Resolution adopting specifications, form of contract and estimated cost for the Seating Replacement at ImOn Ice Arena project.
CIP/DID #PUR0123-175, 555088

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background:
This project is for replacement of seating at the ImOn Ice Arena on the NHL side, including suites. Bids will be opened on Wednesday, March 1, 2023 at 11:00 a.m. CST.

Action/Recommendation: Public Hearing

Alternative Recommendation:

Time Sensitivity: Medium

Resolution Date: February 28, 2023

Budget Information: 554000-551-551100-555088

Local Preference Policy: No
Explanation: Public Improvement Project

Recommended by Council Committee: No
Explanation: NA

PUR
FIN
PUR0123-175
555088

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on February 14, 2023 there was filed in the Office of the City Clerk proposed specifications, form of contract and estimated cost for the Seating Replacement at ImOn Ice Arena project, and

WHEREAS, a public hearing was held, and

WHEREAS, no comments or objections to the specifications, form of contract and estimated cost have been heard.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the specifications, form of contract and estimated cost for said improvement be and the same are hereby adopted.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: Diane Muench

Contact Person: Heidi Stiffler **Cell Phone Number:** (319) 286-5824
E-mail Address: h.stiffler@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution to update the Procurement Manual to include changes to the purchasing thresholds, e-procurement solution, purchase order process and inclusion of additional IT items.
CIP/DID #OB341805

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background:
The current version of the Procurement Manual was adopted through Resolution No. 1577-12-20. This resolution is to revise the specific items listed below.

1. Changed references from manual bid process to e-procurement via IonWave.
2. Deleted references to Contracts Manager and Contracts Division, since Purchasing Services has absorbed those duties.
3. Updated procurement thresholds:
   a. Less than $5,000, department buyers purchase items using their best judgement
   b. Between $5,000-$9,999, department buyers obtain three quotes
   c. Greater than $10,000, solicitation prepared by Purchasing Services
4. Revise purchase order information to indicate Purchasing Services performs these duties.
5. Revise Section 11.01, Printer Purchase and Usage Policy.
6. Add the following:
   a. Section 11.02, Computer Hardware
   b. Section 11.03, Computer Software
   c. Section 11.04, Telephone and Network Equipment
   d. Section 11.05, Cellular Devices
   e. Section 11.06, Radios
   f. Section 11.07, PC Replacement Program

Action/Recommendation: Approve the resolution as described herein.

Alternative Recommendation:

Time Sensitivity: Medium

Resolution Date: February 28, 2023

Budget Information:

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

PUR
FIN
OB341805

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the current version of the Procurement Manual was adopted through Resolution No. 1577-12-20; and

WHEREAS, the City's Procurement Manual has been updated in an effort to include changes which have occurred.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the updated Procurement Manual be approved as described herein.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Community Development

Presenter at Meeting: Jeff Wozencraft

Contact Person: Jennifer Pratt **Cell Phone Number:** 319-538-2552
E-mail Address: J.Pratt@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution authorizing execution of the Certified Local Government 2022 Annual Report for submission to the State Historical Society of Iowa. CIP/DID #OB691376

EnvisionCR Element/Goal: StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

Background: As a Certified Local Government (CLG), the City is responsible for submitting an annual report summarizing the City's historic preservation activities to the State Historical Society of Iowa. Designation as a CLG makes the City eligible for grants, such as the Historic Resource Development Program grant and the CLG grant program. The designation also provides the Historic Preservation Commission (HPC) and the City Council the opportunity to make recommendations to the State Nominations Review Committee (SNRC) for National Register of Historic Places (NRHP) nominations.

The HPC reviewed the 2022 CLG Annual Report and made a recommendation at their meeting on February 9, 2023.

The report includes four main categories of activities that an HPC undertakes within a year. The following is a summary of those categories:

Historic Preservation Planning:

- The Historic Asset Inventory Sub-Committee updated their focus property list.
- Completed the nomination of the Bever Woods Area to the National Register.
- Staff and the HPC developed a work plan for 2023 and identified all the items that were completed in 2022.

Technical Assistance on Historic Preservation Issues or Projects:

- City staff provided funding through the Historic Rehabilitation Program to local historic district and local landmark property owners to help maintain and preserve historic features of their property. The Historic Rehab Program committed around $80,000 total to 16 exterior rehabilitation projects in 2022.

Public Educational Programming in Historic Preservation:

- Mailed annual newsletter to property owners within the local districts and of the local landmarks
- Continued partnering with local organizations to spread awareness on historic preservation.

Development of Design Standards/Guidelines:

- Updating Historic Preservation Design Guidelines through a Certified Local Government Grant

Action/Recommendation: Staff recommends approval of the resolution.

Alternative Recommendation: City Council may table and request further information.

Time Sensitivity: N/A

Resolution Date: February 28, 2023

Budget Information: N/A

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: No
Explanation: NA

CD
AUD FILE
OB691376

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the National Historic Preservation Act established a nationwide program to encourage preservation and the wise use of historic resources, including the creation of the Certified Local Government (CLG) program, to support local governments' historic preservation efforts; and

WHEREAS, the City of Cedar Rapids is recognized by the State Historic Society of Iowa as a CLG; and

WHEREAS, under the CLG agreement with the State Historical Society of Iowa, the City is responsible for submitting an annual report that summarizes historic preservation activities; and

WHEREAS, on February 9, 2023, the Cedar Rapids Historic Preservation Commission reviewed, discussed, and provided input on the 2022 CLG Annual Report; and

WHEREAS, the State Historical Society of Iowa requires that the Mayor review and sign the 2022 CLG Annual Report.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Mayor is hereby authorized to execute the Certified Local Government 2022 Annual Report, attached as "Exhibit A," for submission to the State Historical Society of Iowa by the February 28, 2023 deadline.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Exhibit A

Certified Local Government Annual Report

Name of Certified Local Government: Cedar Rapids Historic Preservation Commission

2/16/2023

Signature of person who completed this report *Date*

I certify that a representative of the historic preservation commission has attended a public meeting and presented the details of this report to the city council (city CLG) or the Board of Supervisors (county CLG).

2/15/2023

Date of public meeting

Signature of Mayor or Chairman of the Board of Supervisors *Date*

Tiffany O'Donnell

Printed Name of Elected Official

Please upload this completed form with your annual report on SlideRoom.

Thank you.

Certified Local Government Annual Report

Certified Local Government Annual Report

* indicates a required field

Under the CLG Agreement with the State, local governments and their historic preservation commissions are responsible for submitting an annual report documenting the commission's preservation work and that they have met the requirements of the CLG program.

This annual report is also an important tool for your commission to evaluate its own performance and to plan for the coming year.

We look forward to hearing from each CLG this year!

One question on this form needs attention.

A required question is incomplete: 36

1. **Name of the city, county, or land use district: ***

   Please choose the name from the drop down table.

   Cedar Rapids Historic Preservation Commission

2. **Did your commission undertake any survey, evaluation and/or registration/nomination projects in this calendar year? ***

   CLG Standards are in your local government's Certified Local Government (CLG) Agreement and the National Historic Preservation Act:

   1) The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.

   2) The CLG will review National Register nominations on any property that lies in the jurisdiction of its historic preservation commission.

   Please upload any Iowa Site Inventory Forms or other survey materials produced during the year. Please do not upload any projects that were funded with a CLG or HRDP grant, mandated by the Section 106 review and compliance process, or National Register nominations as we already have these documents in our files.

   yes

3. **Were any National Register of Historic Places (NRHP) properties in your jurisdiction altered, moved, or demolished in this calendar year? ***

4. **Does your local government designate local landmarks or local districts? ***

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowa.gov before you complete this section.

Yes

5. **If you answered yes to the previous question, in this calendar year, what properties did your city place on its list of locally designated historic landmarks and/or historic districts? Please provide the historic name and address of each property**

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowa.gov before you complete this section.

REMINDER: Before local districts are designated by your city council, you must send the local nomination to the SHPO for review and comment. Please allow at least 45 days for review before the nomination is scheduled for city council review. The SHPO review takes place after your commission has approved the local district nomination and BEFORE it is placed on the city council's agenda.

N/A

3 of 8000 characters

5.1. **Please attach a copy of the final designation nomination(s) and ordinances(s) for these properties**

Choose a file

6. **In this calendar year, what were the actions to revise, amend, change, or de-list a locally designated property? Please provide the name and address of the property(ies) and the action. If no action was taken, enter N/A ***

N/A

3 of 8000 characters

7. **Has your city or county passed other ordinances that directly or indirectly affect historic preservation? ***

8. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in this calendar year? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do!

CLG Standards found in CLG Agreement and National Historic Preservation Act:

1) The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties.
2) The CLG shall provide for adequate public participation in the local historic preservation programs.

- [x] a. Historic preservation planning. Examples include the development or revision of an preservation plan, development of a work plan for your commission, etc.
- [ ] b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc.
- [ ] c. Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc.
- [x] d. Design guidelines/standards

8.1.

Describe the city, county, LUD, and/or historic preservation commission's historic preservation planning activities in this calendar year. *

In the calendar, the Cedar Rapids HPC supported the nomination of the Bever Woods area to the National Register, through a CLG grant. Additionally, the commission is in the process of updating its historic preservation design guidelines to better align with current properties and keep up with new materials that have been presented to the commission. The commission has also reprioritized areas for intensive survey as outlined in our Historic Preservation Plan and completed annual workplans to guide their work.

514 of 8000 characters

9. Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year? *

historic preservation

Successes:
- Nomination of Bever Woods area to the National Register
- Extended and more intentional outreach to partners in the community that may support Historic Preservation, including working with neighborhood associations and affordable housing groups.

488 of 8000 characters

10.

What partnerships did your commission form or continue with other entities? (examples include local main street office, local school, historical society, library, museum, service club, etc.) If none, enter N/A *

- Local preservation groups (Save Cedar Rapids Heritage and Friends of Cedar Rapids Heritage)
- Neighborhood associations
- Neighborhood Finance Corporation

158 of 8000 characters

11.

Did your historic preservation commission receive any grants (other than CLG or HRDP) this year? If so, please describe. If none, enter N/A. *

N/A

3 of 8000 characters

12. Does your commission have a website? *

- (●) Yes
- ( ) No

12.1. What is the website address? *

https://www.cedar-rapids.org/local_government/city_boards_and_commissions/historic_preservation_commission.php

110 of 6000 characters

13. Does your commission have a Facebook page? *

List dates of public commission meetings held (please note these are meetings actually held with a quorum, not just those that were scheduled). *

CLG Standards found in CLG Agreement and National Historic Preservation Act:
1) The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
2) The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
3) The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
4) Commission members will participate in state-sponsored or state-approved historic preservation training activities.

- January 13, 2022
- January 27, 2022
- February 24, 2022
- March 10, 2022
- March 24, 2022
- April 14, 2022
- April 28, 2022
- May 12, 2022
- May 26, 2022
- June 9, 2022
- June 23, 2022
- July 14, 2022
- July 28, 2022
- August 11, 2022
- August 25, 2022
- September 8, 2022
- September 22, 2022
- October 13, 2022
- October 27, 2022
- November 10, 2022
- December 8, 2022

392 of 8000 characters

15.

We recommend that the local government provide the commission a budget with a minimum of $750 to pay for training and other commission expenses. In this calendar year, what was the dollar amount for the historic preservation commission's annual budget? *

$75,000

7 of 6000 characters

City hall and online

20 of 6000 characters

17.

Please list the names of the Historic Preservation Commissioners who served during this calendar year. *

- Diana Pagan
- Kim Schmidt
- Gerard Estella
- Jeff Meyers
- Caitlin Hartman
- Ron Mussman
- Charles Blades
- Jennifer Cunningham
- Jacob Cournoyer

155 of 6000 characters

18.

Each CLG was asked to provide a work plan last year. Please provide a self-assessment of your progress on the initiatives and programs you identified last year. Were you able to accomplish much of what you set out to do? If not, what would help you fulfill this next year's work plan? *

the nomination of the Bever Woods area to the National Register and updating the Historic Preservation Design Guidelines. These are two significant projects that will promote preservation work and support future Commission's reviews of historic properties.

Additionally, the Commission is strengthening bonds with other local groups to promote historic preservation and reviewing current practices to improve messaging and solidify processes.

To continue local landmarking and implementing other historic preservation strategies on endangered properties, the Commission, along with local non-profits and staff, will need to find ways to invest more time in these efforts. The Sub-Committee and Commission have identified focus properties and areas, however, there has not been the time to follow through on landmarking or finding funding for these projects.

1191 of 6000 characters

19.

Each commission should develop a work plan for the coming year. This work plan should include the project(s), initiatives and programs you plan to begin or complete. Also discuss your plan for obtaining historic preservation training in 2023. Please attach your work plan to your annual report. *

2023 Final Work Plan.pdf (183KB)

20. Please update contact information about your 2023 Chief Elected Official. *

Note: This is beginning January 2023. Please provide the information for the Mayor, Chairman of the Board of Supervisors, or President of LUD Trustees.

First and Last Name	Mailing Address	Phone Number	Email Address
Tiffany O'Donne	101 1st St SE, C	3192865051	t.odonnell@ceda

+ Add a row

communication is sent to the staff person and chair of the commission who will forward to the rest of the commission members.

First and Last Name	Job Title	Mailing Address	Phone Number	Email Address
Jeff Wozen	Planner	101 1st St SE	3192865772	j.wozencraft(

+ Add a row

22.

Please complete the following and provide contact information about your 2023 Chairperson/Commissioner. *

Note: Electronic and mailed communication will be sent to the staff person for the commission and the chair who will forward the information to the rest of the commission members.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Diana Pag	[redacted]	[redacted]		[redacted]

+ Add a row

22.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A. *

Redmond Park Grande Avenue Historic District

44 of 200 characters

22.2. Specify the month, day, and year that the commissioner's term will end. *

06/30/2024

22.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission? *

- ○ Yes
- ◉ No

commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Gerard Est	[redacted]	[redacted]		[redacted]

+ Add a row

23.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowa.gov before you complete this section.

N/A

3 of 6000 characters

23.2. Specify the month, day, and year that the commissioner's term will end.

06/30/2023

23.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission? *

- ○ Yes
- ◉ No

24.

Please complete the following and provide information about your 2023 Secretary/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address

+ Add a row

commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Ryan Russ	[redacted]	[redacted]		[redacted]

+ Add a row

25.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

3 of 6000 characters

25.2. Specify the month, day, and year that the commissioner's term will end.

06/30/2023

25.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

○ Yes
◉ No
Clear Answer

26.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Sandra Sm	[redacted]	[redacted]		[redacted]

+ Add a row

N/A

3 of 6000 characters

26.2. Specify the month, day, and year that the commissioner's term will end.

06/30/2023

26.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

- ○ Yes
- ◉ No

Clear Answer

27.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Charles Bl	[redacted]	[redacted]		[redacted]

+ Add a row

27.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

2nd & 3rd Avenue Historic District

34 of 6000 characters

27.2. Specify the month, day, and year that the commissioner's term will end.

06/30/2025

◉ No

Clear Answer

28.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Caitlin Hart	[redacted]	[redacted]		[redacted]

+ Add a row

28.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

2nd & 3rd Ave Historic District

31 of 6000 characters

28.2. Specify the month, day, and year that the commissioner's term will end.

06/30/2025

28.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

○ Yes

◉ No

Clear Answer

29.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address

2022 CLG Annual Report Due February 28, 2023 Help Save and Exit

1 Forms — 2 Attachments — 3 Portfolio — 4 Submit NEXT

29.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.*

Redmond Park Grande Avenue Historic District

29.2. Specify the month, day, and year that the commissioner's term will end.*

mm/dd/yyyy

06/30/2025

29.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?*

- ○ yes
- ◉ no

Clear Answer

30.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address	
Kim Schmi	[redacted]	[redacted]		[redacted]	

+ Add a row

30.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.*

N/A

30.2. Specifiy the month, day, and year that the commissioner's term will end.

MM/DD/YYY

30.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?*

- ○ yes
- ◉ no

Clear Answer

31.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address	
Jeff Meyers	[redacted]	[redacted]		[redacted]	🗑

+ Add a row

31.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.*

2nd & 3rd Avenue Historic District

31.2. Specify the month, day, and year that the commissioner's term will end.*

mm/dd/yyy

06/30/2024

32.

Please attach biographical sketches for commissioners who were newly appointed in 2022.

Please be sure newly appointed commissioners sign and date their statement. The form to use for this can be found in the "Attachments" section. You will need to upload in both locations.

https://drive.google.com/file/d/1GDBtPLv2an2sXho54yJfZRT13bwL4RFZ/view

33.

Does your commission have any vacancies? If so, how many? If you have no vacancies, enter N/A. *

N/A

3 of 6000 characters

34. **Please complete the Commission Training Table. ***

An important requirement of the Certified Local Government program is annual state-sponsored (such as the Preserve Iowa Summit) or state-approved training undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including online training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Event	Sponsor Organization	Location	Date	Names of Attendees
Preserve I	SHPO	Mason City	6/6/2022	1

+ Add a row

35.

Who of your commission members, staff, and/or elected officials attended the Preserve Iowa Summit? If so, please provide their names. *

Please note this must be completed. If no one attended, enter none.

Now is also a good time to start planning to attend the 2023 Preserve Iowa Summit in Sioux City June 1-3, 2023.

Diana Pagan
Adam Lindenlaub

28 of 6000 characters

The form can be downloaded from here: https://drive.google.com/file/d/1YcetiR-inEjVfvoUWn3A5czCeim2m-XC/view?usp=sharing

This question is required.

Choose a file

37. Suggestions for improvement. *

The CLG program is here to support the Historic Preservation Commissions across Iowa. Do you have any suggestions for how we can improve our services to your commissions?

Provide basic onboarding materials to help new commissioners better understand preservation basics or a catalogue of ongoing educational opportunities

150 of 8000 characters

38.

What training topics would be most helpful for your Historic Preservation Commission? *

We will use this information to help design the CLG Round Table at the Preserve Iowa Summit and potentially other training opportunities throughout 2023.

Substitute materials; instituting design regulations in low-income neighborhoods

80 of 8000 characters

Saved

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Council Agenda Item Cover Sheet

Submitting Department: Community Development

Presenter at Meeting: Jeff Wozencraft

Contact Person: Jennifer Pratt **Cell Phone Number:** 538-2552
E-mail Address: J.Pratt@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution authorizing approval of the City of Cedar Rapids Historic Preservation Commission Work Plan for 2023.
CIP/DID # OB691376

EnvisionCR Element/Goal: StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

Background: At the January 26, 2023, meeting, HPC reviewed the 2023 Work Plan and staff led a discussion on updates and accomplishments from the 2022 Work Plan.

Major tasks completed in 2022:

- Completed the nomination of the Bever Woods area to the National Register
- Committed around $80,000 in grants to 16 projects through the Historic Rehabilitation Program
- Joined the National Alliance of Historic Preservation Commissions
- Initiated the updating of the Historic Preservation Design Guidelines

In the 2023 Work Plan, the Commission has identified a variety of tasks to help achieve the following five goals:

- Participate in preservation, salvage and documentation of historic structures
- Increase communication
- Improve public relations
- Provide information and educational opportunities for the public; and
- Provide educational opportunities for HPC members

2023 Work Plan highlights:

- Complete the updating of the Historic Preservation Design Guidelines
- Implement proactive strategies on at least four 2023 Focus Properties
- Facilitate the designation of at least two properties as Local Historic Landmarks

City of Cedar Rapids Boards and Commissions adopt an annual work plan which lays out goals and objectives for the coming calendar year. The HPC is a nine-member board appointed by the Mayor, and established by City Code, to review and make recommendations to City Council on policy issues related to identifying and preserving the City's historic resources.

Action/Recommendation: City staff recommends approval of the resolution.

Alternative Recommendation: City Council may table and request additional information.

Time Sensitivity: NA

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: No
Explanation: NA

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Historic Preservation Commission was established by the Cedar Rapids Municipal Code Chapter 18 to advise the City Council on matters pertaining to historic preservation, and

WHEREAS, the Commission created their first work plan in 2009 and is revising the work plan from 2022 to meet the objectives outlined in the Municipal Code, and

WHEREAS, the 2023 Work Plan includes tasks that support the goals of the 2015 Historic Preservation Plan, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the 2023 City of Cedar Rapids Historic Preservation Commission Work Plan, “Exhibit A,” is hereby approved.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Exhibit A

City of Cedar Rapids Historic Preservation Commission

Work Plan for 2023

To be approved by the Cedar Rapids City Council in January, 2023

General Information

CHARTER

The Historic Preservation Commission is comprised of up to nine (9) volunteer citizens appointed by the Mayor and approved by the City Council for three-year terms. The Cedar Rapids Historic Preservation Commission makes recommendations on National Register of Historic Places nominations, local historic district designation, and local landmarks. With City Council approval, the Historic Preservation Commission initiates historic preservation studies designed to identify and preserve the City's historic building resources. The Commission also reviews and approves applications for Certificates of Appropriateness in the two local historic districts and local historic landmarks. Additionally, the Commission reviews demolitions of structures as provided in Chapter 18 of the Municipal Code.

MEETINGS

The Historic Preservation Commission meets every second and fourth Thursday of the month at 4:30 p.m. unless otherwise published. Meetings are held in the Five Seasons Conference Room of the City Services Center, 500 15th Avenue SW.

COMMISSIONERS and CONTACTS

Commissioners	**Staff Liaisons**
Diana Pagan, *Chair* Gerard Estella, *Vice-Chair* Jacob Cournoyer Sandra Smith Caitlin Hartman Kim Schmidt Jeff Meyers Ryan Russell Charles Blades	Adam Lindenlaub (319) 286-5064 a.lindenlaub@cedar-rapids.org Jeff Wozencraft (319) 286-5772 j.wozencraft@cedar-rapids.org

This work plan serves as a guide to action and may be adapted or revised as new events and opportunities arise.

Process

On December 22, 2022, the Historic Preservation Commission met to affirm its goals for the 2023 work plan. The Commission engaged in an action planning process that involved the following steps:

- **Commitments and Vision**: Selection of goals that the Commission agreed upon and believed were achievable over the course of a year.
- **Key Actions**: Identification of action steps to address goals.

Completed Tasks in 2022

- Provide training to the Historic Preservation Commission
    - Staff provided orientation to two new commissioners, 1 commissioner attended the Preserve Iowa Summit
    - Further adapted meeting format to allow for greater participation from community members and maintain functioning of meetings
    - Complete the nomination of the Bever Woods area to the National Register as a district
- Develop and distribute educational materials (e.g. brochures, postcards, web-based materials) for property owners and the general public to enhance public awareness and understanding of the city's cultural and social history

    - Staff mailed each local historic district resident a newsletter with educational information regarding historic preservation and a postcard about the Historic Rehabilitation program
- Initiate the update of Historic Preservation Design Guidelines
- Allocated over $80,000 to 16 projects through the Historic Rehab Grant Program
- Joined National Alliance of Preservation Commissions

Work Plan

VISION

The purpose of Chapter 18 of the Municipal Code, which outlines historic preservation and the duties of the Historic Preservation Commission are to:

(1) With City Council approval, conduct studies for the identification and designation of historic districts and sites meeting the definitions established by chapter 18;

(2) Make recommendations to the City Council for the listing of a historic district or site in the National Register of Historic Places;

(3) Review and act upon all applications pursuant to the procedures established by Chapter 18 and other applicable laws;

(4) Further the efforts of historic preservation in the City by making recommendations to the City Council and City commissions and boards on preservation issues when appropriate, by encouraging the protection and enhancement of buildings or structures with historical, architectural or cultural value, and by encouraging persons and organizations to become involved in preservation activities;

(5) Educate the public at large on the benefits of historic preservation and build a preservation ethic and public awareness;

(6) Recommend acceptance of unconditional gifts and donations of real and personal property, including money, for the purpose of historic preservation;

(7) Recommend acquisition by purchase, bequest, or donation, fee and lesser interests in historic properties, including properties adjacent to or associated with historic properties;

(8) Recommend the preservation, restoration, maintenance, and operation of historic properties, under the ownership or control of the City;

(9) Recommend that the City lease, sell, and otherwise transfer or dispose of historic properties subject to rights of public access and other covenants and in a manner that will preserve the property;

(10) Cooperate with the federal, state and local governments in the pursuance of the objectives of historic preservation;

(11) Provide information for the purpose of historic preservation to the City; and

12) Promote and conduct an educational and interpretive program on historic properties within the City.

GOAL 1: Participate in preservation, salvage and documentation of historic structures

Tasks with Deadlines:

Task	Lead	Completion Timeline
Establish Historic Asset Inventory 2023 Focus Properties.	Historic Asset Inventory Sub-Committee / Staff	1st Quarter 2023
Implement proactive preservation strategies on at least four 2023 Focus Properties.	Historic Asset Inventory Sub-Committee	4th Quarter 2023
Facilitate the designation of at least two properties as Local Historic Landmarks.	Full Commission	4th Quarter 2023
Designate the Paramount Theatre as a Local Historic Landmark (in addition to the two other local landmark designation).	Staff	4th Quarter 2023
Complete update of historic design guidelines to include new materials that incorporate prospective districts (ie Bever Woods).	Full Commission/Staff	3rd Quarter 2023

Ongoing Tasks:

Task	Lead	Completion Timeline
Work with affordable housing organizations to use historic resources in their projects.	Full Commission/Staff	Ongoing: Coordinating with the Neighborhood Finance Corporation, Cedar Rapids Housing Services, etc.
Implement the City's Historic Rehabilitation Program and research and explore other financial resources for preservation related activities.	Full Commission/Staff	Ongoing: In 2022, 16 grants totaling $80,000 were committed to exterior rehabilitation projects through the Historic Rehab Program.
Work with economic development partners to include historic resources in redevelopment policies and economic development plans.	Staff	Ongoing: City staff work with developers to ensure historic preservation. City ED policy is reviewed annually to determine effectiveness and any needed improvements.
Incorporate historic preservation into Neighborhood Action Plans, Area Action Plans, Corridor Action Plans, Study Areas, and other City planning projects.	Staff	Ongoing: City staff utilize existing resources such as the historic viewer along with public input to call attention to historic assets in planning areas.

GOAL 2: Increase communication

Ongoing Tasks:

Task	Lead	Completion Timeline
Continue to improve the HPC website for ease of use and to provide more information.	Staff	Ongoing: City staff updated the HPC website to include more information about Historic Rehabilitation Program, local landmarking, and other pages to answer frequently asked questions.
Implement an annual program review.	Staff	Ongoing: Staff submits an annual CLG Report and includes the Historic Preservation Plan when reviewing and updating EnvisionCR. Additionally, staff reviews COAs, CNMEs, and demolitions in a presentation to the commission.
Maintain and enhance compliance regulations for Certified Local Government status.	Full Commission/Staff	Ongoing: Staff submits annual report to State Historic Preservation Office.

GOAL 3: Improve public relations

Tasks with Deadlines:

Task	Lead	Completion Timeline
Link interested property owners to training and technical assistance programs on the use of tax credits.	Full Commission/Staff	2nd/3rd Quarter 2023: Staff will explore opportunities to host speakers on these topics.

Ongoing Tasks:

Task	Lead	Completion Timeline
Identify outreach events with community organizations that may be interested in historic preservation.	Full Commission	Ongoing: City supports and contributes to various historic preservation events.
Partner with Neighborhood Finance Corporation to provide increased funding opportunities in the Historic Districts.	Staff	Ongoing: City staff works with the Neighborhood Finance Corporation to identify ways to leverage funding.

GOAL 4: Provide information and educational opportunities for the public

Tasks with Deadlines:

Task	Lead	Completion Timeline
Update the content of the GIS database of historic properties.	Staff	2nd Quarter 2023
Develop a formal heritage tourism program.	Full Commission/Staff	3rd Quarter 2023: Staff will work with Neighborhood Associations to expand the History Happened Here program.

Ongoing Tasks:

Task	Lead	Completion Timeline
Develop and distribute educational materials (e.g. brochures, postcards, web-based materials) for property owners and the general public to enhance public awareness and understanding of the city's cultural and social history.	Full Commission/Staff	Ongoing: Staff will continue to send out an annual newsletter to the Local Historic Districts and continues to explore other opportunities to distribute educational materials.
Maintain a training program for City staff.	Staff	Ongoing: One staff person attended the 2022 Preserve Iowa Summit and the National Alliance of Preservation Commissions (NAPC) conference.
Expand training opportunities to other City Departments that often work with the Historic Preservation Commission (Development Services, Building Services, etc.).	Staff	Ongoing: Staff will work to expand training to other departments as appropriate.
Coordinate with the Cedar Rapids Area Association of Realtors on historic preservation topics.	Staff	Ongoing: Staff works with the Cedar Rapids Area Association of Realtors to provide education and resources on historic preservation.

GOAL 5: Provide educational opportunities for HPC members

Ongoing Tasks:

Task	Lead	Completion Timeline
Provide training to the Historic Preservation Commission.	Full Commission/Staff	Ongoing: Staff provide new member orientation and one-on-one conversations with new members. One Commissioner attended the Preserve Iowa Summit.

Council Agenda Item Cover Sheet

Submitting Department: Community Development - Housing

Presenter at Meeting: Sara Buck

Contact Person: Jennifer Pratt **Cell Phone Number:** 319 538-2552
E-mail Address: J.Pratt@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution authorizing approval of the City of Cedar Rapids Affordable Housing Commission Work Plan for 2023.
CIP/DID #CDF-0040-2018

EnvisionCR Element/Goal: StrengthenCR Goal 4: Create a city that is affordable and accessible to all members of the community.

Background: At the January 25, 2023, meeting, the AHC reviewed the draft 2023 work plan and staff led a discussion on updates and accomplishments of the AHC.

Accomplishments:

- Updated resource card with primary service information for distribution in the community
- Creation of a tip sheet for owners and tenants that will be ready for distribution within the next 30 days
- Participation in a Housing Solutions Lab – Peer Cities Cohort, which provided best practice information and connection to subject matter experts
- Recommendation to contract with the National Alliance to End Homelessness to provide a Homeless Services Design Clinic

The Commission is comprised of twenty-one (21) members and meets as a full commission on odd months of the year. The Commission is made up of thirteen (13) representatives from local social service agencies, four (4) members represent professional service (housing specific) agencies, and four (4) Cedar Rapids residents, one from each City quadrant. There are four (4) sub-committees that meet on even months of the year.

City of Cedar Rapids Boards and Commissions adopt an annual work plan which lays out goals and objectives for the coming calendar year. The Affordable Housing Commission's role is to identify the nature and scope of housing needs of low to moderate-income residents and to recommend effective strategies to City Council to meet those needs.

Timeline:

- January 25, 2023 - AHC review and approval of the draft 2023 Work Plan
- February 28, 2023 - City Council consideration of the 2023 Work Plan

Action/Recommendation: City staff recommends approval of the resolution.

Alternative Recommendation: City Council may table and request additional information.

Time Sensitivity: N/A

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: (Click here to select)
Explanation: NA

Recommended by Council Committee: No
Explanation: NA

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Affordable Housing Commission was re-established by Resolution in 2018 to advise the City Council on matters pertaining to affordable housing within the City, and

WHEREAS, the Affordable Housing Commission is creating a work plan to meet the objectives outlined in their bylaws, and

WHEREAS, the 2023 Work Plan includes tasks that support the goals of the Affordable Housing Commission, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the 2023 City of Cedar Rapids Affordable Housing Commission Work Plan, “Exhibit A,” is hereby approved.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Exhibit A

City of Cedar Rapids Affordable Housing Commission
Work Plan for 2023

General Information

CHARTER

The Affordable Housing Commission is comprised of twenty-one (21) volunteer citizens appointed by the Mayor and approved by the City Council for three year terms. Thirteen (13) of these members represent local social service agencies, four (4) members represent a Cedar Rapids resident from each City quadrant, and four (4) members represent professional service agencies that serve the citizens of Cedar Rapids. The Cedar Rapids Affordable Housing Commission identifies the nature and scope of the housing needs of low and moderate-income residents and recommends effective strategies for collaboration to meet those needs to City Council. Additionally, the Commission identifies gaps, barriers to housing/program access, as well as policy or legislative barriers and opportunities.

MEETINGS

The Affordable Housing Commission meets every fourth Wednesday of the month on odd months at 3:00 p.m. unless otherwise published. Meetings are typically held in a Lower Level conference room of City Hall, 101 First Street SE. Due to the COVID-19 pandemic, the Commission has met virtually and now meets in a hybrid format in to maintain the health and safety of its members and the public. The Commission also has four (4) sub-committees that meet separately on the even months.

COMMISSIONERS and CONTACTS

Commissioners

Tracey Achenbach
Ashley Balius
Selinya Carew
Karey Chase
Bryce Dake
Dedric Doolin
Lindsey Ellickson, *Chair*
Julie Facion
Alicia Faust
Lisa Gavin
Heather Harney
Paula Mitchell, *Vice-Chair*
Stefanie Musterman-Scriven
Brenner Myers
Laura O'Leary
Chad Pelly
Danielle Rodriguez
Dennis Rucker
Brittany Scanlon
Kelli Sharpe
Carrie Slagle

Staff Liaison

Sara Buck
(319) 286-5192
s.buck@cedar-rapids.org

This work plan serves as a guide to action and may be adapted or revised as new events and opportunities arise.

Process

On January 25, 2023, the Affordable Housing Commission met to affirm its goals for the 2023 work plan. The Commission engaged in an action planning process that involved the following steps:

- **Commitments and Vision**: Selection of goals that the Commission agreed upon.

- **Key Actions**: Identification of initiatives to address goals that the Commission believed were achievable over the course of a year.

Completed Tasks 2022

- Create more affordable housing options for all incomes, needs, and household sizes.
    - Review what other communities are doing to reduce homelessness and create affordable housing, which is done annually. Participated in a Housing Solutions Lab – Peer Cities Cohort throughout 2022. This included monthly discussions with peer cities and provided an educational session, as well as several hours of technical support with subject matter experts.
- Reduce barriers and improve access to housing resources and supportive services.
    - Created a resource sheet to distribute in the community. This continues to be utilized as a quick reference card for primary services.
    - Created a tip sheet for property owners/lessor and tenants/lessee. Will be finalized within the next 30 days and ready for distribution.

Work Plan

Function and Responsibility
The functions of the Affordable Housing Commission are to:

(1) Identify the nature and scope of housing needs of low and moderate-income residents;

(2) Recommend effective strategies to City Council for collaborating to meet those needs;

(3) Identify legislative issues regarding trends or barriers to access programs;

(4) Review and make recommendations to City Council on key affordable housing issues, such as the annual Housing Market Analysis and State applications.

GOAL 1: Educate and demonstrate how affordable housing impacts everyone in the community

Tasks with Deadlines:

Task	Lead	Completion Timeline
Open house panel discussion and article	Education, Communication & Outreach Sub-committee	4th Quarter

GOAL 2: Create more affordable housing options for all incomes, needs, and household sizes

Tasks with Deadlines:

Task	Lead	Completion Timeline
Research what other communities are doing to reduce homelessness and create affordable housing	0-30% AMI Sub-committee	Housing Solutions Lab – Peer Cities participation. Alliance to End Homelessness Design Clinic – late spring 2023

Ongoing Tasks:

Task	Lead	Completion Timeline
Research what agencies are working on affordable housing	Staff & Education, Communication, & Outreach Sub-committee	Research completed on an annual basis

GOAL 3: Encourage rehabilitation of existing affordable housing

Ongoing Tasks:

Task	Lead	Completion Timeline
Research ways to improve the quality of existing housing stock (green building practices)	Housing Development Sub-committee	In progress – recommendation completion 2-4 years

GOAL 4: Build capacity of developers to increase production of affordable housing

Tasks with Deadlines:

Task	Lead	Completion Timeline
Create a resource sheet for developers to include: who is eligible to apply, type of funding & commitments, and eligible activities.	Staff & Housing Development Sub-committee	In progress - 2nd Quarter

Ongoing Tasks:

Task	Lead	Completion Timeline
Create a map of City owned properties eligible for development	Staff	In progress – approximately 2-5 year completion time
Establish a mentorship program to build capacity for new or small developers	Staff & Housing Development Sub-committee	In progress with a 2-5 year completion time

GOAL 5: Promote mixed-income neighborhoods and stabilization of transitional neighborhoods

Ongoing Tasks:

Task	Lead	Completion Timeline
Research ways to promote or incentivize the development of affordable housing & green building practices	Staff & Housing Development Sub-committee	In progress – creating process for infill development by obtaining tax sale properties 2-4 year completion time & reviewed annually

GOAL 6: Support new initiatives and existing programs that make housing more attainable

Ongoing Tasks:

Task	Lead	Completion Timeline
Provide letters of support/recommendations as requested for programs or projects that align with City goals	Full Commission	Ongoing

GOAL 7: Reduce barriers and improve access to housing resources and supportive services

Tasks with Deadlines:

Task	Lead	Completion Timeline
Create a handout with information on tenant and owner rights	Staff & 0-30% AMI Sub-committee	Complete – final review by City Attorney & Communications
Education & outreach on myths of poverty with property owner/lessor focus	0-30% AMI Sub-committee	3rd Quarter – outreach to property owners/lessor in summer – fall after System Design Clinic
Create a list of subsidized / affordable housing units and affordability period	Housing Policy & Legislation Sub-committee	In progress – 1-year completion time

Ongoing Tasks:

Task	Lead	Completion Timeline
Research proposed legislation or policy and respond accordingly	Housing Policy & Legislation Sub-committee	Annually
Research existing legislation, policy, or process that create barriers to access, sustain, or create affordable housing and make recommendations based on findings	Housing Policy & Legislation Sub-committee	In progress – 3-5 year completion time

GOAL 8: Humanize affordable housing issues to cultivate acceptance and inclusion

Tasks with Deadlines:

Task	Lead	Completion Timeline
Research what are the top three barriers that households face to find and remain in housing, then make recommendations based on findings	Housing Policy & Legislation Sub-committee	Research complete – working on recommendations – 3rd Quarter

Ongoing Tasks:

Task	Lead	Completion Timeline
Education & outreach on the myths of poverty – open house and/or article - Community focus	0-30% AMI Sub-committee lead, with full Commission participation	Work on hold due to changing COVID restrictions. 1-2 year completion time

Council Agenda Item Cover Sheet

Submitting Department: Community Development

Presenter at Meeting: Stephanie Schrader

Contact Person: Jennifer Pratt **Cell Phone Number:** 319-538-2552
E-mail Address: J.Pratt@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution authorizing approval of the City of Cedar Rapids Public Art Commission Work Plan for 2023.

CIP/DID # OB625453

EnvisionCR Element/Goal: StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

Background: On January 12, 2023, the Public Art Commission approved a draft of their annual Work Plan. The Work Plan is informed by the Public Art Plan adopted in April 2022.

Tasks completed in 2022 include:

- Approved donation and recommended installation of Noelridge Greenhouse mural
- Selected artist duo and approved final design for the City's largest mural on the Five Seasons Parking Ramp tower
- Supported adoption of City's first Public Art Plan
- Supported development and outreach for Self-Guided Downtown Art Tour and art scavenger hunt

In the 2023 Work Plan, the Commission has identified a variety of tasks to help achieve the following three goals:

- Manage the City's art collection
- Public Outreach and Education
- Support Arts within the Community

2023 Work Plan highlights:

- Expand public art program to include temporary public art installations and placemaking
- Seek partnerships with businesses and nonprofits for specific projects
- Review and update temporary art guidelines

City of Cedar Rapids Boards and Commissions adopt an annual work plan which outlines goals and objectives for the coming calendar year. The Public Art Commission is a nine-member board appointed by the mayor, and established by City Code, to review and make recommendations to City Council regarding public visual art within the City.

Action/Recommendation: City staff recommends approval of the resolution.

Alternative Recommendation: City Council may table and request further information.

Time Sensitivity: NA

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: No
Explanation: NA

CD
OB625453

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Visual Arts Commission was established by Resolution in 1994 to advise the City Council on matters pertaining to public visual arts within the City, and

WHEREAS, On Oct. 11, 2022 City Council approved renaming the Visual Arts Commission as the Public Art Commission, and

WHEREAS, the Public Art Commission's 2023 annual Work Plan meets objectives outlined in the Public Art Plan, and

WHEREAS, the 2023 Work Plan includes tasks that support the goals of the Public Art Commission,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the 2023 City of Cedar Rapids Public Art Commission Work Plan, "Exhibit A," is hereby approved.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Exhibit A

City of Cedar Rapids Public Art Commission
Work Plan 2023

CHARTER

The City of Cedar Rapids Public Art Commission is a nine-member Commission appointed by the mayor and approved by the City Council. The Commission was established as the recommending body regarding public visual art within the City by Resolution No. 316-2-94 dated February 23, 1994. On Oct. 11, 2022 City Council approved renaming the Visual Arts Commission as the Public Art Commission.

MEETINGS

The Public Art Commission meets every second Thursday of the month at 3:30 p.m. unless otherwise published. Meetings are held in the Collins Conference Room of City Hall, 101 First Street SE.

COMMISSIONERS and CONTACTS

Commissioners

Kayt Conrad, *Chair*
Jonathan Berger, *Vice-Chair*
David Van Allen
Anne Johnson
Maria Moore
Elizabeth Rhoads Read
John Soukup
Julie Stow
David Maier

Staff Liaisons

Stephanie Schrader
(319) 286-5855
s.schrader@cedar-rapids.org

Adam Lindenlaub
(319) 286-5064
a.lindenlaub@cedar-rapids.org

This work plan serves as a guide to action and may be adapted or revised as new events and opportunities arise.

Completed Tasks 2022	Date
Supported public input for and development of the Public Art Plan goals and actions	Spring 2022
Supported adoption of City's first Public Art Plan	Spring 2022
Selected artist duo for the Five Seasons Parking Ramp mural	Spring 2022
Approved final design of Together We Bloom mural	Spring 2022
Partnered with Downtown SSMID to select artist, NEVERCREW, for mural on 4th Street Trail	Spring 2022
Approved donation and installation of Noelridge Greenhouse mural	Summer 2022
Partnered with MedQuarter SSMID to support Choose Kindness mural on A Ave.	Summer 2022
Recommended new location for Ricochet sculpture, after restoration	Fall 2022
Developed 2023 Work Plan	Winter 2022

VISION

Cedar Rapids will be *the* destination for public art in Iowa.

MISSION

Elevate the quality and profile of public art in Cedar Rapids.

WORK PLAN STRATEGIES

1. Elevate the level of art to improve the appearance and cultural climate of the City to create a place where a diverse range of artistic values are welcomed and expressed.
2. Demonstrate that public art generates tangible economic value in Cedar Rapids.
3. Connect residents and visitors with the community through engagement and celebration of the arts.
4. Attract national and international artists to Cedar Rapids while promoting local artists and events within the community.

GOAL 1: Manage the City's Art Collection

Ongoing Tasks

1. Review Gift Art Applications and make recommendations to the City Council for inclusion into the collection
2. Review and make recommendations on applications for art on public property
3. Serve as recommending body on other matters pertaining to public art
4. Review and make recommendations on placement of pieces in the City art collection
5. Review and make recommendations on deaccessioning pieces of the City art collection
6. Maintain inventory of art in the city and ensure identification is in place for all displayed public art
7. Develop an annual Work Plan

Task	Lead	Completion Timeline
Review artist selection processes	PAC and Staff	Spring 2023
Develop 2024 Work Plan	PAC and Staff	December 2023
Maintain inventory of art in the city and ensure identification is in place for all displayed public art	Staff	Ongoing

GOAL 2: Public Outreach and Education

Ongoing Tasks

1. Promote newly acquired art in the community
2. Conduct public events and outreach to promote the City's Art Collection
3. Engage educational community to partner and bring guest artists to Cedar Rapids
4. Develop promotional materials to educate and celebrate public art collection
5. Represent the City at public events such as Downtown Farmer's Markets
6. Seek resident input on ideas to enhance Cedar Rapids
7. Encourage and seek out public art partnerships within City departments

Task	Lead	Completion Timeline
Engage with Library to identify opportunities to collaborate	PAC and Staff	Summer 2023
Engage special populations, as identified by commissioners, with the arts in Cedar Rapids.	PAC and Staff	Ongoing
Seek partnerships with businesses and nonprofit organizations for specific projects, including exploration of a community public art festival/celebration/event with Tourism Office and others.	PAC and Staff	Ongoing

GOAL 3: Support Arts within the Community

Ongoing Tasks

1. Embrace, support and provide guidance to individuals/groups interested in a broad realm of public art including installations, temporary art, artist residencies and other non-permanent public art strategies to meet goals of the Public Art Master Plan.

Task	Lead	Completion Timeline
Review and create specific temporary art guidelines	PAC and Staff	Fall 2023
Recommend support for or endorse projects that add to equity, cultural vitality, and economic development to Cedar Rapids.	PAC and staff	Ongoing
Explore interaction with existing and new art groups and organizations in community, and how to be notified of upcoming projects	PAC subcommittee and staff	Ongoing
Expand public art program to include temporary public art installations and placemaking initiatives.	PAC and Staff	Ongoing

Council Agenda Item Cover Sheet

Submitting Department: Community Development

Presenter at Meeting: Haley Sevening

Contact Person: Jennifer Pratt **Cell Phone Number:** 319-538-2552
E-mail Address: J.Pratt@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution adopting the City of Cedar Rapids Wellbeing Advisory Committee Work Plan for 2023.
CIP/DID #CD-0044-2018

EnvisionCR Element/Goal: StrengthenCR Goal 4: Create a city that is affordable and accessible to all members of the community.

Background: The Wellbeing Advisory Committee was established in 2016 to support the ongoing work of creating a healthy community and provides recommendations on matters related to well-being. The Committee meets once a month and is comprised of nine total members. Committee membership may represent any of the following sectors: business, healthcare, non-profit, higher education, and community members, and may also include representation from Linn County Public Health and a K-12 school employee.

On January 5, 2023, the Wellbeing Advisory Committee approved a draft of their annual Work Plan. The work plan is informed by the Healthy Hometown program's evidence-based tactics along with community stakeholder feedback, to establish annual objectives around three themes: eat well, move more, and feel better.

Major tasks completed in 2022:

- Letter of support for community gardens with recommendations for design and amenity requirements.
- Assessment of culturally appropriate foods and storage needs in food pantries.
- Recommendation to be more permissive of "small produce markets" in the zoning code.
- Held the second annual Move More Week.
- Helped establish opportunities for free group physical activity.
- Began efforts to reactivate the Linn County Worksite Wellness Committee.

In the 2023 Work Plan, the Committee has identified a variety of objectives to help achieve the following goals:

- Expanded access to and consumption of healthy foods.
- Support increased access and utilization of places for physical activity.
- Increased social connectedness and community engagement.
- Improved health indicators/decrease in chronic disease indicators.

2023 Work Plan highlights:

- Promote an increase in healthy concession options.
- Participate in Winter Walking Audit and review nighttime walking options.
- Support social connectedness and community engagement through public art, volunteerism, and additional youth activities.

Action/Recommendation: City staff recommends adoption of the resolution.

Alternative Recommendation: City Council may table this item and request further information.

Time Sensitivity: NA

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: No
Explanation: NA

CD
CM
CD-0044-2018

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, in 2016, Cedar Rapids became the 15th certified Blue Zones Community® in the nation; received a Healthy Hometown Community award in 2018; and in 2019 received a bronze-level Walk-Friendly Community designation and joined the Age-Friendly States and Communities Network, and

WHEREAS, the Committee is revising the work plan from 2022 to meet the objectives outlined in the municipal code, and

WHEREAS, the 2023 Work Plan includes objectives that support the goals of the Wellbeing Advisory Committee, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, the work plan for the Wellbeing Advisory Committee is hereby adopted as set forth in Exhibit A to this resolution.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Exhibit A

Updated:
01/05/2023

Wellbeing Advisory Committee Work Plan

January 1, 2023 – December 31, 2023

COMMITTEE: Abbey Ferenzi, Amy Hockett, Brandon Jackson, Yaholi Machado, Elizabeth Moore, Lindsay Olson, Emmaly Renshaw, Adam Walter

Haley Sevening, City of Cedar Rapids Liaison

Tactics and Implementation Status					
Eat Well (Accessing healthier foods, Changing food environments, Promoting healthier options, Nutrition education)					
Tactic	**Champion(s)**	**Objectives**	**Status** (Red, Yellow, Green)	**Completed Date**	**Notes/Status**
1. Local Food Pantries	Emmaly Renshaw, Amy Hockett, Yaholi Machado	Support the assessment of local food pantries and endorse recommendations based on assessment results by 09/20/2023.			
2. Food Systems/Food Security	Amy Hockett	Endorse the development of a centralized food access system and food security initiatives, including policy development, by 12/31/2023.			
3. Healthy Concessions	Adam Walter, Yaholi Machado	Promote an increase in healthy concession options at a variety of locations throughout Cedar Rapids by 03/31/2023.			• Utilize Healthy Hometown Health Concessions and Vending Toolkit • Includes schools, rec facilities, and other locations throughout Cedar Rapids
4. Healthy Choices Guidance in Retail Settings	Emmaly Renshaw, Yaholi Machado	Develop guidance to define healthy choices and locally grown for use in local retail food settings by 06/30/2023.			

Move More (Changing your surroundings, Planning, Education and engagement)					
Tactic	**Champions(s)**	**Objectives**	**Status** (Red, Yellow, Green)	**Completed Date**	**Notes/Status**

1. Trails and Bikeway Plan	Haley Sevening	Review the Cedar Rapids Trail and Bike Way Plan and endorse recommendations by Fall 2023.			Timeline for the development of the plan is being created.
2. Parks Plan	Haley Sevening	Review the Cedar Rapids Greenway Parks Plan and endorse recommendations by Fall 2023.			Consultant is being sought to develop the plan.
3. Winter Friendly Community	Haley Sevening, Adam Walter	Participate in Winter Walking Audit and endorse changes aligned with winter friendly community initiatives by 01/31/2023.			
4. Nighttime Walkability	Haley Sevening	Review nighttime walking options and recommend additional lighting by 05/31/2023.			
5. Pedestrian Plan	Haley Sevening	Endorse the Cedar Rapids Pedestrian Plan recommendations – with an emphasis on alignment with the Cedar Rapids school district's master plan for building improvements and consolidation – by 06/30/2023.			Review plan in committee meeting by 03/31/2023.
6. Bike Parking	Adam Walter, Haley Sevening	Coordinate a community bike parking assessment with area bikers by 10/31/2023.			Begin assessment in spring 2023.

7. Walking Group Challenge	Lindsay Olson, Haley Sevening	Request the city develop a walking group challenge to promote citizen/community engagement and use of the built environment by 08/31/2023.			
8. Active Transportation	Elizabeth Moore, Amy Hockett	Endorse the city's promotion of active transportation – including education of how public transit works and the development of additional system improvements – by 10/6/2023.			

Feel Better (Social connectedness and community engagement, Tobacco/nicotine prevention and cessation, Community, school and worksite wellness)					
Tactic		**Objectives**	**Status** (Red, Yellow, Green)	**Completed Date**	**Notes/Status**
1. Neighborhood Parks	Adam Walter	Recommend the development of self-sustaining, visually beneficial neighborhood parks by 04/30/2023.			
2. Volunteerism and Social Connectedness	Brandon Jackson, Adam Walter	Request the city promote a quarterly trash bag challenge by 02/28/2023.			
3. Public Art	Adam Walter, Yaholi Machado	Recommend locations for additional public and private art installations by 03/31/2023.			
4. Youth Activities/Mental Health	Abbey Ferenzi, Brandon Jackson, Emmaly Renshaw, Amy Hockett	Request additional city-supported youth activities promoting positive mental health by 10/31/2023.			• Multiple ages • 5th, 6th, and 7th graders – initial focus • Complete analysis of current

					offerings by 03/31/2023
5. Make It Ok!	Amy Hockett, Lindsay Olson	Endorse the Make It Ok! campaign and encourage the recruitment of more ambassadors by 04/15/2023.			
6. Nicotine-Free Ordinance	Amy Hockett, Haley Sevening	Request the city update smoke-free ordinances to nicotine-free, with a specific reference to vaping, by 03/31/2023.			
7. Quarterly Health-Focused Topical Promotion	Amy Hockett, Yaholi Machado	Request the city promote the Healthy Cedar Rapids quarterly health-promotion topic throughout 2023.			
8. Linn County Worksite Wellness Coalition	Amy Hockett, Lindsay Olson	Support the reactivation and program development of the Linn County Worksite Wellness Coalition by 03/31/2023.			Promote breastfeeding, bike parking assessment, walking groups, trash bag challenge, public art, Make It OK!, and mental health first aid through the coalition.

Council Agenda Item Cover Sheet

Submitting Department: Community Development

Presenter at Meeting: Jeff Wozencraft

Contact Person: Jennifer Pratt **Cell Phone Number:** 538-2552
E-mail Address: J.Pratt@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution approving Neighborhood Work Plans and budgets for ten Neighborhood Associations for Fiscal Year 2024.
CIP/DID # OB690117

EnvisionCR Element/Goal: StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

Background: City Council adopted Resolution No. 1322-09-11 on September 27, 2011, establishing the Neighborhood Service Delivery Initiative as a system for coordinating City services through Neighborhood Associations as an approach to better respond to community needs.

Resolution No. 0963-06-13 was adopted on June 11, 2013, adopting the Neighborhood Certification process as a system to improve communications and increase accountability between the City and Neighborhood Associations.

A Neighborhood Association can become certified if a work plan is submitted, the Association President attends regular neighborhood workshops, and the neighborhood submits quarterly reports providing detailed descriptions of:

1) Projects underway, completed, and maintained
2) Grant activities and outcomes
3) Allocation and expenditures of funds and uses of those funds

Certified Neighborhood Associations are eligible for up to $10,000 in funding for eligible neighborhood activities each fiscal year. Registered neighborhood associations are eligible for up to $3,000 a year and have less reporting requirements than certified neighborhood associations.

Activities that were paid for and completed last year as part of this initiative include: neighborhood events (Bever Park Bike Parade, Westdale Area Back to School Event, Mound View Fredstock), meeting support (food, materials), and small capital projects like History Happened Here signs.

Staff have received work plans from the following Neighborhood Associations for fiscal year 2024:

1. Kenwood Park
2. Northwest Neighbors
3. Cleveland Area

4. Oak Hill Jackson
5. Wellington Heights
6. Westdale Area
7. Harbor Area
8. Cedar Valley
9. Bever Park
10. Mound View

Four associations would be considered Registered Neighborhood Associations:

1. Vernon Heights
2. Noelridge Park
3. Taylor Area
4. Cherry Hill Park

Along with these work plans, the neighborhood associations have submitted a neighborhood work plan budget sheet that shows how each association plans on using funds from the City.

Action/Recommendation: City staff recommends approval of the resolution.

Alternative Recommendation: City Council may table and request additional information.

Time Sensitivity: NA

Resolution Date: February 28, 2023

Budget Information: Fund 101 Dept ID 185000

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: No
Explanation: NA

CD
FIN
OB690117

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids supports active and vibrant neighborhoods and desires to provide resources to encourage their continued health and development; and

WHEREAS, the City of Cedar Rapids is continuously seeking to improve and cultivate more direct relationships with local neighborhood associations; and

WHEREAS, on September 27, 2011, the City Council adopted Resolution No. 1322-09-11, implementing the Neighborhood Service Delivery Initiative as a system for coordinating city services through neighborhood associations as an approach to better respond to community needs; and

WHEREAS, on June 11, 2013, the City Council adopted Resolution No. 0963-06-13 adopting the neighborhood certification process as a system to improve communications and increase accountability between the City and neighborhood associations; and

WHEREAS, certified neighborhoods are eligible to receive up to $10,000 for Fiscal Year 2024 to aid in funding approved neighborhood activities on the condition that they:

1. Submit a work plan with priority tasks and identified projects

2. Association President attends regular neighborhood workshops

3. Submit quarterly reports providing

- Detailed descriptions of projects underway, completed, and maintained
- Detailed descriptions of grant activities and outcomes
- Detailed allocation and expenditures of funds and uses of those funds; and

WHEREAS, neighborhood work plans and budgets for Fiscal Year 2024 have been received from Kenwood Park, Northwest Neighbors, Westdale Area, Cleveland Area, Harbor Area, Wellington Heights, Mound View, Bever Park, Oak Hill Jackson, and Cedar Valley Neighborhood Associations (attached as Exhibit 1).

WHEREAS, four neighborhood associations will be considered registered neighborhood associations, making them eligible for $3,000 in funding, including the Vernon Heights, Taylor Area, Cherry Hill Park, and Noelridge Park neighborhood associations.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Cedar Rapids, Iowa that the City hereby adopts the neighborhood work plans and budgets for the Kenwood Park, Northwest Neighbors, Oak Hill Jackson, Westdale Area, Cleveland Area, Wellington Heights, Mound View, Bever Park, Harbor Area, and Cedar Valley Neighborhood Associations for Fiscal Year 2024 and recognizes the following registered neighborhood associations: Vernon Heights, Taylor Area, Cherry Hill Park, and Noelridge Park.

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MayorSignature

Attest:

ClerkSignature

Exhibit 1

Bever Park	
1	**Community Building** Bike parade, volunteering & supporting Bever Park

Cedar Valley	
1	**Community Building** Block parties, monthly meeting snacks, and other events
2	**Public Safety** Advocacy on public safety topics
3	**Sustainability** Education and advocacy around sustainability efforts
4	**Neighborhood History** History Happened Here program

Cleveland Area	
1	**Beautification & Community Building** Neighborhood night out, pancake breakfast, butterfly garden, park improvements
2	**Community Education** Mobile library lab, health and safety fair, diversity and arts programming, informational postcards
3	**Partnerships** Relationships with Jefferson and Cleveland Elementary, Walking History Tour, Coffee w/Staff person program, mini-cookouts

Ellis Harbor	
1	**Community Building** National Night, Chili Cook Off, BBQ, Fish Fry

Mound View	
1	**Communication & Education** Newsletters, website, Facebook, and meetings
2	**Community Building** Super block parties, meet & greets, Fredstock, and t-shirts
3	**Community Garden** Insurance, seeds, materials
4	**Community Support** Provide in-kind or financial support where need

NW Neighbors	
1	**Shakespeare Garden** Revitalize part of Ellis Park
2	**Historic Preservation** Grow History Happened Here program
3	**Community Events** CR Chamber Music Festival and National Night Out

Kenwood Park	
1	**Neighborhood Environment** Litter clean up, Publicity/Awareness, Rain Barrel Class, Adopt-a-Street, Little Libraries
2	**Community Outreach** Chili supper, Pancake Breakfast, Ice Cream Social, Welcome Packets, Trunk or Treat
3	**Neighborhood Engagement/Identity** Signage, Newsletter/Awareness, Neighborhood History Plaques, Community Garden, Box Tops for Education, Kenwood Pillar Preservation
4	**Food Distribution/Project Backpack** Food Distribution Boxes, Support Local Schools

Oak Hill Jackson	
1	**Capacity Building** Promotion of association, administrative.
2	**Aesthetic Improvements** Landscaping work, CVHH & OHJ clean up, tree planting
3	**Community Building** Events
4	**Education & Advocacy** Renter/landlord workshop, tree/garden workshop, history tour

Wellington Heights	
1	**Community Building** Support existing programming in area, National Night Out
2	**Grow partnerships** Connect with new organizations and neighbors
3	**Neighborhood Branding** New WHNA logo, story walk, Art in the Park
4	**Resource Support** Operate Wellington House, build board capacity

Westdale Area	
1	**Community Building** Back to school event
2	**Aesthetic Improvements** Delaney Park improvements

Registered Associations – eligible for $3,000 in funding

- Cherry Hill Park
- Taylor Area
- Noelridge Park
- Vernon Heights

Council Agenda Item Cover Sheet

Submitting Department: City Attorney

Presenter at Meeting: Vanessa R. Chavez **Phone Number/Ext.:** 5025
E-mail Address: v.chavez@cedar-rapids.org

Alternate Contact Person: None **Phone Number/Ext.:**
E-mail Address: @cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution authorizing the City Attorney to execute all national opioid settlements of state and local government claims which are the subject of the Iowa Opioid Allocation Memorandum of Understanding.
CIP/DID ATT000039

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: Nation-wide settlements continue to be negotiated for opioid litigation similar to the ones the City has previously signed onto through the Iowa Opioid Allocation Memorandum of Understanding. In order to continue to participate in these settlements, the City must authorize continued settlements. This resolution authorizes the City Attorney to execute all such settlements, provided that the settlements continue to be subject to the Iowa Opioid Allocation Memorandum of Understanding. This includes the most recent national opioid settlement agreements with CVS, Walgreens, Walmart, Teva and Allergan.

Action/Recommendation: Adopt resolution

Alternative Recommendation: None

Time Sensitivity: Medium

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: (Click here to select)
Explanation: NA

Recommended by Council Committee: (Click here to select)
Explanation: NA

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ATT000030
ATT000039

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, multiple state and local governments have brought litigation nationwide against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the impact of the opioid epidemic and the resources necessary to combat the opioid epidemic;

WHEREAS, the City has previously signed onto nationwide settlements of state and local government claims with several of the Opioid Defendants, specifically McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc.;

WHEREAS, national opioid settlement negotiations with other Defendants have resulted in additional proposed nationwide settlements of state and local government claims involved in related and similar litigation;

WHEREAS, the City anticipates that future nationwide settlements of state and local government claims involved in related and similar litigation may occur; and

WHEREAS, the City desires to participate in all national opioid settlements of state and local government claims which are the subject of the Iowa Opioid Allocation Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED: the City Council of the City of Cedar Rapids, Iowa hereby approves and authorizes the City Attorney to settle and release all past, present, and future claims which are the subject of the Iowa Opioid Allocation Memorandum of Understanding.

BE IT FURTHER RESOLVED that all actions heretofore taken by the City Council of the City of Cedar Rapids and other appropriate public officers and agents of the City with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen, SR/WA, R/W-NAC

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution accepting the established fair market value in the amount of $195,000 for a total acquisition and allocating relocation benefits in the amount of $41,000 for the property located at 1851 Ellis Boulevard NW, owned by Brenda Perrin-Smith and Mitchell Smith in connection with the West Side Flood Control System project.
CIP/DID #3311200-00

EnvisionCR Element/Goal: ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

Background: As part of the Cedar River Flood Control System (FCS), levees, walls, gates and pump stations will be constructed to protect both the east and west banks of the Cedar River from flooding similar to that which was seen in 2008. The City Council adopted the Cedar River FCS Master Plan on June 23, 2015, which includes the Time Check area.

A total acquisition with relocation is required to accommodate the proposed Cedar River Flood Control System (FCS), west side protection project. Negotiations have come to an impasse between the City and the property owner to acquire the necessary property.

Compensation amount offered of $195,000 for the total acquisition of the property is based on an appraisal of the subject property, provided by a qualified Iowa-certified appraiser and a review appraiser's recommendation hired by the City.

The City is required to provide relocation assistance under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (Uniform Act) within the Flood Control System footprint. The owner resides at the property and will be displaced as a result of the project. Relocation benefits in the amount of $41,000 was offered and available to the property owner.

The acceptance of establishing fair market value and allocating relocation benefits is the first of two steps in passing a resolution to refer to the Linn County Compensation Commission in accordance with the eminent domain proceedings to allow the City to obtain the property. This action is an expediency to maintain the construction schedule to protect the City's project letting. If the owner is willing, the City will remain available to negotiate to reach a mutually agreeable settlement to conclude this transaction. If an agreement is executed and approved by City Council prior to convening the Linn County Compensation Commission, the eminent domain proceedings will terminate.

Action/Recommendation: The Public Works Department recommends the City Council adopt the resolution accepting the established fair market value of $195,000 for the total acquisition of the property and allocate relocation benefits in the amount of $41,000 for 1851 Ellis Boulevard NW from Brenda Perrin-Smith and Mitchell Smith required for the subject project.

Alternative Recommendation: Do not proceed with acquiring the proposed property under the eminent domain proceedings and direct City staff to abandon or reconfigure the flood control system.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 331/3311000/3311200, FCS – ARPA 18522

Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of property.

Recommended by Council Committee: NA
Explanation: NA

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3311200-00
7972

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Cook Appraisal Commercial Valuation Research Group prepared an appraisal to establish the fair market value in the amount of $195,000 for a total acquisition of the property located at 1851 Ellis Boulevard NW, owned by Brenda Perrin-Smith and Mitchell Smith, and the City offered relocation benefits of $41,000, in connection with the West Side Flood Control System project, and

WHEREAS, the Public Works Department recommends that the City Council accept the established fair market value of $195,000 for the property and accept the allocation of $41,000 in relocation benefits as required by Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (Uniform Act) as a result of the project, and

WHEREAS, the City Council has allocated Capital Improvement funds for the West Side Flood Control System project, (Fund 331, Dept ID 331100, Project 3311200, FCS),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Council accept the fair market value in the amount of $195,000 for the total acquisition of the property located at 1851 Ellis Boulevard NW and allocate relocation benefits in the amount of $41,000 affected by the West Side Flood Control System project.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

CEDAR RAPIDS
City of Five Seasons

WEST SIDE FLOOD CONTROL SYSTEM

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3311300

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Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen, SR/WA, R/W-NAC

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution accepting the established fair market value in the amount of $180,000 for a total acquisition and allocating relocation benefits for an amount up to $27,900 for the property located at 1845 Ellis Boulevard NW, owned by Mark E. and Kelli M. Roskopf, in connection with the West Side Flood Control System project.
CIP/DID #3311200-00

EnvisionCR Element/Goal: ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

Background: As part of the Cedar River Flood Control System (FCS), levees, walls, gates and pump stations will be constructed to protect both the east and west banks of the Cedar River from flooding similar to that which was seen in 2008. The City Council adopted the Cedar River FCS Master Plan on June 23, 2015, which includes the Time Check area.

A total acquisition with relocation is required to accommodate the proposed Cedar River Flood Control System (FCS), west side protection project. Negotiations have come to an impasse between the City and the property owner to acquire the necessary property.

The compensation amount offered I the amount of $180,000 for the total acquisition of the property is based on an appraisal of the subject property, provided by a qualified Iowa-certified appraiser and a review appraiser's recommendation hired by the City.

The City is required to provide relocation assistance under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (Uniform Act) within the Flood Control System footprint. Due to the owners declining to participate in the process, it is unclear if they reside at the 1845 Ellis Blvd NW. If it is determined the owner resides at the property and will be displaced as a result of the project, relocation benefits for an amount up to $27,900 will be offered and available to the property owner, or if not, will be adjusted in accordance with the federal requirements.

The acceptance of establishing fair market value and allocating relocation benefits is the first of two steps in passing a resolution to refer to the Linn County Compensation Commission in accordance with the eminent domain proceedings to allow the City to obtain the property. This action is an expediency to maintain the construction schedule to protect the City's project letting. If the owner is willing, the City will remain available to negotiate to reach a mutually agreeable settlement to conclude this transaction. If an agreement is executed and approved by City Council

prior to convening the Linn County Compensation Commission, the eminent domain proceedings will terminate.
Action/Recommendation: The Public Works Department recommends the City Council adopt the resolution accepting the established fair market value of $180,000 for the total acquisition of the property and allocate relocation benefits in the amount up to $27,900 for 1845 Ellis Boulevard NW from Mark & Kelli Roskopf required for the subject project.

Alternative Recommendation: Do not proceed with acquiring the proposed property under the eminent domain proceedings and direct City staff to abandon or reconfigure the flood control system.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 331/3311000/3311200, FCS – ARPA 18522

Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of property.

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
3311200-00
7972

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Cook Appraisal Commercial Valuation Research Group prepared an appraisal to establish the fair market value in the amount of $180,000 for a total acquisition of the property located at 1845 Ellis Boulevard NW, owned by Mark E. and Kelli M. Roskopf, and upon determination of eligibility, relocation benefits will be available for an amount up to $27,900 to the property owner, in connection with the West Side Flood Control System project, and

WHEREAS, the Public Works Department recommends that the City Council accept the established fair market value of $180,000 for the subject property and accept the allocation in the amount up to $27,900 in relocation benefits as required by Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (Uniform Act) as a result of the project, and

WHEREAS, the City Council has allocated Capital Improvement funds for the West Side Flood Control System project, (Fund 331, Dept ID 331100, Project 3311200, FCS),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Council accept the fair market value in the amount of $180,000 for the total acquisition for the property located at 1845 Ellis Boulevard NW and allocate relocation benefits up to the amount of $27,900 affected by the West Side Flood Control System project.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

CEDAR RAPIDS
City of Five Seasons

WEST SIDE FLOOD CONTROL SYSTEM

N

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3311300

Cadd File Name: W:\PROJECTS\CIP\3311\SUB-PROJECTS\West\ACQUISITION MAPS\CADD FILE\West Side Project Locations.dwg

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at meeting: Douglas F. Wilson, PE

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution adopting and levying final schedule of assessments and providing for the payment thereof for the 2022 Sanitary Sewer Service Replacement project.
CIP/DID # 6550043-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: Construction has been substantially completed by B.G. Brecke, Inc. for the subject project. This is a previously approved Capital Improvements Project (CIP No. 6550043-01) with a total cost of completed work to date of $122,376.45. Amount proposed to be assessed to 18 benefiting properties is $88,430. The preliminary assessment amount of $145,000 was approved by City Council on July 27, 2021. The Public Works Department has inspected the completed work and determined the work to be in substantial conformance with the contract requirements. In conformance with the provisions of the Iowa Code for special assessment (Chapter 384) a resolution to levy the final assessment is proposed.

Action/Recommendation: The Public Works Department recommends adoption of the resolution.

Alternative Recommendation: If the resolution to adopt and levy is not adopted the assessments will not be enforceable.

Time Sensitivity: Must be acted on by February 28, 2023 due to assessment schedule per State code timeline.

Resolution Date: February 28, 2023

Budget Information: 655/655000/6550043 NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

ENG
CLK
TRS
LC TRS
6550043-00

RESOLUTION NO. LEG_NUM_TAG

RESOLUTION ADOPTING AND LEVYING FINAL SCHEDULE OF ASSESSMENTS, AND PROVIDING FOR THE PAYMENT THEREOF

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA:

That after full consideration of the final schedule of assessments and accompanying plat showing the assessments proposed to be made for the construction of the 2022 Sanitary Sewer Service Replacement, within the City, under contract with B.G. Brecke, Inc. of Cedar Rapids, Iowa, which final plat and schedule was filed in the office of the Clerk on the 21st day of February said assessments are hereby corrected by making the following changes and reductions:

NAME OF PROPERTY OWNER AND DESCRIPTION OF PROPERTY	PROPOSED FINAL ASSESSMENT	PROPOSED FINAL CONDITIONAL DEFICIENCY, IF ANY	FINAL ASSESSMENT	CORRECTED FINAL CONDITIONAL DEFICIENCY, IF ANY
		None		

BE IT FURTHER RESOLVED, that the said schedule of assessments and accompanying plat, be and the same are hereby approved and adopted; and that there be, and is hereby assessed and levied, as a special tax against and upon each of the lots, parts of lots and parcels of land, and the owner or owners thereof liable to assessment for the cost of said improvements, the respective sums expressed in figures set opposite to each of the same on account of the cost of the construction of the said improvements. Provided, further, that the amounts shown in said final schedule of assessments as deficiencies are found to be proper and are levied conditionally against the respective properties benefited by the improvements as shown in the schedule, subject to the provisions of Section 384.63, Code of Iowa. Said assessments against said lots and parcels of land are hereby declared to be in proportion to the special benefits conferred upon said property by said improvements, and not in excess thereof, and not in excess of 25% of the value of the same.

BE IT FURTHER RESOLVED, that said assessments of an amount subject to the provisions of Section 384.60, Code of Iowa, shall be payable in ten (10) equal annual installments and shall bear interest at the rate of 9 percent per annum, the maximum rate permitted by law, from the date of the acceptance of the improvements; the first installment of each assessment, or total amount thereof, if it be less than the amount subject to the provisions of Section 384.60 Code of Iowa, with interest on the whole assessment from date of acceptance of the work by the Council, shall become due and payable on July 1, 2023; succeeding annual installments, with interest on the whole unpaid amount, shall respectively become due on July 1st annually thereafter, and shall be paid at the same time and in the same manner as the September semiannual payment of ordinary taxes. Said assessments shall be payable at the office of the City Treasurer, in full or in part and without interest within thirty days after the date of the first publication of the notice of the filing of the final plat and schedule of assessments to the County Treasurer of Linn County, Iowa.

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to certify said final plat and schedule to the County Treasurer of Linn County, Iowa, and to publish notice of said certification once each week for two consecutive weeks in the Cedar Rapids Gazette, a

newspaper printed wholly in the English language, published in Cedar Rapids, Iowa, the first publication of said notice to be made within fifteen days from the date of the filing of said schedule with the County Treasurer, the Clerk shall also send by ordinary mail to all property owners whose property is subject assessment a copy of said notice, said mailing to be on or before the date of the second publication of the notice, all as provided and directed by Code Section 384.60, Code of Iowa.

BE IT FURTHER RESOLVED, that the Clerk is directed to certify the deficiencies for lots specially benefited by the improvements, as shown in the final schedule of assessments, to the County Treasurer for recording in the Special Assessment Deficiencies Book and to the city official charged with responsibility for the issuance of building permits. Said deficiencies are conditionally assessed to the respective properties under Code Section 384.63 for the amortization period specified by law.

The Clerk is authorized and directed to ascertain the amount of assessments remaining unpaid after the thirty day period against which improvement bonds may be issued and to proceed on behalf of the City with the sale of said bonds, to select a date for the sale thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the sale of said bonds on a basis favorable to the City and acceptable to the Council.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Published in the Cedar Rapids Gazette March 4, 2023 & March 11, 2023

NOTICE OF FILING OF THE FINAL PLAT AND SCHEDULE OF ASSESSMENTS AGAINST BENEFITED PROPERTIES FOR THE CONSTRUCTION OF THE 2022 SANITARY SEWER SERVICE REPLACEMENT PROJECT WITHIN THE CITY OF CEDAR RAPIDS, IOWA

TO THE PERSONS OWNING LAND LOCATED WITHIN THE DISTRICT DESCRIBED AS THE 2022 SANITARY SEWER SERVICE REPLACEMENT PROJECT WITHIN THE CITY OF CEDAR RAPIDS, IOWA:

Consisting of the properties which are described as follows:

14173-51004-00000 HIDDEN HOLLOW 2ND STR/LB 24	13251-80010-00000 KLINSKY'S 1ST STR/LB 5
13251-80013-00000 KLINSKY'S 1ST STR/LB 2	14292-28019-00000 WEST HIGHLANDS S 100' STR/LB 20 9
14292-28012-00000 WEST HIGHLANDS STR/LB 13 9	14292-28011-00000 WEST HIGHLANDS STR/LB 12 9
14292-29015-00000 WEST HIGHLANDS STR/LB 14 10	14292-29014-00000 WEST HIGHLANDS STR/LB 13 10
14292-29013-00000 WEST HIGHLANDS N 32.3' S 57.3' E 5.3' LOT 11 & W 4.7' S 57.3' & E 19' W 23.7' S 71.3' & E 16.3' S 97.8' STR/LB 12 10	14151-77017-00000 EASTLAND MANOR STR/LB 12
14151-05013-00000 EASTLAND MANOR STR/LB 8	14151-05015-00000 EASTLAND MANOR STR/LB 6
14312-76024-00000 GOLF VIEW 4TH S 1.5' LOT 14 & ALL STR/LB 15	14312-76022-00000 GOLF VIEW 3RD STR/LB 9
14312-76021-00000 GOLF VIEW 3RD STR/LB 10	14312-76020-00000 GOLF VIEW 3RD STR/LB 11
14312-80003-00000 GOLF VIEW 1ST STR/LB 12	14312-80005-00000 GOLF VIEW 2ND STR/LB 9
14293-53002-00000 HILLCREST 1ST STR/LB 2 3	14293-53004-00000 HILLCREST 1ST STR/LB 4 3
14293-53008-00000 HILLCREST 1ST STR/LB 8 3	14293-56004-00000 HILLCREST 2ND STR/LB 4 9

The extent of the work completed on the 2022 Sanitary Sewer Service Replacement project is as follows:

Sanitary sewer service repairs and replacements

You are hereby notified that the final plat and schedule of assessments against benefited properties within the District described as the 2022 Sanitary Sewer Service Replacement project, for the construction of sanitary sewer service improvements, has been adopted and levied by the Council of Cedar Rapids, Iowa, and that said plat and schedule of assessments has been certified to the County Treasurer of Linn County, Iowa. Assessments of $500 or more are payable in ten (10) equal annual installments, with interest on the unpaid balance, all as provided in Section 384.65, City Code of Iowa. Conditional deficiency assessment, if any, may be levied against the applicable property for the same period of years as the assessments are made payable.

You are further notified that assessments may be paid in full or in part without interest at the office of the City Treasurer at any time within thirty days after the date of the first publication of this notice of the filing of the final plat and schedule of assessments with the County Treasurer. Unless said assessments are paid in full within said thirty day period, all unpaid assessments will draw annual interest computed at 9 percent (commencing on the date of acceptance of the work) computed to the next December 1st following the due dates of the respective installments. Each installment will be delinquent on September 30th following its due date on July 1st in each year. Property owners may elect to pay any annual installment semiannually in advance.

All properties located within the boundaries of the 2022 Sanitary Sewer Service Replacement project, above described have been assessed for the cost of the making of said improvements, the amount of each assessment, and the amount of any conditional deficiency assessment having been set out in the schedule of assessments and plat accompanying the same, which are now on file in the office of the County Treasurer of Linn County, Iowa. For further information you are referred to said plat and schedule of assessments.

This Notice given by direction of the Council of the City of Cedar Rapids, Iowa, as prescribed by Code Section 384.60 of the City Code of Iowa.

Alissa Van Sloten
Clerk of the City of Cedar Rapids, Iowa

CERTIFICATE OF LEVY OF SPECIAL ASSESSMENTS TO BE MADE BY THE CLERK OF CEDAR RAPIDS, IOWA, AND FILED WITH THE COUNTY TREASURER OF LINN COUNTY, IOWA AND THE CITY OFFICER CHARGED WITH ISSUANCE OF BUILDING PERMITS

STATE OF IOWA

COUNTY OF LINN

I, Alissa Van Sloten, Clerk of the City of Cedar Rapids, County of Linn, State of Iowa, do hereby certify that at a meeting of the Council of Cedar Rapids, Iowa, held on the 28th day of February, the said Council did levy special assessments for and on account of the cost of construction of the 2022 Sanitary Sewer Service Replacement project, under contract with B.G. Brecke, Inc. of Cedar Rapids, Iowa, on the following or portions thereof, in said Municipality, to-wit:

14173-51004-00000 HIDDEN HOLLOW 2ND STR/LB 24	13251-80010-00000 KLINSKY'S 1ST STR/LB 5
13251-80013-00000 KLINSKY'S 1ST STR/LB 2	14292-28019-00000 WEST HIGHLANDS S 100' STR/LB 20 9
14292-28012-00000 WEST HIGHLANDS STR/LB 13 9	14292-28011-00000 WEST HIGHLANDS STR/LB 12 9
14292-29015-00000 WEST HIGHLANDS STR/LB 14 10	14292-29014-00000 WEST HIGHLANDS STR/LB 13 10
14292-29013-00000 WEST HIGHLANDS N 32.3' S 57.3' E 5.3' LOT 11 & W 4.7' S 57.3' & E 19' W 23.7' S 71.3' & E 16.3' S 97.8' STR/LB 12 10	14151-77017-00000 EASTLAND MANOR STR/LB 12
14151-05013-00000 EASTLAND MANOR STR/LB 8	14151-05015-00000 EASTLAND MANOR STR/LB 6
14312-76024-00000 GOLF VIEW 4TH S 1.5' LOT 14 & ALL STR/LB 15	14312-76022-00000 GOLF VIEW 3RD STR/LB 9
14312-76021-00000 GOLF VIEW 3RD STR/LB 10	14312-76020-00000 GOLF VIEW 3RD STR/LB 11
14312-80003-00000 GOLF VIEW 1ST STR/LB 12	14312-80005-00000 GOLF VIEW 2ND STR/LB 9
14293-53002-00000 HILLCREST 1ST STR/LB 2 3	14293-53004-00000 HILLCREST 1ST STR/LB 4 3
14293-53008-00000 HILLCREST 1ST STR/LB 8 3	14293-56004-00000 HILLCREST 2ND STR/LB 4 9

That the district benefited and assessed for this cost of the improvement is described as follows:

Greentree Court NW, Whitters Way north to Cul de Sac
Janice Drive NW, Johnson Avenue to Dennis Drive
B Avenue NW, 18th Street to Highland Drive
C Avenue NE, 24th Street to 27th Street
29th Street SW, Hickory Drive to Willow Street
Primrose Lane SW, 26th Street to 29th Street
18th Street SW, 8th Avenue to 13th Avenue

I further certify that the said assessments of $500 or more are payable in ten (10) equal annual installments, together with interest thereon at the rate of 9 percent per annum computed to December 1st following the due date of each installment. Interest commences on February 14, 2023, the date of acceptance of the work. The first annual installment, or the full amount of assessments less than $500.00, are due and payable on July 1st following the date of levy of these assessments as set forth above (unless this certification is made within less than thirty days prior to July 1st) and is subject to the provisions of Section 384.65, City Code of Iowa, with respect to lien, delinquent dates, interest, penalties and years of payment.

Special assessment deficiencies as set forth in the Schedule of Assessments are conditionally levied and are certified pursuant to Code Section 384.63. The period for amortization of special assessment deficiencies established by law and by action of the City Council is ten (10) years.

Assessments may be paid in full or in part at the office of the City Treasurer, within thirty days of the first publication of the notice of this filing of the final assessment schedule.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal on the 28th day of February, 2023.

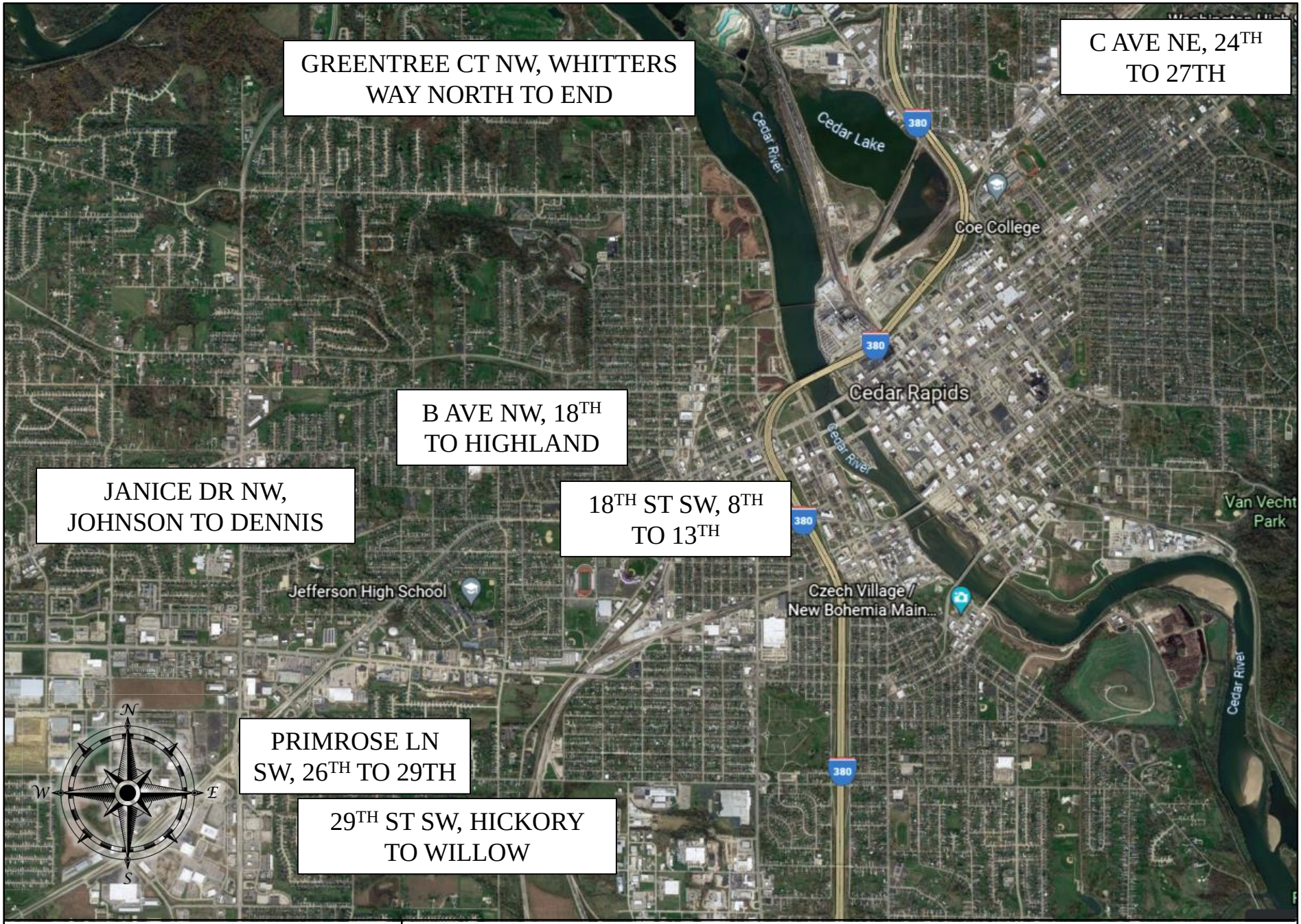
ClerkSignature

I hereby certify that on the _____ day of _____, 20___, there was filed with me as County Treasurer of Linn County, State of Iowa, an executed copy of the certificate of the City Clerk of Cedar Rapids, Iowa, hereinabove set out, relating to the levy of special assessments, covering the recently completed street improvements in said Municipality, and a copy of the final plat and schedule of assessments and conditional deficiency assessments, referred to in the resolution levying said assessments, heretofore adopted by the City Council on February 28, 2023.

_____
County Treasurer

I hereby certify that on the ____ day of _____, 20___, there was filed with me as Building Permit Official of the City of Cedar Rapids, Iowa, an executed copy of the certificate of the City Clerk of Cedar Rapids, Iowa, hereinabove set out, relating to the levy of special assessments, covering the recently completed street improvements in said Municipality, and a copy of the final plat and schedule of assessments and conditional deficiency assessments, referred to in the resolution levying said assessments, heretofore adopted by the City Council on February 28, 2023.

_____
Building Permit Official
of the City of Cedar Rapids, Iowa



CEDAR RAPIDS
City of Five Seasons®

2022 SANITARY SEWER SERVICE REPLACEMENT PROJECT

PROJECT #6550043-00

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at meeting: Douglas F. Wilson, PE

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution directing preparation of detailed plans, specifications, form of contract and notice to bidders for the 2023 Sanitary Sewer Service Replacement project.
CIP/DID #6550043-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: This project proposes to repair or replace sanitary sewer services within the public right-of-way, in advance of road projects on 25th Street Drive SE, 2nd Avenue/Forest Drive SE, Red Fox Road SE, and Tomahawk Trail SE.

This action continues the proposed improvement project and the related special assessment process. A public hearing was held on February 14, 2023, and a resolution to adopt the preliminary assessment was approved.

Action/Recommendation: Public Works Department recommends adoption of the resolution directing preparation of detailed plans and specifications on or after February 28, 2023.

Alternative Recommendation: Do not approve the subject resolution. However, this action would conflict with the intent to proceed with the project as evidenced by adopting the preliminary assessment.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 655/6550000/6550043 NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
6550043-00

RESOLUTION NO. LEG_NUM_TAG

RESOLUTION DIRECTING PREPARATION OF DETAILED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND NOTICE TO BIDDERS FOR THE 2023 SANITARY SEWER SERVICE REPLACEMENT PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA:

That the Cedar Rapids Public Works Department is hereby ordered and directed to prepare and file with the Clerk detailed plans and specifications for the construction of the 2023 Sanitary Sewer Service Replacement project (CIP No. 6550043-00 NA).

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

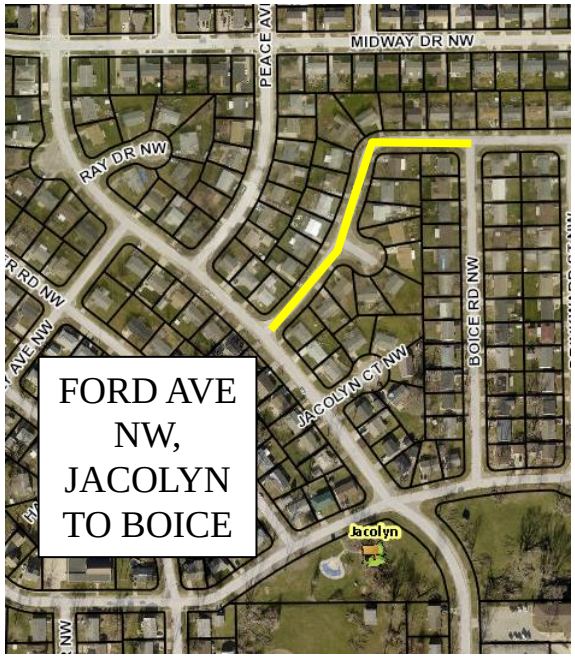
Attest:

ClerkSignature

25TH ST DR SE, 2ND AVE TO COUNTRY CLUB PKWY

2ND AVE/FOREST DR SE, COTTAGE GROVE TO 23RD ST DR

18TH ST SW, 10TH AVE TO 8TH AVE



FORD AVE NW, JACOLYN TO BOICE

29TH ST NW, JOHNSON TO END

TOMAHAWK TRAIL SE, TAHOE TO RED FOX

RED FOX RE SE, BEVER TO END

CEDAR RAPIDS
City of Five Seasons

2023 SANITARY SEWER SERVICE REPLACEMENT PROJECT

PROJECT #6550043-00

Council Agenda Item Cover Sheet

Submitting Department: Fire

Presenter at Meeting: Gregory Smith

Contact Person: Chief Greg Smith **Cell Phone Number:** 319-431-3807
E-mail Address: GregS@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution authorizing two Cedar Rapids Fire Department employees and members of Iowa Task Force 1 to attend Task Force Leader Training in Camp Douglas, WI in March 2023 for a total amount of $18,000.

CIP/DID # FIR0223-0080

EnvisionCR Element/Goal: ProtectCR Goal 3: Maintain and provide quality services to the community.

Background: The City of Cedar Rapids travel policy requires any travel expenses with a cost of $3,000 or more to be approved by City Council. The travel costs for the Task Force Leader training exceeds the amount of $3,000 and is hereby brought to City Council for their approval. The training provides necessary skills and certification to function in the event of an emergency.

Action/Recommendation: The Fire Department recommends approval.

Alternative Recommendation: N/A

Time Sensitivity: N/A

Resolution Date: February 28, 2023

Budget Information: 542102-7862-786200-786221

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: Yes
Explanation: NA

FIR
FIN
FIR0223-0080

RESOLUTION NO. LEG_NUM_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Iowa Task Force 1 members and Cedar Rapids Fire Department employees Corey Archer and Nathan Goodlove are authorized to attend Task Force Leader training in Wisconsin in March, 2023. Funding for this travel will be from USAR 2021 grant funds 542102-7862-786200-786221 in the amount of $18,000.

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MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Fire

Presenter at Meeting: Gregory Smith

Contact Person: Chief Greg Smith **Cell Phone Number:** 319-431-3807
E-mail Address: GregS@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution authorizing three Cedar Rapids Iowa Task Force 1 members and Cedar Rapids Fire Department employees, Justin Renner, Chad Smothers and Travis Foster to attend Technical Search Specialist Training in Wisconsin for a total amount of $27,000.

CIP/DID # FIR0223-0081

EnvisionCR Element/Goal: ProtectCR Goal 3: Maintain and provide quality services to the community.

Background: The City of Cedar Rapids travel policy requires any travel expenses with a cost of $3,000 or more to be approved by City Council. The travel costs for the Technical Search Specialist training exceeds the amount of $3,000 and is hereby brought to City Council for their approval. The training provides necessary skills and certification to function in the event of an emergency.

Action/Recommendation: The Fire Department recommends approval.

Alternative Recommendation: N/A

Time Sensitivity: N/A

Resolution Date: February 28, 2023

Budget Information: 542102-7862-786200-786221

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: Yes
Explanation: NA

FIR
FIN
FIR0223-0081

RESOLUTION NO. LEG_NUM_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Iowa Task Force 1 members and Cedar Rapids Fire Department employees Justin Renner, Chad Smothers and Travis Foster are authorized to attend Technical Search Specialist training in Wisconsin in April, 2023. Funding for this travel will be from USAR 2021 grant funds 542102-7862-786200-786221 in the amount of $27,000.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Fire

Presenter at Meeting: Gregory Smith

Contact Person: Chief Greg Smith **Cell Phone Number:** 319-431-3807
E-mail Address: GregS@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution authorizing five Cedar Rapids Fire Department employees and members of Iowa Task Force 1 to attend Structural Collapse I and II Training in Camp Douglas, WI in May 2023 for a total amount of $45,000.

CIP/DID # FIR0223-0079

EnvisionCR Element/Goal: ProtectCR Goal 3: Maintain and provide quality services to the community.

Background: The City of Cedar Rapids travel policy requires any travel expenses with a cost of $3,000 or more to be approved by City Council. The travel costs for the Structural Collapse I and II training exceeds the amount of $3,000 and is hereby brought to City Council for their approval. The training provides necessary skills and certification to function in the event of an emergency.

Action/Recommendation: The Fire Department recommends approval.

Alternative Recommendation: N/A

Time Sensitivity: N/A

Resolution Date: February 28, 2023

Budget Information: 542102-7862-786200-786221

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: Yes
Explanation: NA

FIR
FIN
FIR0223-0079

RESOLUTION NO. LEG_NUM_TAG

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Iowa Task Force 1 members and Cedar Rapids Fire Department employees Andrew Roder, Evan TePoel, Jeremy Bell, Landon Smith and Kyle Ugarph are authorized to attend Structural Collapse I and II training in Wisconsin in May, 2023. Funding for this travel will be from USAR 2021 grant funds 542102-7862-786200-786221 in the amount of $45,000.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Douglas F. Wilson, PE

Contact Person: Bob Hammond **Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution setting a public hearing for March 14, 2023 to dispose of two non-conforming vacant parcels adjacent to 455 16th Avenue SE in connection with the 4th Street SE Extension from 16th Avenue to 300' East of 17th Avenue project.
CIP/DID #3018025-00

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: The City of Cedar Rapids acquired two non-conforming vacant parcels from the Union Pacific Railroad Company as part of a larger transaction in February, 2015. Since the parcels are non-conforming and vacant, they can only be made available to the adjacent property owner and are required to be combined with an adjacent parcel to form one tax parcel. NewBo Lofts, LLC is the adjoining property owner, and the City intended and believed the City disposed of the parcels to NewBo Lots, LLC in 2022. However, title concerns have now been raised, which necessitate reinstitution of the disposition process for the parcels now.

Action/Recommendation: Approve the resolution to set the Public Hearing for March 14, 2023.

Alternative Recommendation: No alternative recommendation. A Public Hearing must be scheduled pursuant to state law in order to complete the disposition of the non-conforming and vacant parcels to NewBo Lofts, LLC.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 301/301000/3018025 NA

Local Preference Policy: NA
Explanation: Does not fit criteria, therefore, does not apply.

Recommended by Council Committee: NA
Explanation: NA

ENG
3018025-00
CD-0019-2016

RESOLUTION NO. LEG_NUM_TAG

RESOLUTION SETTING PUBLIC HEARING ON DISPOSITION OF NON-CONFORMING VACANT PARCELS ADJACENT TO 4TH STREET SE

WHEREAS, the Cedar Rapids City Council has determined it is in the public interest to dispose of the following non-conforming, vacant parcels of land:

Parcel 'A', Plat of Survey #2137 as recorded in Book 10488, Page 420 of the records of the Linn County, Iowa Recorder on October 25, 2019

Parcel 'A', Plat of Survey No. 2612 as recorded in Book 11331, Page 8 of the records of the Linn County, Iowa Recorder on April 13, 2022

WHEREAS, the City intended and believed the City disposed of the parcels to NewBo Lofts, LLC, in 2022, and

WHEREAS, title concerns have now been raised, which necessitate reinstitution of the disposition process for the parcels now.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA as follows:

A public hearing shall be held in the Council Chambers, City Hall, 101 First Street SE, Cedar Rapids, Iowa, at 12:00 p.m. on March 14, 2023 to consider disposition of the non-conforming vacant parcels legally described above to NewBo Lofts, LLC.

BE IT FURTHER RESOLVED that the City Clerk is directed to publish notice of said public hearing in accordance with applicable law.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Community Development

Presenter at Meeting: Adam Lindenlaub

Contact Person: Jennifer Pratt **Cell Phone Number:** 319-538-2552
E-mail Address: J.Pratt@cedar-rapids.org

Description of Agenda Item: Motions setting public hearings
March 14, 2023 – to consider the disposition of the City-owned property located at 116 16th Avenue SE.
CIP/DID #DISP-0045-2023

EnvisionCR Element/Goal: StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

Background: The motion sets a public hearing is to initiate a competitive proposal process to consider the disposition of the City-owned property located at 116 16th Avenue SE (acquired in 2012), shown on page two. The City has received an inquiry to purchase 116 16th Avenue SE to build a mixed-use development.

Disposition of City-owned land must be through an open and competitive process. The City proposes to issue a Request for Proposals (RFP) soliciting proposals for the development of the property. As is normal, a review committee will be convened to review proposals and make a recommendation to City Council.

The criteria for review will include: how the project relates to relevant City plans, such as the Czech Village New Bo Area Action Plan, the experience and capacity of the developer, and the financial feasibility of the project.

The zoning for 116 16th Avenue SE is Urban Neighborhood General (U-NG), which permits mixed use development up to six stories in height. The property is in the 100-year floodplain and new development will follow floodplain ordinance requirements.

Action/Recommendation: City staff recommends holding the public hearing and approval of the resolution.

Alternative Recommendation: City Council may table and request additional information.

Time Sensitivity: None.

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: No
Explanation: NA

Council Agenda Item Cover Sheet

Submitting Department: Transit

Presenter at Meeting: Brad DeBrower

Contact Person: Angie Charipar **Cell Phone Number:** 538-2490
E-mail Address: A.Charipar@cedar-rapids.org

Description of Agenda Item: Motions setting public hearings

a. March 28, 2023 – to consider submittal of the FY24 Consolidated Transit Funding Application to the Iowa Department of Transportation for federal and state transit funding assistance

CIP/DID #TRN2022-01

EnvisionCR Element/Goal: ConnectCR Goal 1: Provide choices for all transportation users: inter- and intra-city.

Background: The Consolidated Transit Funding Application incorporates the necessary elements to apply for federal and state transit funding assistance through the Iowa DOT. The application occurs on an annual basis and a public hearing is required for each application. The public hearing will cover all projects for which federal or state transit funding is being requested, including formula and discretionary funds for operating or capital projects.

Action/Recommendation: The Transit Division recommends setting the public hearing.

Alternative Recommendation: NA

Time Sensitivity: The funding application is due to the Iowa DOT by May 1st.

Resolution Date: March 28, 2023

Budget Information: The funding assistance in the application is included in the FY24 budget.

Local Preference Policy: (Click here to select)
Explanation: NA

Recommended by Council Committee: (Click here to select)
Explanation: NA

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: Brandon Jennings

Contact Person: Roy Hesemann **Cell Phone Number:** 319-521-5752
E-mail Address: r.hesemann@cedar-rapids.org

Description of Agenda Item: Motions filing plans and specifications
March 14, 2023 – Cryogenic Molecular Sieve System Project (estimated cost is $3,000,000).
CIP/DID #PUR0223-181; 6150058-02

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background:
This project is to design, supply, install and provide start-up and commissioning services for a molecular sieve front-end cleanup system at WPC for its existing high-purity cryogenic oxygen plant. Bid Opening Date is March 15, 2023 at 11:00am CDT. The estimated completion date is December 20, 2024 at an estimated cost of $3,000,000.

Action/Recommendation: Set the public hearing.

CEDAR RAPIDS
City of Five Seasons

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: Jeff Koffron

Contact Person: Amanda Grieder **Cell Phone Number:** 319-538-7080
E-mail Address: a.grieder@cedar-rapids.org

Description of Agenda Item: Motions filing plans and specifications
March 14, 2023 – Derecho Roof Replacements Project (estimated cost is $277,000).
CIP/DID #PUR1022-089; 18524

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background:
This project is to replace the roofs at Twin Pines Golf Clubhouse and Gardner Golf Clubhouse for the Facilities Maintenance Services Division in relation to the August 10, 2020 derecho. Bid Opening Date is March 15, 2023 at 11:00am CDT. The estimated completion date is June 30, 2023 at an estimated cost of $277,000.

Action/Recommendation: Set the public hearing.

Council Agenda Item Cover Sheet

Submitting Department: City Clerk

Presenter at Meeting: Chief Jerman

Contact Person: Chief Jerman **Cell Phone Number:** 319-640-5518
E-mail Address: W.Jerman@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Motion assessing a civil penalty for violation of the State Code regarding the sale of tobacco/vapor products to a minor against:

a. Sierra Foods, 3326 Center Point Road NE (first offense – $300).

CIP/DID #CIG005516-05-2022

EnvisionCR Element/Goal: ProtectCR Goal 3: Maintain and provide quality services to the community.

Background: The above violation occurred on or about January 6, 2023 and has been processed through the Clerk of District Court. The store attendant was found guilty. The permit holder has signed their consent to the assessment and waived their right to a hearing.

Action/Recommendation: Assess the civil penalty to continue the process for accurate record keeping/documentation.

Alternative Recommendation: If the local authority does not pursue the civil penalty, the state will. However, they will also keep the money from the civil penalty. This permit holder has paid the civil penalty to the City of Cedar Rapids. Per Iowa State Code, civil penalties are mandatory.

Time Sensitivity: Local licensing authorities will have 60 days from the time the underlying violation of selling tobacco to a minor is adjudicated before assessing the civil penalty against the retailer. If local authorities fail to act within 60 days, the prosecution is automatically transferred to the state. See Iowa § 453A.22(4).

Resolution Date: NA

Budget Information: NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA **Explanation:** NA

Council Agenda Item Cover Sheet

Submitting Department: City Clerk

Presenter at Meeting: Chief Jerman
Contact Person: Chief Jerman **Cell Phone Number:** 319-640-5518
E-mail Address: W.Jerman@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA

a. BP to Go #1, 4830 Johnson Avenue NW.
b. BP to Go #3, 1581 1st Avenue SE.
c. Casey's General Store #2765, 5050 Northland Avenue NE.
d. Casey's General Store #2768, 1201 1st Avenue SE.
e. Casey's General Store #2776, 701 Ellis Boulevard NW.
f. Casey's General Store #2782, 1495 Blairs Ferry Road NE.
g. Casey's General Store #2790, 588 Boyson Road NE.
h. Cedar Rapids Kernels, 950 Rockford Road SW.
i. Cellar 19 Wine & Deli, 425 2nd Street SE (new – formerly Prairie Soup Company).
j. Club Basix, 3916 1st Avenue NE.
k. Cultivate Hope Corner Store, 604 Ellis Boulevard NW (new – change in license class).
l. Dancers Ranch, 3000 6th Street SW.
m. Dollar General #21527, 6905 C Avenue NE (new – change in license class).
n. Emil's Hideaway, 222 Glenbrook Drive SE.
o. Fas Mart #5149, 2349 Blairs Ferry Road NE (new - change in license class).
p. Fieldhouse 1st Ave, 5001 1st Avenue SE.
q. Hospoda, 62 16th Avenue SW.
r. Hy-Vee Fast & Fresh #7, 3935 Blairs Ferry Road NE (new – change in license class).
s. Just Jules Pub & Restaurant, 835 Center Point Road NE.
t. Kum & Go #517, 3132 1st Avenue NE.
u. Leonardo's Pizza and Restaurant, 2228 16th Avenue SW.
v. Lucita's Diner, 1100 1st Street SW.
w. Mt Vernon Discount Market LLC, 3102 Mount Vernon Road SE (new – formerly Citywide Cleaners).
x. New Pioneer Food Co-op, 3338 Center Point Road NE.
y. Old Neighborhood Pub, 608 16th Street NE.
z. The Olympic South Side Theater, 1202 3rd Street SE.
aa. Pinspiration, 4444 1st Avenue NE, Suite 137B.

bb. The Red Frog, 88 16th Avenue SW.

cc. SKO, 203 1st Avenue SE.

dd. Tic Toc, 600 17th Street NE.

ee. Ting's Red Lantern, 540 Boyson Road NE.

ff. Tomaso's Pizza, 3234 Center Point Road NE (Permanent transfer to 2706 1st Avenue NE).

gg. Tycoon, 427 2nd Avenue SE (14-day license for an event).

CIP/DID #OB1145716

EnvisionCR Element/Goal: ProtectCR Goal 3: Maintain and provide quality services to the community.

Background: Per State Code, the local authority must provide approval prior to the State issuing the alcohol licenses to the applicants.
Action/Recommendation: Approve applications as submitted.
Alternative Recommendation:
Time Sensitivity:
Resolution Date:
Budget Information:
Local Preference Policy: (Click here to select)
Explanation: NA
Recommended by Council Committee: (Click here to select)
Explanation: NA

Cedar Rapids Police Department Memorandum

To: Chief Jerman

From: Lt. Robinson

Subject: Beer/Liquor License Applications Calls for Service Summary

Date: 2/22/2023

Business Name/Address	Total Calls	Public Intox	Intox Driver	Disturbances
BP to Go #1 4830 JOHNSON AVE NW	15	0	0	2
BP to Go #3 1581 1ST AVE SE	30	0	0	7
Casey's General Store #2765 5050 NORTHLAND AVE NE	178	0	0	5
Casey's General Store #2768 1201 1ST AVE SE	127	3	0	24
Casey's General Store #2776 701 ELLIS BLVD NW	88	0	0	16
Casey's General Store #2782 1495 BLAIRS FERRY RD NE	49	0	0	1
Casey's General Store #2790 588 BOYSON RD NE	47	0	0	2
Cedar Rapids Kernels 950 ROCKFORD RD SW	44	0	0	3
Cellar 19 Wine & Deli 425 2ND ST SE	0	0	0	0
Club Basix 3916 1ST AVE NE	4	1	0	3
Cultivate Hope Corner Store 604 ELLIS BLVD NW	2	0	0	0
Dancers Ranch 3000 6TH ST SW	27	4	0	13
Dollar General #21527 6905 C AVE NE	13	0	0	0
Emil's Hideaway 222 GLENBROOK DR SE	9	0	0	0

Fas Mart #5149 2349 BLAIRS FERRY RD NE	64	0	0	9
Fieldhouse 1st Ave 5001 1ST AVE SE	1	0	0	0
Hospoda 62 16TH AVE SW	2	0	0	1
Hy-Vee Fast & Fresh #7 3935 BLAIRS FERRY RD NE	16	0	0	1
Just Jules Pub & Restaurant 835 CENTER POINT RD NE	6	0	0	2
Kum & Go #517 3132 1ST AVE NE	154	1	0	28
Leonardo's Pizza and Restaurant 2228 16TH AVE SW	14	0	0	2
Lucita's Diner 1100 1ST ST SW	4	0	0	0
Mt Vernon Discount Market LLC 3102 MT VERNON RD SE	0	0	0	0
New Pioneer Food Co-op 3338 CENTER POINT RD NE	12	0	0	1
Old Neighborhood Pub 608 16TH ST NE	8	0	0	1
The Olympic South Side Theater 1202 3RD ST SE	3	0	0	0
Pinspiration 4444 1ST AVE NE	1	0	0	0
Red Frog, The 88 16TH AVE SW	11	0	0	4
SKO 203 1st AVE SE	10	0	0	2
Tic Toc 600 17TH ST NE	15	1	0	1
Ting's Red Lantern 540 BOYSON RD NE	0	0	0	0
Tomaso's Pizza 3234 CENTER POINT RD NE	4	0	0	1
Tycoon 427 2ND AVE SE	0	0	0	0

Council Agenda Item Cover Sheet

Submitting Department: Finance

Presenter at Meeting: Heidi Stiffler

Contact Person: Heidi Stiffler **Phone Number/Ext.:** 5824
E-mail Address: h.stiffler@cedar-rapids.org

Description of Agenda Item: Bills, payroll and funds
Resolutions approving:

a. Payment of bills. CIP/DID #FIN2023-01
b. Payroll. CIP/DID #FIN2023-02
c. Transfer of funds. CIP/DID #FIN2023-03

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: The bi-weekly listings of bills, payrolls and fund transfers have been examined and approved by the proper departments.

Action/Recommendation: Authorize the Finance Department to issue payments and payroll checks and transfer funds as per the resolution listings.

Alternative Recommendation: NA

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the attached listing of bills dated the 28th day of February, 2023, has been examined and approved by the proper departments,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City of Cedar Rapids Interim Finance Director be and is hereby authorized and directed to draw checks on the City Treasurer in favor of the holders thereof and for the various amounts and that the money necessary for payment of the same is hereby appropriated from the different funds.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the following payrolls have been examined and approved by the proper departments, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Interim Finance Director be and is hereby authorized and directed to issue checks in favor of the holders thereof and for various amounts and that the money necessary for payment of the same is hereby appropriated from the different funds.

Department	Total	Department	Total
Animal Control	$ 00,000.00	Human Resources	$ 00,000.00
Aquatics Operation	$ 00,000.00	Information Technology	$ 00,000.00
Attorney	$ 00,000.00	Joint Communications	$ 00,000.00
Building Services Division	$ 00,000.00	Parks Operations	$ 00,000.00
CD – Federal Programs	$ 00,000.00	Police	$ 000,000.00
CR Public Library	$ 000,000.00	Public Works	$ 00,000.00
City Manager	$ 00,000.00	PW – Engineering	$ 000,000.00
Civil Rights	$ 0,000.00	Purchasing Services	$ 0,000.00
Clerk	$ 00,000.00	Recreation	$ 00,000.00
Comm Develop – DOD	$ 00,000.00	Sewer Operations	$ 00,000.00
Council	$ 0,000.00	Street Operations	$ 000,000.00
Development Services	$ 00,000.00	Traffic Engineering	$ 00,000.00
Facilities Maint Service	$ 00,000.00	Transit	$ 000,000.00
Finance	$ 00,000.00	Treasury Operations	$ 00,000.00
Finance – Analysts	$ 00,000.00	Utilities	$ 00,000.00
Financial Operations	$ 00,000.00	Utilities – Solid Waste	$ 000,000.00
Fire	$ 000,000.00	Veterans Memorial	$ 00,000.00
Five Seasons Parking	$ 0,000.00	Water Operations	$ 000,000.00
Fleet Maintenance	$ 00,000.00	Water Pollution Control	$ 000,000.00
Golf Operations	$ 00,000.00		
		Grand Total	**$ 0,000,000.00**

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:
ClerkSignature

39c

FIN
VET
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REC
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EIA
FIN2023-03

RESOLUTION NO. LEG_NUM_TAG

TRANSFER OF FUNDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City of Cedar Rapids Interim Finance Director is hereby authorized and directed to transfer funds as per the attached listing.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

TRANSFER RESOLUTION: DECEMBER, 2022 **FISCAL YEAR 2023**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:

Purpose	Fund Name	Transfer Out Amount	Transfer In Amount
Transfer streets local options sales tax revenue for capital projects	Streets-Local Option Sales Tax	$ 2,475,030.19	$ -
Transfer streets local options sales tax revenue for capital projects	Improvements - Bridge	$ -	$ (622.83)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (593.65)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (561.57)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (548.01)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (471.65)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (456.65)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (350.09)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (327.39)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (300.74)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (228.34)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (228.33)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (217.82)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (150.06)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (137.00)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (121.78)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (91.33)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (81.18)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (54.56)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (45.67)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (9.55)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (480,753.61)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (439,299.96)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (408,251.39)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (275,703.02)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (223,267.80)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (91,712.70)
Transfer streets local options sales tax revenue for capital projects	Improvements - Bridge	$ -	$ (81,296.28)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (69,945.40)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (56,044.34)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (36,613.94)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (34,308.27)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (30,000.00)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (25,246.79)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (23,856.61)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (21,702.23)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (15,727.07)

TRANSFER RESOLUTION: DECEMBER, 2022 **FISCAL YEAR 2023**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:

Purpose	Fund Name	Transfer Out Amount	Transfer In Amount
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (14,577.61)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (14,357.50)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (13,810.30)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (10,423.64)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (10,217.00)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (9,576.17)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (8,048.65)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (7,975.77)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (7,593.67)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (6,891.40)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (5,826.74)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (5,598.12)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (4,791.60)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (4,790.15)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (4,307.53)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (3,923.32)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (3,727.50)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (3,647.20)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (2,921.99)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (2,778.41)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (2,628.53)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (2,581.02)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (1,827.61)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (1,365.00)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (831.17)
Transfer streets local options sales tax revenue for capital projects	Improvements - Streets	$ -	$ (684.98)
Transfer existing project funds to Police special revenue	Improvements - Police	$ 10,921.61	$ -
Transfer existing project funds to Police special revenue	Police - Federal Seizure Funds	$ -	$ (10,921.61)
Transfer for City share of Parking employees wages and benefits from general fund	General Fund - 101	$ 2,426.70	$ -
Transfer for City share of Parking employees wages and benefits from general fund	Parking - Operations	$ -	$ (2,426.70)
Transfer existing project funds for Greenway plan capital project	Improvements - Park	$ 45,000.00	$ -
Transfer existing project funds for Greenway plan capital project	Improvements - Miscellaneous	$ -	$ (45,000.00)
To correct chart of accounts for Utility shared costs	Solid Waste - Operations	$ (60,046.58)	$ -
To correct chart of accounts for Utility shared costs	WPC - Operations	$ (37,375.58)	$ -
To correct chart of accounts for Utility shared costs	Sanitary Sewer - Operations	$ (27,603.67)	$ -
To correct chart of accounts for Utility shared costs	Stormwater-Operations	$ (20,730.92)	$ -
To correct chart of accounts for Utility shared costs	Stormwater-Operations	$ (5,833.33)	$ -

TRANSFER RESOLUTION: DECEMBER, 2022 FISCAL YEAR 2023

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:

Purpose	Fund Name	Transfer Out Amount	Transfer In Amount
To correct chart of accounts for Utility shared costs	WPC - Operations	$ (67,669.58)	$ -
To correct chart of accounts for Utility shared costs	Solid Waste - Operations	$ (10,821.92)	$ -
To correct chart of accounts for Utility shared costs	Water - Operations	$ (17,217.33)	$ -
To correct chart of accounts for Utility shared costs	Solid Waste - Operations	$ (60,046.58)	$ -
To correct chart of accounts for Utility shared costs	WPC - Operations	$ (37,375.58)	$ -
To correct chart of accounts for Utility shared costs	Sanitary Sewer - Operations	$ (27,603.67)	$ -
To correct chart of accounts for Utility shared costs	Stormwater-Operations	$ (20,730.92)	$ -
To correct chart of accounts for Utility shared costs	Stormwater-Operations	$ (5,833.33)	$ -
To correct chart of accounts for Utility shared costs	Solid Waste - Operations	$ (10,821.92)	$ -
To correct chart of accounts for Utility shared costs	Water - Operations	$ (17,217.33)	$ -
To correct chart of accounts for Utility shared costs	WPC - Operations	$ (67,669.58)	$ -
To correct chart of accounts for Utility shared costs	Stormwater-Operations	$ (20,730.92)	$ -
To correct chart of accounts for Utility shared costs	WPC - Operations	$ (37,375.58)	$ -
To correct chart of accounts for Utility shared costs	Solid Waste - Operations	$ (60,046.58)	$ -
To correct chart of accounts for Utility shared costs	Sanitary Sewer - Operations	$ (27,603.67)	$ -
To correct chart of accounts for Utility shared costs	Stormwater-Operations	$ (5,833.33)	$ -
To correct chart of accounts for Utility shared costs	WPC - Operations	$ (67,669.58)	$ -
To correct chart of accounts for Utility shared costs	Water - Operations	$ (17,217.33)	$ -
To correct chart of accounts for Utility shared costs	Solid Waste - Operations	$ (10,821.92)	$ -
To correct chart of accounts for Utility shared costs	WPC - Operations	$ (37,375.58)	$ -
To correct chart of accounts for Utility shared costs	Solid Waste - Operations	$ (60,046.58)	$ -
To correct chart of accounts for Utility shared costs	Sanitary Sewer - Operations	$ (27,603.67)	$ -
To correct chart of accounts for Utility shared costs	Stormwater-Operations	$ (20,730.92)	$ -
To correct chart of accounts for Utility shared costs	Stormwater-Operations	$ (5,833.33)	$ -
To correct chart of accounts for Utility shared costs	WPC - Operations	$ (67,669.58)	$ -
To correct chart of accounts for Utility shared costs	Water - Operations	$ (17,217.33)	$ -
To correct chart of accounts for Utility shared costs	Solid Waste - Operations	$ (10,821.92)	$ -
To correct chart of accounts for Utility shared costs	WPC - Operations	$ (37,375.58)	$ -
To correct chart of accounts for Utility shared costs	Solid Waste - Operations	$ (60,046.58)	$ -
To correct chart of accounts for Utility shared costs	Stormwater-Operations	$ (20,730.92)	$ -
To correct chart of accounts for Utility shared costs	Sanitary Sewer - Operations	$ (27,603.67)	$ -
To correct chart of accounts for Utility shared costs	Stormwater-Operations	$ (5,833.33)	$ -
To correct chart of accounts for Utility shared costs	WPC - Operations	$ (67,669.58)	$ -
To correct chart of accounts for Utility shared costs	Water - Operations	$ (17,217.33)	$ -
To correct chart of accounts for Utility shared costs	Solid Waste - Operations	$ (10,821.92)	$ -
To correct chart of accounts for Utility shared costs	Water - Operations	$ -	$ 145,756.75
To correct chart of accounts for Utility shared costs	Water - Operations	$ -	$ 67,669.58

TRANSFER RESOLUTION: DECEMBER, 2022 FISCAL YEAR 2023

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:

Purpose	Fund Name	Transfer Out Amount	Transfer In Amount
To correct chart of accounts for Utility shared costs	WPC - Operations	$ -	$ 28,039.25
To correct chart of accounts for Utility shared costs	WPC - Operations	$ -	$ 5,833.33
To correct chart of accounts for Utility shared costs	Water - Operations	$ -	$ 145,756.75
To correct chart of accounts for Utility shared costs	Water - Operations	$ -	$ 67,669.58
To correct chart of accounts for Utility shared costs	WPC - Operations	$ -	$ 28,039.25
To correct chart of accounts for Utility shared costs	WPC - Operations	$ -	$ 5,833.33
To correct chart of accounts for Utility shared costs	Water - Operations	$ -	$ 145,756.75
To correct chart of accounts for Utility shared costs	WPC - Operations	$ -	$ 28,039.25
To correct chart of accounts for Utility shared costs	Water - Operations	$ -	$ 67,669.58
To correct chart of accounts for Utility shared costs	WPC - Operations	$ -	$ 5,833.33
To correct chart of accounts for Utility shared costs	Water - Operations	$ -	$ 145,756.75
To correct chart of accounts for Utility shared costs	Water - Operations	$ -	$ 67,669.58
To correct chart of accounts for Utility shared costs	WPC - Operations	$ -	$ 28,039.25
To correct chart of accounts for Utility shared costs	WPC - Operations	$ -	$ 5,833.33
To correct chart of accounts for Utility shared costs	Water - Operations	$ -	$ 145,756.75
To correct chart of accounts for Utility shared costs	Water - Operations	$ -	$ 67,669.58
To correct chart of accounts for Utility shared costs	WPC - Operations	$ -	$ 28,039.25
To correct chart of accounts for Utility shared costs	WPC - Operations	$ -	$ 5,833.33
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Iowa Flood Mitigation Program	$ 1,128,972.67	$ -
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (2,025.00)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (429,958.92)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (17.00)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (18.72)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (134.33)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (260.42)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (922.23)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (1,050.00)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (440,061.57)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (2,025.00)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (2,025.00)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (4,805.08)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (9,631.15)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (10,363.08)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (20,773.82)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (28,559.70)
Transfer Iowa Flood Mitigation revenue for Flood Control capital projects	Flood Control System	$ -	$ (176,341.65)

TRANSFER RESOLUTION: DECEMBER, 2022 **FISCAL YEAR 2023**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:

Purpose	Fund Name	Transfer Out Amount	Transfer In Amount
Transfer general fund revenue to fund expenses associated with purchase of 1842 Ellis Boulevard NW	General Fund - 101	$ 35.42	$ -
Transfer general fund revenue to fund expenses associated with purchase of 1842 Ellis Boulevard NW	City Real Estate Disposal	$ -	$ (35.42)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2014B (taxable)	$ 31,801.04	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF West Side Corp Park URA	$ 8,552.83	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2016A	$ 853.04	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2017A	$ 188.02	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2018A	$ 312.83	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2019A	$ 1,175.23	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2019B (taxable)	$ 37,991.67	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds – 2020A	$ 4,502.60	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds – 2020B (taxable)	$ 40,330.95	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds – 2021A	$ 1,336.79	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds – 2021B (taxable)	$ 62,463.21	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds – 2022A	$ 2,308.19	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF Central Business District	$ 326,662.63	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF Youngs Hill Kingston	$ 25,936.66	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF Riverside Oak Hill	$ 25,236.60	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF Coe Mt Vernon	$ 20,702.46	$ -

TRANSFER RESOLUTION: DECEMBER, 2022 **FISCAL YEAR 2023**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:

Purpose	Fund Name	Transfer Out Amount	Transfer In Amount
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF Cedar Lake Daniels	$ 5,564.07	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF Time Check St Pat's	$ 9,969.73	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF Mid Town	$ 128,319.90	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF Council Street	$ 18,444.38	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF Earhart Lane	$ 6,261.08	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF Edgewood Town Center URA	$ 3,742.96	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	TIF Commerce Park URA	$ 5,949.73	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2015B (taxable)	$ 5,791.15	$ -
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2006	$ -	$ (908.33)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2013B	$ -	$ (20,812.29)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2015	$ -	$ (5,531.25)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2018A	$ -	$ (4,241.67)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2018B (taxable)	$ -	$ (55,530.21)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds - 2019A	$ -	$ (3,159.90)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds – 2020A	$ -	$ (52,706.77)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds – 2020B (taxable)	$ -	$ (66,136.46)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds – 2021A	$ -	$ (23,929.17)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	GO Bonds – 2022B (taxable)	$ -	$ (25,724.36)

TRANSFER RESOLUTION: DECEMBER, 2022 **FISCAL YEAR 2023**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:

Purpose	Fund Name	Transfer Out Amount	Transfer In Amount
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	Alliant Energy PowerHouse-Debt	$ -	$ (238,974.58)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	Paramount - Debt	$ -	$ (2,655.76)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	Doubletree Hotel - Debt	$ -	$ (247,318.54)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	Parking - Debt	$ -	$ (18,747.52)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	Transit - Debt	$ -	$ (329.74)
Transfer tax increment revenue, operating revenue and debt service fund revenue for debt expenditures	Golf - Debt	$ -	$ (7,691.20)
Transfer funds and record staff time billing relating to November 2022	Stormwater-Operations	$ 25,916.17	$ -
Transfer funds and record staff time billing relating to November 2022	Improvements - Streets	$ 19,607.68	$ -
Transfer funds and record staff time billing relating to November 2022	Improvements - Trail	$ -	$ (1,179.14)
Transfer funds and record staff time billing relating to November 2022	Improvements - Trail	$ -	$ (1,881.18)
Transfer funds and record staff time billing relating to November 2022	Improvements - Trail	$ -	$ (405.91)
Transfer funds and record staff time billing relating to November 2022	Improvements - Trail	$ -	$ (1,451.15)
Transfer funds and record staff time billing relating to November 2022	Improvements - Trail	$ -	$ (893.01)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (144.88)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (54.56)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (20,084.41)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (1,916.23)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (367.95)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (442.76)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (345.01)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (143.97)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (1,417.76)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (56.51)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (719.99)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (27.28)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (63.92)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (49.10)
Transfer funds and record staff time billing relating to November 2022	Improvements - Stormwater	$ -	$ (81.84)
Transfer funds and record staff time billing relating to November 2022	Improvements - Trail	$ -	$ (1,612.65)
Transfer funds and record staff time billing relating to November 2022	Improvements - Trail	$ -	$ (7,184.36)
Transfer funds and record staff time billing relating to November 2022	Improvements - Trail	$ -	$ (5,000.28)

TRANSFER RESOLUTION: DECEMBER, 2022 **FISCAL YEAR 2023**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:

Purpose	Fund Name	Transfer Out Amount	Transfer In Amount
Transfer from special revenue fund for operating uses and capital projects	Road Use Tax	$ 1,151,368.33	$ -
Transfer from special revenue fund for operating uses and capital projects	Road Use Tax	$ 183,333.35	$ -
Transfer from special revenue fund for operating uses and capital projects	General Fund - 101	$ -	$ (111,000.00)
Transfer from special revenue fund for operating uses and capital projects	Improvements - Streets	$ -	$ (5,000.00)
Transfer from special revenue fund for operating uses and capital projects	Improvements - Streets	$ -	$ (16,666.67)
Transfer from special revenue fund for operating uses and capital projects	Improvements - Streets	$ -	$ (22,916.67)
Transfer from special revenue fund for operating uses and capital projects	Improvements - Streets	$ -	$ (83,333.33)
Transfer from special revenue fund for operating uses and capital projects	Improvements - Streets	$ -	$ (12,500.00)
Transfer from special revenue fund for operating uses and capital projects	Improvements - Bridge	$ -	$ (17,916.67)
Transfer from special revenue fund for operating uses and capital projects	Improvements - Traffic	$ -	$ (4,166.67)
Transfer from special revenue fund for operating uses and capital projects	Improvements - Trail	$ -	$ (16,666.67)
Transfer from special revenue fund for operating uses and capital projects	Improvements - Trail	$ -	$ (4,166.67)
Transfer from special revenue fund for operating uses and capital projects	General Fund - 101	$ -	$ (164,583.33)
Transfer from special revenue fund for operating uses and capital projects	General Fund - 101	$ -	$ (4,480.83)
Transfer from special revenue fund for operating uses and capital projects	General Fund - 101	$ -	$ (871,304.17)
Transfer from special revenue fund for operating and debt uses	Hotel Motel Tax	$ 53,440.29	$ -
Transfer from special revenue fund for operating and debt uses	Economic Development Fund	$ -	$ (10,000.00)
Transfer from special revenue fund for operating and debt uses	Doubletree Hotel - Debt	$ -	$ (33,333.33)
Transfer from special revenue fund for operating and debt uses	Alliant Energy PowerHouse-Debt	$ -	$ (7,179.69)
Transfer from special revenue fund for operating and debt uses	General Fund - 101	$ -	$ (2,083.33)
Transfer from special revenue fund for operating and debt uses	General Fund - 101	$ -	$ (843.94)
Transfer from utility operations for internal staff costs and street sweeping	Stormwater-Operations	$ 38,420.44	$ -
Transfer from utility operations for internal staff costs and street sweeping	Sanitary Sewer - Operations	$ 920.43	$ -
Transfer from utility operations for internal staff costs and street sweeping	General Fund - 101	$ -	$ (39,340.87)
Transfer from facility operations for shared staff costs	Facility Maint - Operations	$ 3,502.20	$ -
Transfer from facility operations for shared staff costs	Fleet - Operations	$ -	$ (3,502.20)
Transfer from utility operations for communication services and associated costs	Solid Waste - Operations	$ 2,598.02	$ -
Transfer from utility operations for communication services and associated costs	WPC - Operations	$ 2,598.02	$ -
Transfer from utility operations for communication services and associated costs	Water - Operations	$ 2,598.02	$ -
Transfer from utility operations for communication services and associated costs	General Fund - 101	$ -	$ (7,794.06)
Transfer from special revenue funds for capital projects	New Ballpark Contributions	$ 27,500.00	$ -
Transfer from special revenue funds for capital projects	Improvements - Vets Stadium	$ -	$ (27,500.00)
Transfer from utility operations for development services and associated costs	Water - Operations	$ 10,277.40	$ -
Transfer from utility operations for development services and associated costs	General Fund - 101	$ -	$ (10,277.40)
Transfer from general fund for economic development program	General Fund - 101	$ 32,500.00	$ -
Transfer from general fund for economic development program	Economic Development Fund	$ -	$ (15,416.67)
Transfer from general fund for economic development program	Economic Development Fund	$ -	$ (17,083.33)

TRANSFER RESOLUTION: DECEMBER, 2022 **FISCAL YEAR 2023**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:

Purpose	Fund Name	Transfer Out Amount	Transfer In Amount
Transfer from utility operations for fleet expenses related to sharing of equipment	Stormwater-Operations	$ 16,498.68	$ -
Transfer from utility operations for fleet expenses related to sharing of equipment	Sanitary Sewer - Operations	$ -	$ (16,498.68)
Transfer from utility operations for internal staff costs associated with stormwater costs	Stormwater-Operations	$ 10,000.00	$ -
Transfer from utility operations for internal staff costs associated with stormwater costs	General Fund - 101	$ -	$ (10,000.00)
Transfer from utility operations for information technology services	WPC - Operations	$ 6,435.90	$ -
Transfer from utility operations for information technology services	Water - Operations	$ 7,940.07	$ -
Transfer from utility operations for information technology services	General Fund - 101	$ -	$ (14,375.97)
Transfer from general fund for internal staff costs associated with the Americans with Disabilities Act capital projects	General Fund - 101	$ 7,260.32	$ -
Transfer from general fund for internal staff costs associated with the Americans with Disabilities Act capital projects	Facility Maint - Operations	$ -	$ (7,260.32)
Transfer from utility operations for sustainability program	Water - Operations	$ 9,604.90	$ -
Transfer from utility operations for sustainability program	General Fund - 101	$ -	$ (9,604.90)
Transfer from trust and agency funds for employee benefit expenses	Payroll Funds	$ 15,243.08	$ -
Transfer from trust and agency funds for employee benefit expenses	Payroll Funds	$ 243,889.17	$ -
Transfer from trust and agency funds for employee benefit expenses	Payroll Funds	$ 259,132.25	$ -
Transfer from trust and agency funds for employee benefit expenses	Payroll Funds	$ 106,701.50	$ -
Transfer from trust and agency funds for employee benefit expenses	Payroll Funds	$ 30,486.17	$ -
Transfer from trust and agency funds for employee benefit expenses	Payroll Funds	$ 868,855.33	$ -
Transfer from trust and agency funds for employee benefit expenses	Fire 411 Pension	$ 177,091.92	$ -
Transfer from trust and agency funds for employee benefit expenses	Police 411 Pension	$ 330,578.92	$ -
Transfer from trust and agency funds for employee benefit expenses	General Fund - 101	$ -	$ (30,486.17)
Transfer from trust and agency funds for employee benefit expenses	General Fund - 101	$ -	$ (868,855.33)
Transfer from trust and agency funds for employee benefit expenses	General Fund - 101	$ -	$ (15,243.08)
Transfer from trust and agency funds for employee benefit expenses	General Fund - 101	$ -	$ (243,889.17)
Transfer from trust and agency funds for employee benefit expenses	General Fund - 101	$ -	$ (259,132.25)
Transfer from trust and agency funds for employee benefit expenses	General Fund - 101	$ -	$ (106,701.50)
Transfer from trust and agency funds for employee benefit expenses	General Fund - 101	$ -	$ (177,091.92)
Transfer from trust and agency funds for employee benefit expenses	General Fund - 101	$ -	$ (330,578.92)
Transfer from risk funds for internal staff and associated operating costs	Risk - Liability and Property	$ 34,077.49	$ -
Transfer from risk funds for internal staff and associated operating costs	Risk - Workers Compensation	$ 49,106.27	$ -
Transfer from risk funds for internal staff and associated operating costs	General Fund - 101	$ -	$ (16,160.82)
Transfer from risk funds for internal staff and associated operating costs	General Fund - 101	$ -	$ (17,916.67)
Transfer from risk funds for internal staff and associated operating costs	General Fund - 101	$ -	$ (44,281.27)
Transfer from risk funds for internal staff and associated operating costs	General Fund - 101	$ -	$ (4,825.00)

TRANSFER RESOLUTION: DECEMBER, 2022 **FISCAL YEAR 2023**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Finance Director is hereby authorized and directed to transfer funds as follows:

Purpose	Fund Name	Transfer Out Amount	Transfer In Amount
Transfer from special revenue funds for Self-Supported Municipal Improvement District uses	TIF Riverside Oak Hill	$ 411.58	$ -
Transfer from special revenue funds for Self-Supported Municipal Improvement District uses	TIF Central Business District	$ 264.17	$ -
Transfer from special revenue funds for Self-Supported Municipal Improvement District uses	TIF Mid Town	$ 3,926.08	$ -
Transfer from special revenue funds for Self-Supported Municipal Improvement District uses	TIF Central Business District	$ 35,214.00	$ -
Transfer from special revenue funds for Self-Supported Municipal Improvement District uses	TIF Cedarapids No. 2	$ 226.50	$ -
Transfer from special revenue funds for Self-Supported Municipal Improvement District uses	TIF Mid Town	$ 916.42	$ -
Transfer from special revenue funds for Self-Supported Municipal Improvement District uses	TIF Riverside Oak Hill	$ 1,414.08	$ -
Transfer from special revenue funds for Self-Supported Municipal Improvement District uses	TIF Coe Mt Vernon	$ 3,754.58	$ -
Transfer from special revenue funds for Self-Supported Municipal Improvement District uses	SSMID - Medical District	$ -	$ (9,094.74)
Transfer from special revenue funds for Self-Supported Municipal Improvement District uses	SSMID - Czech Village New Bo	$ -	$ (490.67)
Transfer from special revenue funds for Self-Supported Municipal Improvement District uses	SSMID - Downtown	$ -	$ (36,542.00)

Council Agenda Item Cover Sheet

Submitting Department: City Clerk

Presenter at Meeting: Alissa Van Sloten

Contact Person: Alissa Van Sloten **Phone Number:** 319-286-5270
E-mail Address: a.vansloten@cedar-rapids.org

Description of Agenda Item: Boards and commissions
Resolution thanking the following individual:
a. Vote of thanks to Starlet Smith for serving on the Cedar Rapids Citizen Review Board.
CIP/DID #CM005-20

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: This agenda includes a vote of thanks for a member of the Citizen Review Board who recently submitted a letter of resignation.

Action/Recommendation: Approve the resolution as presented.

Alternative Recommendation:

Time Sensitivity: None

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

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CM005-20

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Starlet Smith has devoted considerable time and effort as a member of the Cedar Rapids Citizen Review Board,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that a vote of thanks and appreciation be and is hereby provided to Starlet Smith for serving as a member of the Cedar Rapids Citizen Review Board.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: City Manager

Presenter at Meeting: Angie Charipar

Contact Person: Angie Charipar **Cell Phone Number:** 319-286-5090
E-mail Address: A.Charipar@cedar-rapids.org

Description of Agenda Item: Special events
SaPaDaPaSo St. Patrick's Day Parade (includes road closures) on March 11, 2023. CIP/DID #SPEC-000923-2023

EnvisionCR Element/Goal: InvestCR Goal 4: Grow a sustainable, diverse economy by supporting businesses, fostering entrepreneurism, and targeting industry-specific growth.

Background: Referencing the Special Event application received for the above special event which is requesting permission to hold activities with a street closure, approval is recommended subject to the conditions stated on the attached resolution.

Action/Recommendation: Approve resolution for the event.

Alternative Recommendation:

Time Sensitivity:

Resolution Date: 2/28/2023

Budget Information:

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Michelle Lochner on behalf of the of SaPaDaPaSo, has requested approval to conduct the SaPaDaPaSo St. Patrick's Day Parade from 1:00pm to 3:00pm on Saturday, March 11, 2023, in Downtown Cedar Rapids, (not including set up and tear down time), and

WHEREAS, the applicant request approval to close the following streets:

Applicant requests the following streets be closed for the event:

- 2nd Avenue SE from 1st Street SE to 7th Street SE
- 3rd Avenue SE from 1st Street SE to 7th Street SE
- 4th Avenue SE from the tracks to 8th Street SE (not inclusive)
- 1st Street SE from 1st Avenue East (not inclusive) to 4th Avenue SE (not inclusive)
- 2nd Street SE from 1st Avenue East (not inclusive) to 4th Avenue SE (not inclusive)
- 3rd Street SE from 1st Avenue East (not inclusive) to 4th Avenue SE (not inclusive)
- 5th Street SE from 1st Avenue East (not inclusive) to 5th Avenue SE (not inclusive)
- 6th Street SE from 1st Avenue East (not Inclusive) to 5th Avenue SE (not inclusive)
- 7th Street SE from 1st Avenue East (not inclusive) to 5th Avenue SE (not inclusive)

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, approval of this event is recommended subject to the following conditions:

1. Parade Staging Area:
   - 3rd Avenue SE from 6th Street SE to 7th Street SE
   - 4th Avenue SE from 5th Street SE to 8th Street SE (not inclusive)
   - 6th Street SE from 3rd Avenue SE to 5th Avenue SE (not inclusive)
   - 7th Street SE from 3rd Avenue SE to 5th Avenue SE (not inclusive)

2. Parade Route:
   Start at 3rd Avenue SE and 6th Street SE, continue north on 6th Street SE to 2nd Avenue SE, west on 2nd Avenue SE to 1st Street SE, south on 1st Street SE to 3rd Avenue SE, east on 3rd Avenue SE to 5th Street SE, south on 5th Street SE to 4th Avenue SE (end of parade route) return to the staging area and disband.

3. The City reserves the right to revoke or alter approval for any event date and/or route based upon a continuing evaluation of items including but not limited to safety, parking, traffic concerns, noise levels, etc., related to the event site and operation; or flood issues, conflicting street construction or other elements deemed hazardous to event attendees.

4. If applicant alters the above route or intends to use a different route, a separate event application approval may be required with the new route detailed.

5. In case of an emergency construction project or utility project, route may need to be revised, Traffic Engineering will work with the applicant.

6. No trails or sidewalks are closed for the event

7. Applicant's insured traffic control contractor shall provide all barricades/traffic controls required by the City for the temporary street closure. All barricades/traffic controls must conform to the requirements of the Manual on Uniform Traffic Control Devices. Applicant shall provide the name and phone number of the company providing the barricades/traffic

controls to the Police Department and Traffic Engineering a minimum of one week prior to the event.

8. For traffic and pedestrian safety purposes, the City Traffic Engineering Division will approve temporary “No Parking” signs, meeting City specifications, to be placed along the following streets for this event:
   - 2nd Avenue SE from 1st Street SE to 7th Street SE
   - 3rd Avenue SE from 1st Street SE to 7th Street SE
   - 4th Avenue SE from the tracks to 8th Street SE (not inclusive)
   - 1st Street SE from 1st Avenue East (not inclusive) to 4th Avenue SE (not inclusive)
   - 2nd Street SE from 1st Avenue East (not inclusive) to 4th Avenue SE (not inclusive)
   - 3rd Street SE from 1st Avenue East (not inclusive) to 4th Avenue SE (not inclusive)
   - 5th Street SE from 1st Avenue East (not inclusive) to 5th Avenue SE (not inclusive)
   - 6th Street SE from 1st Avenue East (not Inclusive) to 5th Avenue SE (not inclusive)
   - 7th Street SE from 1st Avenue East (not inclusive) to 5th Avenue SE (not inclusive)

   a. The appropriate signs, as specified by the Traffic Engineering Division, will be installed, maintained and removed by an insured traffic control contractor that will be hired and paid by Applicant. Signs shall be stake mounted and a minimum size of 24” X 18”, spaced at a maximum distance of 75’ apart on all listed streets.
   b. The temporary “No Parking” signs shall be installed by the traffic control contractor no earlier than Friday, March 10, 2023, and removed no later than Monday, March 13, 2023.
   c. The Applicant shall provide advance written notification to adjacent property owners on the above named streets of the event dates and times and the temporary “No Parking” posting. A copy of the notice shall be provided to the Traffic Engineering Division prior to the event.

9. Applicant shall provide written notification, a minimum of 10 days before the event, to all affected property owners adjoining the barricaded street closures and/or temporary no parking, (to help minimize traffic conflicts between motorists and race participants). Written notification shall include information on the event including event route, event date, start and finish times, and the name and telephone number of the Applicant’s contact person. A copy of this written notification shall be provided to the City Manager's Office.

10. Applicant will be responsible for contacting both the Union Pacific Railroad and the Cedar Rapids & Iowa City Railway to assure no conflicts will occur during the event at any railroad grade crossings that intersect with the race routes.

11. Applicant shall limit the number of parade entries to no more than 100 entries.

12. For questions related to road closure or temporary no parking after hours and on weekends, contact number is 319-360-1144.

13. Applicant agrees that any pavement markings or signage required for this event will be done with prior approval of the City Traffic Engineering Division, and no permanent markings of any type will be permitted. Any signage and/or markings used must be removed immediately following the event.

    a. Sidewalk chalk is acceptable for chalk art on public sidewalks OTHER THAN sidewalks in and adjacent to City parks.
    b. Chalk paint shall not be applied to any city street or sidewalk.

14. Applicant shall provide adequate adult volunteers at all intersections and other locations to assist with walk event instructions, event monitoring, and event participant safety. Volunteers are NOT authorized to direct vehicular traffic at any time.

15. Applicant agrees there will be no throwing of candy or other items from the parade units, any items intended to be distributed to parade attendees must be handed out.

16. Applicant agrees that any signage required for this event will be done with prior approval of the City Building Services Division and any required permits will be obtained.

17. Applicant shall arrange all necessary parking meter hooding and event loading zone operations per requirements of Republic Parking/Park CR (319-365-7275) 1 week in advance of event.

18. Bandwagon Application and payment must be received by the Parks Office prior to event. Any damages to the Bandwagon are your fiduciary responsibility. The Bandwagon cannot be left overnight at location unless customer guarantees overnight security personnel. Fee of $750 per day.

19. Applicant shall contact the Cedar Rapids Police Department at least 15 to 30 days prior to the event to hire off-duty police officers, as required by the Police Department to attend barricades at street closures, to assist with traffic control at designated intersections, and for event security. Contact Sgt. Dale Moyle (319-286-5329) to arrange officers. The Police Department will provide the off-duty officer contact name and cell number to applicant prior to the event. Below is an estimate of the number of off-duty officer required to staff the event along with associated costs.

Position	# Needed	Hours worked	Rate/Hour	Total
Commander	2	4.5	$98.00	$882.00
TCP Officer	6	4	$73.00	$1,752.00
TCP Officer	12	3	$73.00	$2,628.00
Grand Total				**$5,262.00**

20. Applicant shall make themselves aware of the state and city codes pertaining to disorderly conduct and disturbing the peace. The Police Department will reserve the right to terminate the event if complaints are received.

21. Applicant will supply trash bags and receptacles and is responsible for removing all associated trash from city property. Any cost associated with clean up done by the City will be billed to the applicant.

22. Applicant shall provide adequate restroom facilities including ADA accessible restrooms (5% or no less than 1).

23. Applicant agrees to defend, indemnify, and save the City of Cedar Rapids harmless from all liability and place on file with the City Manager's Office, a certificate of liability insurance with policy limits satisfactory to the City Council naming the City of Cedar Rapids, Iowa, and its employees as additional insured, insuring against any liability that may arise in connection with the activities held.

24. Applicant shall provide for adequate crowd control and security in order to provide a safe and secure environment.

25. Applicant is required to comply with all applicable City, State and Federal Americans with Disabilities Act (ADA) Requirements. The event must provide reasonable

accommodations to the programs, services and activities of the event to ensure accessibility to all individuals with disabilities. This shall include, but not limited to, parking, restrooms, routes, transportation, vendors and booths.

26. Applicant shall provide an emergency contingency plan in case the event needs to be canceled, postponed, or relocated due adverse weather conditions.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Solid Waste and Recycling

Presenter at Meeting: Patricia Hall

Contact Person: Roy Hesemann **Cell Phone Number:** 319-521-5752
E-mail Address: r.hesemann@cedar-rapids.org

Description of Agenda Item: Intent and levy assessments
Resolutions approving assessment actions:

a. Levy Assessment – Solid Waste and Recycling – cleanup costs – ten properties.

Authorize the Solid Waste & Recycling Division to Levy Assessments (to lien various properties for delinquent nuisance abatements).

(Note: The Intent to Assess Resolution was approved at the Council Meeting on January 10, 2023).

CIP/DID #SWM—001-23

EnvisionCR Element/Goal: ProtectCR Goal 3: Maintain and provide quality services to the community.

Background: The Solid Waste and Recycling Division is responsible for abating garbage nuisances on public and private property. The Solid Waste and Recycling Division also initiates the Special Assessment process whenever delinquent nuisance abatements are unpaid and after a Notice of Intent to Assess were mailed at least 30 days prior to this Special Assessment. Below are the steps taken for typical abatements:

- Initial inspection and photos taken
- Abatement letter and photos mailed out (property owner has 7 days to abate nuisance)
- Clean-up is performed by Department, if nuisance is not cleaned up after 7 days
- Invoice mailed out
- Notice of Intent to Assess (authorized by the City Council) is mailed
- Special Assessment is approved by the City Council at least thirty days after the Intent to Assess is mailed

The Notice of Intent to Assess these properties were approved by Resolution No. 0017-01-23 January 10, 2023.

Following approval of the "Levy Assessment" Resolution, the nuisance abatement information will be certified with the Linn County Treasurer. This becomes a “Special Assessment” against the properties and has equal precedence to property taxes.

Action/Recommendation: The Solid Waste and Recycling Division recommends that the Resolution to Levy Assessments be approved.

Alternative Recommendation: The City Council could decide not to assess.

Time Sensitivity:

Resolution Date: 2/28/2023

Budget Information:

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: No
Explanation: NA

SWM
TRS
LC TRS
SWM-001-23

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City Council of the City of Cedar Rapids, Iowa, has heretofore passed a Resolution to assess property for the following:

NUISANCE ABATEMENTS

WHEREAS, a report of the cost of said abatements has been filed with the City Clerk and notice of assessment has been given to the property owners, now therefore

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that there be and is hereby levied an assessment against the lots, parts of lots and parcels of ground for the amounts shown in said assessments, which invoiced listing attached is made a part of this resolution, and the names of the owners are shown thereon so far as practicable, and

BE IT FURTHER RESOLVED, that a copy of this resolution be certified to the County Treasurer in order that the said assessments may be collected in the same manner as property taxes.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEVY ASSESSMENT (TO BE LIENED) 2/28/2023

			LEVY ASSESSMENT 2/28/2023
#	Balance Due	District #	Premise Address
1	305.00	3	1428 3rd Ave SE
2	365.00	1	1027 12th St NE
3	329.00	5	1300 22nd Ave SW
4	330.00	5	1215 21st Ave SW
5	350.00	5	1129 20th Ave SW
6	1,127.29	5	3315 Dunham Dr SW
7	377.00	2	210 34th St Dr SE
8	293.00	4	829 E Ave NW
9	540.00	3	619 A Ave NW
10	353.00	3	517 18th St NE
	10		Grand Total
	4,369.29		Number of Properties

Council Agenda Item Cover Sheet

Submitting Department: Water

Presenter at Meeting: Roy Hesemann

Contact Person: Roy Hesemann **Cell Phone Number:** 319-521-5752
E-mail Address: r.hesemann@cedar-rapids.org

Description of Agenda Item: Intent and levy assessments
Intent to Assess – Utilities-Water Division – delinquent municipal utility bills – 36 properties.
CIP/DID #WTR022823-01

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background:
The Utilities Department – Water Division is responsible for the billing and collection of municipal utility bills for water, sewer, storm sewer, solid waste and recycling services provided to our customers. The Water Division initiates the Notice of Intent to Assess process whenever delinquent utility balances are unpaid; collection efforts have been ignored; and active services have been terminated. Below are the steps taken in typical situations:

- Friendly Reminder is mailed
- Final Notice is mailed
- Door Tag is placed at premise
- Services are terminated

A Notice of Intent to Assess letter is mailed (after Council approves the Resolution of Intent to Assess) to the customer and property owner giving them 30 days to pay their delinquent municipal utility bill before the resolution for special assessment is approved by City Council to lien properties.

Action / Recommendation: The Utilities Department – Water Division recommends that the Resolution for Intent to Assess various properties for deliquent municipal utility bills be hereby approved.

Alternative Recommendation (if applicable): The City Council could decide not to lien delinquent municipal utility bills by council resolution and collect the delinquent municipal bills by another process or system.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: N/A

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

WTR
FIN
TRS
WTR022823-01

RESOLUTION NO. LEG_NUM_TAG

INTENT TO ASSESS

WHEREAS, utility service charges (water, sewer, storm sewer, solid waste and recycling), penalties and Iowa sales tax have been provided to various properties in the City of Cedar Rapids, Iowa, and

WHEREAS, the occupants of the properties have failed to pay the municipal utility billings mailed for the utility service charges, and

WHEREAS, the utility service charges are now delinquent at these properties.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that special assessments be made against the properties and for the amounts shown on the attached listing, will be made by the City Council on the 11th day of April 2023. Notice was given by mailing to the owners of the properties, a notice of this proposed assessment, stating the amount of the assessment and the description of the property, and on what account, and that objections to said proposed assessment may be filed prior to 11:00 a.m., April 11, 2023.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LIEN INTENTS 2/28/2023						
#		Balance Due		Premise Address		Council District #
1		$ 405.08		83 MILLER AVE SW #L		5
2		$ 40.40		97 WOODSTONE LN SW		5
3		$ 86.53		210 29TH AVE SW		5
4		$ 88.25		210 34TH STREET DR SE		2
5		$ 264.45		245 18TH ST NW		4
6		$ 340.19		290 WILSON AVE SW		3
7		$ 107.06		354 31ST ST NW		4
8		$ 137.26		389 17TH ST SE		3
9		$ 111.79		605 G AVE NW #104		1
10		$ 119.11		613 5TH ST NW		3
11		$ 439.67		909 10TH AVE SW		4
12		$ 116.71		1021 10TH AVE SE		3
13		$ 604.04		1113 6TH ST SE		3
14		$ 168.46		1136 18TH AVE SW		5
15		$ 152.59		1300 22ND AVE SW		5
16		$ 184.42		1401 SEMINOLE AVE NW		4
17		$ 156.92		1407 7TH AVE SE		3
18		$ 83.95		1436 15TH ST SE		3
19		$ 187.18		1552 7TH AVE SE		3
20		$ 172.98		1601 6TH AVE SE		3
21		$ 120.00		1602 OAKLAND RD NE		2
22		$ 154.78		1612 6TH AVE SE		3
23		$ 30.70		1635 9TH ST NW		1
24		$ 142.44		1730 PARK AVE SE		3
25		$ 144.58		1833 WASHINGTON AVE SE		3
26		$ 290.55		2313 MEADOW LN NE		1
27		$ 55.85		2350 C AVE NE		2
28		$ 126.59		2360 EDGEWOOD RD SW #100		5
29		$ 88.29		3017 ELAINE DR NW		1
30		$ 146.70		3150 CIRCLE DR NE		1
31		$ 209.38		3207 MT VERNON RD SE		3
32		$ 1,453.98		4007 LAKEVIEW DR SW		5
33		$ 858.93		4522 RUSHMORE DR NE		1
34		$ 219.15		5211 EAST RD SW		5
35		$ 133.83		6540 MEDFORD LN NE		1
36		$ 147.13		6825 ARBOR LN NE		1
		$ 8,289.92		**Grand Total**		
		36		**Number of Properties**		
		$ 30.70		**Balance Due - Low**		
		$ 1,453.98		**Balance Due - High**		

Council Agenda **Item Cover Sheet**

Submitting Department: Water

Presenter at Meeting: Roy Hesemann

Contact Person: Roy Hesemann **Cell Phone Number:** 319-521-5752
E-mail Address: r.hesemann@cedar-rapids.org

Description of Agenda Item: Intent and levy assessments
Levy assessment – Utilities – Water Division – delinquent municipal utility bills – 21 properties.
CIP/DID #WTR012423-01

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: The Utilities Department – Water Division is responsible for the billing and collection of municipal utility bills for water, sewer, storm sewer, solid waste, and recycling services provided to our customers. The Utilities Department – Water Division initiates the Special Assessment process whenever delinquent utility balances are unpaid; collection efforts have been ignored; and active services have been terminated. After Council approves the Intent to Assess resolution, a Notice of Intent to Assess letter is mailed to the customer at least 30 days prior to this Special Assessment.

Below are the steps taken in typical situations:

- Friendly Reminder is mailed
- Final Notice is mailed
- Door Tag is placed at premise
- Services are terminated
- Notice of Intent to Assess Resolution is approved by the City Council and a letter is mailed to the customer and property owner
- Special Assessment Resolution is approved by the City Council at least thirty days after the Intent to Assess letter is mailed

The Notice of Intent to Assess the properties was approved by City Council Resolution No. 0115-01-23 on January 24, 2023.

Following approval of the "Special Assessment" Resolution, the delinquent municipal utility information will be certified with the Linn County Treasurer. This becomes a “Special Assessment” against the properties and has equal precedence to property taxes.

Action/Recommendation: The Utilities Department – Water Division recommends that the Resolution to Levy Special Assessments be hereby approved.

Alternative Recommendation: The City Council could decide not to lien delinquent municipal utility bills by council resolution and collect the delinquent municipal bills by another process or system.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: N/A

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

WTR
LC TRS
FIN
TRS
WTR012423-01

RESOLUTION NO. LEG_NUM_TAG

SPECIAL ASSESSMENTS

WHEREAS, the City Council of the City of Cedar Rapids, Iowa has heretofore passed a Resolution of Intent to Assess various properties in the City of Cedar Rapids, Iowa for delinquent municipal utility service charges (water, sewer and storm sewer), penalties and Iowa sales tax, and

WHEREAS, a listing of the various properties for said delinquent utility service charges has been filed with the City Clerk and notice of assessment has been given to the property owners.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that there be and is hereby levied an assessment against various properties for the amounts shown on the attached listing and made a part of this resolution, and

BE IT FURTHER RESOLVED, that a copy of this resolution be certified to the County Treasurer in order that the said assessments may be collected in the same manner as property taxes.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

SPECIAL ASSESSMENTS (TO BE LIENED) 2/28/2023

SPECIAL ASSESSMENTS 2/28/23			
LIEN INTENTS 1/24/2023			
#	Balance Due	Premise Address	Council District #
1	$ 42.30	389 15TH ST SE	3
2	$ 48.23	420 16TH ST NE	3
3	$ 173.85	528 15TH ST SE	3
4	$ 277.87	661 40TH ST SE	3
5	$ 138.25	711 36TH ST NE	2
6	$ 319.98	911 C AVE NW - LOWER	4
7	$ 337.49	945 OAKLAND RD NE	1
8	$ 518.01	1010 30TH ST NE	2
9	$ 261.70	1141 15TH AVE SW	4
10	$ 157.01	1403 WASHINGTON AVE SE	3
11	$ 97.97	1528 WASHINGTON AVE SE	3
12	$ 311.75	1531 MEMORIAL DR SE	3
13	$ 236.87	1732 6TH AVE SE	3
14	$ 31.62	1734 HIGLEY AVE SE	3
15	$ 408.50	1907 WILSON AVE SW	5
16	$ 1,199.84	2055 NORTH TOWNE LN NE	1
17	$ 100.61	2205 C ST SW #1	3
18	$ 151.99	2333 18TH ST SW	5
19	$ 432.08	2935 JUHL DR NE	1
20	$ 327.16	3533 REDBUD RD NE	1
21	$ 78.42	4551 33RD AVE SW	5
	$ 5,651.50	**Grand Total**	
	21	**Number of Properties**	
	$ 31.62	**Balance Due - Low**	
	$ 1,199.84	**Balance Due - High**	

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at meeting: Tim Mroch, PE

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing submittal of a grant application to the Corridor Metropolitan Planning Organization for Federal Surface Transportation Block Grant (STBG) funding for the construction of 6th Street SW from 16th Avenue to 1st Avenue Reconstruction.
CIP/DID #301099-00

EnvisionCR Element/Goal: ConnectCR Goal 1: Provide choices for all transportation users: inter- and intra-city.

Background: Annually, the Corridor Metropolitan Planning Organization provides funds for Federal Surface infrastructure projects on a competitive basis. A resolution must be included in each grant application being submitted to authorize the City's participation in the program.

The project will reconstruct 6th Street SW from 16th Avenue to 1st Avenue W with conversion of a four-lane section to three-lane section with a center left-turn lane and bike lanes. The project will also include the replacement of traffic signals at 16th Avenue, 15th Avenue, and 5th Avenue, storm sewer, fiber interconnect of traffic signals, transit stops, sidewalks, and water main improvements.

The project will increase safety by adding a center turn lane and accommodate bicycle traffic with the addition of bike lanes. Signal replacements will provide better access for pedestrians at the major intersections, and ramp upgrades will bring the corridor into Americans with Disabilities Act (ADA) compliance. This section of 6th Street is between two current improvement projects, one from 1st Avenue to Ellis Boulevard and another from 16th Avenue to 33rd Avenue. The completion of this project will provide much-needed upgrades. The total estimated cost for this project is $17,192,000 (2028 dollars). The City is applying for $13,753,600 in STBG funding.

Action/Recommendation: The Public Works Department recommends approving the resolution authorizing submittal of a grant application to the Corridor Metropolitan Planning Organization for Federal Surface Transportation Block Grant (STBG) funding for the construction of roadway project on 6th Street SW from 16th Avenue to 1st Avenue.

Alternative Recommendation: If the resolution is not approved, the grant application for STBG funds cannot be submitted. The roadway project will continue to be deferred until another funding source can be determined.

Time Sensitivity: Normal

Resolution Date: 2/28/23

Budget Information: 301/301000/301099-00, NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
301099-00

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids, Iowa is applying for $13,753,600 through the Corridor Metropolitan Planning Organization for funding in Federal Fiscal Year 2024 to 2028 for Federal Surface Transportation Block Grant (STBG) funding for the reconstruction of 6th Street SW from 16th Avenue to 1st Avenue, and

WHEREAS, the City has the legal jurisdiction and authority to construct, finance, operate and maintain the proposed facilities within the City of Cedar Rapids limits for a minimum of twenty years, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

1. That the City of Cedar Rapids, Iowa agrees to conform with the regulations, statutes, terms and conditions described in the application and instructions.

2. That the City of Cedar Rapids, Iowa will comply with conditions of accepting transportation funding from the Corridor Metropolitan Planning Organization.

3. That the City commits to provide the additional matching funds of $3,438,400 proposed in the funding application contingent upon award, and acceptance, of federal STBG funding for the above mentioned project. The City of Cedar Rapids is under no obligation to perform said project if the City of Cedar Rapids application for funding is not approved.

4. That if federal STBG funds are approved for the above mentioned project, the required local matching funds will be included in the future Capital Improvements Program, and the City will adequately maintain the project for its intended public use for a minimum of twenty years following completion.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

CEDAR RAPIDS
City of Five Seasons®

6th SW Street Reconstruction
16th Ave SW to 1st Ave W

PROJECT 301099

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: Taylor Burgin

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: R.Hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Amendment No. 2 to the contract with TFR Enterprises, Inc. for debris grinding and hauling for the Engineering Division to add $85,893.66 for final quantities of debris (original contract amount was $192,310.38; total contract amount with this amendment is $279,159.90).
CIP/DID # PUR0922-059; 18524

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background:
The City entered into a contract with TFR Enterprises, Inc. for debris grinding and hauling. This debris was stored at both Tait Cummins Park and Beverly Park & Gardens and is related to the August 2020 derecho.

Amendment No. 2 is to finalize the contract to compensate TFR Enterprises, Inc. for the exact quantity of debris they handled.

	Price	Description
Original Contract	$192,310.38	Resolution No. 1470-09-22
Amendment No. 1	$955.86	Add items
Amendment No. 2	$85,893.66	Finalize contract for actual quantities of material
Total	$279,159.90	Not to exceed, except by written amendment

Action/Recommendation: Authorize the City Manager and the City Clerk to execute Amendment No. 2 as described herein.

Alternative Recommendation:

Time Sensitivity: Medium

Resolution Date: February 28, 2023

Budget Information:

Local Preference Policy: NA
Explanation:

Recommended by Council Committee: No

Explanation:

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AUD FILE
PUR0922-059
18524

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids and TFR Enterprises, Inc. are parties to a contract for debris grinding and hauling for the Engineering Division; and

WHEREAS, both parties have agreed to amend the contract to add $85,893.66 for the actual quantities of debris handled by TFR Enterprises, Inc.; and

WHEREAS a summary of the Contract is as follows:

Original Contract	Resolution No. 1470-09-22	$192,310.38
Amendment No. 1	Signed by the City 02/22/23	$955.86
Amendment No. 2	Pending	$85,893.66
Total		$279,159.90

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute Amendment No. 2 to amend the contract as described herein.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

CEDAR RAPIDS
City of Five Seasons

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: Jason Stancliffe

Contact Person: Amanda Grieder **Cell Phone Number:** 319-538-7080
E-mail Address: a.grieder@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Contract with Durable Coatings LLC for Apparatus Bay Flooring-Central Fire for the Facilities Maintenance Services Division for an amount not to exceed $68,900.
CIP/DID #PUR1122-118

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: Purchasing Services solicited bids on behalf of the Facilities Maintenance Services Division for the Apparatus Bay Flooring at Central Fire. Durable Coatings was the lowest bidder in the amount of $68,900.

Bids were received from:

Durable Coatings LLC	Ames, IA	$68,900
SCS Midwest Inc.	Homestead, IA	$166,263

Action/Recommendation: Authorize the City Manager and the City Clerk to execute the Contract as described herein.

Alternative Recommendation:

Time Sensitivity: Medium

Resolution Date: February 28, 2023

Budget Information: 553000-085-081210-085530

Local Preference Policy: Yes
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

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AUD FILE
PUR1122-118

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids Purchasing Services Division issued a Request for Bid for Apparatus Bay Flooring-Central Fire on behalf of the Facilities Maintenance Services Division; and

WHEREAS, two bids were received; and

WHEREAS, the Facilities Maintenance Services Division recommends that the contract be awarded to Durable Coatings LLC, in the amount of $68,900; and

WHEREAS, a contract has been prepared for Durable Coatings LLC for the contract period March 1, 2023 through June 30, 2023.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute the contract as described herein.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: Diane Muench

Contact Person: Heidi Stiffler **Cell Phone Number:** (319) 286-5824
E-mail Address: H.Stiffler@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Rescinding Resolution No. 1683-11-22 which awarded the contract for property management services for The Annex to Ryan Companies US, Inc. as it has been determined the City's Facilities Maintenance Services Division will be able to provide these services.
CIP/DID #PUR1022-105

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background:
Resolution No. 1683-11-22 awarded the contract for Property Management Services to Ryan Companies US, Inc. to provide property management services at The Annex, 101 1st Ave SE. The Finance Department and Facilities Maintenance Services Division determined that the Scope of Services could be provided by Facilities Maintenance Services and did not need to contract out those services. This resolution is to rescind Resolution No. 1683-11-22.

Action/Recommendation: Rescind Resolution No. 1683-11-22.

Alternative Recommendation:

Time Sensitivity: Medium

Resolution Date: February 28, 2023

Budget Information:

Local Preference Policy: Yes
Explanation:

Recommended by Council Committee: No
Explanation:

PUR
FIN
PUR1022-105

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Resolution No. 1683-11-22 awarded the contract for Property Management Services to Ryan Companies US, Inc. to provide property management services at The Annex, 101 1st Ave SE; and

WHEREAS, the Finance Department and Facilities Maintenance Services Division determined that the Scope of Services could be provided by Facilities Maintenance Services and did not need to contract out those services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 1683-11-22 is rescinded.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Information Technology

Presenter at Meeting: Mark Freeze

Contact Person: Julie Macauley **Cell Phone Number:** 319-929-0594
E-mail Address: J.Macauley@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing purchase of one year maintenance support for PeopleSoft Human Capital Management Software from Mythics for $88,905.96
CIP/DID #IT2023-004

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: PeopleSoft Human Resource Software is used for the city's payroll and benefit system. Human Resource, Finance and the Information Technology Departments have identified a need to maintain PeopleSoft Human Capital Management Software to perform needed business functions. Maintenance support for the software is needed and one year of support will be purchased. This purchase is being made off of the Mythics License and Services Agreement – MLSA Version 0319.

Action/Recommendation: City staff recommends approval of the resolution

Alternative Recommendation: No current system with maintenance and support

Time Sensitivity: NA

Resolution Date: February 28, 2023

Budget Information: 103120

Local Preference Policy: NA
Explanation:

Recommended by Council Committee: NA
Explanation:

IT
HR
FIN
AUD FILE
IT2023-004

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, The City uses PeopleSoft Human Resource Management Software for the payroll and benefits systems, and

WHEREAS, the Human Resource, Finance, and Information Technology Departments have identified the need for updated software maintenance support to perform business functions, and

WHEREAS, the maintenance funding is 103120,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, the Information Technology Department is authorized to purchase one year of maintenance support from Mythics, 4525 Main Street, Suite 1500, Virginia Beach, VA 23462 for $88,905.96.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

CEDAR RAPIDS
City of Five Seasons

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: Mark Jones, Patricia Hall

Contact Person: Roy Hesemann **Cell Phone Number:** (319) 521-5752
E-mail Address: R.Hesemann@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Amendment No. 3 to renew contract with Rehrig Pacific Company for Solid Waste Containers for the Solid Waste & Recycling Division for one year for an amount not to exceed $150,000 (original contract amount was $150,000; renewal contract amount is $150,000).
CIP/DID #PUR0120-158

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: The Solid Waste and Recycling Division entered a three-year contract in 2020 with Rehrig Pacific Company utilizing pricing from Rehrig's contract with national cooperative Omnia Partners (formerly US Communities) that was competitively bid through Miami-Dade County, FL and is available to other governmental agencies.

Amendment No. 3 is to renew the contract for an additional one-year period from February 1, 2023 through January 31, 2024 with ongoing renewals available depending on the status of the contract between Rehrig and Omnia Partners. Pricing for this renewal period will be as follows:

Pricing per container, fully assembled, shipped in full truckloads:

Container Description	Quantity per T/L	UOM	Firm Fixed Unit Price
35 gallon – grey garbage, blue recycling	1,080	EA	$38.51
65 gallon – blue recycling	648	EA	$48.91
95 gallon, vented – dk green yard waste	486	EA	$59.32

Pricing for Spare Parts:

Part Description	Part #	UOM	Firm Fixed Unit Price
Lids, black	35LID 65LID 95LID	EA	$10.32 $12.90 $15.48
Wheels, plastic w/ smooth tread	BMSO	PR	$10.32
Axles	AXLE	EA	$5.16
Catch bar	CMBAR	EA	$2.58
Plastic Rivets	RIVETS-OLD	EA	$0.06
Pins	LID PINS	EA	$0.39
Vent Covers	VENT	EA	$1.94
Full color integrally molded sticker		per cart	$2.32

History of Contract to date:

Description	Authorization	Dates
Initial Term of Contract	Resolution No. 0124-01-20	2/1/2020–1/31/2023
Amendment No. 1 to add freight for spare parts	Signed by City 05/08/2020	Effective 2/01/2020
Amendment No. 2 to adjust pricing	Signed by City 03/12/2021	Effective 3/10/2020
Amendment No. 3 to renew	Pending	2/1/2023–1/31/2024

Action/Recommendation: Authorize the City Manager and the City Clerk to execute Amendment No. 3 as described herein.

Alternative Recommendation:

Time Sensitivity: Medium

Resolution Date: February 28, 2023

Budget Information: 531109-641-641000

Local Preference Policy: NA
Explanation: There are no local vendors for this product.

Recommended by Council Committee: NA
Explanation: NA

PUR
FIN
SWM
AUD FILE
PUR0120-158

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids and Rehrig Pacific Company are parties to a contract for the annual as-needed purchase of Solid Waste Containers for the Solid Waste and Recycling Division; and

WHEREAS, both parties have agreed to renew the contract for an additional one-year period for an annual amount not to exceed $150,000; and

WHEREAS, a summary of the contract is as follows:

Description	Authorization	Dates
Initial Term of Contract	Resolution No. 0124-01-20	2/1/20–1/31/23
Amendment No. 1 to add freight for spare parts	Signed by City 05/08/2020	Effective 2/01/20
Amendment No. 2 to adjust pricing	Signed by City 03/12/2021	Effective 3/10/20
Amendment No. 3 to renew	Pending	2/1/23–1/31/24

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute Amendment No. 3 to renew the contract as described herein.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: John Witt

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: R.Hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Traffic Engineering Division purchase of eleven (11) traffic signal poles from Millerbernd Manufacturing Company in the amount of $141,258.
CIP/DID #PUR0123-149

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: Purchasing Services solicited bids on behalf of the Traffic Engineering Division for the purchase and delivery of eleven (11) traffic signal poles for projects 3315510 (4 poles) and 3012149 (8 poles), with two vendors responding. Millerbernd Manufacturing Company was the lowest responsive bidder, and is awarded the bid in the amount of $141,258.

Vendor	Location	Amount
Millerbernd Manufacturing Company	Des Moines, IA	141,258
Valmont Industries	Omaha, NE	174,042

Action/Recommendation: Authorize the Traffic Engineering Division to purchase the eleven (11) traffic signal poles as described herein.

Alternative Recommendation:

Time Sensitivity: Medium

Resolution Date: February 28, 2023

Budget Information: 553000-301-301000-7970-3012149 - ($85,644)
553000-331-331100-33101-3315510 - ($55,614)

Local Preference Policy: Yes
Explanation: NA

Recommended by Council Committee: No
Explanation: NA

PUR
FIN
TED
PUR0123-149

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids Purchasing Services Division issued a Request for Bid for the purchase of eleven (11) traffic signal poles on behalf of the Traffic Engineering Division; and

WHEREAS, two bids were received, with Millerbernd Manufacturing Company being the lowest responsive bidder; and

WHEREAS, the Traffic Engineering Division recommends that this bid be awarded to Millerbernd Manufacturing Company in the amount of $141,258.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Traffic Engineering Division is authorized to purchase the eleven (11) traffic signal poles as described herein.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Public Works

Presenter at meeting: Tim Mroch, PE

Contact Person: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of Amendment No. 1 to the Professional Services Agreement with Veenstra & Kimm, Inc. specifying an increased amount not to exceed $45,200 for design services in connection with the City of Cedar Rapids Bridge Inspections – FY 23-24 project (original contract amount was $202,525; total contract amount with this amendment is $247,725.) CIP/DID#4923016-01

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: It is a federal requirement for the City to inspect all bridges on a biannual basis. This inspection determines the safety of each structure as well as denotes items which may require maintenance activities to keep the structure in good working order. This Amendment adds two bridges over the Cedar River for inspection as well as structural engineering review of structural drawings.

Action/Recommendation: The Public Works Department recommends adoption of the resolution authorizing execution of Amendment No. 1 of the Professional Services Agreement with Veenstra & Kimm, Inc. specifying an increased amount not to exceed $45,200.

Alternative Recommendation: The City of Cedar Rapids Staff does not currently have the expertise to inspect our bridges and structures internally. The alternatives are to not approve the professional services agreement and delay the inspections until another Consultant is selected or to abandon the project.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 4923016-01, NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
AUD FILE
4923016-01

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids entered into a Professional Services Agreement with Veenstra & Kimm, Inc. on July 12, 2022, and

WHEREAS, the City desires to amend the Scope of Services to include two additional bridges for inspection and structural engineering review,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are authorized to sign Amendment No. 1 to the engineering consultant agreement with Veenstra & Kimm, Inc. in the amount of $45,200 for the City of Cedar Rapids Bridge Inspection – FY23-24 (4923016-01). A summary of the contract amendments for this contract is as follows:

Original Contract Amount:	$202,525
Amendment No. 1	$45,200
Amended Contract Amount	$247,725

General ledger coding for this amendment to be as follows:

Fund 492, Dept ID 4920000, Project 4923016-01, NA	$45,200

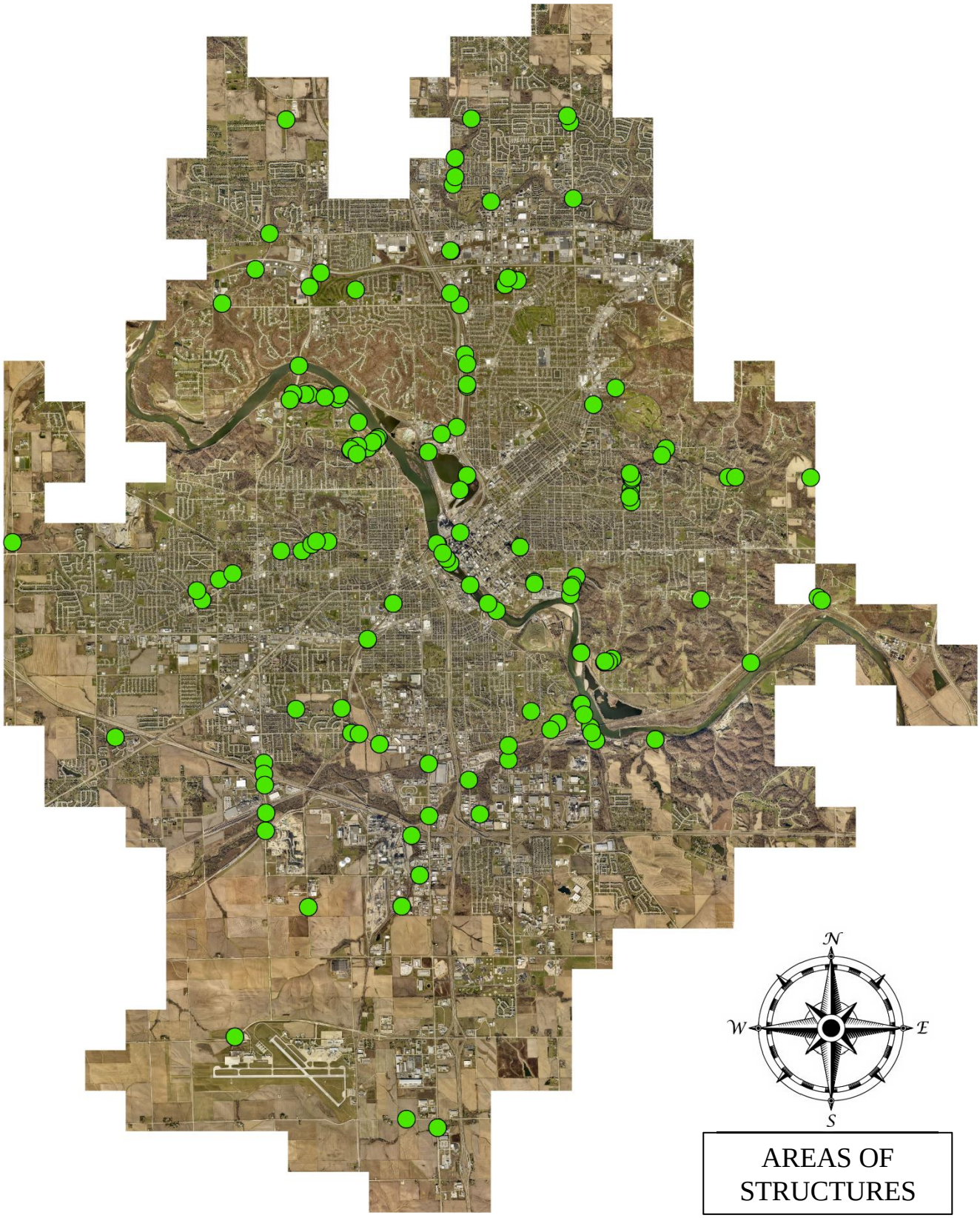
PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature



AREAS OF STRUCTURES

CEDAR RAPIDS
City of Five Seasons®

City of Cedar Rapids Bridge Inspection – FY 23-24

PROJECT # 4923016-01

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: Doug Nelson

Contact Person: Heidi Stiffler **Cell Phone Number:** (319) 286-5824
E-mail Address: h.stiffler@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Change Order No. 3 in the amount of $42,720.03 with Garling Construction for the Vets Stadium Annex Building for additional scope items (original contract amount was $1,579,000; total contract amount with this amendment is $1,630,882.93).
CIP/DID #PUR0422-284

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: The City of Cedar Rapids entered into a contract with Garling Construction for the Vets Stadium Annex Building in the amount of $1,579,000 via Resolution No. 0769-05-22. Change Order No. 1 added items to the contract in the amount of $3,800.41. Change Order No. 2 added items to the contract in the amount of $5,362.49.

Items for Change Order No. 3 are as follows:

No.	Description	Price
COR #7	ITC 007-Electronics	$16,259.74
COR #8	Perform compaction and concrete testing for sitework	$855.19
COR #9	ITC 010-Steel and labor cost	$9,780.46
COR #10	Electrical modification to video board for new equipment	$15,824.64
Total for Change Order No. 3		$42,720.03

Action/Recommendation: Authorize the City Manager and the City Clerk to execute the Change Order No. 3 as described herein.

Alternative Recommendation:

Time Sensitivity: medium

Resolution Date: February 28, 2023

Budget Information: 552000-314000-314377

Local Preference Policy: No
Explanation: Public Improvement Project

Recommended by Council Committee: NA

Explanation: NA

PUR
VET
FIN
AUD FILE
PUR0422-284

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids and Garling Construction are parties to a contract for Vets Stadium Annex Building for the Cedar Rapids Kernels; and

WHEREAS, both parties have agreed to amend the contract to reflect additional items added to the contract in the amount of $42,720.03; and

WHEREAS a summary of the Contract is as follows:

Original Contract	Resolution No. 0769-05-22	$1,579,000.00
Change Order No. 1	Signed by City 10/14/2022	$3,800.41
Change Order No. 2	Signed by City 01/20/2023	$5,362.49
Change Order No. 3	Pending	$42,720.03
Total, not to exceed except by written change order		$1,630,882.93

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute Change Order No. 3 to amend the contract as described herein.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: Doug Nelson

Contact Person: Heidi Stiffler **Cell Phone Number:** (319) 286-5824
E-mail Address: h.stiffler@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Change Order No. 3 in the amount of $26,032.62 with Woodruff Construction, Inc. for the Vets Stadium Renovations (original contract amount was $1,013,225; total contract amount with this amendment is $1,184,064.57).
CIP/DID #PUR0622-351

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: The City of Cedar Rapids entered into a contract with Woodruff Construction, Inc. for the Vets Stadium Renovations project in the amount of $1,013,225. Change Order No. 1 added items to the contract in the amount of $2,968.35. Change Order No. 2 added items to the contract in the amount of $141,838.60.

Items for Change Order No. 3 are as follows:

No.	Description	Price
COR #6	ITC #2 work in 019A and 018B	$15,866.97
COR #12	ITC #14, add light fixture in room 024G	$508.06
COR #13	ITC #11, prep, saw cut and dispose of concrete section for the louver	$2,231.27
COR #14	ITC #12, provide and install 30 new GRDS, provide and install 7.5 boxes of flex	$7,426.32
Total for Change Order No. 3		**$26,032.62**

Action/Recommendation: Authorize the City Manager and the City Clerk to execute the Change Order No. 3 as described herein.

Alternative Recommendation:

Time Sensitivity: medium

Resolution Date: February 28, 2023

Budget Information: 314377

Local Preference Policy: No
Explanation: Public Improvement Project

Recommended by Council Committee: NA
Explanation: NA

PUR
VET
FIN
AUD FILE
PUR0622-351

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids and Woodruff Construction, Inc. are parties to a contract for Vets Stadium Renovations project for the Cedar Rapids Kernels; and

WHEREAS, both parties have agreed to amend the contract to reflect additional items added to the contract in the amount of $26,032.62; and

WHEREAS a summary of the Contract is as follows:

Original Contract	Resolution No. 1342-08-22	$1,013,225.00
Change Order No. 1	Signed by CITY 12/16/2022	$2,968.35
Change Order No. 2	Resolution No. 0142-01-23	$141,838.60
Change Order No. 3	Pending	$26,032.62
Total, not to exceed except by written change order		$1,184,064.57

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute Change Order No. 3 to amend the contract as described herein.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

43k

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $5,600 and accepting a temporary construction easement from G.G. Properties, LC, from land located at 1044, 1046 and 1052 Mount Vernon Road SE, in connection with the 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project **(Paving for Progress)**.
CIP/DID #301956-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: In a previous fiscal year, the City Council approved funding towards the 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project.

This temporary easements are required to accommodate the proposed project. The project consists of street reconstruction, construction of a roundabout, ADA compliant sidewalk ramps, enhanced pedestrian crossings, construction of retaining walls, removal of an elevated pedestrian overpass, and landscaping improvements. Compensation amounts proposed are based on comparisons of similar properties to the subject property.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $5,600 and accepting a temporary construction easement from G. G. Properties, LC.

Alternative Recommendation: Do not proceed with acquiring the proposed temporary construction easement and direct City staff to abandon or reconfigure the 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project.
Time Sensitivity: Normal

Resolution Date: February 28, 2023
Budget Information: 301/301000/301956
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.
Recommended by Council Committee: NA
Explanation: NA

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AUD FILE
301956-00
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for a temporary construction easement exists in order to accommodate the proposed facilities, and

WHEREAS, G.G. Properties, LC, 1015 Berry's Run, Marion, Iowa 52302, OWNER of the real property known and described as:

See Attached Temporary Construction Easement Exhibit

has agreed to convey the necessary temporary construction easement at 1044, 1046 and 1052 Mount Vernon Road SE, to the City of Cedar Rapids for consideration as follows:

Temporary Construction Easement	$5,600
TOTAL	$5,600

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the temporary construction easement in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project. (Fund 301, Dept. ID 301000, Project 301956),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED, that the Purchase Agreement and the Temporary Construction Easement are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

INDEX LEGEND

SURVEYOR'S NAME / RETURN TO:
TIM FORNASH
SNYDER & ASSOCIATES, INC.
5005 BOWLING ST. SW SUITE A
CEDAR RAPIDS, IOWA 52404
319-362-9394
twfornosh@snyder-associates.com
SERVICE PROVIDED BY:
SNYDER & ASSOCIATES, INC.
SURVEY LOCATED:
LOTS 12 & 13
REPLAT OF BLOCK 11
WELLINGTON PLACE FOURTH ADDITION

REQUESTED BY:
CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

TEMPORARY CONSTRUCTION EASEMENT EXHIBIT

DESCRIPTION - EASEMENT "A"

A PART OF LOT 13, REPLAT OF BLOCK 11, WELLINGTON PLACE FOURTH ADDITION, CITY OF CEDAR RAPIDS, LINN COUNTY, IOWA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 13; THENCE NORTH 73° 54' 18" WEST ALONG THE SOUTH LINE OF SAID LOT 13, A DISTANCE OF 44.98 FEET; THENCE NORTH 16° 05' 42" EAST, 5.31 FEET; THENCE SOUTH 73° 08' 42" EAST, 39.17 FEET; THENCE NORTH 54° 51' 40" EAST, 4.84 FEET TO THE EAST LINE OF SAID LOT 13; THENCE SOUTH 1° 55' 40" EAST ALONG SAID EAST LINE, A DISTANCE OF 9.01 FEET TO THE POINT OF BEGINNING, CONTAINING 230 SQUARE FEET MORE OR LESS.

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

DESCRIPTION - EASEMENT "B"

A PART OF LOT 12, REPLAT OF BLOCK 11, WELLINGTON PLACE FOURTH ADDITION, CITY OF CEDAR RAPIDS, LINN COUNTY, IOWA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF LOT 13, REPLAT OF BLOCK 11, WELLINGTON PLACE FOURTH ADDITION; THENCE NORTH 73° 54' 18" WEST ALONG THE SOUTH LINE OF SAID LOTS 12 AND 13, A DISTANCE OF 92.00 FEET TO THE SOUTHEASTERLY CORNER OF SAID LOT 12 AND TO THE POINT OF BEGINNING; THENCE NORTH 73° 54' 18" WEST ALONG THE SOUTH LINE OF SAID LOT 12, A DISTANCE OF 40.02 FEET TO THE WEST LINE OF SAID LOT 12; THENCE NORTH 15° 40' 34" EAST ALONG SAID WEST LINE, A DISTANCE OF 70.37 FEET; THENCE SOUTH 74° 20' 54" EAST, 40.01 FEET TO THE EAST LINE OF SAID LOT 12; THENCE SOUTH 16° 05' 42" WEST ALONG SAID EAST LINE, A DISTANCE OF 70.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.06 ACRES (2,808 S.F.) MORE OR LESS.

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

PREPARED FOR

CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

8TH AVENUE SE AND MOUNT VERNON ROAD SE FROM 8TH STREET TO 14TH STREET RECONSTRUCTION

CEDAR RAPIDS CONTRACT NUMBER
301956-02

IDOT PROJECT NUMBER
CS-TSF-1187(821)--85-57

DATE OF SURVEY

09-07-2021 & 10/14/2021

DESCRIPTION - EASEMENT "C"

A PART OF LOT 13, REPLAT OF BLOCK 11, WELLINGTON PLACE FOURTH ADDITION, CITY OF CEDAR RAPIDS, LINN COUNTY, IOWA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 13; THENCE NORTH 1° 55' 40" WEST ALONG THE EAST LINE OF SAID LOT 13, A DISTANCE OF 59.59 FEET TO THE POINT OF BEGINNING THENCE SOUTH 88° 04' 20" WEST, 5.00 FEET; THENCE NORTH 1° 55' 40" WEST, 10.00 FEET; THENCE NORTH 88° 04' 20" EAST, 5.00 TO SAID EAST LINE; THENCE SOUTH 1° 55' 40" EAST ALONG SAID EAST LINE, A DISTANCE OF 10.00 FEET TO THE POINT OF BEGINNING, CONTAINING 50 SQUARE FEET MORE OR LESS.

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

LEGEND

Survey	Found	Set
Section Corner	▲	△
1/2" Rebar, Yellow Cap #26175 (Unless Otherwise Noted)	●	○
ROW Rail	⋈	
Calculated Point	+	
Platted Distance	P	
Measured Bearing & Distance	M	
Recorded As	R	
Deed Distance	D	
Calculated Distance	C	
Centerline	----------	
Section Line	———	
1/4 Section Line	—— — — ——	
1/4 1/4 Section Line	— — — — —	
Temporary Easement	▨	

PROPERTY ADDRESS

1052 MOUNT VERNON ROAD SE
CEDAR RAPIDS, IA 52403
GPN - 14223-78001-00000

DEED HOLDER

G.G. PROPERTIES, L.C.
DBA MENS ROOM/THE SOUND BOX
1015 BERRY'S RUN
MARION, IA 52302

BASIS OF BEARING

THE SOUTH LINE OF REPLAT OF BLOCK 11 WELLINGTON PLACE FOURTH ADDITION IS ASSUMED TO BEAR NORTH 73° 54' 18" WEST

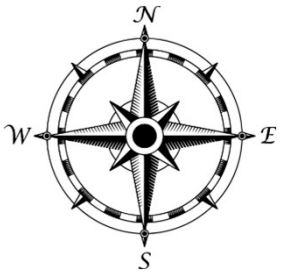
8TH AVENUE SE AND MOUNT VERNON ROAD SE FROM 8TH STREET TO 14TH STREET RECONSTRUCTION

PARCEL 24 - G.G. PROPERTIES, L.C.

SNYDER & ASSOCIATES

5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404 (319) 362-9394

SHEET	1 OF 2
PN:	1210720
DATE:	08/23/22
REV:	12/12/22
PM/TECH:	TWF



CEDAR RAPIDS
City of Five Seasons®

8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction

301956

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $2,250 and accepting a temporary grading easement for construction from MD3 8.8 Holdings, LLC; Capital One Prop, LLC' and DGILL, LLC, from land located at 788 8th Avenue SE, in connection with the 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project.
CIP/DID #301956-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: In a previous fiscal year, the City Council approved funding towards the 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project.

The temporary easement is required to accommodate the proposed project, which consists of street reconstruction, construction of a roundabout, ADA compliant sidewalk ramps, enhanced pedestrian crossings, construction of retaining walls and removal of an elevated pedestrian overpass and landscaping improvements. Compensation amounts proposed are based on comparisons of similar properties to the subject property.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $2,250 and accepting a temporary grading easement for construction from MD3 8.8 Holdings, LLC, Capital One Prop, LLC and DGILL, LLC.

Alternative Recommendation: Do not proceed with acquiring the proposed temporary grading easement for construction and direct City staff to abandon or reconfigure the 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project.
Time Sensitivity: Normal

Resolution Date: February 28, 2023
Budget Information: 301/301000/301956
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.
Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
AUD FILE
301956-00

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for a temporary grading easement for construction exists in order to accommodate the proposed facilities, and

WHEREAS, MD3 8.8 Holdings, LLC; Capital One Prop, LLC; and DGILL, LLC, c/o Tiffany Earl Williams, 417 1st Avenue SE, Cedar Rapids, Iowa 52401, OWNER of the real property known and described as:

See Attached Temporary Construction Easement Exhibit

has agreed to convey the necessary temporary grading easement for construction at 788 8th Avenue SE, to the City of Cedar Rapids for consideration as follows:

Temporary Construction Easement	$2,250
TOTAL	$2,250

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the temporary grading easement for construction in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the 8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction project. (Fund 301, Dept. ID 301000, Project 301956),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED, that the Purchase Agreement and the Temporary Grading Easement for Construction are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

INDEX LEGEND

SURVEYOR'S NAME / RETURN TO:
TIM FORINASH
SNYDER & ASSOCIATES, INC.
5005 BOWLING ST. SW SUITE A
CEDAR RAPIDS, IOWA 52404
319-362-9394
twforinash@snyder-associates.com

SERVICE PROVIDED BY:
SNYDER & ASSOCIATES, INC.

SURVEY LOCATED:
PARCEL "A"
PLAT OF SURVEY NO. 915

REQUESTED BY:
CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

TEMPORARY CONSTRUCTION EASEMENT EXHIBIT

DESCRIPTION - EASEMENT "A"

THE NORTHERLY 49.25 FEET OF THE EASTERLY 25 FEET OF PARCEL "A", PLAT OF SURVEY NO. 915 TO THE CITY OF CEDAR RAPIDS, LINN COUNTY, IOWA, CONTAINING 0.03 ACRES (1,231 S.F.) MORE OR LESS.

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

DESCRIPTION - EASEMENT "B"

A PART OF LOT 4, BLOCK 55, CARPENTER'S FOURTH ADDITION TO CEDAR RAPIDS, LINN COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE NORTHERLY RIGHT-OF-WAY LINE OF 8TH AVENUE SE AND THE WESTERLY RIGHT-OF-WAY LINE OF 8TH STREET SE; THENCE SOUTH 51° 11' 01" WEST ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 10.46 FEET; THENCE NORTH 38° 48' 59" WEST, 5.00 FEET; THENCE NORTH 51° 11' 01" EAST, 15.39 FEET TO SAID WESTERLY RIGHT-OF-WAY LINE; THENCE SOUTH 5° 47' 02" WEST ALONG SAID WESTERLY RIGHT-OF-WAY LINE, A DISTANCE OF 7.02 FEET TO THE POINT OF BEGINNING, CONTAINING 65 SQUARE FEET MORE OR LESS.

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

PREPARED FOR

CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

8TH AVENUE SE AND MOUNT VERNON ROAD SE FROM 8TH STREET TO 14TH STREET RECONSTRUCTION

CEDAR RAPIDS CONTRACT NUMBER
301956-02

IDOT PROJECT NUMBER
CS-TSF-1187(821)--85-57

PROPERTY ADDRESS

788 8TH AVENUE SE
CEDAR RAPIDS, IA 52403
GPN - 14272-31004-00000

DEED HOLDER

MD3 8.8 HOLDINGS LLC &
CAPITAL ONE PROP LLC &
DGILL, LLC
%TIFFANY EARL WILLIAMS
417 1ST AVENUE SE
CEDAR RAPIDS, IA 52401

DATE OF SURVEY

09-07-2021 & 10/14/2021

LEGEND

Survey	Found	Set
Section Corner	▲	△
1/2" Rebar, Yellow Cap #26175 (Unless Otherwise Noted)	●	○
ROW Rail	⌶	
Calculated Point	+	
Plotted Distance	P	
Measured Bearing & Distance	M	
Recorded As	R	
Deed Distance	D	
Calculated Distance	C	
Centerline	----------	
Section Line	——— – ———	
1/4 Section Line	—— — — ——	
1/4 1/4 Section Line	— — — — —	
Temporary Easement	▨	

8TH AVENUE SE AND MOUNT VERNON ROAD SE
FROM 8TH STREET TO 14TH STREET RECONSTRUCTION

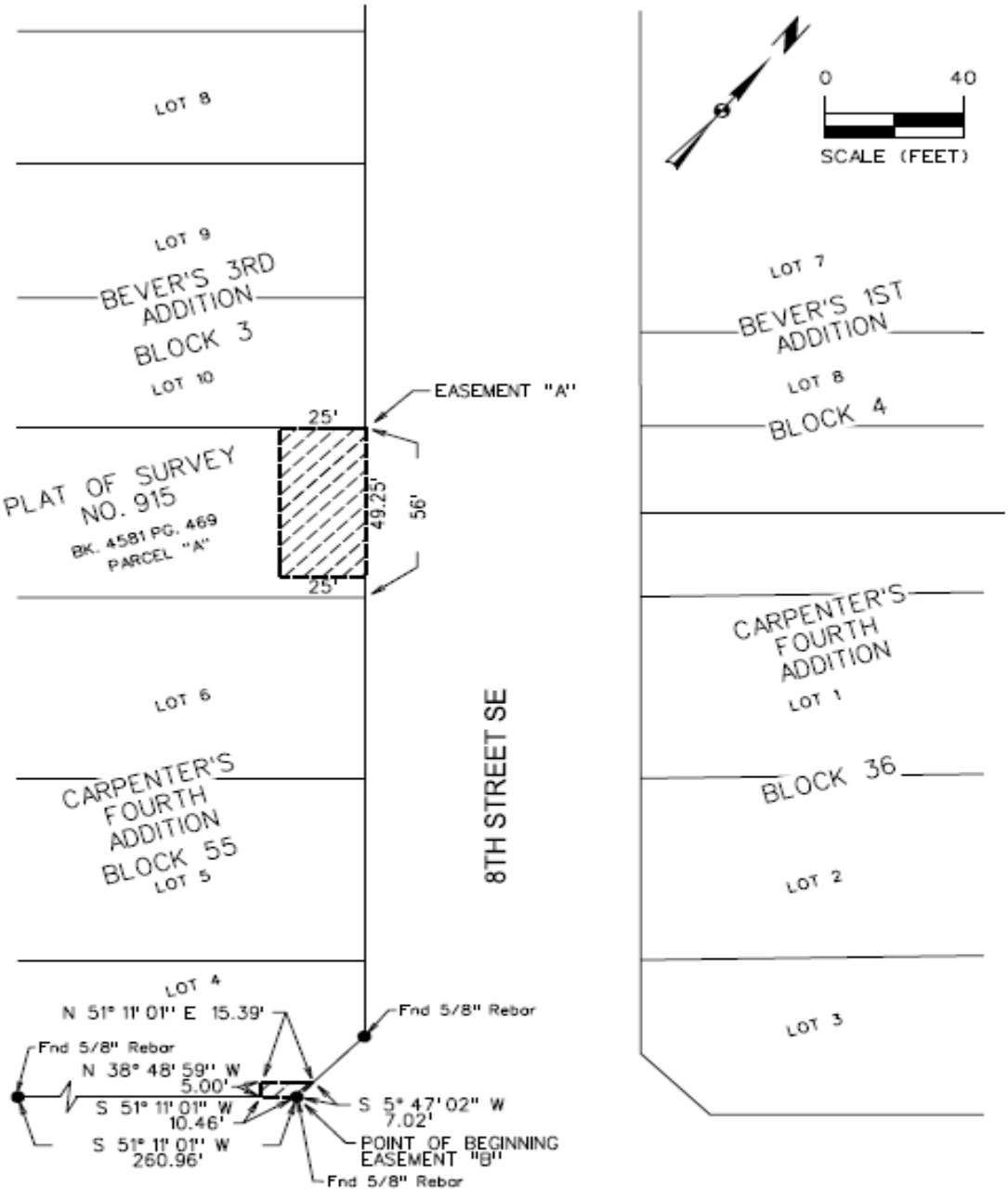
PARCEL 29 - MD3 8.8 HOLDINGS LLC & CAPITAL ONE PROP LLC & DGILL, LLC

SNYDER & ASSOCIATES

5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404 (319) 362-9394

SHEET	1 OF 2
PN:	1210720
DATE:	08/23/22
REV:	
PM/TECH:	TWF

TEMPORARY CONSTRUCTION EASEMENT EXHIBIT



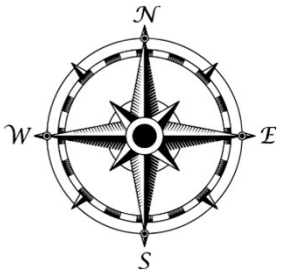
8TH AVENUE SE AND MOUNT VERNON ROAD SE
FROM 8TH STREET TO 14TH STREET RECONSTRUCTION

PARCEL 29 - MD3 8.8 HOLDINGS LLC & CAPITAL ONE PROP LLC & DGILL, LLC

SNYDER & ASSOCIATES

5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404 (319) 362-9394

SHEET	2 OF 2
PN:	1210720
DATE:	08/23/22
REV:	
PM/TECH:	TWF



CEDAR RAPIDS
City of Five Seasons®

8th Avenue SE and Mount Vernon Road SE from 8th Street to 14th Street Reconstruction

301956

43m

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA, R/W-NAC

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $5,130 and accepting a warranty deed for right-of-way and temporary grading easement for construction from Naomi's Kitchen, LLC and NewBo Synergy LLC from land located at 1113 6th Street SE in connection with the 12th Avenue SE UPRR Rail Crossing Improvements project.
CIP/DID #301960-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: In a previous fiscal year, City Council approved funding towards the 12th Avenue SE UPRR Rail Crossing Improvements project.

The right-of-way and easements are required to accommodate the proposed project, which includes roadway and median improvements, sidewalk and curb improvements, including sidewalk installation, and replacement of water main under the crossing. Compensation amounts proposed are based on comparisons of similar properties.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $5,130 and accepting a warranty deed for right-of-way and a temporary grading easement for construction from Naomi's Kitchen, LLC and NewBo Synergy, LLC.

Alternative Recommendation: Do not proceed with acquiring the proposed right-of-way and temporary grading easement for construction and direct City staff to abandon or reconfigure the 12th Avenue SE UPRR Rail Crossing Improvements project.

Time Sensitivity: Normal
Resolution Date: February 28, 2023
Budget Information: 301/301000/301960
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquistion of right-of-way.
Recommended by Council Committee: NA
Explanation: NA

ENG
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AUD FILE
301960-00

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for additional right-of-way and a temporary grading easement for construction exists in order to accommodate the proposed facilities, and

WHEREAS, Naomi's Kitchen, LLC and NewBo Synergy LLC, 1113 6th Street SE, OWNERS of the real property known and described as:

See Attached Acquisition Plat

has agreed to convey the necessary right-of-way and temporary grading easement for construction at 1113 6th Street SE, to the City of Cedar Rapids for consideration as follows:

Right-of-Way	$4,565
Temporary Easement	$565
TOTAL	$5,130

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the right-of-way and temporary grading easement for construction in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the 12th Avenue SE UPRR Rail Crossing Improvements Project (Fund 301, Dept ID 301000, Project 301960),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED, that the Purchase Agreement and the Temporary Grading Easement for Construction are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

BE IT FURTHER RESOLVED that the Warranty Deed from Naomi's Kitchen, LLC and NewBo Synergy LLC be accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February, 2023.

ClerkSignature

ACQUISITION PLAT

12TH AVENUE SE QUIET ZONE RAILROAD CROSSING IMPROVEMENTS
CITY PROJECT NO. 301960

Prepared by R. Rodney Klien Anderson-Bogert Engineers & Surveyors, Inc.
4001 River Ridge Dr. N.E. Cedar Rapids, Iowa 52402 (319) 377-4629

0 30

NOTES:
1. DISTANCES ARE IN FEET AND DECIMALS THEREOF.

2. BEARINGS HEREON ARE BASED UPON IOWA STATE PLANE NAD 83 NORTH ZONE.

PROPRIETOR:
NAOMI'S KITCHEN, LLC & NEWBO SYNERGY LLC
1113 6TH STREET SE
CEDAR RAPIDS, IA 52401

GPN: MULTIPLE GPNS

Legal Description

PART OF LOT 6, BLOCK 25, CARPENTER'S THIRD ADDITION TO THE TOWN OF CEDAR RAPIDS, LINN COUNTY, IOWA FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 6;

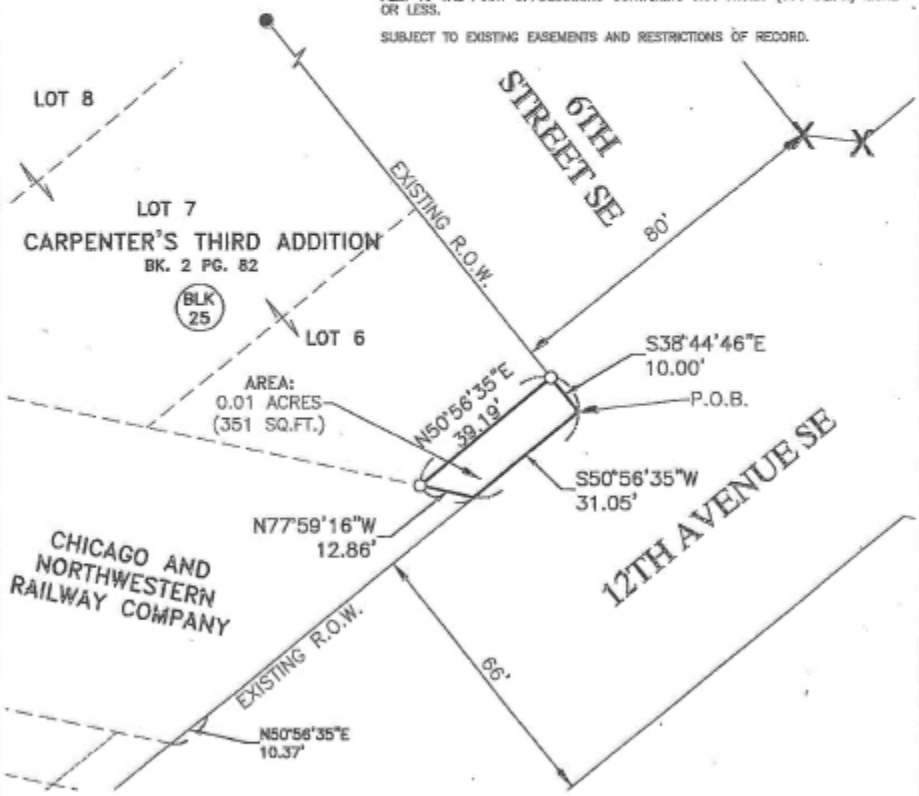
THENCE S50°56'35"W ALONG THE NORTHWESTERLY RIGHT-OF-WAY LINE OF 12TH AVENUE SE, 31.05 FEET TO THE NORTHERLY LINE OF THE CHICAGO AND NORTHWESTERN RAILWAY COMPANY RIGHT-OF-WAY;

THENCE N77°59'16"W ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, 12.86 FEET;

THENCE N50°56'35"E, 39.19 FEET TO THE SOUTHWESTERLY RIGHT-OF-WAY LINE OF 6TH STREET SE;

THENCE S38°44'46"E ALONG SAID SOUTHWESTERLY RIGHT-OF-WAY LINE, 10.00 FEET TO THE POINT OF BEGINNING CONTAINING 0.01 ACRES (351 SQ.FT.) MORE OR LESS.

SUBJECT TO EXISTING EASEMENTS AND RESTRICTIONS OF RECORD.



Legend

Boundary Line	
Adjoining Lot Line	
Section Line	
Building Setback Line	
Found 5/8" Rebar (Unless Noted)	●
Found Cut "X"	X
Set ½"x30" Rebar w/Orange Cap #18646	○
Set Section/Quarter Corner	△
Found Section/Quarter Corner	▲
Measured	(M)
Record	(R)

PROFESSIONAL LAND SURVEYOR
R. RODNEY KLIEN
18646
IOWA

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNED: DATE: 9-13-22

R. RODNEY KLIEN IOWA LIC. NO. 18646

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023

PAGES OR SHEETS COVERED BY THIS SEAL:
THIS SHEET

ACQUISITION PLAT
Project Number: 217049

PARCEL 3
1113 6TH ST SE

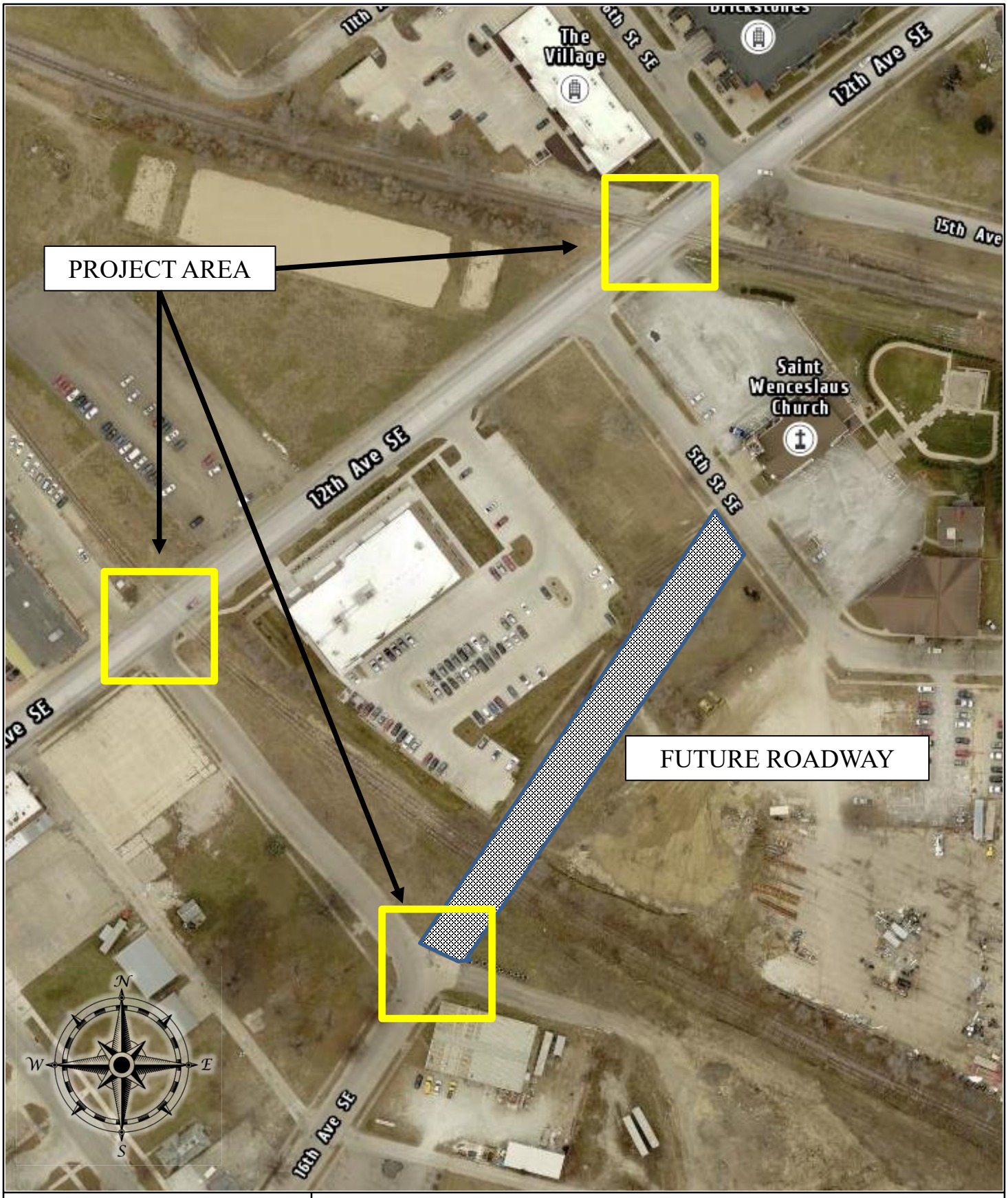
Drawn By: BJY Approved By: RRK
Date: 9/13/22 Scale: 1"=30'
Field Book #338

CEDAR RAPIDS
City of Ten Seasons

Client:

ANDERSON BOGERT

Sheet No.
1
Of
1



CEDAR RAPIDS
City of Five Seasons®

12TH AVENUE SE QUIET ZONES RAILROAD CROSSING IMPROVEMENTS

PROJECT # 301960

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA, R/W-NAC

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $705 and accepting an Easement for Permanent Utility, and a Temporary Grading Easement for Construction from Jason Q. Brong from land located at 1218 35th Street NE in connection with the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project **(Paving for Progress)**.
CIP/DID #3012336-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: In a previous fiscal year, City Council approved funding towards the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project.

The easements are required to accommodate the proposed project, which includes pavement reconstruction, sidewalk extensions on both sides of the street, multi-modal transportation improvements, drainage improvements, and bringing existing sidewalk ramps into compliance with ADA requirements. Compensation amounts proposed are based on comparisons of similar properties.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $705 and accepting an Easement for Permanent Utility and Temporary Grading Easement for Construction from Jason Q. Brong.

Alternative Recommendation: Do not proceed with acquiring the proposed Easement for Permanent Utility and Temporary Grading Easement for Construction and direct City staff to abandon or reconfigure the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project.

Time Sensitivity: Normal
Resolution Date: February 28, 2023
Budget Information: 301/301000/3012336/SLOST
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.
Recommended by Council Committee: NA
Explanation: NA

ENG
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RCR
IT
AUD FILE
3012336-00
7970

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for an Easement for Permanent Utility and a Temporary Grading Easement for Construction exists in order to accommodate the proposed facilities, and

WHEREAS, Jason Q. Brong, 1218 35th Street NE, OWNER of the real property known and described as:

See Attached Permanent Utility Easement Plat

in the City of Cedar Rapids, Linn County, Iowa, has agreed to convey the necessary Easement for Permanent Utility and Temporary Grading Easement for Construction at 1218 35th Street NE to the City of Cedar Rapids for consideration as follows:

Permanent Easement	$525
Temporary Easement	$180
TOTAL	$705

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the Easement for Permanent Utility and the Temporary Grading Easement for Construction in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project (Fund 301, Dept. ID 301000, Project 3012336, SLOST),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED, that the Purchase Agreement and the Temporary Grading Easement for Construction are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

BE IT FURTHER RESOLVED, that the Easement for Permanent Utility be accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

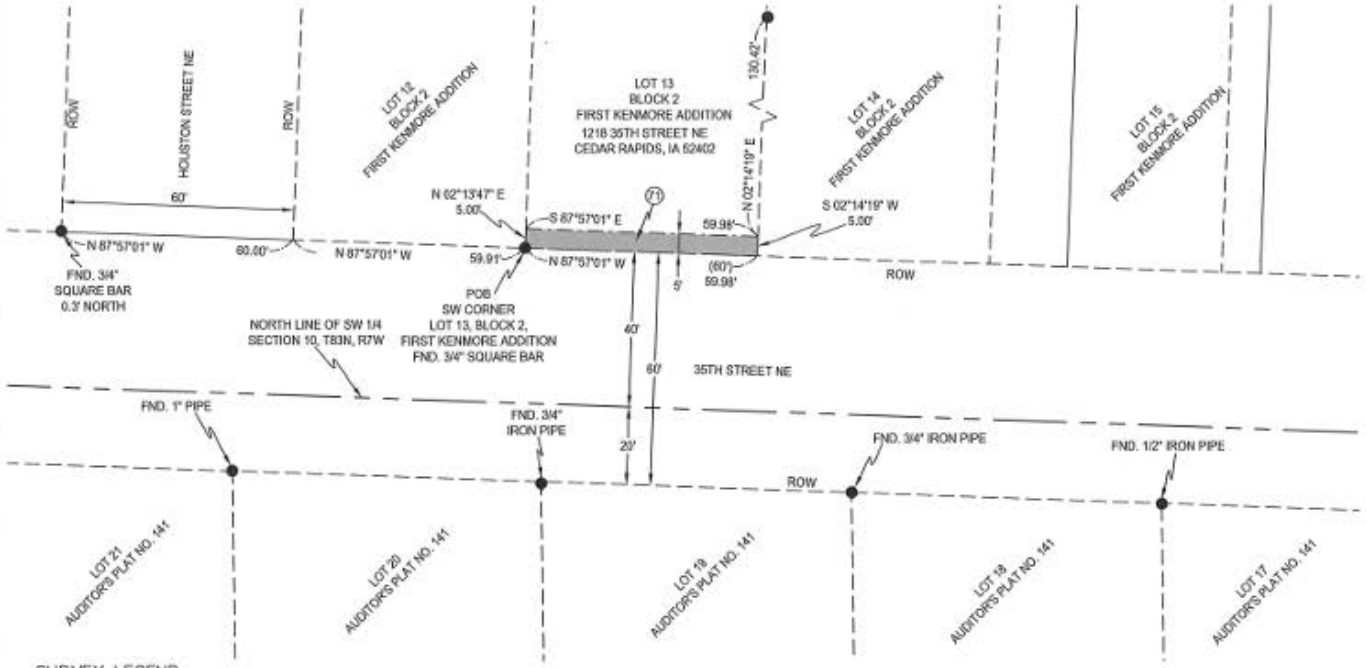
STATE OF IOWA)
) ss.
COUNTY OF LINN)

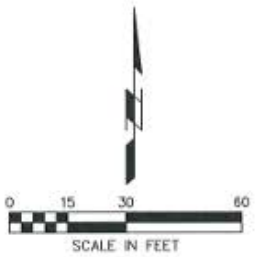
I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February, 2023.

ClerkSignature

INDEX LEGEND:
LOCATION: LOT 13, BLOCK 2, FIRST KENMORE ADDITION TO THE CITY OF CEDAR RAPIDS, IOWA
REQUESTOR: CITY OF CEDAR RAPIDS
PROPRIETOR: JASON Q. BRONG
SURVEYOR: WADE D. WAMRE, PLS
COMPANY: SHIVE HATTERY, INC
RETURN TO: 222 3RD AVE. SE, SUITE 300
CEDAR RAPIDS, IOWA 52401
wwamre@shive-hattery.com
319-364-0227

PERMANENT UTILITY EASEMENT PLAT
PART OF LOT 13, BLOCK 2, FIRST KENMORE ADDITION TO THE CITY OF CEDAR RAPIDS, IOWA





BASE OF BEARINGS:
IOWA REGIONAL COORDINATE SYSTEM: ZONE 10 CEDAR RAPIDS

EASEMENT AREA: 300 SQ. FT.
SURVEY DATE: 09-02-2021

OWNER:
JASON Q. BRONG
1218 35TH STREET NE
CEDAR RAPIDS, IOWA 52402

SURVEY REQUESTED BY:
CITY OF CEDAR RAPIDS
101 FIRST STREET S.E.
CEDAR RAPIDS, IOWA 52401

SURVEYOR / CONTACT:
WADE D. WAMRE, PLS
SHIVE-HATTERY, INC
222 THIRD AVE. SE, SUITE 300
CEDAR RAPIDS, IA 52401
319-364-0227
wwamre@shive-hattery.com

SURVEY LEGEND

●	MONUMENT FOUND AS NOTED
( )	RECORDED AS
POB	POINT OF BEGINNING
ROW	EXISTING RIGHT OF WAY
	SECTION LINE
	EXISTING LOT LINE
	EXISTING PARCEL LINE
	EASEMENT LINE
	PERMANENT UTILITY EASEMENT AREA

EASEMENT DESCRIPTION:

Part of Lot 13, Block 2, "First Kenmore Addition to the City of Cedar Rapids, Iowa", described as follows:

Beginning at the Southwest Corner of Lot 13, Block 2, "First Kenmore Addition to the City of Cedar Rapids, Iowa"; Thence N 02°13'47" E along the West line of said Lot 13 a distance of 5.00 feet; Thence S 87°57'01" E and parallel to the North Right of Way of 35th Street NE to the East line of said Lot 13 a distance of 59.98 feet; Thence S 02°14'19" W along said East line to said North Right of Way a distance of 5.00 feet; Thence N 87°57'01" W along said North Right of Way to the Point of Beginning a distance of 59.98 feet.

Said easement contains 300 sq.ft., subject to easements and restrictions of record.

PROFESSIONAL LAND SURVEYOR
WADE D. WAMRE, PLS 17565
IOWA

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the Laws of the State of Iowa.

(signature) (date)

WADE D. WAMRE, PLS
License number: 17565
My license renewal date is December 31, _____
Pages or sheets covered by this seal: _____

SHIVE-HATTERY
ARCHITECTURE + ENGINEERING
Iowa | Illinois | Indiana | Missouri
http://www.shive-hattery.com

PERMANENT UTILITY EASEMENT PLAT
PART OF LOT 13, BLOCK 2, FIRST KENMORE ADDITION
TO THE CITY OF CEDAR RAPIDS, IOWA

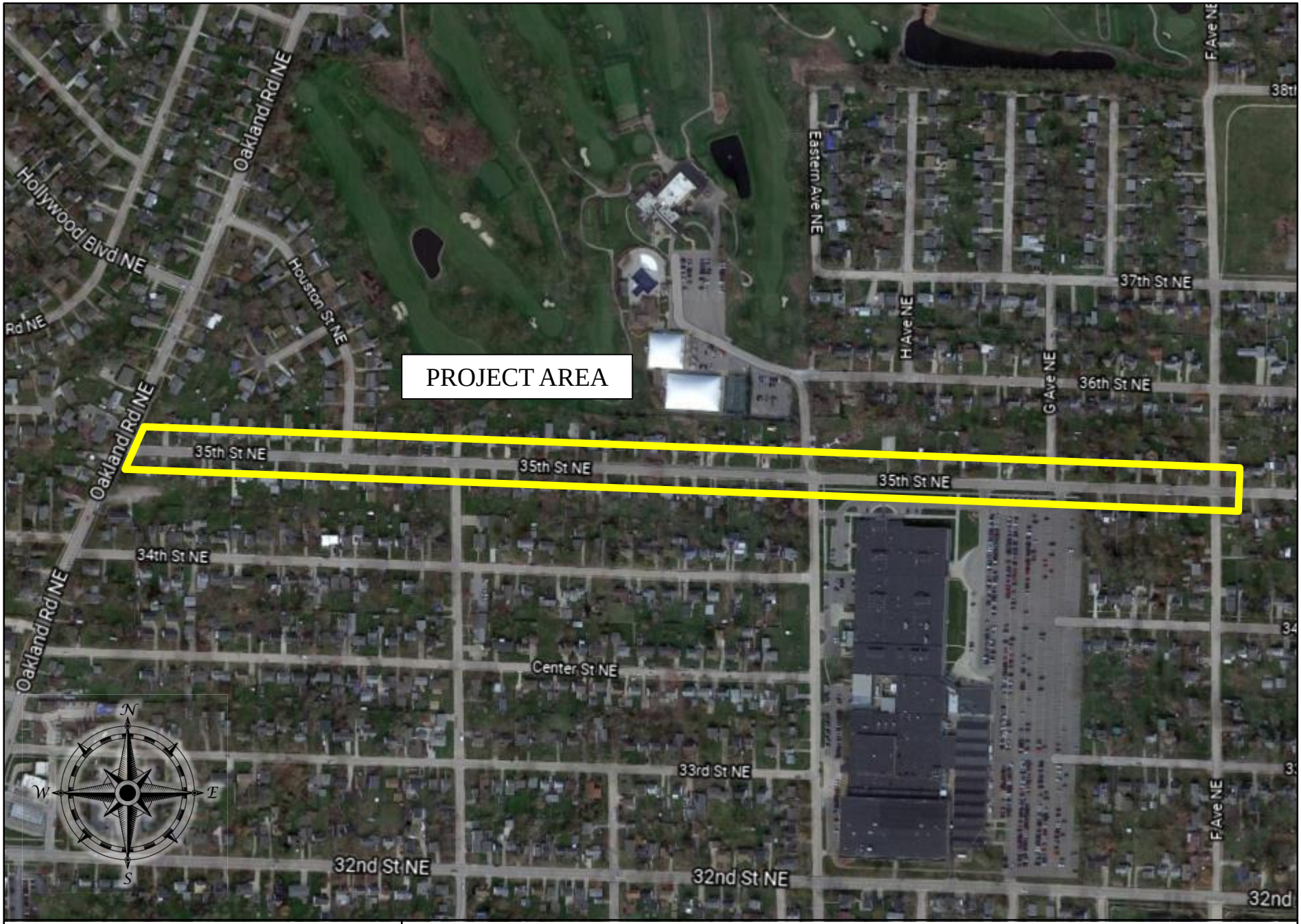
DATE	07-29-2022	SCALE	1" = 30'
DRAWN	cm	FIELD BOOK	1301 & 1302
APPROVED		REVISION	PLAT

REFERENCE DRAWING

PROJECT NO.
1214840

ISSUED FOR

1 OF 1



CEDAR RAPIDS
City of Five Seasons®

35TH STREET NE FROM OAKLAND ROAD TO F AVENUE PAVEMENT RECONSTRUCTION

PROJECT #3012336-01

CEDAR RAPIDS
City of Five Seasons

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA, R/W-NAC

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $460 and accepting a warranty deed for right-of-way, and a temporary grading easement for construction from Nickolas M. Noe from land located at 1013 35th Street NE in connection with the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project **(Paving for Progress)**.
CIP/DID #3012336-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: In a previous fiscal year, City Council approved funding towards the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project.

The right-of-way and temporary grading easement for construction are required to accommodate the proposed 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project, which includes pavement reconstruction, sidewalk extension on both sides of the street, multi-modal transportation improvements, drainage improvements, and bringing existing sidewalk ramps into compliance with ADA requirements. Compensation amounts proposed are based on comparisons of similar properties.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $460 and accepting a warranty deed for right-of-way and a temporary grading easement for construction from Nickolas M. Noe.

Alternative Recommendation: Do not proceed with acquiring the proposed right-of-way and temporary grading easement for construction and direct City staff to abandon or reconfigure the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project.

Time Sensitivity: Normal
Resolution Date: February 28, 2023
Budget Information: 301/301000/3012336/SLOST
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of right-of-way.
Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
RCR
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ASR
AUD FILE
3012336-00
7970

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for additional right-of-way and temporary grading easement for construction exists in order to accommodate the proposed facilities, and

WHEREAS, Nickolas M. Noe, 1013 35TH Street NE, OWNER of the real property known and described as:

See Attached Acquisition Plat

in the City of Cedar Rapids, Linn County, Iowa, has agreed to convey the necessary right-of- way and temporary grading easement for construction at 1013 35th Street NE, to the City of Cedar Rapids for consideration as follows:

Right-of-Way	$315
Temporary Easement	$145
TOTAL	$460

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the right-of-way and temporary grading easement for construction in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project (Fund 301, Dept. ID 301000, Project 3012336, SLOST),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED, that the Purchase Agreement and the Temporary Grading Easement for Construction are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

BE IT FURTHER RESOLVED that the Warranty Deed from Nickolas M. Noe be accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

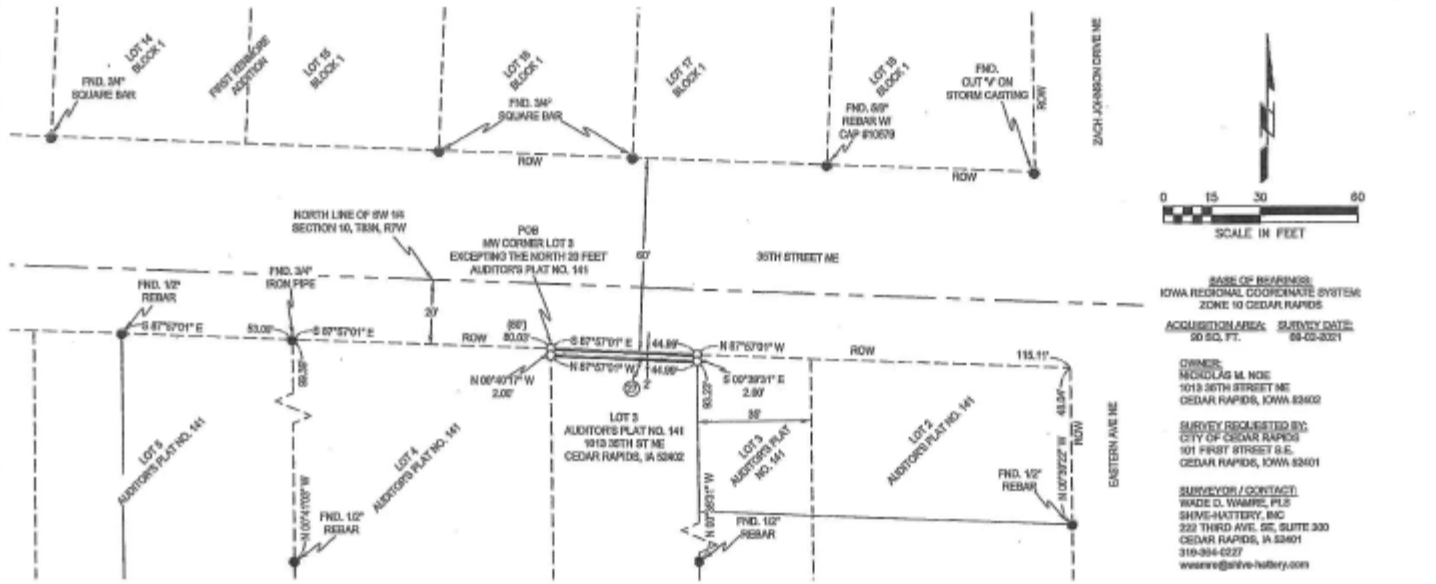
I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February, 2023.

ClerkSignature

INDEX LEGEND:

LOCATION: PART OF LOT 3 AUDITOR'S PLAT NO. 141, LINN COUNTY, IOWA
REQUESTOR: CITY OF CEDAR RAPIDS
PROPRIETOR: NICKOLAS M. NOE
SURVEYOR: WADE D. WAMRE, PLS
COMPANY: SHIVE HATTERY, INC
RETURN TO: 222 3RD AVE. SE, SUITE 300
CEDAR RAPIDS, IOWA 52401
wwamre@shive-hattery.com
319-364-0227

ACQUISITION PLAT
PART OF LOT 3, AUDITOR'S PLAT NO. 141, LINN COUNTY, IOWA



BASE OF BEARINGS:
IOWA REGIONAL COORDINATE SYSTEM
ZONE 10 CEDAR RAPIDS

ACQUISITION AREA: 90 SQ. FT.
SURVEY DATE: 09-02-2021

OWNER:
NICKOLAS M. NOE
1013 35TH STREET NE
CEDAR RAPIDS, IOWA 52402

SURVEY REQUESTED BY:
CITY OF CEDAR RAPIDS
101 FIRST STREET S.E.
CEDAR RAPIDS, IOWA 52401

SURVEYOR / CONTACT:
WADE D. WAMRE, PLS
SHIVE-HATTERY, INC
222 THIRD AVE. SE, SUITE 300
CEDAR RAPIDS, IA 52401
319-364-0227
wwamre@shive-hattery.com

SURVEY LEGEND

●	MONUMENT FOUND AS NOTED
○	SET 5/8" REBAR W/ CAP #17565
( )	RECORDED AS
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
ROW	EXISTING RIGHT OF WAY
	EXISTING LOT LINE
	EXISTING PARCEL LINE
	SECTION LINE

LAND DESCRIPTION:

Part of Lot 3, excepting therefrom the East 35 feet, also excepting therefrom the South 143 feet and also excepting therefrom the North 20 feet, "Auditor's Plat No. 141, Linn County, Iowa", described as follows:

Beginning at the Northwest Corner of Lot 3 excluding the North 20 feet in "Auditor's Plat No. 141, Linn County, Iowa"; Thence S 87°57'01" E along the South Right of Way of 35th Street NE to the West line of the East 35 feet of said Lot 3 a distance of 44.99 feet; Thence S 00°39'31" E along said West line of the East 35 feet a distance of 2.00 feet; Thence N 87°57'01" W and parallel to said South Right of Way to the West line of said Lot 3 a distance of 44.99 feet; Thence N 00°40'17" W along said West line to said South Right of Way and the Point of Beginning a distance of 2.00 feet.

Said parcel contains 90 sq.ft., subject to easements and restrictions of record.

PROFESSIONAL LAND SURVEYOR
WADE D. WAMRE, PLS
17565
IOWA

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the Laws of the State of Iowa.

(signature) (date)

WADE D. WAMRE, PLS
License number: 17565
My license renewal date is December 31, _____
Pages or sheets covered by this seal: _____

SHIVEHATTERY
ARCHITECTURE + ENGINEERING
Iowa | Illinois | Indiana | Missouri

ACQUISITION PLAT
PART OF LOT 3, AUDITOR'S PLAT NO. 141,
LINN COUNTY, IOWA

DATE	09-4-2022	SCALE	1"=30'
DRAWN	cm	APPROVED	FIELD BOOK 1301 & 1302
REFERENCE DRAWING		REVISION	

PROJECT NO. 1214840

ISSUED FOR

1 OF 1

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA, R/W-NAC

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $705 and accepting an Easement for Permanent Utility, and a Temporary Grading Easement for Construction from Jason Q. Brong from land located at 1218 35th Street NE in connection with the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project **(Paving for Progress)**.
CIP/DID #3012336-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: In a previous fiscal year, City Council approved funding towards the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project.

The easements are required to accommodate the proposed project, which includes pavement reconstruction, sidewalk extensions on both sides of the street, multi-modal transportation improvements, drainage improvements, and bringing existing sidewalk ramps into compliance with ADA requirements. Compensation amounts proposed are based on comparisons of similar properties.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $705 and accepting an Easement for Permanent Utility and Temporary Grading Easement for Construction from Jason Q. Brong.

Alternative Recommendation: Do not proceed with acquiring the proposed Easement for Permanent Utility and Temporary Grading Easement for Construction and direct City staff to abandon or reconfigure the 35th Street NE from Oakland Road to F Avenue Pavement Reconstruction project.

Time Sensitivity: Normal
Resolution Date: February 28, 2023
Budget Information: 301/301000/3012336/SLOST
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.
Recommended by Council Committee: NA
Explanation: NA

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $2,850 and accepting a temporary construction easement from McDonald's Corporation, from land located at 5725 Dry Creek Lane NE, in connection with the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project.
CIP/DID #301878-00

EnvisionCR Element/Goal: GreenCR Goal 2: Have the best parks, recreation and trails system in the region.

Background: In a previous fiscal year, the City Council approved funding towards the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project.

The right-of-way and easement are required to accommodate the proposed project. Compensation amounts proposed are based on comparisons of similar properties to the subject property.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $2,850 and accepting a temporary construction easement from McDonald's Corporation.

Alternative Recommendation: Do not proceed with acquiring the proposed temporary construction easement and direct City staff to abandon or reconfigure Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 301/301000/301878

Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
AUD FILE
301878-00

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for a temporary construction easement exists in order to accommodate the proposed facilities, and

WHEREAS, McDonald's Corporation, 110 North Carpenter Street, Chicago, IL 60607, OWNER of the real property known and described as:

See Attached Temporary Construction Easement Exhibit

has agreed to convey the necessary temporary construction easement at 5725 Dry Creek Lane NE to the City of Cedar Rapids for consideration as follows:

Temporary Construction Easement	$2,850
TOTAL	$2,850

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the temporary construction easement in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project. (Fund 301, Dept. ID 301000, Project 301878),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Purchase Agreement as described herein, and

BE IT FURTHER RESOLVED that the Purchase Agreement and the Temporary Construction Easement are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

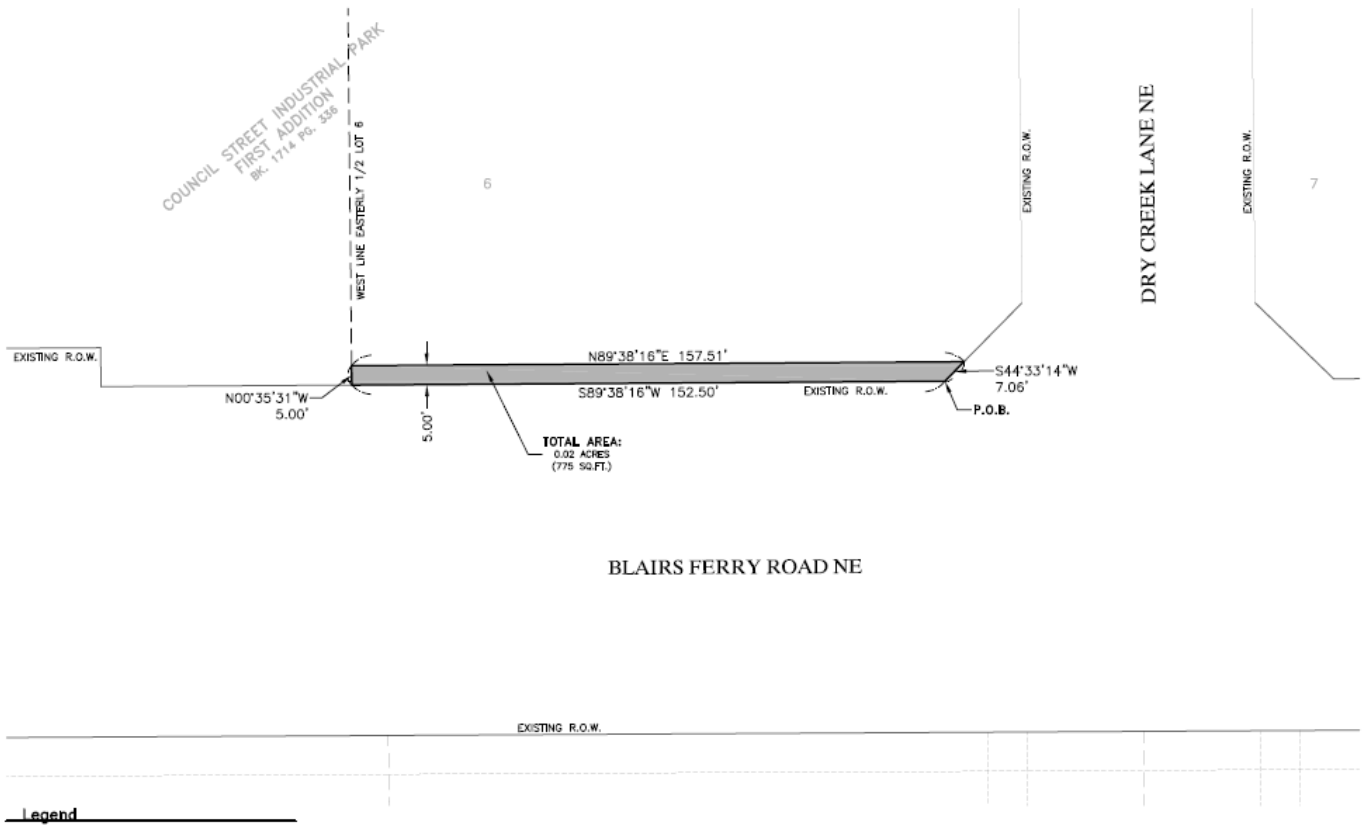
LEG_TABLED_TAG

TEMPORARY CONSTRUCTION EASEMENT EXHIBIT

BLAIRS FERRY ROAD NE FROM NORTH TOWNE PLACE TO SAMMI DRIVE SIDEWALK INFILL

CITY PROJECT NO. 301878

Prepared by & Return to: R. Rodney Klien, Anderson-Bogert Engineers & Surveyors, Inc.
4001 River Ridge Dr. N.E. Cedar Rapids, Iowa 52402 (319) 377-4629



Legal Description

PART OF LOT 6, COUNCIL STREET INDUSTRIAL PARK, FIRST ADDITION TO CEDAR RAPIDS, IOWA FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 6;

THENCE S89°38'16"W ALONG THE NORTH RIGHT-OF-WAY LINE OF BLAIRS FERRY ROAD NE, 152.50 FEET TO THE WEST LINE OF THE EASTERLY 1/2 OF SAID LOT 6;

THENCE N00°35'31"W ALONG SAID WEST LINE, 5.00 FEET;

THENCE N89°38'16"E, 157.51 FEET TO THE WEST RIGHT-OF-WAY LINE OF DRY CREEK LANE NE;

THENCE S44°33'14"W ALONG SAID WEST RIGHT-OF-WAY LINE, 7.06 FEET TO THE POINT OF BEGINNING CONTAINING 0.02 ACRES (775 SQ.FT.) MORE OR LESS.

SUBJECT TO EXISTING EASEMENTS AND RESTRICTIONS OF RECORD.

Legend

Boundary Line	
Adjoining Lot Line	
Section Line	
Building Setback Line	
Found 5/8" Rebar (unless noted)	●
Set ½"x30" Rebar w/Orange Cap #18646	○
Found Cut "X"	X
Set Section/Quarter Corner	⚠
Found Section/Quarter Corner	▲
Measured	(M)
Record	(R)

NOTES:
1. DISTANCES ARE IN FEET AND DECIMALS THEREOF.

2. BEARINGS HEREON ARE BASED UPON IOWA STATE PLANE NAD 83 NORTH ZONE.

3. TEMPORARY EASEMENT WILL EXPIRE UPON COMPLETION OF CONSTRUCTION AND THE ACCEPTANCE OF THE CITY OF CEDAR RAPIDS.

PROPRIETOR: MCDONALD'S CORPORATION
GPN: 14032-27005-00000
MAILING ADDRESS:
MCDONALD'S OFFICE
1225 1ST AVE SE
CEDAR RAPIDS, IA 52402

SURVEY PERFORMED: FEBRUARY, 2022

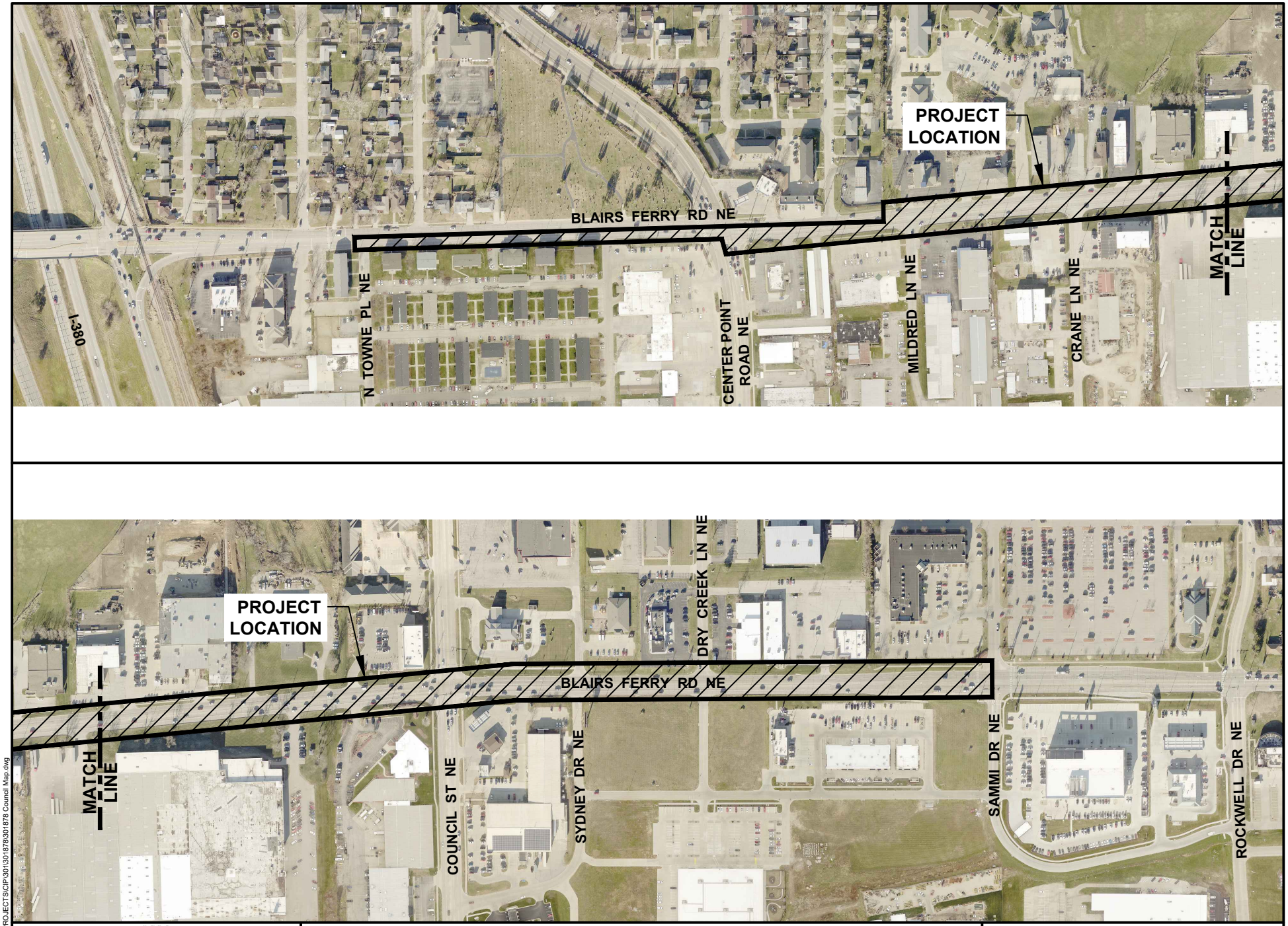
PARCEL 18
5725 DRY CREEK LN NE
Project Number: 221053

Drawn By: BJY Approved By: RRK
Date: 02/09/23 Scale: 1"=30'
Field Book #341

CEDAR RAPIDS
Client:

ANDERSON BOGERT

Sheet No. 1 of 1



CEDAR RAPIDS
City of Five Seasons

BLAIRS FERRY ROAD NE SIDEWALK INFILL FROM NORTH TOWNE PLACE NE TO SAMMI DRIVE NE

N

0 FEET 400

301878

Cadd File Name: W:\PROJECTS\CIP\301\301878\301878 Council Map.dwg

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $6,040 and accepting a Warranty Deed for right-of-way and temporary construction easement from Plumb Supply, LLC, from land located at 1716 Blairs Ferry Road NE, in connection with the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project.
CIP/DID #301878-00

EnvisionCR Element/Goal: GreenCR Goal 2: Have the best parks, recreation and trails system in the region.

Background: In a previous fiscal year, the City Council approved funding towards the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project.

The right-of-way and easement are required to accommodate the proposed Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill improvements project. Compensation amounts proposed are based on comparisons of similar properties to the subject property.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $6,040 and accepting a warranty deed and temporary construction easement from Plumb Supply, LLC.

Alternative Recommendation: Do not proceed with acquiring the proposed right-of-way and temporary construction easement and direct City staff to abandon or reconfigure Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project.

Time Sensitivity: Normal
Resolution Date: February 28, 2023
Budget Information: 301/301000/301878
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.
Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
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RCR
IT
AUD FILE
301878-00

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for additional right-of-way and a temporary construction easement exists in order to accommodate the proposed facilities, and

WHEREAS, Plumb Supply, LLC, 1622 NE 51st Avenue, Des Moines, Iowa 50313, OWNER of the real property known and described as:

See Attached Acquisition Plat

has agreed to convey the necessary right-of-way and temporary construction easement at 1716 Blairs Ferry Road NE, to the City of Cedar Rapids for consideration as follows:

Right-of-Way	$2,040
Temporary Construction Easement	$4,000
TOTAL	$6,040

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the right-of-way and temporary construction easement in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project. (Fund 301, Dept. ID 301000, Project 301878),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED, that the Purchase Agreement and the Temporary Construction Easement are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

BE IT FURTHER RESOLVED, that the Warranty Deed be accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February, 2023.

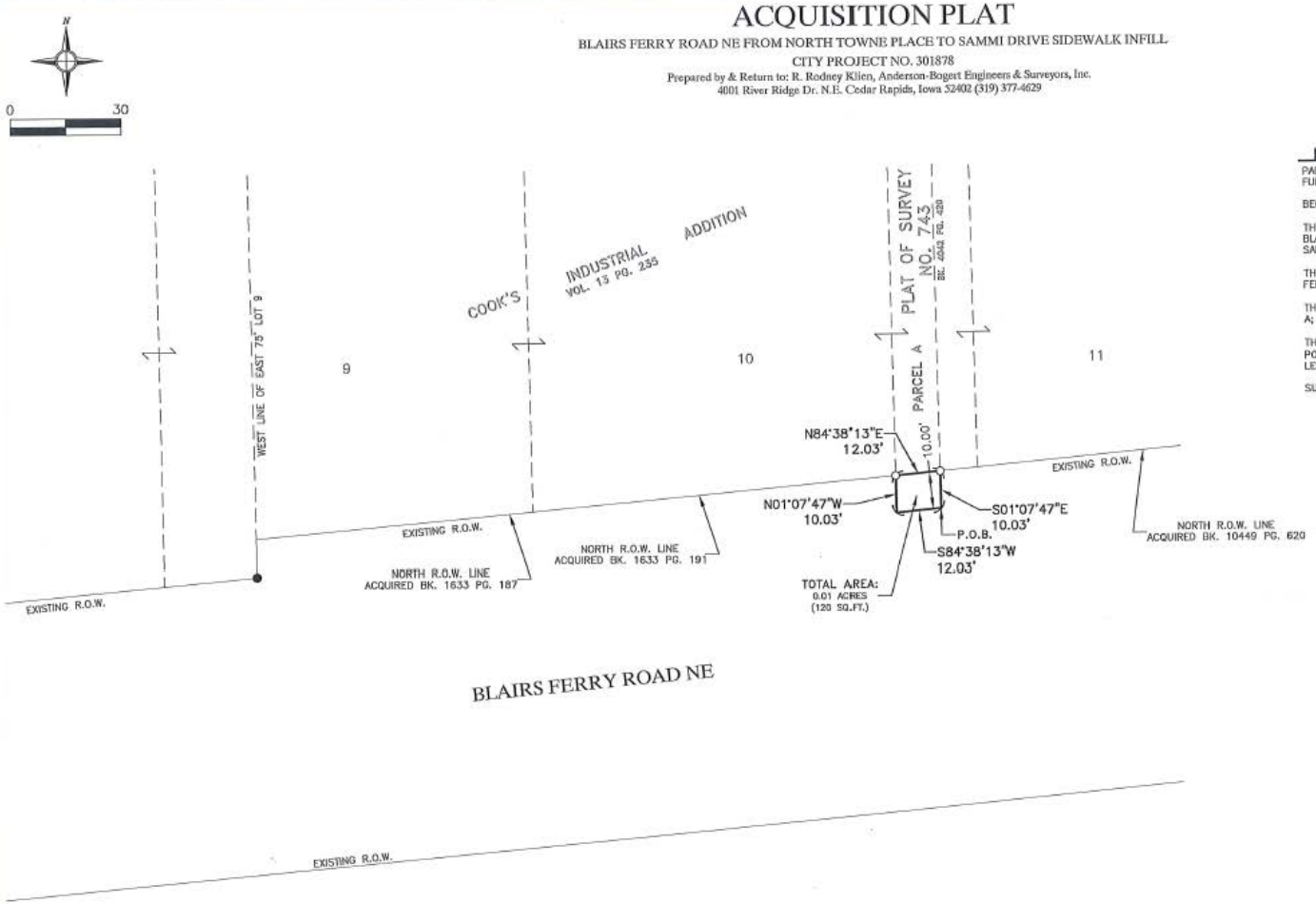
ClerkSignature

ACQUISITION PLAT

BLAIRS FERRY ROAD NE FROM NORTH TOWNE PLACE TO SAMMI DRIVE SIDEWALK INFILL

CITY PROJECT NO. 301878

Prepared by & Return to: R. Rodney Klien, Anderson-Bogert Engineers & Surveyors, Inc.
4001 River Ridge Dr. N.E. Cedar Rapids, Iowa 52402 (319) 377-4629



Legal Description

PART OF PARCEL A, PLAT OF SURVEY NO. 743, LINN COUNTY, IOWA FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID PARCEL A;

THENCE S84°38'13"W ALONG THE NORTH RIGHT-OF-WAY LINE OF BLAIRS FERRY ROAD NE, 12.03 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL A;

THENCE N01°07'47"W ALONG THE WEST LINE OF SAID PARCEL A, 10.03 FEET;

THENCE N84°38'13"E, 12.03 FEET TO THE EAST LINE OF SAID PARCEL A;

THENCE S01°07'47"E ALONG SAID EAST LINE, 10.03 FEET TO THE POINT OF BEGINNING CONTAINING 0.01 ACRES (120 SQ.FT.) MORE OR LESS.

SUBJECT TO EXISTING EASEMENTS AND RESTRICTIONS OF RECORD.

Legend

Boundary Line	
Adjoining Lot Line	
Section Line	
Building Setback Line	
Found 5/8" Rebar (unless noted)	•
Set ½"x30" Rebar w/Orange Cap #18646	○
Found Cut "X"	X
Set Section/Quarter Corner	△
Found Section/Quarter Corner	▲
Measured	(M)
Record	(R)

NOTES:
1. DISTANCES ARE IN FEET AND DECIMALS THEREOF.

2. BEARINGS HEREON ARE BASED UPON IOWA STATE PLANE NAD 83 NORTH ZONE.

PROPRIETOR: PLUMB SUPPLY COMPANY, LLC
GPN: 14041-01004-00000
MAILING ADDRESS:
1622 NE 51ST AVE
DES MOINES, IA 50313

PROFESSIONAL LAND SURVEYOR
R. RODNEY KLIEN
18646
IOWA

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNED: R. Rodney Klien DATE: 12-9-23
R. RODNEY KLIEN, IOWA LICENSE NO.18646

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023

PAGES OR SHEETS COVERED BY THIS SEAL:
THIS SHEET

SURVEY PERFORMED: FEBRUARY, 2022

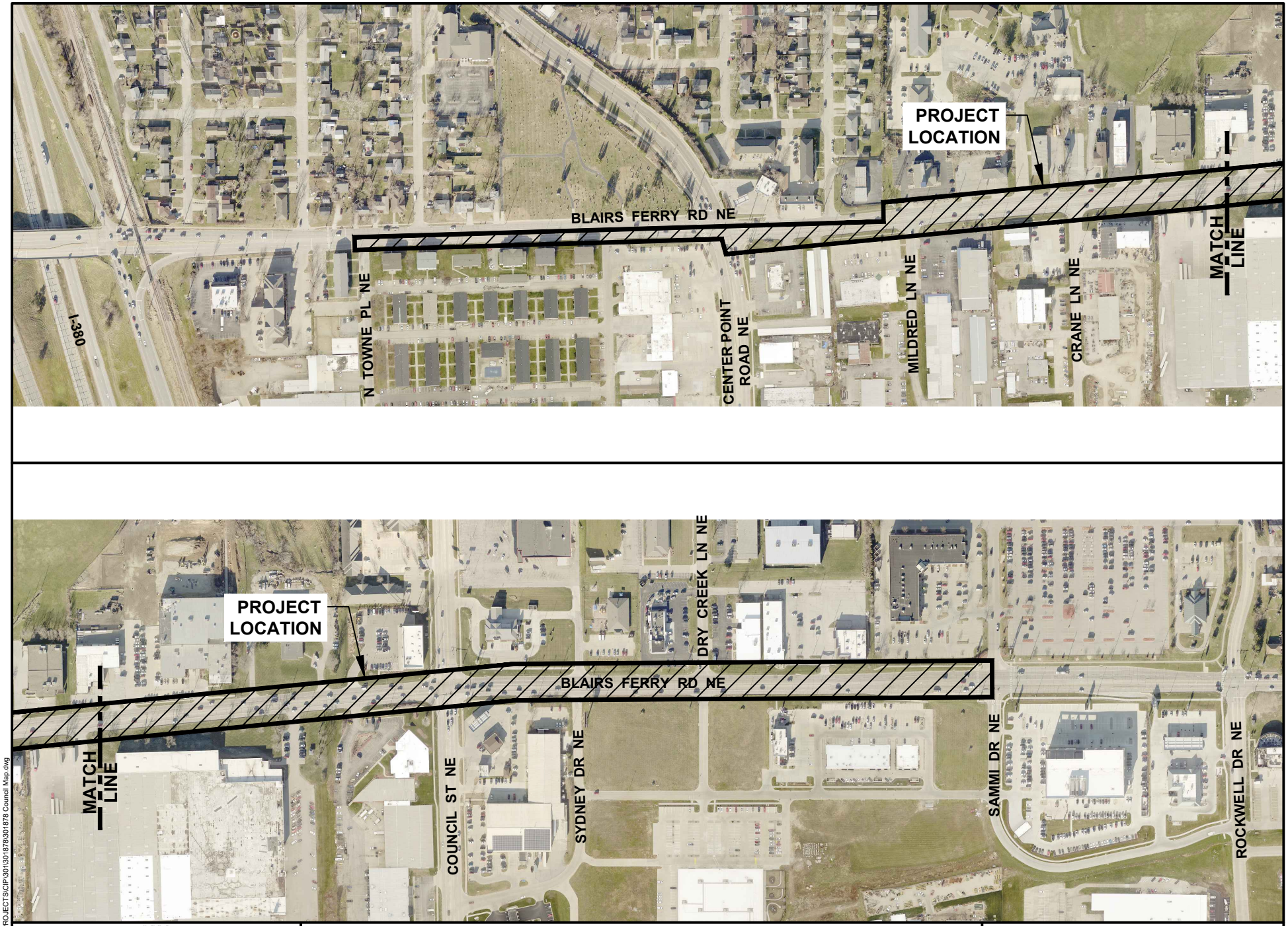
PARCEL 12
1716 BLAIRS FERRY RD NE
Project Number: 221053

Drawn By: BJY | Approved By: RRK
Date: 02/09/23 | Scale: 1"=30'
Field Book #341

Client:
CEDAR RAPIDS
CITY OF FIVE SEASONS

ANDERSON BOGERT

Sheet No. 1 Of 1



CEDAR RAPIDS
City of Five Seasons

BLAIRS FERRY ROAD NE SIDEWALK INFILL FROM NORTH TOWNE PLACE NE TO SAMMI DRIVE NE

N

0 FEET 400

301878

Cadd File Name: W:\PROJECTS\CIP\301\301878\301878 Council Map.dwg

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $10,155 and accepting a Warranty Deed for right-of-way and a temporary construction easement from Vast Property Investments, LLC, from land located at 2047 Blairs Ferry Road NE, in connection with the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project. CIP/DID #301878-00

EnvisionCR Element/Goal: GreenCR Goal 2: Have the best parks, recreation and trails system in the region.

Background: In a previous fiscal year, the City Council approved funding towards the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project.

The right-of-way and easement are required to accommodate the proposed project. Compensation amounts proposed are based on comparisons of similar properties to the subject property.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $10,155 and accepting a warranty deed and temporary construction easement from Vast Property Investments, LLC.

Alternative Recommendation: Do not proceed with acquiring the proposed right-of-way and temporary construction easement and direct City staff to abandon or reconfigure Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 301/301000/301878

Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
RCR
IT
AUD FILE
301878-00

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for additional right-of-way and a temporary construction easement exists in order to accommodate the proposed facilities, and

WHEREAS, Vast Property Investments, LLC, 3200 River Ridge Drive NE, Cedar Rapids, Iowa 52402, OWNER of the real property known and described as:

See Attached Acquisition Plat

has agreed to convey the necessary right-of-way and temporary construction easement at 2047 Blairs Ferry Road NE, to the City of Cedar Rapids for consideration as follows:

Right-of-Way	$7,610
Temporary Construction Easement	$545
Damages	$2,000
TOTAL	$10,155

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the right-of-way and temporary construction easement in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project. (Fund 301, Dept. ID 301000, Project 301878),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED, that the Purchase Agreement and the Temporary Construction Easement are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

BE IT FURTHER RESOLVED, that the Warranty Deed be accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February, 2023.

ClerkSignature

ACQUISITION PLAT

BLAIRS FERRY ROAD NE FROM NORTH TOWNE PLACE TO SAMMI DRIVE SIDEWALK INFILL

CITY PROJECT NO. 301878

Prepared by & Return to: R. Rodney Klien, Anderson-Bogert Engineers & Surveyors, Inc.
4001 River Ridge Dr. N.E. Cedar Rapids, Iowa 52402 (319) 377-4629

N

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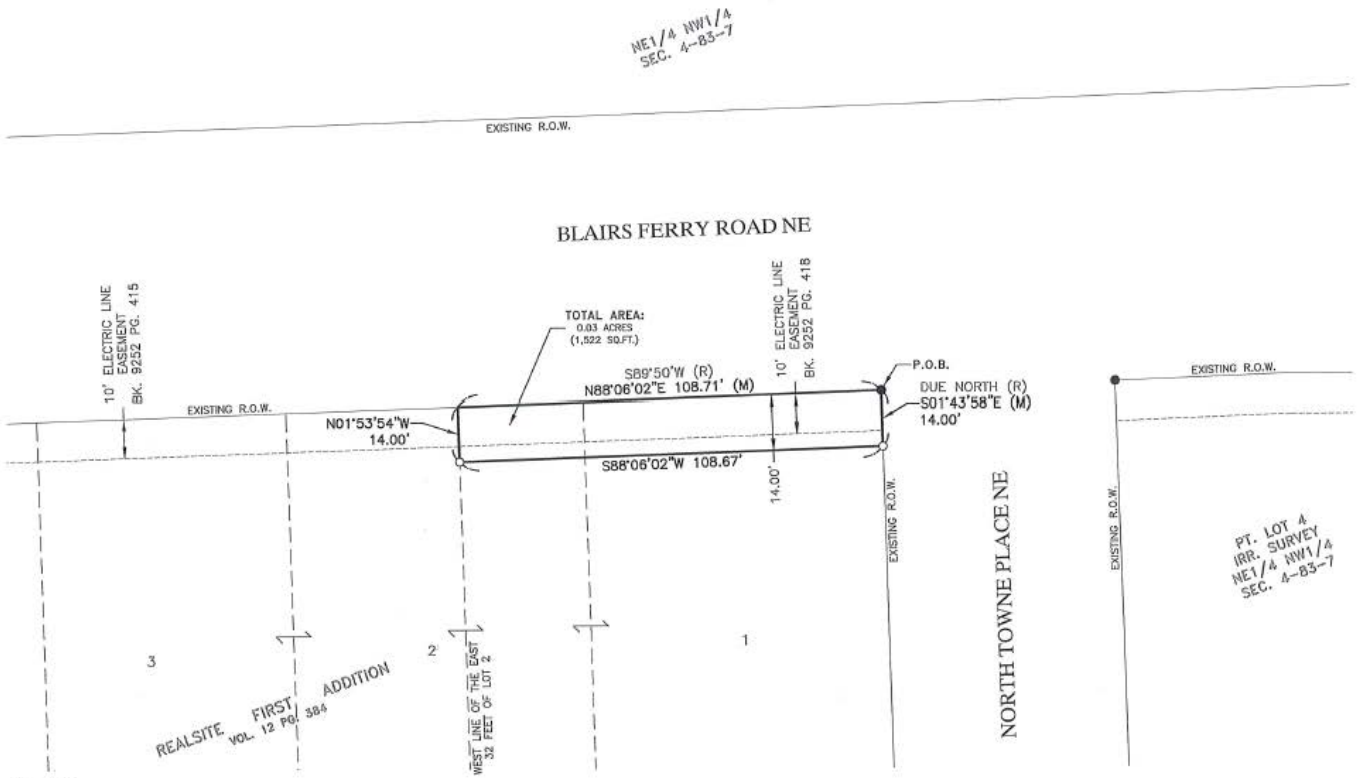


Legal Description

PART OF LOT 1 AND PART OF THE EAST 32 FEET OF LOT 2, REALSITE FIRST ADDITION TO CEDAR RAPIDS, IOWA FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 1;

THENCE S01°43'58"E ALONG THE WEST RIGHT-OF-WAY LINE OF NORTH TOWNE PLACE NE, 14.00 FEET;

THENCE S88°06'02"W, 108.67 FEET TO THE WEST LINE OF THE EAST 32 FEET OF SAID LOT 2;

THENCE N01°53'54"W ALONG SAID WEST LINE, 14.00 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF BLAIRS FERRY ROAD NE;

THENCE N88°06'02"E ALONG SAID SOUTH RIGHT-OF-WAY LINE, 108.71 FEET TO THE POINT OF BEGINNING CONTAINING 0.03 ACRES (1,522 SQ.FT.) MORE OR LESS.

SUBJECT TO EXISTING EASEMENTS AND RESTRICTIONS OF RECORD.

Legend

Boundary Line	
Adjoining Lot Line	
Section Line	
Building Setback Line	
Found 5/8" Rebar (unless noted)	•
Set ½"x30" Rebar w/Orange Cap #18646	o
Found Cut "X"	X
Set Section/Quarter Corner	△
Found Section/Quarter Corner	▲
Measured	(M)
Record	(R)

NOTES:
1. DISTANCES ARE IN FEET AND DECIMALS THEREOF.

2. BEARINGS HEREON ARE BASED UPON IOWA STATE PLANE NAD 83 NORTH ZONE.

3. 0.02 ACRES (1,087 SQ.FT.) OF THE PROPOSED ACQUISITION PARCEL LIES WITHIN AN EXISTING ELECTRIC LINE EASEMENT FILED IN BOOK 9252, PAGE 418 OF THE COUNTY RECORDER.

PROPRIETOR: VAST PROPERTY INVESTMENTS, LLC
GPN: 14042-05003-00000
MAILING ADDRESS:
3200 BLUE RIDGE DR NE
CEDAR RAPIDS, IA 52402

PROFESSIONAL LAND SURVEYOR
R. RODNEY KLIEN
18646
IOWA

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNED: DATE: 2-9-23

R. RODNEY KLIEN, IOWA LICENSE NO.18646

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023

PAGES OR SHEETS COVERED BY THIS SEAL:
THIS SHEET

SURVEY PERFORMED: FEBRUARY, 2022

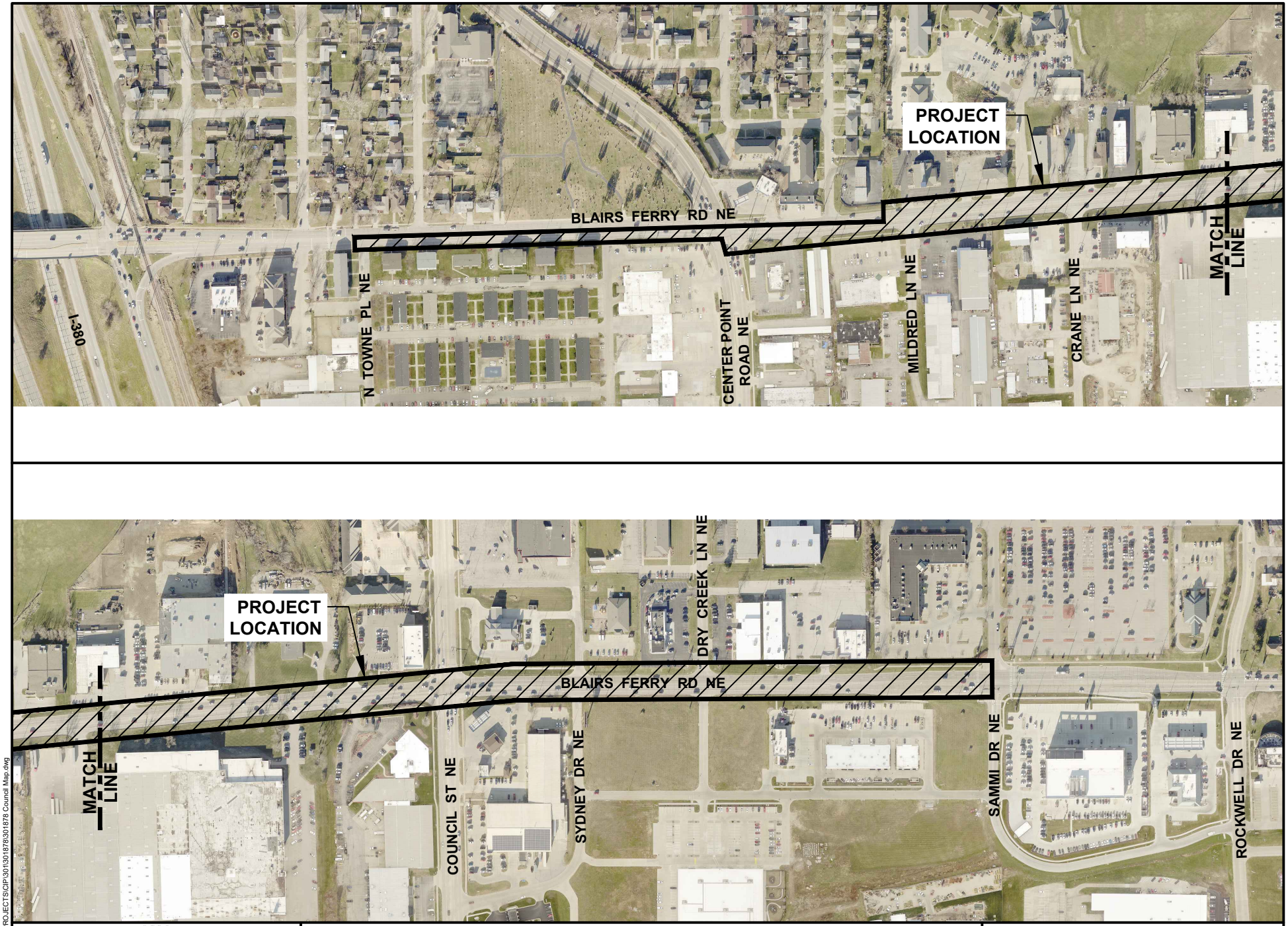
PARCEL 33
2047 BLAIRS FERRY RD NE
Project Number: 22-1053

Drawn By: BJY Approved By: RRK
Date: 02/09/23 Scale: 1"=30'
Field Book #341

Client:
CEDAR RAPIDS
IOWA'S FIRST CITY

ANDERSON BOGERT

Sheet No.
1
OF
1



CEDAR RAPIDS
City of Five Seasons

BLAIRS FERRY ROAD NE SIDEWALK INFILL FROM NORTH TOWNE PLACE NE TO SAMMI DRIVE NE

N

0 FEET 400

301878

Cadd File Name: W:\PROJECTS\CIP\301\301878\301878 Council Map.dwg

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $10,100 and accepting a Warranty Deed for right-of-way and a temporary construction easement from Vast Property Investments, LLC, from land located at 2055 Blairs Ferry Road NE, in connection with the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project. CIP/DID #301878-00

EnvisionCR Element/Goal: GreenCR Goal 2: Have the best parks, recreation and trails system in the region.

Background: In a previous fiscal year, the City Council approved funding towards the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project.

The right-of-way and temporary construction easements are required to accommodate the proposed project. Compensation amounts proposed are based on comparisons of similar properties to the subject property.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $10,100 and accepting a warranty deed and temporary construction easement from Vast Property Investments, LLC.

Alternative Recommendation: Do not proceed with acquiring the proposed right-of-way and temporary construction easement and direct City staff to abandon or reconfigure Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 301/301000/301878

Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
RCR
IT
AUD FILE
301878-00

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for additional right-of-way and a temporary construction easement exists in order to accommodate the proposed facilities, and

WHEREAS, Vast Property Investments, LLC, 3200 River Ridge Drive NE, Cedar Rapids, Iowa 52402, OWNER of the real property known and described as:

See Attached Acquisition Plat

has agreed to convey the necessary right-of-way and temporary construction easement at 2055 Blairs Ferry Road NE, to the City of Cedar Rapids for consideration as follows:

Right-of-Way	$7,560
Temporary Construction Easement	$540
Damages	$2,000
TOTAL	$10,100

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the right-of-way and temporary construction easement in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the Blairs Ferry Road NE from North Towne Place NE to Sammi Drive NE Sidewalk Infill project. (Fund 301, Dept. ID 301000, Project 301878),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED, that the Purchase Agreement and the Temporary Construction Easement are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

BE IT FURTHER RESOLVED, that the Warranty Deed be accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February, 2023.

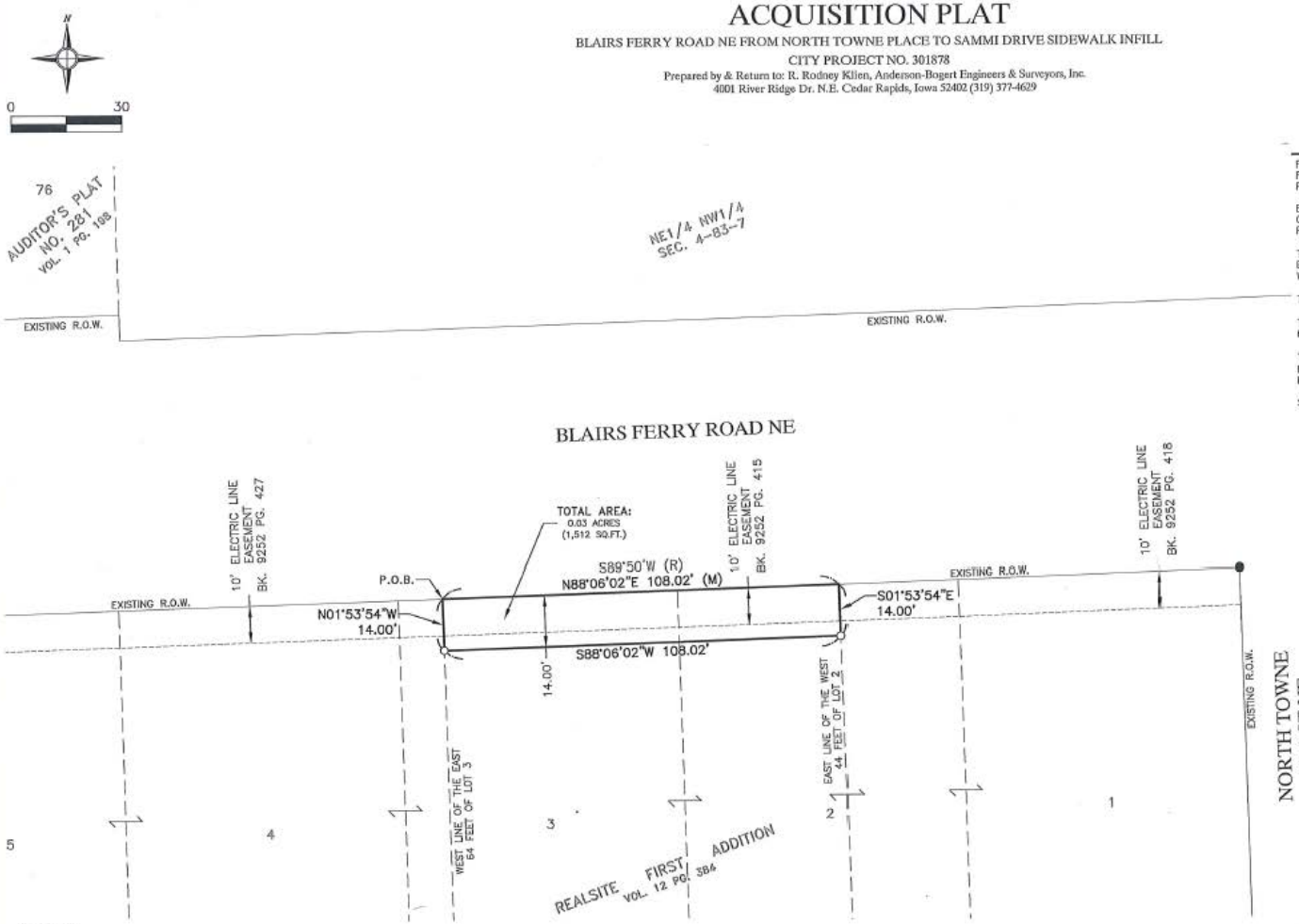
ClerkSignature

ACQUISITION PLAT

BLAIRS FERRY ROAD NE FROM NORTH TOWNE PLACE TO SAMMI DRIVE SIDEWALK INFILL

CITY PROJECT NO. 301878

Prepared by & Return to: R. Rodney Klien, Anderson-Bogert Engineers & Surveyors, Inc.
4001 River Ridge Dr. N.E. Cedar Rapids, Iowa 52402 (319) 377-4629



Legal Description

PART OF THE WEST 44 FEET OF LOT 2 AND PART OF THE EAST 64 FEET OF LOT 3, REALSITE FIRST ADDITION TO CEDAR RAPIDS, IOWA FURTHER DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE OF BLAIRS FERRY ROAD NE AND THE WEST LINE OF THE EAST 64 FEET OF SAID LOT 3;

THENCE N88°06'02"E ALONG SAID SOUTH RIGHT-OF-WAY LINE OF BLAIRS FERRY ROAD NE, 108.02 FEET TO THE EAST LINE OF THE WEST 44 FEET OF SAID LOT 2;

THENCE S01°53'54"E ALONG SAID EAST LINE, 14.00 FEET;

THENCE S88°06'02"W, 108.02 FEET TO THE WEST LINE OF THE EAST 64 FEET OF SAID LOT 3;

THENCE N01°53'54"W ALONG SAID WEST LINE, 14.00 FEET TO THE POINT OF BEGINNING CONTAINING 0.03 ACRES (1,512 SQ.FT.) MORE OR LESS.

SUBJECT TO EXISTING EASEMENTS AND RESTRICTIONS OF RECORD.

Legend

Boundary Line	
Adjoining Lot Line	
Section Line	
Building Setback Line	
Found 5/8" Rebar (unless noted)	•
Set ½"x30" Rebar w/Orange Cap #18646	○
Found Cut "X"	X
Set Section/Quarter Corner	△
Found Section/Quarter Corner	▲
Measured	(M)
Record	(R)

NOTES:
1. DISTANCES ARE IN FEET AND DECIMALS THEREOF.

2. BEARINGS HEREON ARE BASED UPON IOWA STATE PLANE NAD 83 NORTH ZONE.

3. 0.02 ACRES (1,080 SQ.FT.) OF THE PROPOSED ACQUISITION PARCEL LIES WITHIN AN EXISTING ELECTRIC LINE EASEMENT FILED IN BOOK 9252, PAGE 415 OF THE COUNTY RECORDER.

PROPRIETOR: VAST PROPERTY INVESTMENTS, LLC
GPN: 14042-05004-00000
MAILING ADDRESS:
3200 BLUE RIDGE DR NE
CEDAR RAPIDS, IA 52402

PROFESSIONAL LAND SURVEYOR
R. RODNEY KLIEN
18646
IOWA

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNED: DATE: 2-7-23

R. RODNEY KLIEN, IOWA LICENSE NO.18646

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2023

PAGES OR SHEETS COVERED BY THIS SEAL:
THIS SHEET

SURVEY PERFORMED: FEBRUARY, 2022

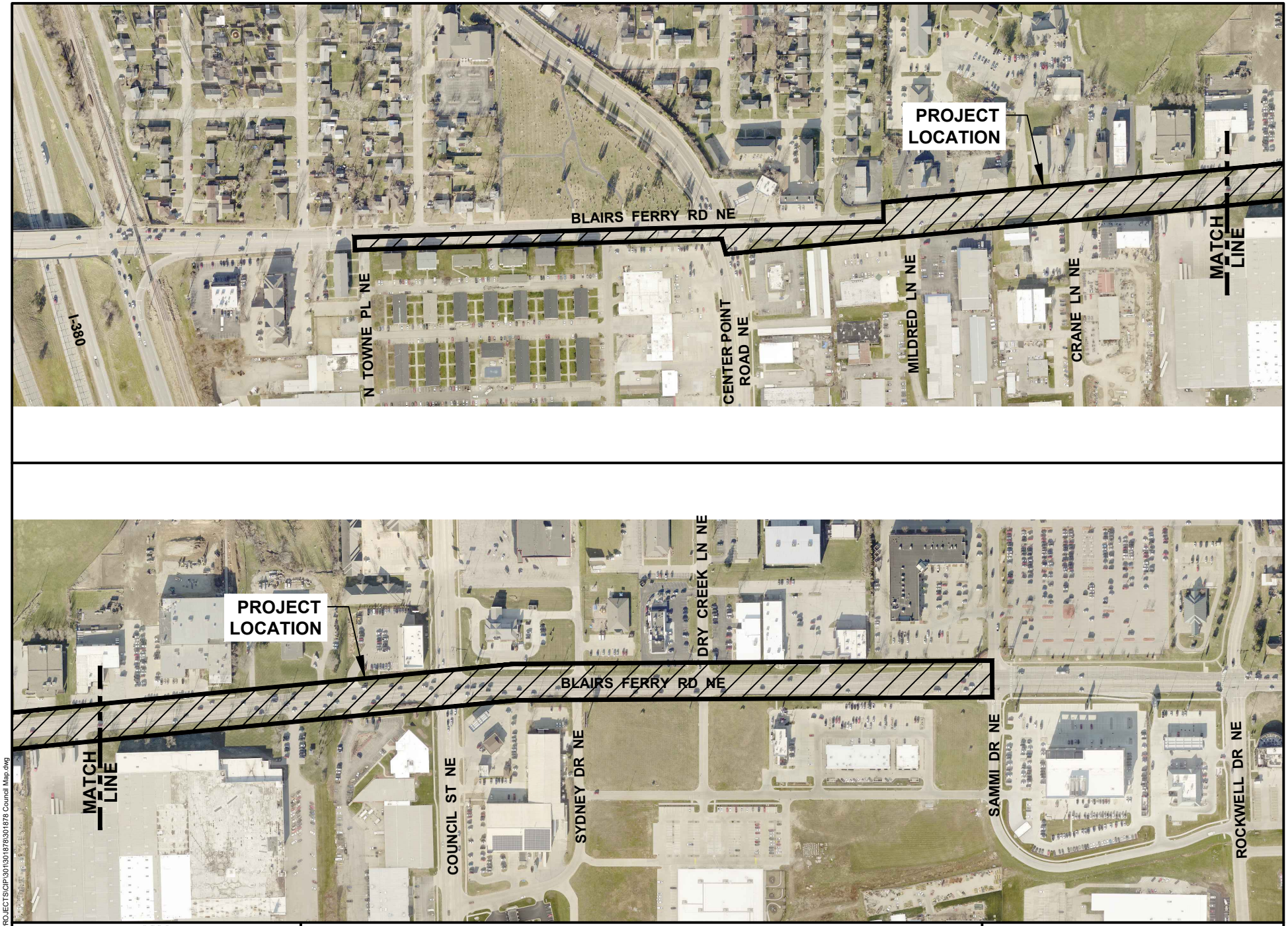
PARCEL 32
2055 BLAIRS FERRY RD NE
Project Number: 221053

Drawn By: BJY Approved By: RRK
Date: 02/09/23 Scale: 1"=30'
Field Book #341

Client:
CEDAR RAPIDS
City of Five Seasons

ANDERSON BOGERT

Sheet No.
1
Of
1



CEDAR RAPIDS
City of Five Seasons

BLAIRS FERRY ROAD NE SIDEWALK INFILL FROM NORTH TOWNE PLACE NE TO SAMMI DRIVE NE

N

0 FEET 400

301878

Cadd File Name: W:\PROJECTS\CIP\301\301878\301878 Council Map.dwg

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen, SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution rescinding Resolution No. 0147-01-23 due to an incorrect compensation amount, and accepting a temporary construction easement in the amount of $1 from Cedar Rapids Bank & Trust, from land located at 3406 F Avenue NW in connection with the Edgewood Road Transit Stops and Sidewalk project.
CIP/DID #3018005-00

EnvisionCR Element/Goal: ConnectCR Goal 2: Build a complete network of connected streets.

Background: Cedar Rapids Bank & Trust desired to donate the temporary easement for $1 and other valuable consideration. This resolution rescinds Resolution No. 0147-01-23, approved on January 24, 2023, which incorrectly stated a compensation amount of $745 for the temporary construction easement, and accepts a temporary construction easement in the amount of $1 from Cedar Rapids Bank & Trust from property located at 3406 F Avenue NW.

This easement is required to accommodate the proposed Edgewood Road Transit Stops and Sidewalk project. Compensation amounts proposed are based on comparisons of similar properties to the subject property.

Action/Recommendation: The Public Works Department recommends adopting the resolution to rescind the preivously approved Resolution No. 0147-01-23 and approving a resolution accepting a temporary construction easement in the corrected amount of $1 and other valuable consideration for the required temporary easement from Cedar Rapids Bank & Trust.

Alternative Recommendation: Do not proceed with acquiring the proposed temporary easement and direct City staff to abandon or reconfigure the Edgewood Road Transit Stops and Sidewalk project.

Time Sensitivity: Normal
Resolution Date: February 28, 2023
Budget Information: 301/301000/3018005
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquistion of right-of-way.
Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
AUD FILE
3018005-00

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, Cedar Rapids Bank & Trust, 500 1ST Avenue NE, Cedar Rapids, Iowa 52401, is the Owner of property located at 3406 F Avenue NW, more specifically described as:

A Part of Lot 1, Mossbarger's First Addition to the City of Cedar Rapids, Iowa

, and

WHEREAS, Resolution No. 0147-01-23, was approved on January 24, 2023, accepting a temporary construction easement from Cedar Rapids Bank & Trust in the amount of $745 from land located at 3406 F Avenue NW, in connection with the Edgewood Road Transit Stops and Sidewalk project. (Fund 301, Dept. ID 301000, Project 3018005), and

WHEREAS, the correct compensation amount of the temporary easement for construction is $1, and

WHEREAS, Resolution No. 0147-01-23 shall be rescinded in its entirety due to the incorrect compensation amount.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 0147-01-23 is hereby rescinded, and

BE IT FURTHER RESOLVED that a Temporary Construction Easement is hereby accepted in the amount of $1 and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

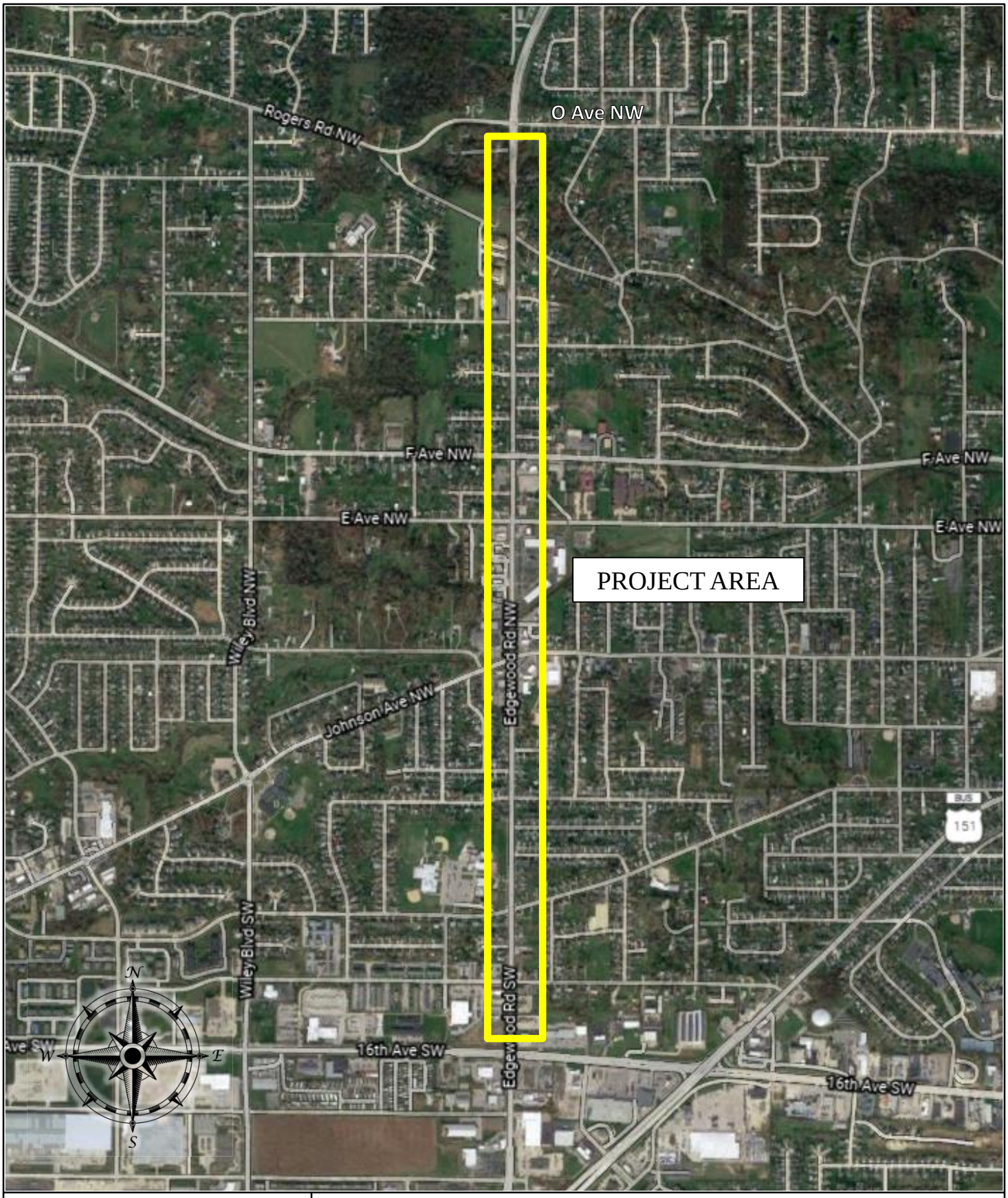
LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG



CEDAR RAPIDS
City of Five Seasons®

EDGEWOOD ROAD TRANSIT STOPS AND SIDEWALK

PROJECT #3018005-01

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $335 and accepting a temporary construction easement from Jennie L. & Brian N. Fritz from land located at 1554 Edgewood Road NW in connection with the Edgewood Road Transit Stops and Sidewalk project. CIP/DID #3018005-00

EnvisionCR Element/Goal: ConnectCR Goal 2: Build a complete network of connected streets.

Background: In a previous fiscal year City Council approved funding towards the Edgewood Road Transit Stops and Sidewalk project.

The easement is required to accommodate the proposed project sidewalk, which includes transit stop improvements and sidewalk infill. Compensation amounts proposed are based on comparisons of similar properties to the subject property.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $335 and accepting a Temporary Construction Easement from Jennie L. and Brian N. Fritz.

Alternative Recommendation: Do not proceed with acquiring the proposed temporary construction easement and direct City staff to abandon or reconfigure Edgewood Road Transit Stops and Sidewalk project.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 301/3010000/3018005/NA

Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
AUD FILE
3018005-00

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for a temporary construction easement exists in order to accommodate the proposed facilities, and

WHEREAS, Jennie L. & Brian N. Fritz, 1554 Edgewood Road NW, OWNERS of the real property known and described as:

See Attached Temporary Construction Easement Exhibit

have agreed to convey the necessary temporary construction easement at 1554 Edgewood Road NW to the City of Cedar Rapids for consideration as follows:

Temporary Construction Easement	$135
Damages	$200
TOTAL	$335

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the temporary construction easement in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the Edgewood Road Transit Stops and Sidewalk project (Fund 301, Dept. ID 3010000, Project 3018005),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Purchase Agreement as described herein, and

BE IT FURTHER RESOLVED that the Purchase Agreement and the Temporary Construction Easement are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

INDEX LEGEND

SURVEYOR'S NAME / RETURN TO:
WALTER HURLBUTT
SNYDER & ASSOCIATES, INC.
5005 BOWLING ST. SW SUITE A
CEDAR RAPIDS, IOWA 52404
319-362-9394
whurlbutt@snyder-associates.com
SERVICE PROVIDED BY:
SNYDER & ASSOCIATES, INC.
SURVEY LOCATED:
PART SE 1/4 NE 1/4
SECTION 24-T83N-R8W

REQUESTED BY:
CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

AREA ABOVE RESERVED FOR RECORDER

TEMPORARY CONSTRUCTION EASEMENT EXHIBIT

DESCRIPTION - TEMPORARY CONSTRUCTION EASEMENT 'A'

A TEMPORARY CONSTRUCTION EASEMENT ON THAT PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 83 NORTH, RANGE 8 WEST OF THE 5TH P.M., CEDAR RAPIDS, LINN COUNTY, IOWA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF LOT A, WILMAR OAK WOODS FIRST ADDITION TO CEDAR RAPIDS ACCORDING TO THE FINAL PLAT RECORDED IN BOOK 1699, PAGE 175 AT THE LINN COUNTY RECORDER'S OFFICE;

THENCE SOUTH 06° 19' 09" WEST 50.62 FEET ALONG THE WEST RIGHT-OF-WAY OF EDGEWOOD ROAD NW;

THENCE NORTH 83° 40' 51" WEST 5.00 FEET;

THENCE NORTH 06° 19' 09" EAST 50.00 FEET TO THE SOUTH LINE OF SAID LOT A;

THENCE NORTH 89° 16' 27" EAST 5.04 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING AND CONTAINING 252 SQUARE FEET MORE OR LESS.

AND

DESCRIPTION - TEMPORARY CONSTRUCTION EASEMENT 'B'

A TEMPORARY CONSTRUCTION EASEMENT ON THAT PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 83 NORTH, RANGE 8 WEST OF THE 5TH P.M., CEDAR RAPIDS, LINN COUNTY, IOWA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER THE PARCEL SHOWN ON THE PLAT OF SURVEY RETRACEMENT, RECORDED IN BOOK 4611, PAGE 71 AT THE LINN COUNTY RECORDER'S OFFICE;

THENCE SOUTH 89° 16' 21" WEST 5.00 FEET ALONG THE NORTH LINE OF SAID PARCEL;

THENCE NORTH 01° 11' 19" WEST 7.27 FEET TO THE WEST RIGHT-OF-WAY LINE OF EDGEWOOD ROAD NW;

THENCE SOUTH 35° 32' 42" EAST 8.86 FEET ALONG SAID WEST RIGHT-OF-WAY TO THE POINT OF BEGINNING AND CONTAINING 18 SQUARE FEET MORE OR LESS.

PROPERTY OWNER

JENNIE L. FRITZ
BRIAN N. FRITZ
1554 EDGEWOOD ROAD NW
CEDAR RAPIDS, IA 52405
GPN: 132417600800000

DATE OF SURVEY

DECEMBER 10, 2021

PREPARED FOR

CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

EDGEWOOD ROAD TRANSIT
STOPS AND SIDEWALK

CEDAR RAPIDS
CONTRACT NUMBER 3018005-01

EDGEWOOD ROAD TRANSIT STOPS AND SIDEWALK

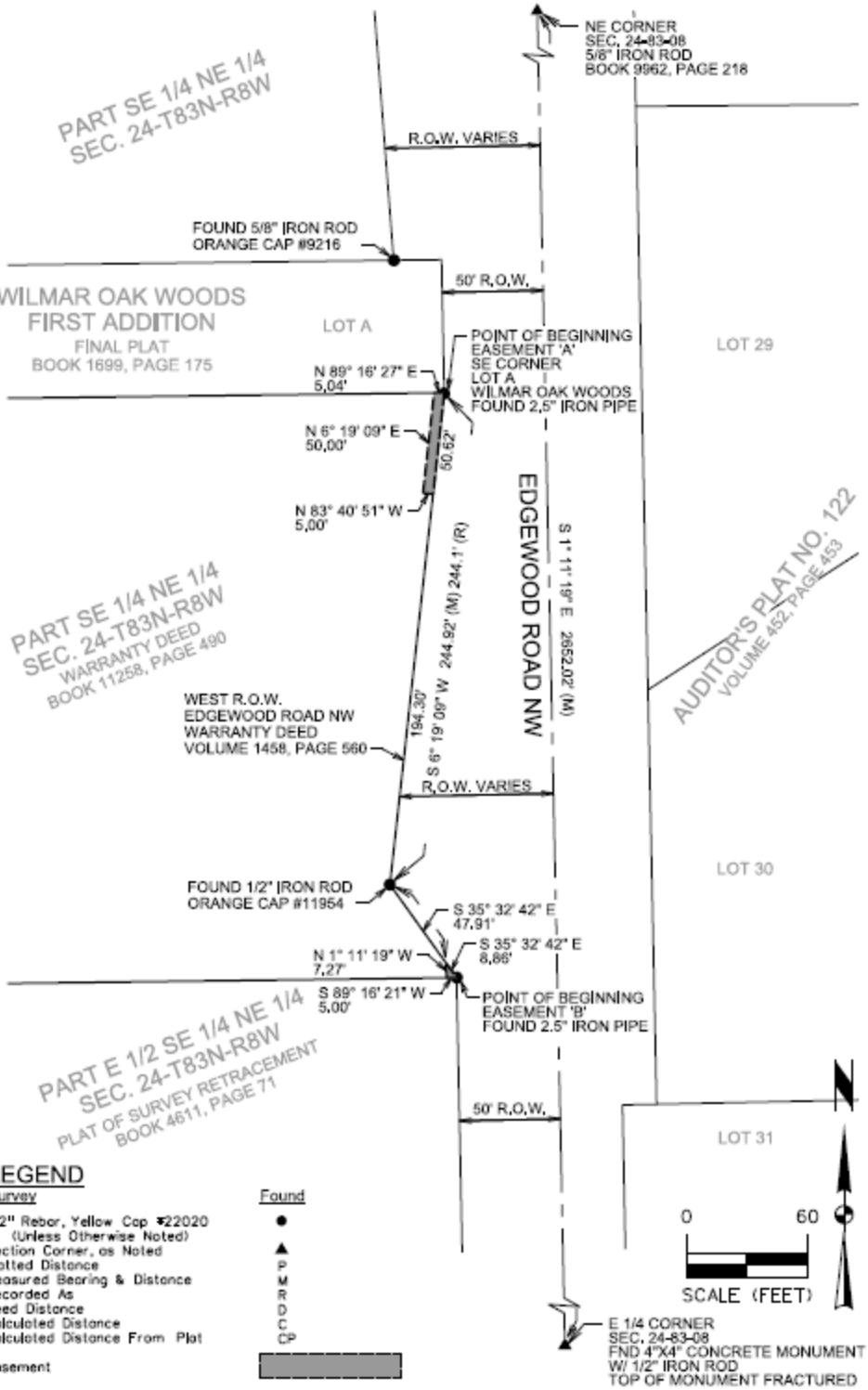
PARCEL 03 - JENNIE L. FRITZ & BRIAN N. FRITZ

SNYDER & ASSOCIATES

5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404 (319) 362-9394

SHEET	1 OF 2
PN:	121,1105
DATE:	8/24/2022
REV:	
PM/TECH:	WTH

TEMPORARY CONSTRUCTION EASEMENT EXHIBIT



LEGEND

Survey	Found
1/2" Rebar, Yellow Cap #22020 (Unless Otherwise Noted)	●
Section Corner, as Noted	▲
Plotted Distance	P
Measured Bearing & Distance	M
Recorded As	R
Deed Distance	D
Calculated Distance	C
Calculated Distance From Plat	CP
Easement	

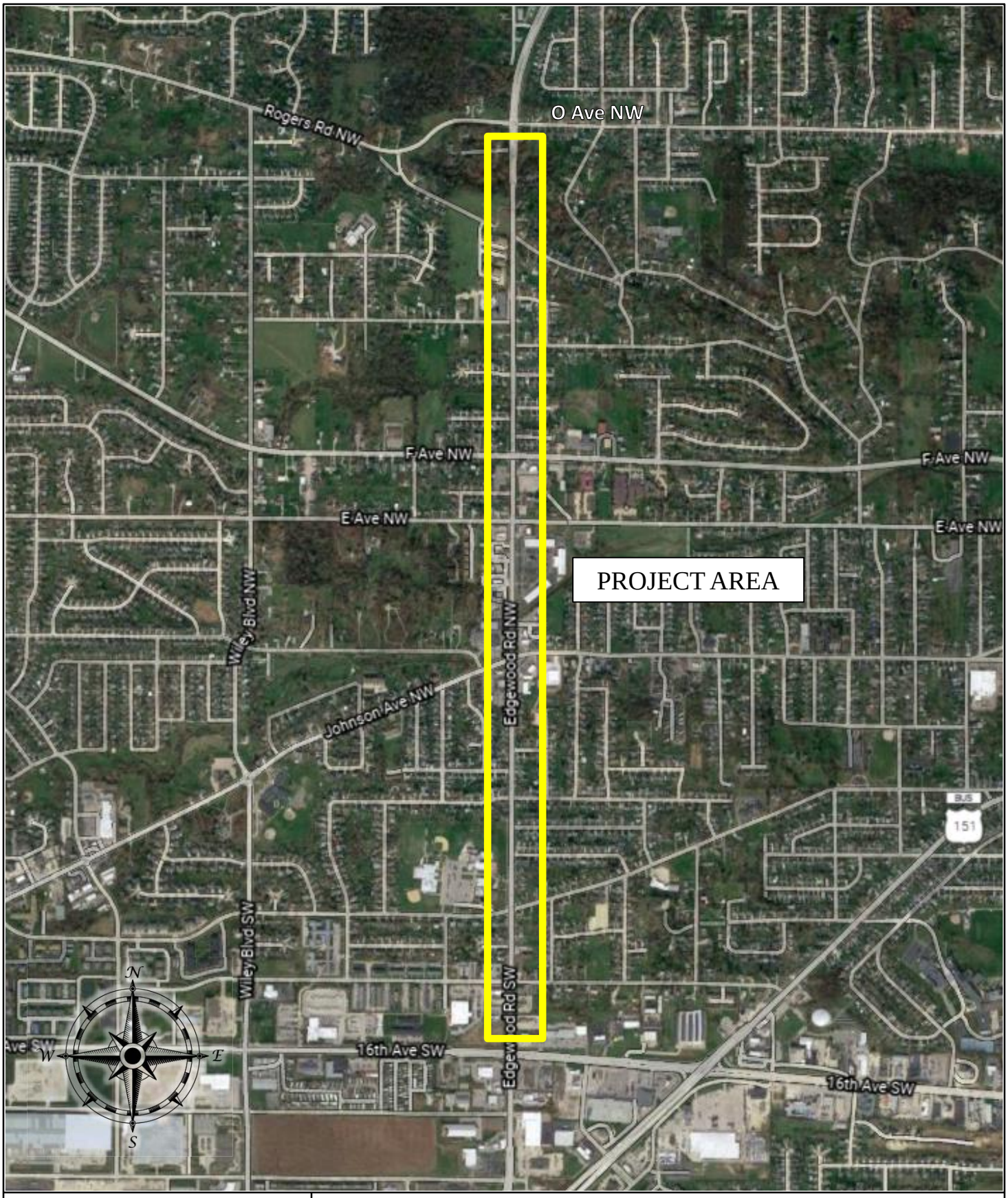
EDGEWOOD ROAD TRANSIT STOPS AND SIDEWALK

PARCEL 03 - JENNIE L. FRITZ & BRIAN N. FRITZ

SNYDER & ASSOCIATES

5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404 (319) 362-9394

SHEET	2 OF 2
PN:	121,1105
DATE:	8/24/2022
REV:	
PM/TECH:	WTH



CEDAR RAPIDS
City of Five Seasons®

EDGEWOOD ROAD TRANSIT STOPS AND SIDEWALK

PROJECT #3018005-01

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen, SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of the Agreement for Temporary Construction Easement in the amount of $410 from Keith V. Hurst from land located at 350 Hampden Drive NE, in connection with the Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project **(Paving for Progress)**.
CIP/DID #3012439-00

EnvisionCR Element/Goal: StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

Background: In a previous fiscal year, the City Council approved funding towards the Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project.

This easement is required to accommodate the proposed project. Improvements include pavement reconstruction; drainage analysis and potential improvements; replacement of sanitary sewer services, as necessary; and bringing existing sidewalk ramps into compliance with ADA requirements. The compensation amount offered to the owner is based on comparisons of similar properties.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of the Agreement for Temporary Construction Easement in the amount of $410 from Keith V. Hurst.

Alternative Recommendation: Do not proceed with acquiring the proposed temporary construction easement and direct City staff to abandon or reconfigure Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 301/3010000/3012439/SLOST

Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
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AUD FILE
3012439-00
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for a temporary construction easement exists in order to accommodate the proposed facilities, and

WHEREAS, Keith V. Hurst, 350 Hampden Drive NE, Cedar Rapids, Iowa 52402, OWNER of the real property known and described as:

See Attached Temporary Construction Easement Exhibit

has agreed to convey the necessary temporary construction easement at 350 Hampden Drive NE, to the City of Cedar Rapids for consideration as follows:

Temporary Easement	$410
TOTAL	$410

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the temporary construction easement in accordance with the terms set forth in the Agreement for Temporary Construction Easement, and

WHEREAS, the City Council has allocated Capital Improvement funds for Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project. (Fund 301, Dept. ID 3010000, Project 3012439 SLOST),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Agreement for Temporary Construction Easement as described herein.

BE IT FURTHER RESOLVED that the Agreement for Temporary Construction Easement is hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

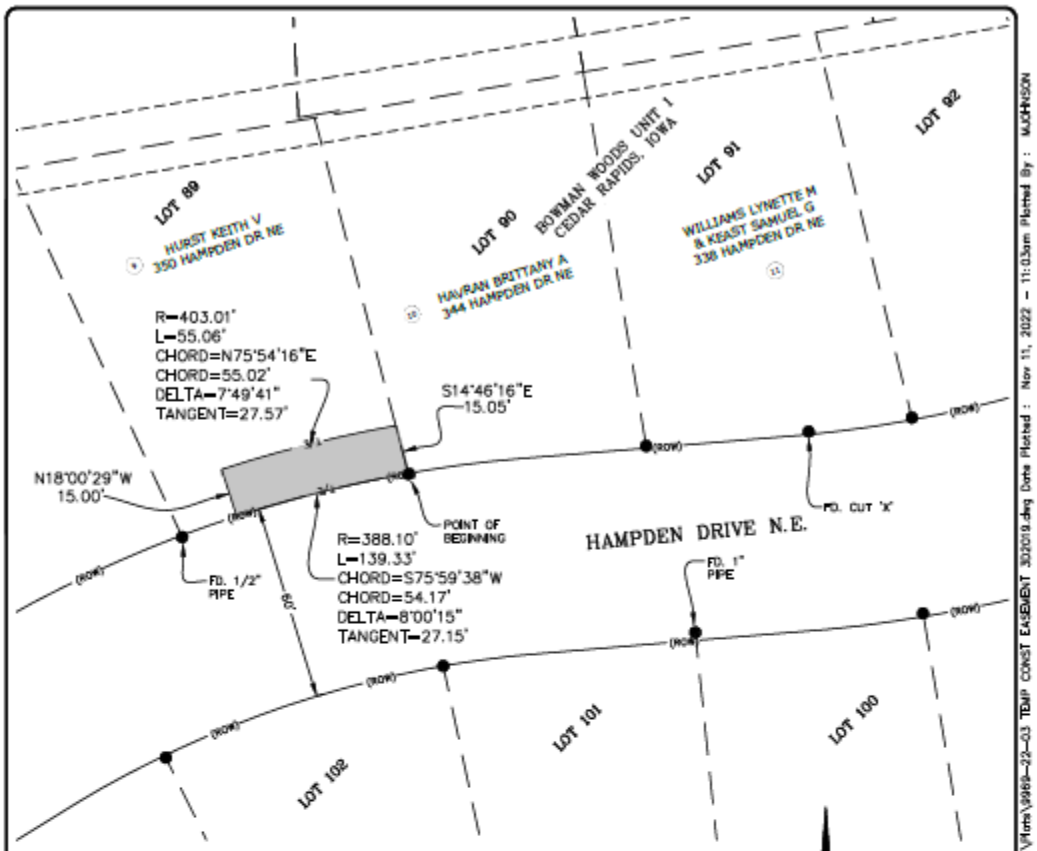

EXHIBIT LEGEND

- FD. 5/8" REBAR UNLESS NOTED
- T/E — TEMPORARY CONSTRUCTION EASEMENT
- EXISTING LOT LINE
- (ROW) — EXISTING RIGHT OF WAY

SURVEY FIELD WORK PERFORMED: 7/26/2022

TEMPORARY CONSTRUCTION EASEMENT 820 SQ.FT.

0 20 40 80 80

GRAPHIC SCALE IN FEET
SCALE: 1"=40'

PREPARED FOR:

CITY OF CEDAR RAPIDS
CIP NO. 3012439

OWNER:

KEITH V. HURST
350 HAMPDEN DR. N.E.
CEDAR RAPIDS, IOWA

ENGINEER:

MATT JOHNSON P.E.

COMPANY:

HALL & HALL ENGINEERS INC.
1860 BOYSON ROAD
HIAWATHA, IOWA 52233
319-362-9548

PARENT PARCEL:

WARRANTY DEED BOOK 11170, PAGE 90

LOT 90, "BOWMAN WOODS UNIT ONE" IN THE CITY OF CEDAR RAPIDS, IOWA

LEGAL DESCRIPTION TEMPORARY CONSTRUCTION EASEMENT:

THAT PORTION OF LOT EIGHTY-NINE (89), BOWMAN WOODS UNIT ONE, IN THE CITY OF CEDAR RAPIDS, LINN COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEASTERLY CORNER OF SAID LOT 89 AND THE BEGINNING OF A 388.10 FOOT RADIUS CURVE, CONCAVE SOUTHERLY AND HAVING A LONG CHORD OF 54.17 FEET BEARING S75°59'38"W; THENCE WESTERLY ON SOUTHERLY LINE OF SAID LOT 89 AND THE ARC OF SAID CURVE, 139.33 FEET; THENCE N18°00'29"W, 15.00 FEET TO THE BEGINNING OF A 403.01 FOOT RADIUS CURVE, CONCAVE SOUTHERLY AND HAVING A LONG CHORD OF 55.02 FEET BEARING N75°54'16"E; THENCE EASTERLY ON THE ARC OF SAID CURVE, 55.06 FEET TO THE EASTERLY LINE OF SAID LOT 89; THENCE S14°46'16"E ON SAID EASTERLY LINE, 15.05 FEET TO THE POINT OF BEGINNING.

DESCRIBED PARCEL CONTAINS 820 SQ.FT.

Project Number:	9969-22-3
Sheet:	1 of 1
Scale:	1"=40'
Field Book No:	286
Date:	11/11/2022

Sheet Title:

EXHIBIT
PARCEL NO. 9 TEMPORARY CONSTRUCTION EASEMENT
LOT 90, BOWMAN WOODS UNIT 1
CEDAR RAPIDS, LINN COUNTY, IOWA

HALL & HALL ENGINEERS, INC.
Creation to Excel Since/Located Since 1999
1860 BOYSON ROAD, HIAWATHA, IOWA 52233
PHONE: (319) 362-9548 FAX: (319) 362-7565
CIVIL ENGINEERING • LANDSCAPE ARCHITECTURE
LAND SURVEYING • LAND DEVELOPMENT PLANNING
www.halleng.com

Designed by: DLK	Drawn by: DLK	Checked by: MJ

CAD File: L:\projects\9900\9969 Cedar Rapids\9969-22-03 Hampden Drive NE from Devonshire Dr to Crandall Dr Pavement Reconstruction\DWG\Plats\9969-22-03 TEMP CONST EASEMENT 302019.dwg Date Plotted : Nov 11, 2022 - 11:03am Plotted By : MJOHNSON

CEDAR RAPIDS
City of Five Seasons®

Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction

PROJECT #3012439-01

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen, SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of the Agreement for Temporary Construction Easement in the amount of $120 from Cody and Madison Sanders, from land located at 309 Crandall Drive NE, in connection with the Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project **(Paving for Progress)**.
CIP/DID #3012439-00

EnvisionCR Element/Goal: StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

Background: In a previous fiscal year, the City Council approved funding towards the Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project.

This easement is required to accommodate the proposed project. Improvements include pavement reconstruction; drainage analysis and potential improvements; replacement of sanitary sewer services, as necessary; and bringing existing sidewalk ramps into compliance with ADA requirements. The compensation amount offered to the owner is based on comparisons of similar properties.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of the Agreement for Temporary Construction Easement in the amount of $120 from Cody and Madison Sanders.

Alternative Recommendation: Do not proceed with acquiring the proposed temporary construction easement and direct City staff to abandon or reconfigure Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 301/3010000/3012439/SLOST

Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
AUD FILE
3012439-00
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for a temporary construction easement exists in order to accommodate the proposed facilities, and

WHEREAS, Cody and Madison Sanders, 309 Crandall Drive NE, Cedar Rapids, Iowa 52402, OWNER of the real property known and described as:

See Attached Temporary Construction Easement

has agreed to convey the necessary temporary construction easement at 309 Crandall Drive NE, to the City of Cedar Rapids for consideration as follows:

Temporary Easement	$120
TOTAL	$120

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the temporary construction easement in accordance with the terms set forth in the Agreement for Temporary Construction Easement, and

WHEREAS, the City Council has allocated Capital Improvement funds for Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project. (Fund 301, Dept. ID 3010000, Project 3012439 SLOST),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Agreement for Temporary Construction Easement as described herein.

BE IT FURTHER RESOLVED that the Agreement for Temporary Construction Easement is hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

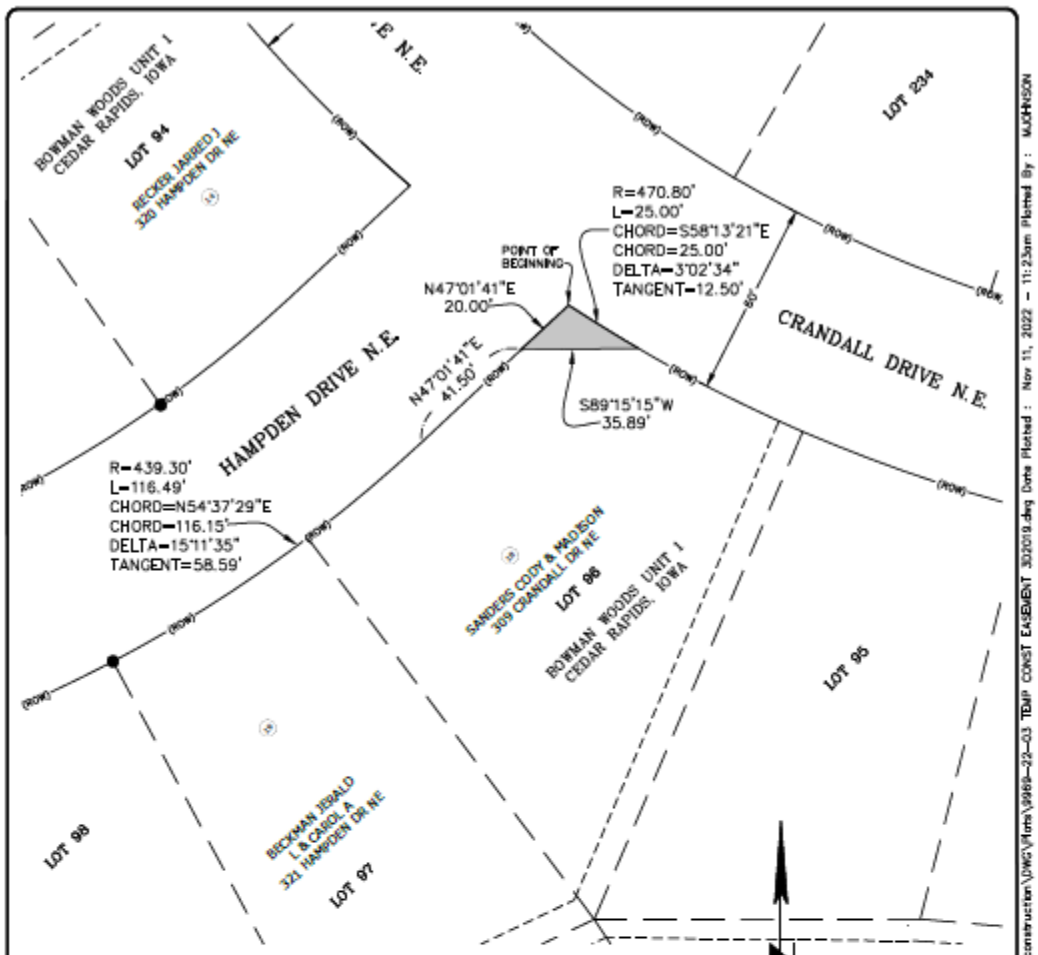

EXHIBIT LEGEND

- FD. 5/8" REBAR UNLESS NOTED
- T/E — TEMPORARY CONSTRUCTION EASEMENT
- EXISTING LOT LINE
- (ROW) — EXISTING RIGHT OF WAY

TEMPORARY CONSTRUCTION EASEMENT 238 SQ.FT.

SURVEY FIELD WORK PERFORMED: 7/26/2022

0 20 40 60 80

GRAPHIC SCALE IN FEET
SCALE: 1"=40'

PREPARED FOR:

CITY OF CEDAR RAPIDS
CIP NO. 3012439

OWNER:

CODY AND MADISON SANDERS
309 CRANDALL DR. N.E.
CEDAR RAPIDS, IOWA

ENGINEER:

MATT JOHNSON P.E.

COMPANY:

HALL & HALL ENGINEERS INC.
1860 BOYSON ROAD
HIAWATHA, IOWA 52233
319-362-9548

PARENT PARCEL:

WARRANTY DEED BOOK 10254, PAGE 443

LOT 96, "BOWMAN WOODS UNIT ONE", IN THE CITY OF CEDAR RAPIDS, IOWA

LEGAL DESCRIPTION TEMPORARY CONSTRUCTION EASEMENT:

THAT PORTION OF LOT NINETY-SIX (96), BOWMAN WOODS UNIT ONE IN THE CITY OF CEDAR RAPIDS, LINN COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST NORTHERLY CORNER OF SAID LOT 96 AND THE BEGINNING OF A 470.80 FOOT RADIUS CURVE, CONCAVE NORTHEASTERLY AND HAVING A LONG CHORD OF 25.00 FEET BEARING S58°13'21"E; THENCE SOUTHEASTERLY ON THE ARC OF SAID CURVE, 25.00 FEET; THENCE S89°15'15"W, 35.89 FEET TO THE NORTHWESTERLY LINE OF SAID LOT 96; THENCE N47°01'41"E ON SAID NORTHWESTERLY LINE, 20.00 FEET TO THE POINT OF BEGINNING.

DESCRIBED PARCEL CONTAINS 238 SQ.FT.

Project Number:	9969-22-3
Sheet:	1 of 1
Scale:	1"=40'
Field Book No:	286
Date:	11/21/2022

Sheet Title:

EXHIBIT
PARCEL NO. 18 TEMPORARY CONSTRUCTION EASEMENT
LOT 96, BOWMAN WOODS UNIT 1
CEDAR RAPIDS, LINN COUNTY, IOWA

HALL & HALL ENGINEERS, INC.
1860 BOYSON ROAD, HIAWATHA, IOWA 52233
PHONE: (319) 362-9548 FAX: (319) 362-7565
CIVIL ENGINEERING * LANDSCAPE ARCHITECTURE
LAND SURVEYING * LAND DEVELOPMENT PLANNING
www.halleng.com

Designed by: DLK | Drawn by: DLK | Checked by: MJ

CAD File: I:\projects\9900\9969 Cedar Rapids\9969-22-03 Hampden Drive NE from Devonshire Dr to Crandall Dr Pavement Reconstruction\DWG\Plats\9969-22-03 TEMP CONST EASEMENT 3032019.dwg Date Plotted: Nov 11, 2022 - 11:23am Plotted By: MJOHNSON

CEDAR RAPIDS
City of Five Seasons®

Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction

PROJECT #3012439-01

43x

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen, SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of the Agreement for Temporary Construction Easement in the amount of $420 from Lynette M. Williams and Samuel G. Keast, from land located at 338 Hampden Drive NE, in connection with the Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project **(Paving for Progress)**.
CIP/DID #3012439-00

EnvisionCR Element/Goal: StrengthenCR Goal 2: Improve the quality and identity of neighborhoods and key corridors.

Background: In a previous fiscal year, the City Council approved funding towards the Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project.

This easement is required to accommodate the proposed project. Improvements include pavement reconstruction; drainage analysis and potential improvements; replacement of sanitary sewer services, as necessary; and bringing existing sidewalk ramps into compliance with ADA requirements. The compensation amount offered to owner is based on comparisons of similar properties.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of the Agreement for Temporary Construction Easement in the amount of $420 from Lynette M. Williams and Samuel G. Keast.

Alternative Recommendation: Do not proceed with acquiring the proposed temporary construction easement and direct City staff to abandon or reconfigure Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 301/3010000/3012439/SLOST

Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
AUD FILE
3012439-00
7970

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for a temporary construction easement exists in order to accommodate the proposed facilities, and

WHEREAS, Lynette M. Williams and Samuel G. Keast, 338 Hampden Drive NE, Cedar Rapids, Iowa 52402, OWNER of the real property known and described as:

See Attached Temporary Construction Easement Exhibit

has agreed to convey the necessary temporary construction easement at 338 Hampden Drive NE, to the City of Cedar Rapids for consideration as follows:

Temporary Easement	$420
TOTAL	$420

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the temporary construction easement in accordance with the terms set forth in the Agreement for Temporary Construction Easement, and

WHEREAS, the City Council has allocated Capital Improvement funds for Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction project. (Fund 301, Dept. ID 3010000, Project 3012439 SLOST),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Agreement for Temporary Construction Easement as described herein.

BE IT FURTHER RESOLVED that the Agreement for Temporary Construction Easement is hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

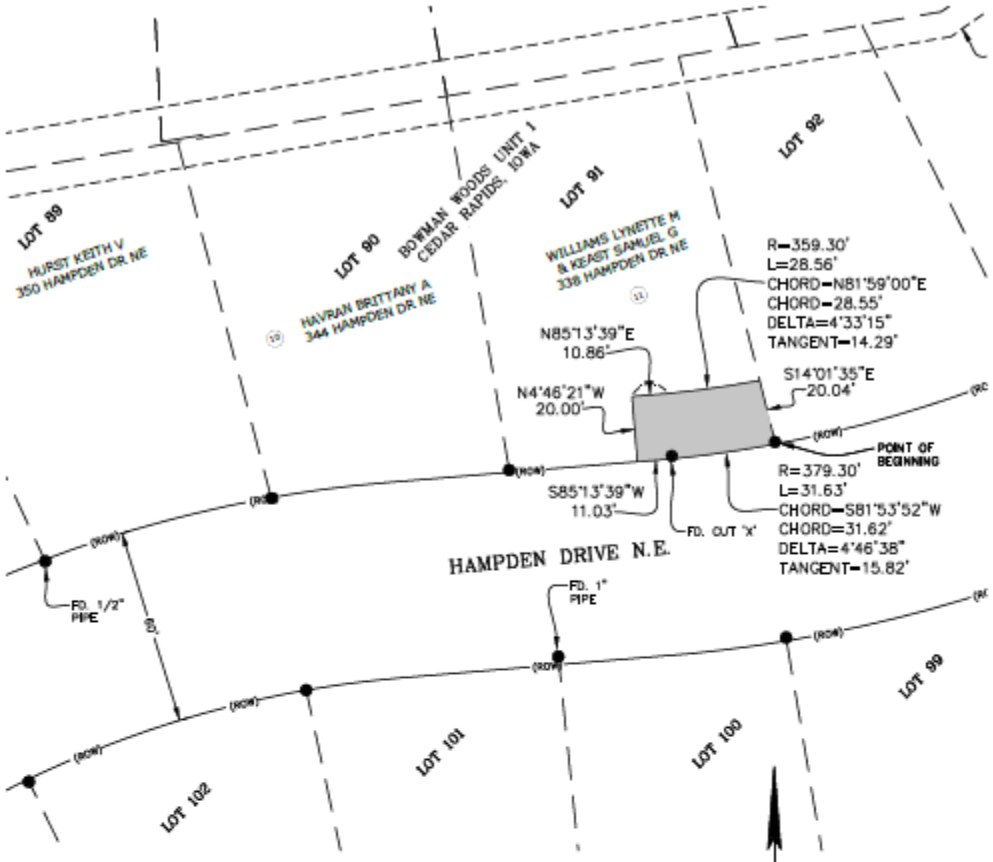

EXHIBIT LEGEND

- FD. 5/8" REBAR UNLESS NOTED
- T/E — TEMPORARY CONSTRUCTION EASEMENT
- EXISTING LOT LINE
- (ROW) — EXISTING RIGHT OF WAY

TEMPORARY CONSTRUCTION EASEMENT 821 SQ.FT.

SURVEY FIELD WORK PERFORMED: 7/26/2022

PREPARED FOR:

CITY OF CEDAR RAPIDS
CIP NO. 30122439

OWNER:

LYNETTE M. WILLIAMS AND
SAMUEL G. KEAST
338 HAMPDEN DR. N.E.
CEDAR RAPIDS, IOWA

ENGINEER:

MATT JOHNSON P.E.

COMPANY:

HALL & HALL ENGINEERS INC.
1860 BOYSON ROAD
HIAWATHA, IOWA 52233
319-362-9548

PARENT PARCEL:

WARRANTY DEED BOOK 10883, PAGE 496

LOT 91, "BOWMAN WOODS UNIT ONE", IN THE CITY OF CEDAR RAPIDS, IOWA

LEGAL DESCRIPTION TEMPORARY CONSTRUCTION EASEMENT:

THAT PORTION OF LOT NINETY-ONE (91), BOWMAN WOODS UNIT ONE IN THE CITY OF CEDAR RAPIDS, LINN COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEASTERLY CORNER OF SAID LOT 91 AND THE BEGINNING OF A 379.30 FOOT RADIUS CURVE, CONCAVE NORTHERLY AND HAVING A LONG CHORD OF 31.62 FEET BEARING S81°53'52"W; THENCE WESTERLY ON THE SOUTHERLY LINE OF SAID LOT 91 AND THE ARC OF SAID CURVE, 31.63 FEET; THENCE S85°13'39"W ON SAID SOUTHERLY LINE, 11.03 FEET; THENCE N4°46'21"W, 20.00 FEET; THENCE N85°13'39"E, 10.86 FEET TO THE BEGINNING OF A 359.30 FOOT RADIUS CURVE, CONCAVE NORTHERLY AND HAVING A LONG CHORD OF 28.55 FEET BEARING N81°59'00"E; THENCE EASTERLY ON THE ARC OF SAID CURVE, 28.56 FEET TO THE EASTERLY LINE OF SAID LOT 91; THENCE S14°01'35"E ON SAID EASTERLY LINE, 20.04 FEET TO THE POINT OF BEGINNING.

DESCRIBED PARCEL CONTAINS 821 SQ.FT.

Project Number:	Sheet:	Scale:	Field Book No:	Date:
9969-22-3	1 of 1	1"=40'	286	11/11/2022

Sheet Title:

EXHIBIT
PARCEL NO. 11 TEMPORARY CONSTRUCTION EASEMENT
LOT 91, BOWMAN WOODS UNIT 1
CEDAR RAPIDS, LINN COUNTY, IOWA

HALL & HALL ENGINEERS, INC.
1860 BOYSON ROAD, HIAWATHA, IOWA 52233
PHONE: (319) 362-9548 FAX: (319) 362-7565
CIVIL ENGINEERING • LANDSCAPE ARCHITECTURE
LAND SURVEYING • LAND DEVELOPMENT PLANNING
www.halleng.com

Designed by: DLK	Drawn by: DLK	Checked by: MJ

CAD File: I:\projects\9900\9969 Cedar Rapids\9969-22-03 Hampden Drive NE from Devonshire Dr to Crandall Dr Pavement Reconstruction\DWG\Plans\9969-22-03 TEMP CONST EASEMENT 302019.dwg Date Plotted: Nov 11, 2022 - 11:15am Plotted By: MJOHNSON

CEDAR RAPIDS
City of Five Seasons®

Hampden Drive NE from Devonshire Drive to Crandall Drive Pavement Reconstruction

PROJECT #3012439-01

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen, SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $4,400 and accepting a warranty deed for right-of-way and a temporary grading easement for construction from Laurie E. Perry, from land located at 1946 Mount Vernon Road SE, in connection with the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project **(Paving for Progress)**. CIP/DID #3012149-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: In a previous fiscal year, the City Council approved funding towards the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project.

The right-of-way and temporary grading easement for construction are required to accommodate the proposed project. Compensation amounts proposed are based on an appraisal of the subject property, provided by a qualified appraiser and/or a review appraiser's recommendation hired by the City.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of the Purchase Agreement in the amount of $4,400, and accepting the warranty deed and a temporary grading easement for construction from Laurie E. Perry.

Alternative Recommendation: Do not proceed with acquiring the proposed acquisition and direct City staff to abandon or reconfigure Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 301/3010000/3012149/SLOST

Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
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ASR
AUD FILE
3012149-00
7970

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

ESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for additional right-of-way and a temporary grading easement for construction exists in order to accommodate the proposed facilities, and

WHEREAS, Laurie E. Perry, 1946 Mount Vernon Road SE, Cedar Rapids, Iowa 52403 OWNER of the real property known and described as:

See Attached Right-of-Way Acquisition Plat

has agreed to convey the necessary temporary grading easement for construction at 1946 Mount Vernon Road SE, to the City of Cedar Rapids for consideration as follows:

Right-of-Way	$2,830
Temporary Easement	$810
Damages	$760
TOTAL	$4,400

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the right-of-way and a temporary grading easement for construction in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project. (Fund 301, Dept. ID 301000, Project 3012149 SLOST),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED that Purchase Agreement and the Temporary Grading Easement for Construction are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

BE IT FURTHER RESOLVED that the Warranty Deed and Ground Water Hazard Statement, and a Partial Mortgage Release be accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February 2023.

ClerkSignature

RIGHT-OF-WAY ACQUISITION PLAT

DESCRIPTION

A PART OF LOT 3, BLOCK 5, BEVER'S FOURTH ADDITION TO CEDAR RAPIDS, LINN COUNTY, IOWA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 4, SAID BLOCK 5; THENCE SOUTH 88°31'13" EAST ALONG THE SOUTH LINE OF SAID BLOCK 5, A DISTANCE OF 64.00 FEET TO THE SOUTHWEST CORNER OF SAID LOT 3 AND THE POINT OF BEGINNING; THENCE NORTH 1°54'35" WEST ALONG THE WEST LINE OF SAID LOT 3, A DISTANCE OF 5.31 FEET; THENCE SOUTH 86°13'53" EAST, 64.21 FEET TO THE EAST LINE OF SAID LOT 3; THENCE SOUTH 1°54'38" EAST ALONG SAID EAST LINE, A DISTANCE OF 2.74 FEET TO THE SOUTHEAST CORNER OF SAID LOT 3; THENCE NORTH 88°31'13" WEST, ALONG THE SOUTH LINE OF SAID BLOCK 5, A DISTANCE OF 64.00 FEET TO THE POINT OF BEGINNING, CONTAINING 257 SQUARE FEET MORE OR LESS.

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.,

INDEX LEGEND

SURVEYOR'S NAME / RETURN TO:
TIM FORINASH
SNYDER & ASSOCIATES, INC.
5005 BOWLING ST. SW SUITE A
CEDAR RAPIDS, IOWA 52404
319-362-9394
twforinash@snyder-associates.com
SERVICE PROVIDED BY:
SNYDER & ASSOCIATES, INC.
SURVEY LOCATED:
LOT 3, BLOCK 5
BEVER'S FOURTH ADDITION TO CEDAR RAPIDS

REQUESTED BY:
CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

PROPERTY ADDRESS

1946 MOUNT VERNON ROAD SE
CEDAR RAPIDS, IA 52403
GPN - 142248502300000

DATE OF SURVEY

11-03-2020

DEED HOLDER

LAURIE E. PERRY
1946 MOUNT VERNON ROAD SE
CEDAR RAPIDS, IA 52403

BASIS OF BEARING

THE SOUTH LINE OF BLOCK 5 IS ASSUMED TO BEAR SOUTH 88°31'13" EAST

LEGEND

Survey	Found	Set
Section Corner	▲	△
1/2" Rebar, Yellow Cap #26175 (Unless Otherwise Noted)	●	○
ROW Rail	⌶	
Calculated Point	+	
Plotted Distance	P	
Measured Bearing & Distance	M	
Recorded As	R	
Deed Distance	D	
Calculated Distance	C	
Centerline	— - — - —	
Section Line	——— - ———	
1/4 Section Line	——— ———	
1/4 1/4 Section Line	— — — —	
Acquisition	⊠⊠⊠	

PREPARED FOR

CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

MOUNT VERNON ROAD SE
FROM 14TH STREET SE
TO 20TH STREET SE

CEDAR RAPIDS CONTRACT NUMBER - 3012149-04

LICENSED PROFESSIONAL LAND SURVEYOR
TIMOTHY W. FORINASH
26175
IOWA

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Tim Forinash 2/20/23
Timothy W. Forinash, P.L.S. Date

License Number 26175

My License Renewal Date is December 31, 2023

Pages or sheets covered by this seal:
All

MOUNT VERNON ROAD SE
FROM 14TH STREET SE TO 20TH STREET SE
PARCEL 25 - LAURIE E. PERRY
CEDAR RAPIDS, IOWA

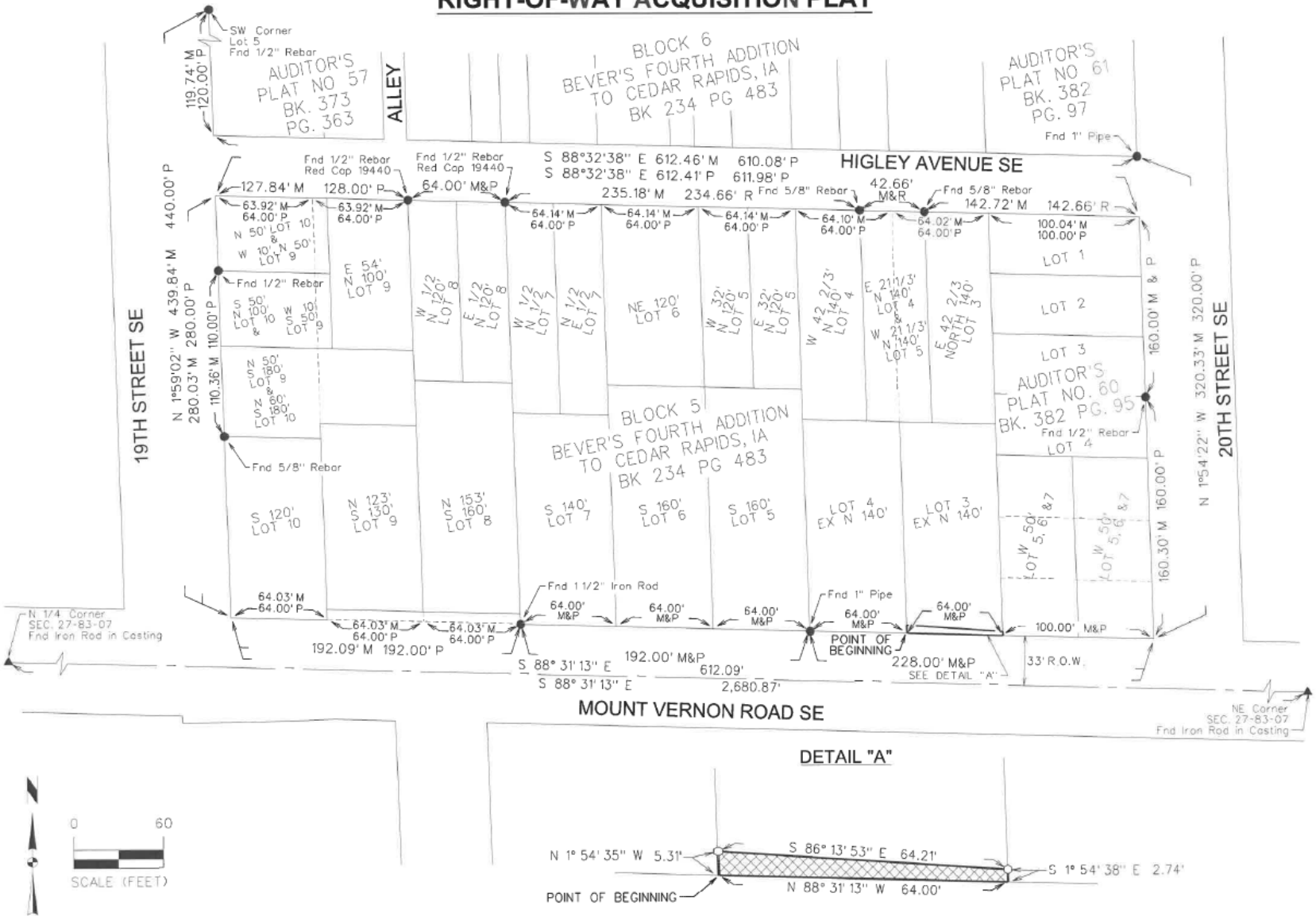
SNYDER & ASSOCIATES, INC.
5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404
319-362-9394 | www.snyder-associates.com

Technician: TWF Date: 03/21/22
Project No: 1190275

SNYDER & ASSOCIATES

Project No: 1190275

RIGHT-OF-WAY ACQUISITION PLAT



MOUNT VERNON ROAD SE
FROM 14TH STREET SE TO 20TH STREET SE
PARCEL 25 - LAURIE E. PERRY
CEDAR RAPIDS, IOWA

SNYDER & ASSOCIATES, INC.
5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404
319-362-9394 | www.snyder-associates.com

SNYDER & ASSOCIATES

Project No: 1190275
Sheet 2 of 2

MARK	REVISION	DATE	BY
		03/06/22	

Engineer: PDS | Checked By: TWF | Scale: 1"=
Technician: TWF | Date: 03/21/22 | Field Bk: Pg:
Project No: 1190275 | Sheet 2 of 2

CEDAR RAPIDS
City of Five Seasons®

MT VERNON ROAD SE FROM 14TH STREET TO 20TH STREET PAVEMENT IMPROVEMENTS

PROJECT #3012149-03

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA, R/W-NAC

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $13,164 and accepting a warranty deed for right-of-way and a temporary grading easement for construction from the Larry E. Van Deusen and Ruth A. Van Deusen, Trustees of the Van Deusen Joint Revocable Trust U/D/O May 1, 2021, from vacant land located east of 1407 Mount Vernon Road in connection with the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project **(Paving for Progress).**
CIP/DID #3012149-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: In a previous fiscal year, City Council approved funding towards the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project.

The right-of-way and easements are required to accommodate the proposed project, which includes roadway, median and sidewalk improvements, water service replacements, storm sewer upgrades and sanitary sewer extension. Compensation amounts proposed are based on an appraisal of the subject property, provided by a qualified appraiser.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $13,164 and accepting a warranty deed for right-of-way and a temporary grading easement for construction from Van Deusen Joint Revocable Trust.

Alternative Recommendation: Do not proceed with acquiring the proposed right-of-way and temporary grading easement for construction and direct City staff to abandon or reconfigure Mt Vernon Road SE from 14th Street to 20th Street Pavement Improvements project.

Time Sensitivity: Normal
Resolution Date: February 28, 2023
Budget Information: 301/301000/3012149 SLOST
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquistion of right-of-way.
Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
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RCR
IT
CD
ASR
AUD FILE
3012149-00
7970

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for additional right-of-way and a temporary grading easement for construction exists in order to accommodate the proposed facilities, and

WHEREAS, the Larry E. Van Deusen and Ruth A. Van Deusen, Trustees of the Van Deusen Joint Revocable Trust U/D/O May 1, 2021, 1401 Mount Vernon Road, OWNER of the real property known and described as:

See Attached Right-Of-Way Acquisition Plat

has agreed to convey the necessary right-of-way and temporary grading easement for construction from vacant land located east of 1407 Mount Vernon Road, to the City of Cedar Rapids for consideration as follows:

Right-of-Way	$11,050
Temporary Easement	$140
Damages	$1,974
TOTAL	$13,164

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the right-of-way and temporary grading easement for construction in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project (Fund 301, Dept ID 301000, Project 3012149, SLOST),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED, that the Purchase Agreement and the Temporary Grading Easement for Construction are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

BE IT FURTHER RESOLVED that the Warranty Deed, the Affidavit of Trustee, and Purchaser's Affidavit from the Larry E. Van Deusen and Ruth A. Van Deusen, Trustees of the Van Deusen Joint Revocable Trust U/D/O May 1, 2021, and the Partial Release of Real Estate Mortgage from Solon State Bank be accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February, 2023.

ClerkSignature

INDEX LEGEND

SURVEYOR'S NAME / RETURN TO:
TIM FORINASH
SNYDER & ASSOCIATES, INC.
5005 BOWLING ST. SW SUITE A
CEDAR RAPIDS, IOWA 52404
319-362-9394
twforinash@snyder-associates.com
SERVICE PROVIDED BY:
SNYDER & ASSOCIATES, INC.
SURVEY LOCATED:
LOT 8
BLOCK 51
PLAT OF CARPENTERS
SEVENTH ADDITION

REQUESTED BY:
CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

RIGHT-OF-WAY ACQUISITION PLAT

DESCRIPTION

THE NORTH 17.00 FEET OF THE EAST 38.25 FEET OF LOT 8, BLOCK 51, CARPENTER'S SEVENTH ADDITION TO THE CITY OF CEDAR RAPIDS, LINN COUNTY, IOWA, CONTAINING 0.01 ACRES (650 S.F.) MORE OR LESS.

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

PREPARED FOR

CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

MOUNT VERNON ROAD SE
FROM 14TH STREET SE
TO 20TH STREET SE

CEDAR RAPIDS CONTRACT
NUMBER - 3012149-04

PROPERTY ADDRESS

1407 MOUNT VERNON ROAD SE
CEDAR RAPIDS, IA 52401
142720300500000

DEED HOLDER

VAN DEUSEN JOINT REV. TRUST
1408 ELLIS BLVD NW
CEDAR RAPIDS, IA 52405

DATE OF SURVEY

11-03-2020

BASIS OF BEARING

THE NORTH LINE OF LOT 8
IS ASSUMED TO BEAR
NORTH 73°53'25" WEST

LEGEND

Survey	Found	Set
Section Corner	▲	△
1/2" Rebar, Yellow Cap #26175 (Unless Otherwise Noted)	●	○
ROW Rail	⧗	
Calculated Point	+	
Platted Distance	P	
Measured Bearing & Distance	M	
Recorded As	R	
Deed Distance	D	
Calculated Distance	C	
Centerline		
Section Line		
1/4 Section Line		
1/4 1/4 Section Line		
Acquisition		

LICENSED PROFESSIONAL LAND SURVEYOR
TIMOTHY W. FORINASH
25175
IOWA

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Timothy W. Forinash, P.L.S. — Date 11/3/22

License Number 26175

My License Renewal Date is December 31, 2023

Pages or sheets covered by this seal:
ALL

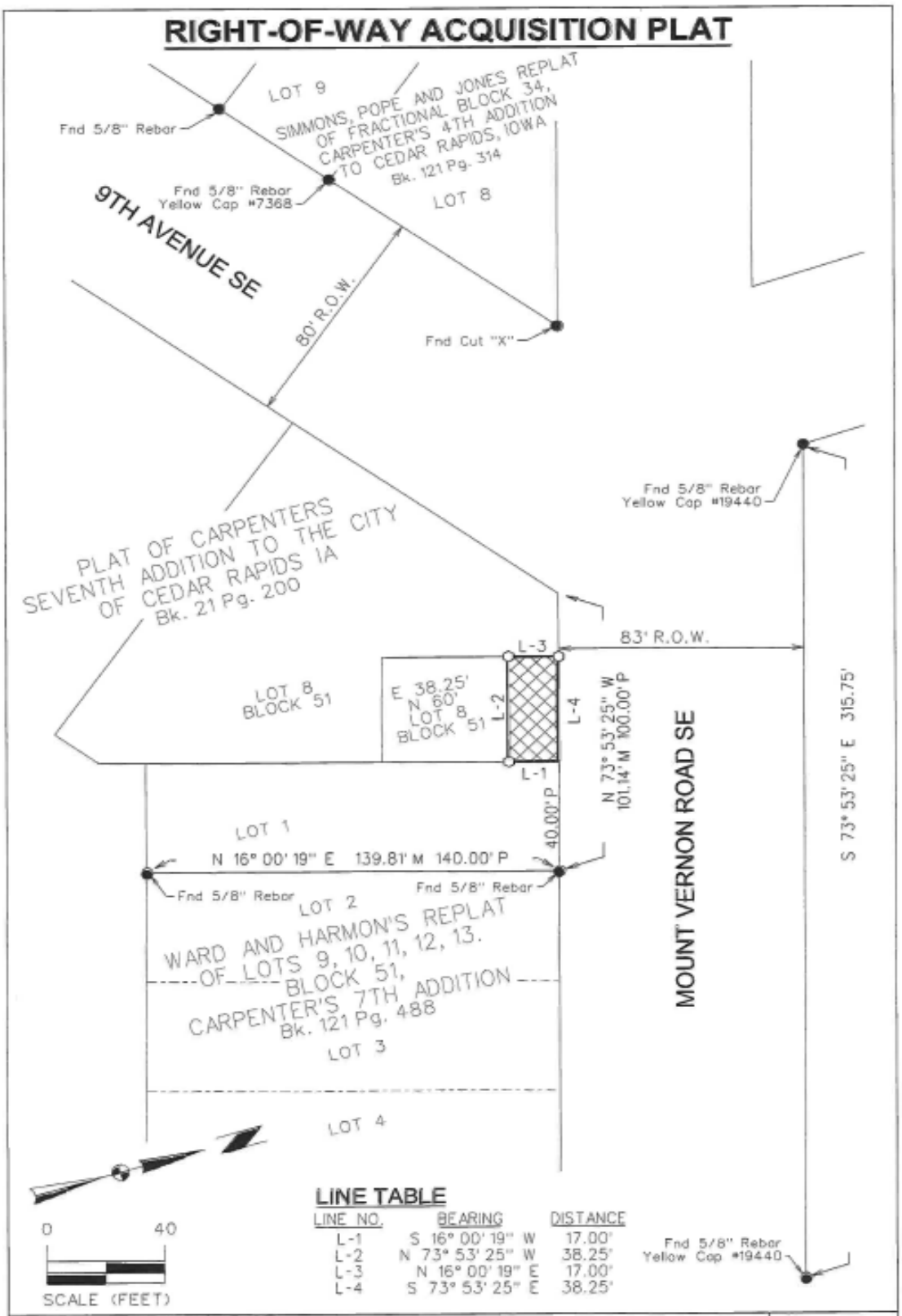
MOUNT VERNON ROAD SE
FROM 14TH STREET SE TO 20TH STREET SE
PARCEL 3 - VAN DEUSEN JOINT REV. TRUST

SNYDER & ASSOCIATES

5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404 (319) 362-9394

SHEET	1 OF 2
PN:	1190275
DATE:	07/19/21
REV:	03/21/22
PM/TECH:	TWF

RIGHT-OF-WAY ACQUISITION PLAT



LINE TABLE

LINE NO.	BEARING	DISTANCE
L-1	S 16° 00' 19" W	17.00'
L-2	N 73° 53' 25" W	38.25'
L-3	N 16° 00' 19" E	17.00'
L-4	S 73° 53' 25" E	38.25'

Fnd 5/8" Rebar Yellow Cap #19440

MOUNT VERNON ROAD SE
FROM 14TH STREET SE TO 20TH STREET SE
PARCEL 3 - VAN DEUSEN JOINT REV. TRUST

SHEET	2 OF 2
PN:	1190275
DATE:	07/19/21
REV:	03/21/22
PM/TECH:	TWF

SNYDER & ASSOCIATES
5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404 (319) 362-9394

CEDAR RAPIDS
City of Five Seasons®

MT VERNON ROAD SE FROM 14TH STREET TO 20TH STREET PAVEMENT IMPROVEMENTS

PROJECT #3012149-03

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen SR/WA, R/W-NAC

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $13,972 and accepting a warranty deed for right-of-way and temporary grading easement for construction from the Larry E. Van Deusen and Ruth A. Van Deusen, Trustees of the Van Deusen Joint Revocable Trust U/D/O May 1, 2021, from land located at 1407 Mount Vernon Road in connection with the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project **(Paving for Progress).**
CIP/DID #3012149-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: In a previous fiscal year, City Council approved funding towards the Mt Vernon Road SE from 14th Street to 20th Street Pavement Improvements project.

The right-of-way and easements are required to accommodate the proposed project, which includes roadway, median and sidewalk improvements, water service replacements, storm sewer upgrades and sanitary sewer extension. Compensation amounts proposed are based on an appraisal of the subject property, provided by a qualified appraiser.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of a Purchase Agreement in the amount of $13,972 and accepting a warranty deed for right-of-way and temporary grading easement for construction from Van Deusen Joint Revocable Trust.

Alternative Recommendation: Do not proceed with acquiring the proposed right-of-way and temporary grading easement for construction and direct City staff to abandon or reconfigure Mt Vernon Road SE from 14th Street to 20th Street Pavement Improvements project.

Time Sensitivity: Normal
Resolution Date: February 28, 2023
Budget Information: 301/301000/3012149 SLOST
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquistion of right-of-way.
Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
RCR
IT
CD
ASR
AUD FILE
3012149-00
7970

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for additional right-of-way and temporary grading easement for construction exists in order to accommodate the proposed facilities, and

WHEREAS, the Larry E. Van Deusen and Ruth A. Van Deusen, Trustees of the Van Deusen Joint Revocable Trust U/D/O May 1, 2021, 1401 Mount Vernon Road, OWNER of the real property known and described as:

See Attached Right-Of-Way Acquisition Plat

has agreed to convey the necessary right-of-way and temporary grading easement for construction at land located at 1407 Mount Vernon Road, to the City of Cedar Rapids for consideration as follows:

Right-of-Way	$11,560
Temporary Easement	$316
Damages	$2,096
TOTAL	$13,972

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the right-of-way and temporary grading easement for construction in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project (Fund 301, Dept ID 301000, Project 3012149, SLOST),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED, that the Purchase Agreement and the Temporary Grading Easement for Construction are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

BE IT FURTHER RESOLVED that the Warranty Deed, the Affidavit of Trustee and Purchaser's Affidavit from the Larry E. Van Deusen and Ruth A. Van Deusen, Trustees of the Van Deusen Joint Revocable Trust U/D/O May 1, 2021, and the Partial Release of Real Estate Mortgage from Solon State Bank be accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February, 2023.

ClerkSignature

INDEX LEGEND

SURVEYOR'S NAME / RETURN TO:
TIM FORINASH
SNYDER & ASSOCIATES, INC.
5005 BOWLING ST. SW SUITE A
CEDAR RAPIDS, IOWA 52404
319-362-9394
twforinash@snyder-associates.com
SERVICE PROVIDED BY:
SNYDER & ASSOCIATES, INC.
SURVEY LOCATED:
LOT 1
WARD AND HARMON'S REPLAT
OF LOTS 9, 10, 11, 12, 13.
BLOCK 51,
CARPENTER'S 7TH ADDITION

REQUESTED BY:
CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

RIGHT-OF-WAY ACQUISITION PLAT

DESCRIPTION

THE NORTH 17.00 FEET OF LOT 1, WARD AND HARMON'S REPLAT OF LOTS 9, 10, 11, 12, 13, BLOCK 51, CARPENTER'S 7TH ADDITION TO CEDAR RAPIDS, LINN COUNTY, IOWA, CONTAINING 0.02 ACRES (680 S.F.) MORE OR LESS.

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

PREPARED FOR

CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

MOUNT VERNON ROAD SE
FROM 14TH STREET SE
TO 20TH STREET SE

CEDAR RAPIDS CONTRACT
NUMBER - 3012149-04

PROPERTY ADDRESS

1407 MOUNT VERNON ROAD SE
CEDAR RAPIDS, IA 52401
142720300500000

DEED HOLDER

VAN DEUSEN JOINT REV. TRUST
1408 ELLIS BLVD NW
CEDAR RAPIDS, IA 52405

DATE OF SURVEY

11-03-2020

BASIS OF BEARING

THE EAST LINE OF LOT 1
IS ASSUMED TO BEAR
SOUTH 16°00'19" WEST

LEGEND

Survey	Found	Set
Section Corner	▲	△
1/2" Rebar, Yellow Cap #26175 (Unless Otherwise Noted)	●	○
ROW Rail	⋈	
Calculated Point	+	
Platted Distance	P	
Measured Bearing & Distance	M	
Recorded As	R	
Deed Distance	D	
Calculated Distance	C	
Centerline		
Section Line		
1/4 Section Line		
1/4 1/4 Section Line		
Acquisition		

LICENSED PROFESSIONAL LAND SURVEYOR
TIMOTHY W. FORINASH
26175
IOWA

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Timothy W. Forinash, P.L.S. — Date 11/3/22

License Number 26175

My License Renewal Date is December 31, 2023

Pages or sheets covered by this seal:
ALL

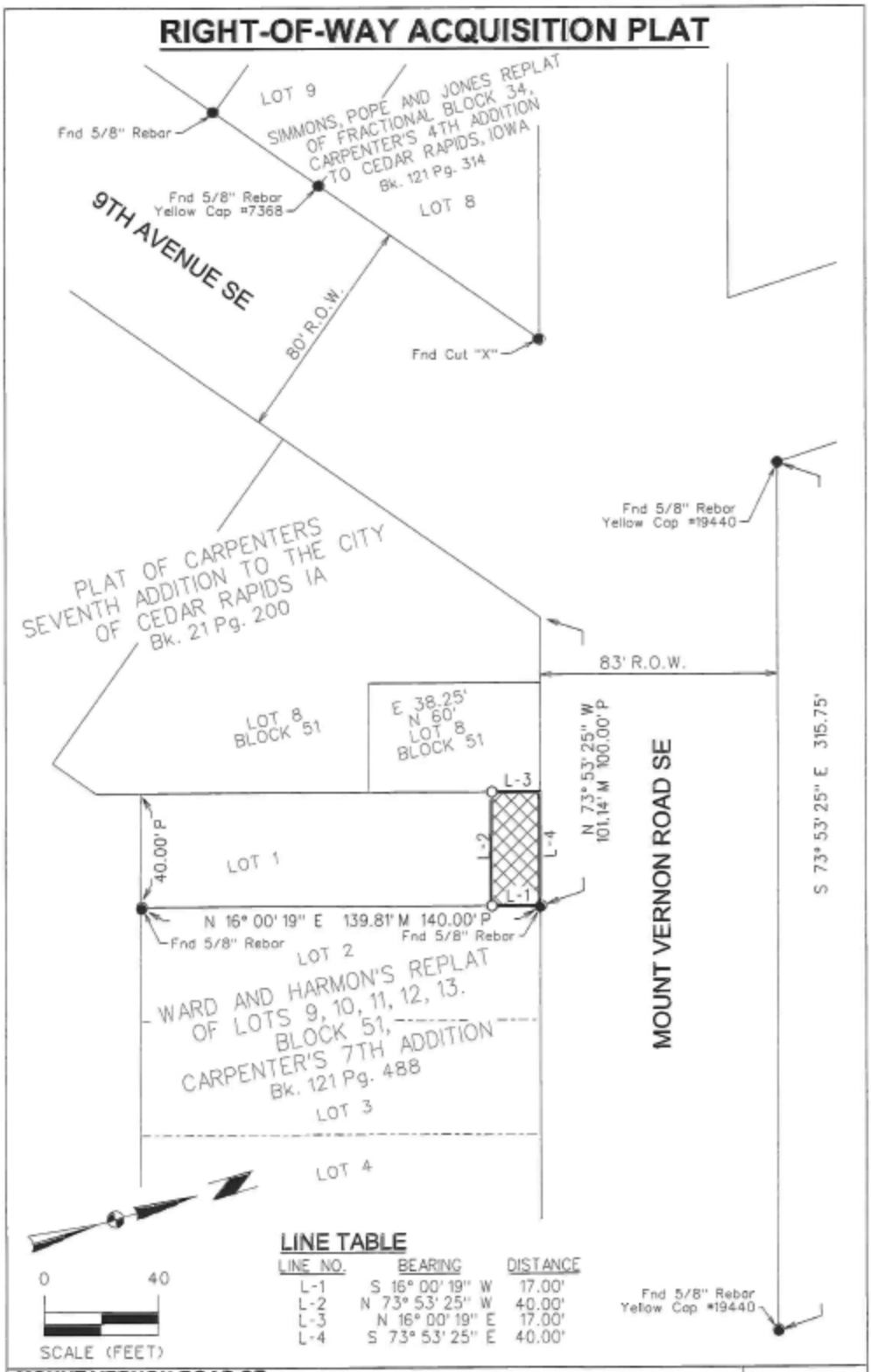
MOUNT VERNON ROAD SE
FROM 14TH STREET SE TO 20TH STREET SE
PARCEL 4 - VAN DEUSEN JOINT REV. TRUST

SNYDER & ASSOCIATES

5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404 (319) 362-9394

SHEET	1 OF 2
PN:	1190275
DATE:	07/19/21
REV:	03/21/22
PM/TECH:	TWF

RIGHT-OF-WAY ACQUISITION PLAT



LINE TABLE

LINE NO.	BEARING	DISTANCE
L-1	S 16° 00' 19" W	17.00'
L-2	N 73° 53' 25" W	40.00'
L-3	N 16° 00' 19" E	17.00'
L-4	S 73° 53' 25" E	40.00'

MOUNT VERNON ROAD SE
FROM 14TH STREET SE TO 20TH STREET SE

PARCEL 4 - VAN DEUSEN JOINT REV. TRUST

SHEET	2 OF 2
PN:	1190275
DATE:	07/19/21
REV:	03/21/22
PM/TECH:	TWF

SNYDER & ASSOCIATES
5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404 (319) 362-9394

CEDAR RAPIDS
City of Five Seasons®

MT VERNON ROAD SE FROM 14TH STREET TO 20TH STREET PAVEMENT IMPROVEMENTS

PROJECT #3012149-03

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen, SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of a Purchase Agreement in the amount of $8,800 and accepting a warranty deed for right-of-way, an easement for retaining wall, and a temporary grading easement for construction from Keenan G and Theresa S Wilson from land located at 1922 Mount Vernon Road SE, in connection with the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project **(Paving for Progress)**.
CIP/DID #3012149-00

EnvisionCR Element/Goal: ConnectCR Goal 4: Improve the function and appearance of our key corridors.

Background: In a previous fiscal year, the City Council approved funding towards the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project.

The right-of-way, an easement for a retaining wall, and a temporary grading easement for construction are required to accommodate the proposed project. Compensation amounts proposed are based on an appraisal of the subject property, provided by a qualified appraiser and/or a review appraiser's recommendation hired by the City.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of the Purchase Agreement in the amount of $8,800, and accepting the warranty deed, permanent retaining wall easement and a temporary grading easement for construction from Keenan G and Theresa S Wilson.

Alternative Recommendation: Do not proceed with acquiring the proposed acquisition and direct City staff to abandon or reconfigure Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 301/3010000/3012149/SLOST

Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.

Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
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CD
ASR
AUD FILE
3012149-00
7970

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the Public Works Director has determined the need for additional right-of-way, an easement for a retaining wall, and a temporary grading easement for construction exists in order to accommodate the proposed facilities, and

WHEREAS, Keenan G and Theresa S Wilson, 1922 Mount Vernon Road SE, Cedar Rapids, Iowa 52403, OWNER of the real property known and described as:

See Attached Right-of-Way Acquisition Plat Exhibit
See Attached Permanent Retaining Wall Easement Exhibit

has agreed to convey the necessary right-of-way, easement for retaining wall and a temporary grading easement for construction at 1922 Mount Vernon Road SE, to the City of Cedar Rapids for consideration as follows:

Right-of-Way	$5,825
Permanent Easement	$2,500
Temporary Easement	$ 325
Damages	$ 150
TOTAL	$8,800

, and

WHEREAS, the Public Works Director recommends the City enter into an agreement to purchase the right-of-way, an easement for retaining wall, and a temporary grading easement for construction in accordance with the terms set forth in the Purchase Agreement, and

WHEREAS, the City Council has allocated Capital Improvement funds for the Mount Vernon Road SE from 14th Street to 20th Street Pavement Improvements project. (Fund 301, Dept. ID 301000, Project 3012149 SLOST),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Purchase Agreement as described herein.

BE IT FURTHER RESOLVED that Purchase Agreement, Easement for Retaining Wall and Temporary Grading Easement for Construction are hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director, and

BE IT FURTHER RESOLVED that the City of Cedar Rapids Finance Director be authorized to issue payment per the Allocation of Proceeds, and

BE IT FURTHER RESOLVED that the Warranty Deed, Ground Water Hazard Statement, an Easement for Retaining Wall, and a Partial Mortgage Release be accepted and recorded in the Office of the Linn County Recorder and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February 2023.

ClerkSignature

RIGHT-OF-WAY ACQUISITION PLAT

DESCRIPTION

A PART OF LOT 6, BLOCK 5, BEVER'S FOURTH ADDITION TO CEDAR RAPIDS, LINN COUNTY, IOWA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 5; THENCE NORTH 88°31'13" WEST ALONG THE SOUTH LINE OF SAID BLOCK 5, A DISTANCE OF 64.00 FEET TO THE SOUTHEAST CORNER OF SAID LOT 6 AND THE POINT OF BEGINNING; THENCE CONTINUING NORTH 88°31'13" WEST ALONG SAID SOUTH LINE, A DISTANCE OF 64.00 FEET TO THE SOUTHWEST CORNER OF SAID LOT 6; THENCE NORTH 1°59'56" WEST ALONG THE WEST LINE OF SAID LOT 6, A DISTANCE OF 7.01 FEET; THENCE SOUTH 88°31'13" EAST, 64.00 FEET TO THE EAST LINE OF SAID LOT 6; THENCE SOUTH 1°58'02" EAST, ALONG SAID EAST LINE, A DISTANCE OF 7.01 FEET TO THE POINT OF BEGINNING, CONTAINING 0.01 ACRES (448 S.F.) MORE OR LESS.

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

INDEX LEGEND

SURVEYOR'S NAME / RETURN TO:
TIM FORINASH
SNYDER & ASSOCIATES, INC.
5005 BOWLING ST. SW SUITE A
CEDAR RAPIDS, IOWA 52404
319-362-9394
twforinash@snyder-associates.com

SERVICE PROVIDED BY:
SNYDER & ASSOCIATES, INC.

SURVEY LOCATED:
LOT 6, BLOCK 5
BEVER'S FOURTH ADDITION TO CEDAR RAPIDS

REQUESTED BY:
CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

PROPERTY ADDRESS

1922 MOUNT VERNON ROAD SE
CEDAR RAPIDS, IA 52403
GPN - 142248502000000

DATE OF SURVEY

11-03-2020

DEED HOLDER

KEENAN & THERESA WILSON
1922 MOUNT VERNON ROAD SE
CEDAR RAPIDS, IA 52403

BASIS OF BEARING

THE SOUTH LINE OF BLOCK 5 IS ASSUMED TO BEAR SOUTH 88°31'13" EAST

LEGEND

Survey	Found	Set
Section Corner	▲	△
1/2" Rebar, Yellow Cap #26175 (Unless Otherwise Noted)	●	○
ROW Rail	⌶	
Calculated Point	+	
Platted Distance	P	
Measured Bearing & Distance	M	
Recorded As	R	
Deed Distance	D	
Calculated Distance	C	
Centerline		
Section Line		
1/4 Section Line		
1/4 1/4 Section Line		
Acquisition		

PREPARED FOR

CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

MOUNT VERNON ROAD SE
FROM 14TH STREET SE
TO 20TH STREET SE

CEDAR RAPIDS CONTRACT
NUMBER - 3012149-04

LICENSED PROFESSIONAL LAND SURVEYOR
TIMOTHY W. FORINASH
26175
IOWA

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Tim Forinash 6/14/22
Timothy W. Forinash, P.L.S. Date

License Number 26175

My License Renewal Date is December 31, 2023

Pages or sheets covered by this seal:
1&2 of 2

MARK	REVISION	DATE	BY
Engineer:	PDS	Checked By:	TWF
Technician:	TWF	Date:	03/21/22
Project No:	1190275	Scale:	1"=
		Field Bk.	Pg.

Sheet 1 of 2

MOUNT VERNON ROAD SE
FROM 14TH STREET SE TO 20TH STREET SE
PARCEL 28 - KEENAN & THERESA WILSON
CEDAR RAPIDS, IOWA

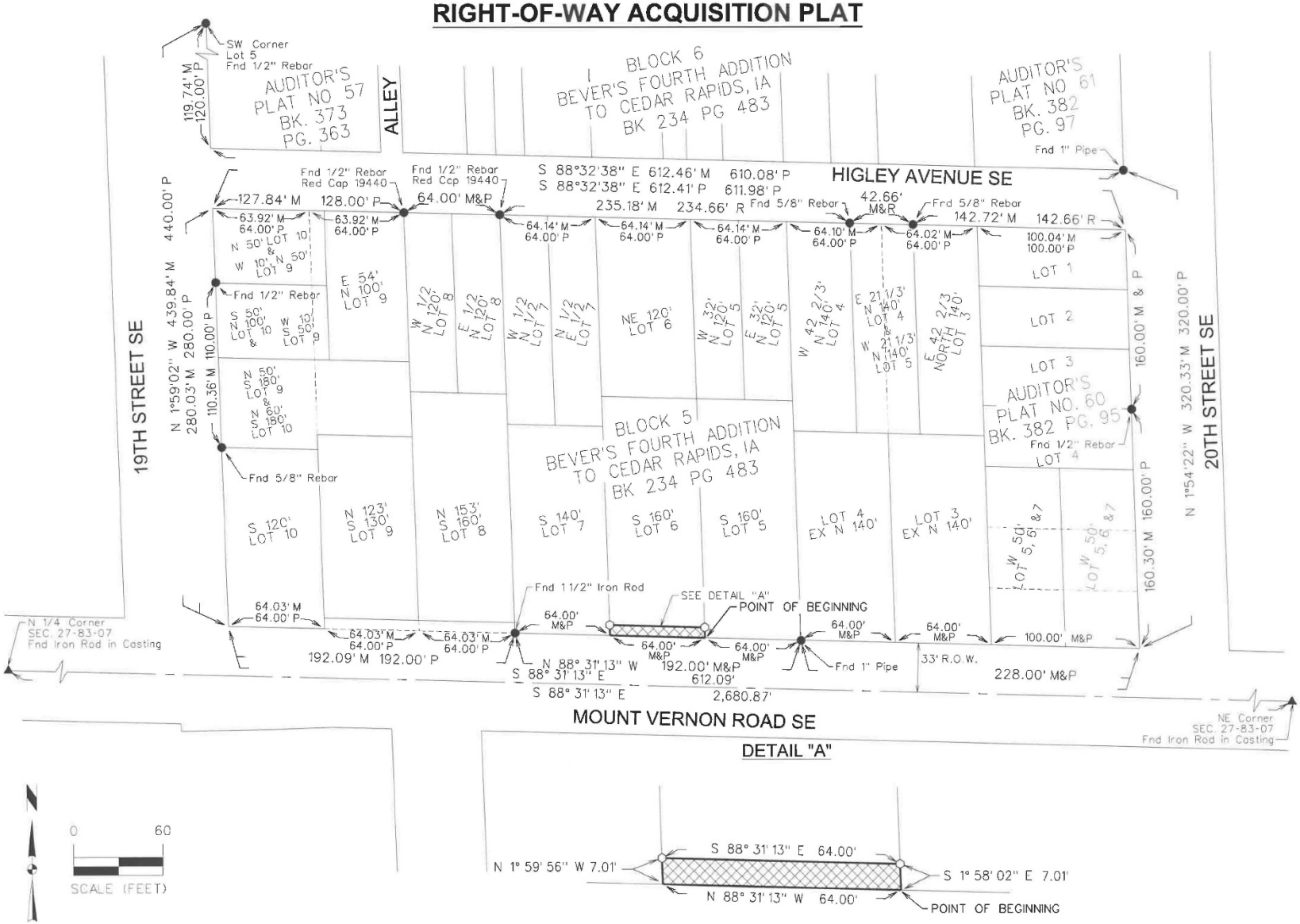
SNYDER & ASSOCIATES, INC.
5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404
319-362-9394 | www.snyder-associates.com

SNYDER & ASSOCIATES

Project No: 1190275

Sheet 1 of 2

RIGHT-OF-WAY ACQUISITION PLAT



DETAIL "A"

MOUNT VERNON ROAD SE
FROM 14TH STREET SE TO 20TH STREET SE
PARCEL 28 - KEENAN & THERESA WILSON
CEDAR RAPIDS, IOWA

SNYDER & ASSOCIATES, INC.
5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404
319-362-9394 | www.snyder-associates.com

MARK	REVISION	DATE	BY
Engineer:	PDS	Checked By:	TWF	Scale:	1"=
Technician:	TWF	Date:	03/21/22	Field Bk.	Pg.
Project No:	1190275				Sheet 2 of 2

SNYDER & ASSOCIATES

Project No: 1190275

Sheet 2 of 2

PERMANENT RETAINING WALL EASEMENT

DESCRIPTION

A PART OF LOT 6, BLOCK 5, BEVER'S FOURTH ADDITION TO CEDAR RAPIDS, LINN COUNTY, IOWA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF LOT 5, BEVER'S FOURTH ADDITION; THENCE NORTH 88°31'13" WEST ALONG THE SOUTH LINE OF SAID BLOCK 5, A DISTANCE OF 64.00 FEET TO THE SOUTHEAST CORNER OF SAID LOT 6; THENCE NORTH 1°58'02" WEST ALONG THE EAST LINE OF SAID LOT 6, A DISTANCE OF 7.01 FEET TO THE POINT OF BEGINNING; THENCE NORTH 88° 31' 13" WEST, 64.00 FEET TO THE WEST LINE OF SAID LOT 6; THENCE NORTH 1° 59' 56" WEST ALONG SAID WEST LINE, A DISTANCE OF 10.02 FEET; THENCE SOUTH 88° 31' 13" EAST, 64.00 FEET TO SAID EAST LINE; THENCE SOUTH 1° 58' 02" EAST ALONG SAID EAST LINE, A DISTANCE OF 10.02 FEET TO THE POINT OF BEGINNING, CONTAINING 0.01 ACRES (641 S.F.) MORE OR LESS.

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

INDEX LEGEND

SURVEYOR'S NAME / RETURN TO:
TIM FORINASH
SNYDER & ASSOCIATES, INC.
5005 BOWLING ST. SW SUITE A
CEDAR RAPIDS, IOWA 52404
319-362-9394
twforinash@snyder-associates.com

SERVICE PROVIDED BY:
SNYDER & ASSOCIATES, INC.

SURVEY LOCATED:
LOT 6, BLOCK 5
BEVER'S FOURTH ADDITION TO CEDAR RAPIDS

REQUESTED BY:
CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

PROPERTY ADDRESS

1922 MOUNT VERNON ROAD SE
CEDAR RAPIDS, IA 52403
GPN - 142248502000000

DEED HOLDER

KEENAN & THERESA WILSON
1922 MOUNT VERNON ROAD SE
CEDAR RAPIDS, IA 52403

DATE OF SURVEY

11-03-2020

BASIS OF BEARING

THE SOUTH LINE OF BLOCK 5 IS ASSUMED TO BEAR SOUTH 88°31'13" EAST

PREPARED FOR

CITY OF CEDAR RAPIDS
ENGINEERING DEPARTMENT

MOUNT VERNON ROAD SE
FROM 14TH STREET SE
TO 20TH STREET SE

CEDAR RAPIDS CONTRACT
NUMBER - 3012149-04

LEGEND

Survey	Found	Set
Section Corner	▲	△
1/2" Rebar, Yellow Cap #26175 (Unless Otherwise Noted)	●	○
ROW Rail	H	
Calculated Point	+	
Platted Distance	P	
Measured Bearing & Distance	M	
Recorded As	R	
Deed Distance	D	
Calculated Distance	C	
Centerline		
Section Line		
1/4 Section Line		
1/4 1/4 Section Line		
Permanent Easement		

LICENSED PROFESSIONAL LAND SURVEYOR
TIMOTHY W. FORINASH
26175
IOWA

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Tim Forinash 6/14/22
Timothy W. Forinash, P.L.S. Date

License Number 26175

My License Renewal Date is December 31, 2023

Pages or sheets covered by this seal:
1 & 2 of 2

MARK	REVISION	DATE	BY
Engineer: PDS	Checked By: TWF	Scale: 1"=	
Technician: TWF	Date: 03/21/22	Field Bk.	Pg:
Project No: 1190275		Sheet 1 of 2	

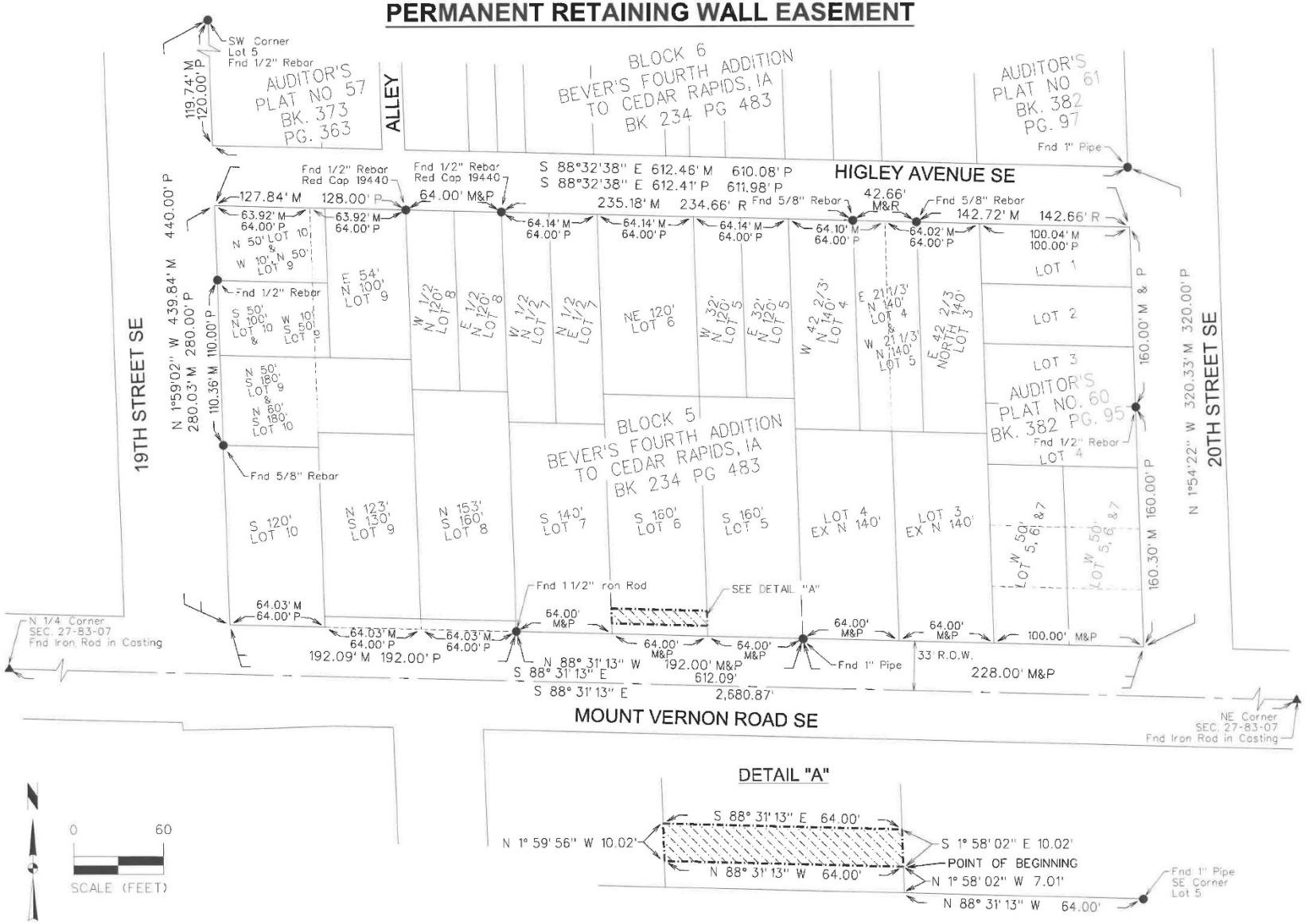
MOUNT VERNON ROAD SE
FROM 14TH STREET SE TO 20TH STREET SE
PARCEL 28 - KEENAN & THERESA WILSON
CEDAR RAPIDS, IOWA

SNYDER & ASSOCIATES, INC.
5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404
319-362-9394 | www.snyder-associates.com

SNYDER & ASSOCIATES

Project No: 1190275
Sheet 1 of 2

PERMANENT RETAINING WALL EASEMENT



DETAIL "A"

MOUNT VERNON ROAD SE
FROM 14TH STREET SE TO 20TH STREET SE
PARCEL 28 - KEENAN & THERESA WILSON
CEDAR RAPIDS, IOWA

SNYDER & ASSOCIATES, INC.
5005 BOWLING STREET S.W.
CEDAR RAPIDS, IA 52404
319-362-9394 | www.snyder-associates.com

MARK	REVISION	DATE	BY
Engineer: PDS	Checked By: TWF	Scale: 1"=	
Technician: TWF	Date: 03/21/22	Field Bk:	Pg:
Project No: 1190275		Sheet 2 of 2	

SNYDER & ASSOCIATES

Project No: 1190275

Sheet 2 of 2

CEDAR RAPIDS
City of Five Seasons®

MT VERNON ROAD SE FROM 14TH STREET TO 20TH STREET PAVEMENT IMPROVEMENTS

PROJECT #3012149-03

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen, SR/WA

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution rescinding Resolution No. 0541-04-22 due to an incorrect compensation amount, and accepting a temporary construction easement in the amount of $1 from MBAK Properties, LLC, from land located at 4090 21st Avenue SW in connection with the Wiley Boulevard Trail Improvements from Williams Boulevard to 16th Avenue SW project.
CIP/DID #325052-00

EnvisionCR Element/Goal: GreenCR Goal 2: Have the best parks, recreation and trails system in the region.

Background: MBAK Properties desired to donate the temporary construction easement for $1 and other valuable consideration. This resolution rescinds Resolution No. 0541-04-22, approved on April 12, 2022, which incorrectly stated a compensation amount of $110 for the temporary for construction easement, and accepts a temporary construction easement in the amount of $1 from MBAK for property located at 4090 21st Avenue SW.

This easement is required to accommodate the proposed Wiley Boulevard Trail Improvements from Williams Boulevard to 16th Avenue SW project which will construct a recreational trail, upgrade curb ramps, and modify traffic signals to accommodate pedestrian crossings. Compensation amounts proposed are based on an appraisal of the subject property, provided by a qualified appraiser and/or a review appraiser's recommendation hired by the City.

Action/Recommendation: The Public Works Department recommends adopting the resolution to rescind the preivously approved Resolution No. 0541-04-2,2 and accept a temporary construction easement in the corrected amount of $1 and other valuable consideration from MBAK Properties, LLC.

Alternative Recommendation: Do not proceed with acquiring the proposed temporary easement and direct City staff to abandon or reconfigure the Wiley Boulevard Trail Improvements from Williams Boulevard to 16th Avenue SW project.

Time Sensitivity: Normal
Resolution Date: February 28, 2023
Budget Information: 325/325000/325052
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquistion of right-of-way.
Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
TRS
AUD FILE
325052-00

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, MBAK Properties, LLC, 9044 Beaver Meadows Lane, Cedar Falls, Iowa 50613, is the Owner of property located at 4090 21st Avenue SW, more specifically described as:

A Part of Lots 1 and 2, Tate Klemish's Fifth Addition to the City of Cedar Rapids, Iowa

, and

WHEREAS, Resolution No. 0541-04-22 was approved on April 12, 2022, accepting a temporary construction easement from MBAK Properties, LLC in the amount of $110 from land located at 4090 21st Avenue SW, in connection with the Wiley Boulevard Trail Improvements from Williams Boulevard to 16th Avenue SW project (Fund 325, Dept. ID 325000, Project 325052), and

WHEREAS, the correct compensation amount of the temporary easement for construction is $1, and

WHEREAS, Resolution No. 0541-04-022 shall be rescinded in its entirety due to the incorrect compensation amount.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that Resolution No. 0541-04-22 is hereby rescinded, and

BE IT FURTHER RESOLVED that a Temporary Construction Easement is hereby accepted in the amount of $1 and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

CEDAR RAPIDS
City of Five Seasons

WILEY BOULEVARD TRAIL
FROM WILLIAMS BOULEVARD TO 16TH AVENUE SW

N

0 FEET 150

CIP No.325052-00

Cadd File Name: W:\CIP PLANNING\MPO\FY 21 - FY 24 MPO Funding Applications\Wiley Blvd Trail - Trail\Application Documents\IDOT App Map.dwg

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rob Davis, PE

Director: Bob Hammond **Cell Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution authorizing execution of the Agreement for Utility Reestablishment for the amount of one dollar ($1) from Interstate Power and Light Company, an Iowa Corporation for the necessary utility reestablishment on City-owned property in connection with the Cedar River, Cedar Rapids, Iowa, Flood Risk Management Project E-F Road Closure, A-Ave Pump Station, Tree of Five Seasons Floodwall.
CIP/DID #3315200-00

EnvisionCR Element/Goal: ProtectCR Goal 1: Protect Cedar Rapids from flooding and other hazards.

Background: On November 27, 2018, the City of Cedar Rapids, Iowa (City) and Department of the Army – United States Army Corps of Engineers (USACE) executed the Project Partnership Agreement to develop and proceed with the project.

As the non-Federal Sponsor, the City is required to remove or reestablish all facilities within the Flood Control System footprint. Interstate Power and Light Company, an Iowa Corporation, will need to remove their existing facilities and reestablish new facilities outside of the Flood Control System footprint. The existing fiber optics line is on private City-owned property without an easement and the utility is required to move the facility at their own expense.

Action/Recommendation: The Public Works Department recommends adopting the resolution authorizing execution of the Agreement for Utility Reestablishment from Interstate Power and Light Company, an Iowa Corporation.

Alternative Recommendation: Do not proceed with acquiring the proposed Agreement for Utility Reestablishment and abandon or reconfigure the improvements.

Time Sensitivity: Normal
Resolution Date: February 28, 2023
Budget Information: 331/331100/3315200, FCS - 33101
Local Preference Policy: NA
Explanation: Local Preference Policy does not apply to the acquisition of easements.
Recommended by Council Committee: NA
Explanation: NA

ENG
FIN
AUD FILE
3315200-00

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, On November 27, 2018 the City of Cedar Rapids, Iowa (City) and the Department of the Army – United States Army Corps of Engineers (USACE) executed the Project Partnership Agreement for the Cedar River, Cedar Rapids, Iowa, Flood Risk Management Project, and

WHEREAS, the Public Works Director has determined the need for an extension to reestablishment fiber in order to accommodate the proposed project, and

WHEREAS, Interstate Power and Light Company, 200 1st Street, SW Cedar Rapids, Iowa, Owner of the fiber utility, and

WHEREAS, the Resolution No. 1512-09-22 previously approved agreement for Utility Reestablishment, and

WHEREAS, the Owners have agreed to reestablish the utility for consideration of one dollar ($1), and

WHEREAS, the Flood Control Program Manager recommends the City enter into a supplemental agreement to extend the fiber reestablishment completion date in accordance with the terms set forth in the agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and City Clerk are hereby authorized to execute the Agreement for Utility Reestablishment as described herein, and

BE IT FURTHER RESOLVED that the Agreement for Utility Reestablishment is hereby accepted and thereafter filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Public Works Department

Presenter at meeting: Rita Rasmussen

Contact Person: Bob Hammond **Phone Number:** 319-440-1005
E-mail Address: r.hammond@cedar-rapids.org

Description of Agenda Item: Purchases, contracts and agreements
Resolution amending Resolution No. 0002-01-23 to correct the conveyance document, and authorizing execution of a Purchase Agreement in the amount of $9,300 and a Special Warranty Deed to 4th Avenue Properties, LLC for the disposition of 202 4th Avenue SW.
CIP/DID #PRD-033423-2023

EnvisionCR Element/Goal: GrowCR Goal 1: Encourage mixed-use and infill development.

Background: The City of Cedar Rapids acquired this parcel in December of 2011 through the Voluntary Property Acquisition Program. Disposal of this property meant the City was no longer responsible for maintaining it, and the City attained the goal of placing this property back on the tax roll.

The City offered the parcel for sale for $9,300 to the only available adjacent property owner, 4th Avenue Properties, LLC. The purchase was incorrectly conveyed with a Quit Claim Deed. This resolution amends Resolution No. 0002-001-23 by conveying the purchase with a Special Warranty Deed.

Action/Recommendation: The Public Works Department recommends approving the resolution to amend Resolution No. 0002-001-23, and conveying the purchase to 4th Avenue Properties LLC with a Special Warranty Deed.

Alternative Recommendation Continue to maintain the property and opt not to receive the benefit of property taxes on this parcel.

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: PRD-033423-2023

Local Preference Policy: NA
Explanation: Does not apply to acquiring real estate.

Recommended by Council Committee: NA
Explanation: NA

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AUD FILE
PRD-033423-2023

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City Council desired to dispose of real property located at 202 4th Avenue SW, Cedar Rapids, Iowa, and legally described as:

SE-ly 60 feet of NE-ly 30 feet of Lot 10, Block 20, West Cedar Rapids, formerly Village or Town of Kingston, Linn County, Iowa

, and

WHEREAS, Resolution No. 0002-001-23, dated January 2, 2023, authorized the disposal of this City-owned non-conforming, vacant lot via Quit Claim Deed to the adjacent property owner, 4th Avenue Properties LLC, in the amount of $9,300, and

WHEREAS, the form of the conveyance to be executed by the City should be corrected to a Special Warranty Deed, and,

WHEREAS, the Cedar Rapids Public Works Department recommends the City Council amend Resolution No. 0002-001-23 to correct the form of conveyance, and accept $9,300 from 4th Avenue Properties LLC for this property, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the consideration of $9,300 paid by 4th Avenue Properties LLC for the above-described property to be conveyed is good, adequate, fair and valuable, and

BE IT FURTHER RESOLVED, that the City Manager and City Clerk, or their designees, are authorized to execute a Special Warranty Deed to 4th Avenue Properties LLC, and Amended and Restated Agreement for Covenants and Restrictions to Iowa Economic Development Authority and accept the documents effectuating the conveyance, that the same are hereby approved and accepted, and that they should be recorded in the office of the Linn County, Iowa Recorder and filed with the City of Cedar Rapids Finance Director.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

LEG_TABLED_TAG

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February, 2023.

ClerkSignature

CEDAR RAPIDS
City of Five Seasons

PROPERTY DISPOSITION
202 4TH AVENUE SW

N

0 FEET 100

PRD-033423-2023

Cadd File Name: W:\REAL ESTATE AND ROW MANAGEMENT\ROW -- VAC -- DISPOSITION\52 - DISPOSITIONS\PRD-033423-2023 202 4th Ave SW (4th Ave Properties)\CADD FILE\PRD-033423-2023 Council Map.dwg

Council Agenda Item Cover Sheet

Submitting Department: Community Development

Presenter at Meeting: Jeff Wozencraft

Contact Person: Jennifer Pratt **Cell Phone Number:** 538-2552
E-mail Address: J.Pratt@cedar-rapids.org

Description of Agenda Item: CONSENT AGENDA
Resolution approving the development agreement with John Khairallah for a parking lot to support the adjacent commercial business at 630 1st Avenue NW.
CIP/DID #DISP-0039-2021

EnvisionCR Element/Goal: GrowCR Goal 1: Encourage mixed-use and infill development.

Background: City Council adopted Resolution No. 0620-04-22 accepting a proposal from John Khairallah to develop a parking lot to support the adjacent commercial use and permitting staff to negotiate a development agreement.

The parking lot will meet all applicable zoning standards. Construction is expected to begin later this year and end before 2024. The City is not providing any incentives and is conveying the property to the applicant for a price of $17,000, as determined by an appraisal. The developer is expected to invest more than $75,000 in developing the property.

The proposed site plan is shown below.

Action/Recommendation: City staff recommends approval of the resolution.

Alternative Recommendation: City Council may table and request additional information.

Time Sensitivity: NA

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation:

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AUD FILE
DISP-0039-2021

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City Council previously found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Urban Renewal Plan (the "Plan" or "Urban Renewal Plan") for the Consolidated Central Urban Renewal Area (the "Area" or "Urban Renewal Area") by Resolution No. 2254-11-00 approved on November 1, 2000, which Plan, is on file in the office of the Recorder of Linn County, as is from time to time amended; and

WHEREAS, the City owns certain real estate with a local property address of 630 1st Avenue NW, which is located in the Urban Renewal Area; and

WHEREAS, the Developer seeks to purchase the Development Property from the City in order to construct Minimum Improvements as described in the Development Agreement; and

WHEREAS, on January 25, 2022 the City Council passed a motion to conduct a hearing and publish notice of the same on January 29, 2022, and the public hearing was held on February 8, 2022 on the possible disposition of the Development Property in accordance with Iowa Code; and

WHEREAS, on February 8, 2022, after conducting a public hearing on the disposition of the Development Property, the City Council passed Resolution No. 0153-02-22 to continue in the disposition of the Development Property and invite competitive proposals for the redevelopment of the Development Property; and

WHEREAS, April 26, 2022 the City Council adopted Resolution No. 0620-04-22 accepting the proposal submitted by John Khairallah and authorizing City staff to pursue a Development Agreement with John Khairallah or an assigned entity, for the sale and redevelopment of the Development Property; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the Development Agreement between the City of Cedar Rapids and John Khairallah for property at 630 1st Avenue NW is approved.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: City Manager

Presenter at Meeting: Caleb Mason
E-mail Address: c.mason@cedar-rapids.org **Phone Number/Ext.:** (319) 521-7678

Description of Agenda Item: Purchases, contracts and agreements

Resolution authorizing the City's consent to an Assignment of Development Agreement, Minimum Assessment Agreement and related documents for the assignment and transfer of property 1035 Commerce Park Drive SW between Scannell Properties #528, LLC and CEDAR RAPIDS IA TITLE HOLDER LLC. CIP/DID #TIF-0058-2021

EnvisionCR Element/Goal: GrowCR Goal 1: Encourage mixed-use and infill development.

Background: The Resolution authorizes the City's consent to an Assignment of Development Agreement ("Assignment") with between Scannell Properties #528, LLC and CEDAR RAPIDS IA TITLE HOLDER LLC for the sale and transfer of property at 1035 Commerce Park Drive SW, the newly constructed FedEx Ground facility. The Development Agreement between the City, Scannell Properties (Developer), and FedEx (Employer) provides that the City must consent to any assignment and transfer of any interest in the Agreement by any of the other parties, provided however, the assignment and transfer won't be unreasonably withheld if the assignee has comparable qualifications. In this case, the Developer's interest in the Development Agreement is being assigned to a new ownership entity which will assume all obligations under the Agreement which pertain to the Developer. Scannell Properties, the current developer, will maintain an ownership interest in the new entity and will also serve as property manager. All other terms and conditions of the Agreement remain in force and effect.

Action/Recommendation: City staff recommends approval of resolution.

Alternative Recommendation: City Council may table and request additional information.

Time Sensitivity: NA

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: NA

Recommended by Council Committee: NA

CM
RCR
AUD FILE
TIF-0058-2021

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

RESOLUTION NO. LEG_NUM_TAG

RESOLUTION APPROVING AND AUTHORIZING CITY'S CONSENT TO AND EXECUTION OF AN ASSIGNMENT OF DEVELOPMENT AGREEMENT, ASSIGNMENT OF MINIMUM ASSESSMENT AGREEMENT, AND RELATED DOCUMENTS BETWEEN SCANNELL PROPERTIES #528, LLC AND CEDAR RAPIDS IA TITLE HOLDER LLC

WHEREAS, on November 9, 2021 the City of Cedar Rapids ("City"), FedEx Ground Package System, Inc. ("Employer") and Scannell Properties #528, LLC ("Developer") entered into a Development Agreement ("Agreement") and Minimum Assessment Agreement which provides for the Developer's construction of certain Minimum Improvements as defined in the Agreement and provides the Employer's leasing and occupation of the Minimum Improvement and certain job creation and retention requirements; and

WHEREAS, the Agreement provides terms and conditions related to the assignment and transfer of the obligations under the Agreement by the Developer or Employer; and

WHEREAS, the Developer intends to assign its rights of title and interested to Cedar Rapids IA Title Holder LLC (the "Assignee"); and

WHEREAS, pursuant to Section 9.1 of the Agreement, the Developer is permitted to assign its rights and obligations to a subsequent owner of the Minimum Improvements, provided that such subsequent owner agrees in writing to assume the obligations of the Developer under the Agreement and the City consents thereto, which consent will not be reasonably withheld provided the assignee demonstrates comparable qualifications to own and operate the Minimum Improvements; and

WHEREAS, an Assignment of Development Agreement ("Assignment") and Assignment of Minimum Assessment Agreement ("MAA Assignment") have been prepared, subject to City Council approval, which effectuates for the assignment of all obligations and duties of the Agreement and MAA to the Assignee, which Assignment and MAA Assignment are now ready for execution on behalf of the City; and

WHEREAS, the City Council has determined that the Assignee has similar qualifications of the Developer to own and operate the Minimum Improvements in accordance with the terms and conditions of the Agreement and therefore desires to authorize its consent to the transfer and assignment of the obligations, rights and interest to the documents as described above.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA that the Assignment of Development Agreement, Assignment of Minimum Assessment Agreement, and related documents are hereby approved and the City Manager and City Clerk, or their designees, are authorized and directed to execute the same, and this resolution and recordable documents are to be recorded in the office of the Linn County, Iowa Recorder.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Resolution and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 28th day of February, 2023.

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Building Services

Presenter at Meeting: Greg Buelow

Contact Person: Kevin Ciabatti **Cell Phone Number:** 319-423-2786
E-mail Address: K.Ciabatti@cedar-rapids.org

Description of Agenda Item: REGULAR AGENDA
Presentation and Resolution amending Resolution No. 0147-01-18, which approved the schedule of housing inspection services fees accompanying Chapter 29 of the Municipal Code, Housing and Property Maintenance Code, to update the necessary terms and associated fees within the Housing Inspection Services Fees schedule (Greg Buelow).
CIP/DID #BSD001-23

EnvisionCR Element/Goal: ProtectCR Goal 3: Maintain and provide quality services to the community.

Background: On August 9, 2022, the Cedar Rapids City Council adopted Ordinance No. 029-22, Chapter 29, Housing and Property Maintenance Code, of the Municipal Code of Cedar Rapids, which in part authorizes the City Council to adopt by resolution fees associated with rental business permits, rental registrations, rental inspections, inspections of owner occupied units, re-inspections and registration fees for vacant and neglected structures along with inspection fees for other regulated commercial and residential property. The housing inspection services fees have not been updated since July 1, 2018, and the Building Services Department proposal will increase to 50 percent the amount of program expenses covered by service fees.

Action/Recommendation: Recommend City Council approve the updated housing inspection services fees to ensure 50 percent of program expenses are covered by service fees for the next three fiscal years.

Alternative Recommendation: None

Time Sensitivity: Resolution would be effective July 1, 2023

Resolution Date: February 28, 2023

Budget Information: NA

Local Preference Policy: (Click here to select)
Explanation: NA

Recommended by Council Committee: (Click here to select)
Explanation: NA

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TRS
BSD001-23

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, on August 9, 2022, the Cedar Rapids City Council adopted Ordinance No. 029-22, Chapter 29, Housing and Property Maintenance Code, of the Municipal Code of Cedar Rapids, which in part authorizes the City Council to adopt by resolution fees associated with rental business permits, rental registrations, rental inspections, inspections of owner occupied units, re-inspections and registration fees for vacant and neglected structures along with inspection fees for other regulated commercial and residential property, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that in accordance with Chapter 29, Housing and Property Maintenance Code, of the Municipal Code of Cedar Rapids, the Schedule of Housing Inspection Services Fees as previously set for in Resolution No. 0147-01-18 passed on January 23, 2018 is hereby amended as set forth in the attached schedule and shall have the full force and effect July 1, 2023.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

TABLE OF HOUSING INSPECTION SERVICES FEES (TABLE H1-A)
EFFECTIVE JULY 1, 2023

This Fee Schedule shall cover all structures and premises that are subject to Chapter 29 of the Cedar Rapids Municipal Code, entitled "Housing & Property Maintenance Code" as that Chapter has been duly adopted by the City Council of the City of Cedar Rapids.

Landlord Business Permit - Initial Permit Fee $50.00

Rental Business Training – Mandatory for new Rental Property Owners or Property Managers..... $50.00

Additional Fee for Failure to Obtain Landlord Business Permit Prior to Occupancy

Where a Landlord Business Permit is required by the Housing & Property Maintenance Code and a rental unit is leased, rented or let for occupancy prior to obtaining said permit, an additional fee shall be added to the initial Landlord Business Permit fee $100.00

In addition to the initial Landlord Business Permit fee and additional $100 fee, the following past due fees are applicable:

Past Due Fees: Landlord Business Permits obtained more than 30 days past the date in which a rental unit is leased, rented or let for occupancy, will be charged an additional fee..... $50.00

Past Due Fees: Landlord Business Permits obtained more than 60 days past the date in which a rental unit is leased, rented or let for occupancy, will be charged an additional fee..... $100.00

Re-Instatement Fee - Suspended or Revoked Landlord Business Permit $250.00

Annual Rental Registration Fee

Single-family Dwelling, or Condominium..... $50.00
Duplex..... $60.00
Multiple Dwelling - 3 or more units (structure plus per unit fee)..... $42.00
Dwelling/Rooming Unit*..... $13.00
*This fee shall not apply to owner-occupied dwelling units within multi-family dwellings.

Additional Fee for Failure to Obtain Rental Unit Registration Prior to Occupancy

Where a Rental Unit Registration is required by the Housing & Property Maintenance Code and a rental unit is leased, rented or let for occupancy prior to obtaining said registration, an additional fee shall be added to the Annual Rental Registration fee if not obtained prior to registration of the rental unit..... $100.00

In addition to the $100 fee added to the Rental Registration fee for failure to properly register a property before leased, rented or let for occupancy, the following past due fees are applicable:

Past Due Fees: Rental Unit Registration obtained more than 30 days past the date in which a rental unit is leased, rented or let for occupancy, will be charged an additional fee..... $50.00

Past Due Fees: Rental Unit Registration obtained more than 60 days past the date in which a rental unit is leased, rented or let for occupancy, will be charged an additional fee..... $100.00

Re-Instatement Fee - Suspended or Revoked Rental Unit Registration..... $50.00

First Re-inspection

There shall be no fee charged for the first re-inspection of a property found to be in violation of the Housing & Property Maintenance Code.

Second and Subsequent Re-inspections

The following re-inspection fees shall be due to the City of Cedar Rapids for the second or subsequent re-inspections of any property found in violation of the Housing & Property Maintenance Code.

Single-family Dwelling or Duplex..... $100.00
Multiple Dwelling - 3 or more units $100.00

Trip Fee

The following trip fee shall be due to the City of Cedar Rapids for failure of the property owner to provide a housing inspector complete access to the property for purposes of carrying out a scheduled initial inspection or re-inspection.

Single family Dwelling, Duplex or Multiple Dwelling..... $100.00

Reschedule Regular Rental Inspection or Re-inspection Fee

An administrative fee shall be due for a regular rental inspection or re-inspection that needs to be rescheduled. The fee is applicable for each re-scheduling occurrence..... $25.00

Vacant & Neglected Building Registration Fees

Annual Registration Fee..... $300.00

Valid Complaint Inspection Fee – Commercial, Residential including Owner-Occupied and Rental

If the violation(s) are found valid on the scheduled inspection date $100.00

Housing & Property Maintenance Code Appeal

The filing fee (per structure) for an application to the Housing Board of Appeals is as follows:

Application (one item)..... $50.00
Each additional application for the same structure (per item)..... $10.00

Council Agenda Item Cover Sheet

Submitting Department: City Manager

Presenter at Meeting: Caleb Mason
E-mail Address: c.mason@cedar-rapids.org **Phone Number/Ext.:** (319) 521-7678

Description of Agenda Item: REGULAR AGENDA
Discussion and Resolution approving a Term Sheet outlining a preliminary terms to be included in an amendment to the Development Agreement with Frew Development Group, LLC, Westdale CR Ventures #1, LLC, and Westdale CR Ventures #15, LLC for the Westdale Mall redevelopment project (Caleb Mason). CIP/DID #OB812292

EnvisionCR Element/Goal: GrowCR Goal 1: Encourage mixed-use and infill development.

Background: The Resolution authorizes a Term Sheet which serves as deal points to be included in an Amendment No. 9 to the Development Agreement to restructure loan arrangements for the Westdale Mall redevelopment. In 2018, the Council authorized the restructuring of loans associated with the project. Specifically, the Developer secured a $21.5 million loan which paid out existing loans and retired a City Bond in an amount of $5 million. As part of the restructuring, a Reserve Fund of $2.28 million dollars was established from the loan proceeds which would provide payment of any debt shortfall payments above the semi-annual TIF payments which service the loan. The Reserve Fund amount represents the highest annual debt service payments for the loan. In the event the Reserve Funds is used to backfill a shortfall of the annual increment which services the debt, the City is obligated to replenish those reserve funds up to the fund balance.

The proposed term sheet outlines terms and conditions to modify the Loan Documents related to the release of the funds in the Reserve Fund to the Developer tied to benchmark increases in the Incremental Taxable Value and subject to other obligations. The following are terms:

- Reserve Fund release based on increased taxable values
- Funds released to the Developer are to be used for “eligible activities” including to pay real estate taxes on Developer owned properties or to fund development or operational expenses related to the development at Westdale
- Developer to provide the City, by February 1 annually, a Representation & Warranties Statement on compliance with the funding of eligible activities, and details of the construction activities of the previous calendar year and upcoming calendar year as to the construction activity at the project

Action/Recommendation: City staff recommends approving the Resolution
Alternative Recommendation: City Council may table and request further information.
Time Sensitivity: NA
Resolution Date: February 28, 2023
Budget Information: NA
Local Preference Policy: NA

Recommended by Council Committee: NA

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AUD FILE
OB812292

RESOLUTION NO. LEG_NUM_TAG

RESOLUTION APPROVING A TERM SHEET OUTLINING PRELIMINARY TERMS TO BE INCLUDED IN AN AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH FREW DEVELOPMENT GROUP, LLC, WESTDALE CR VENTURES #1, LLC, AND WESTDALE CR VENTURES #15, LLC FOR THE WESTDALE MALL REDEVELOPMENT PROJECT

WHEREAS, the City of Cedar Rapids City Council ("City Council") previously found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Urban Renewal Plan (the "Plan" or "Urban Renewal Plan") for the Westdale Urban Renewal Area (the "Area" or "Urban Renewal Area") by Resolution No. 0435-03-13, adopted March 26, 2013, and pursuant to Resolution No. 1193-09-18, adopted on September 25, 2018, the Council amended the Plan, which Plan, as amended, is on file in the office of the Recorder of Linn County; and

WHEREAS, the City Council previously authorized a Development Agreement by and among the City, Frew Development Group, LLC and Westdale CR Ventures #1, LLC (together, the "Developer") dated May 14, 2013 (the "Original Agreement"), concerning the redevelopment of the Westdale Mall, located within the Urban Renewal Area (the "Project"); and

WHEREAS, the City and Developer previously amended the Original Agreement on December 17, 2013, June 23, 2015, April 12, 2016, June 14, 2016, September 13, 2016, June 27, 2017, September 25, 2018, and June 22, 2021 (all amendments together with the Original Agreements, the "Development Agreement"). Capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the Original Agreement, as amended; and

WHEREAS, the City and Developer desire to further amend the Development Agreement to modify terms and conditions related to the 2018 Bank Loan with NBH Bank, Moral Obligation Resolution, and other related documents which provide for the release of Debt Service Reserve Funds to the Developer, subject to certain terms and conditions; and

WHEREAS, a summary of terms and conditions pertaining to the release of Debt Service Reserve Funds, attached hereto in Exhibit A (the "Term Sheet"), has been prepared and is ready to be acted upon by the Cedar Rapids City Council; and

WHEREAS, the City Council desires to approve preliminary terms and conditions with respect to changes in the 2018 Bank Loan which are to be incorporated in an amendment to the Development Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

1. The Term Sheet, as outlined in Exhibit A, attached hereto, is hereby approved.

2. The City Manager, or designee, is authorized and directed to negotiate an amendment to the Development Agreement to incorporate the terms and conditions of the Term Sheet and any other terms and conditions reasonably necessary to effectuate this Resolution and the Term Sheet.

3. At such time as the terms and conditions become clear and definite that the amendment to the Development Agreement is to be brought back to the City Council for consideration, after having first updated the Urban Renewal Plan for the Westdale Urban Renewal Area, if required.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Exhibit A
Term Sheet

<table>
<tr><th>Agreement Provision</th><th>Term</th></tr>
<tr><td>Release of DSRF funds</td><td>
• Subject to the Developer being in compliance with the Development Agreement, as amended, the City agrees to the release of funds held by NBH in the Debt Service Reserve Fund ("<u>DSRF</u>") in accordance with the below schedule based on cumulative incremental taxable valuations (after rollback) of the Development Property/Minimum Improvements above the established base taxable value, and subject to the satisfaction of the Conditions Precedent as described in this Term Sheet:
<table>
<tr><th>Development Property Incremental Taxable Value</th><th>Unreleased Debt Service Reserve Fund</th><th>Max funding limit of Surplus Fund</th></tr>
<tr><td>At Closing*</td><td>$1,500,000</td><td>$2,175,000</td></tr>
<tr><td>$54,000,000</td><td>$1,000,000</td><td>$2,175,000</td></tr>
<tr><td>$56,000,000</td><td>$955,000</td><td>$2,175,000</td></tr>
<tr><td>$58,000,000</td><td>$890,000</td><td>$2,175,000</td></tr>
<tr><td>$60,000,000</td><td>$825,000</td><td>$2,000,000</td></tr>
<tr><td>$62,000,000</td><td>$755,000</td><td>$2,000,000</td></tr>
<tr><td>$64,000,000</td><td>$690,000</td><td>$1,750,000</td></tr>
<tr><td>$66,000,000</td><td>$625,000</td><td>$1,750,000</td></tr>
<tr><td>$68,000,000</td><td>$555,000</td><td>$1,500,000</td></tr>
<tr><td>$70,000,000</td><td>$490,000</td><td>$1,500,000</td></tr>
<tr><td>$72,000,000</td><td>$425,000</td><td>$1,000,000</td></tr>
<tr><td>$74,000,000</td><td>$355,000</td><td>$1,000,000</td></tr>
<tr><td>$76,000,000</td><td>$290,000</td><td>$500,000</td></tr>
<tr><td>$78,000,000</td><td>$225,000</td><td>$500,000</td></tr>
<tr><td>$80,000,000</td><td>$0</td><td>$250,000</td></tr>
<tr><td>$82,000,000</td><td>$0</td><td>$250,000</td></tr>
<tr><td>$84,000,000</td><td>$0</td><td>$0</td></tr>
</table>
*As of Closing the Development Property Incremental Taxable Value is $51,468,661, which is the cumulative 2022 Assessed Value ($62,002,100) multiplied by the rollback % applicable to commercial & residential property, the Total Taxable Value ($53,571,901), less the base taxable value ($2,103,240) for the Development Property as provided by the Linn County Auditor's Office
</td></tr>
<tr><td>Conditions of Release of DSRF</td><td>
The following are conditions of the City's release of funds held in the DSRF to the Developer ("<u>Conditions Precedent</u>"):

The Developer is in material compliance with the terms of the Agreement, as amended
The Developer shall have timely submitted its Annual Representations & Warranties Statement (defined below) to the City
The release of DSRF will be based on the incremental taxable valuation of Minimum Improvements and Development Property as outlined in the table above, exclusively for use by Developer as outlined in Amendment No. 9.
Confirmation that all property taxes for the Development Property have been paid, by the Developer or any subsequent owner, which are generating the tax increments

</td></tr>
</table>

Process & Timeline of release of DSRF funds	• The City shall request the City Assessor's office provide the taxable valuations of the Development Property and Minimum Improvements on or before April 1st (for new assessments as of January 1 of said year). On May 1st, City shall request the City Assessor's office provide a listing of property valuation appeals within the Development Property. In the event any of the property owners of any portion of the Development Property appeals the new assessment in accordance with Iowa law, the City shall apply 80% of the proposed value towards the cumulative incremental taxable value calculation for those properties whose value is being contested. • By May 31st, City shall provide Developer with an aggregate taxable valuation of the Minimum Improvements and Development Property provided by the City Assessor's office (adjusted for any protests), and a calculation of the resulting taxable incremental value of the Minimum Improvements/Development Property. • If the aggregate taxable incremental valuations of the Development Property/Minimum Improvements have increased to warrant a release of additional DSRF funds to the Developer in accordance with the chart above, the City shall notify the Developer and Lender in writing by June 15 of the City's concurrence/approval of the release DSRF funds to the Developer and, subject to approval by the Lender of modifications to the Loan Documents, Lender shall release said funds to Developer by June 30
Use of Debt Service Reserve Funds	The DSRF funds released to the Developer shall only be used for the following purposes: (i) to pay real estate taxes on properties in the Development Property owned by the Developer or (ii) operational costs of the Developer related to the ongoing costs of the continued development of the Development Property and Minimum Improvements ("**Eligible Activities**")
Replenishing the DSRF	In the event that the DSRF is required to make a shortfall payment to the Lender in accordance with the applicable Loan Documents which requires the City to replenish funds in the DSRF, the release of future DSRF shall cease until the City is repaid the amount of funds required to be replenished in accordance with the Loan Documents plus the applicable interest paid
Annual Representations & Warranties	• So long as the DSRF contains a fund balance, the Developer shall submit an Annual Representation & Warranties Statement to the City which provides the following information: (i) a statement affirming that the released DSRF funds were applied to the Eligible Activities and (ii) information detailing the construction activities on the Development Property from the previous calendar year and anticipated to be undertaken in the upcoming calendar year, including but not limited to the number and type of buildings under construction, square footages of buildings, and the total capital expenditures for construction related activity. • The Annual Representations & Warranties Statement shall be provided to the City no later than February 1 of each year
Ratification	Except as expressly amended or modified, all terms and conditions of the Agreement remain in full force and effect.

FLOW CHART OF ANNUAL ACTIVITIES:

1/1/20xx Assessor values all properties

2/1/20xx Developer Annual Representations & Warranties Statement submitted to City

4/1/20xx City requests City Assessor to provide the taxable values

5/1/20xx City requests City Assessor to provide list of properties in Development Property which have filed a valuation protest

5/31/20xx City provides aggregate taxable incremental valuation (adjusted for protests) for Minimum Improvements/Development Property to Developer.

6/15/20xx City provides written concurrence re: eligibility for release of DSRF based on agreed-upon chart based upon Taxable Incremental Value increases to Development Property/Minimum Improvements

6/30/20xx. Lender releases DSRF funds to Developer by June 30.

Disclaimer:
This is a draft term sheet representing tentative deal points of an amendment to loan agreements and development agreement to be negotiated by the parties hereto and approved and executed, and on the part of the City, approval by City Council. The terms and conditions shall not be binding upon any Parties unless it is reduced to writing in a development agreement and approved by the respective party in a lawful manner.

CEDAR RAPIDS
City of Five Seasons

Council Agenda Item Cover Sheet

Submitting Department: Purchasing

Presenter at Meeting: Patricia Hall

Contact Person: Roy Hesemann **Cell Phone Number:** (319) 521-5752
E-mail Address: R.Hesemann@cedar-rapids.org

Description of Agenda Item: REGULAR AGENDA
Presentation and resolution to award a contract to Routeware to provide Routing Solution for Solid Waste Collection for the Solid Waste and Recycling Division for an amount not to exceed $350,000 (Patricia Hall, Roy Hesemann).
CIP/DID #PUR0222-222

EnvisionCR Element/Goal: Routine business - EnvisionCR does not apply

Background: Proposals were solicited by Purchasing Services on behalf of the Solid Waste and Recycling Division for routing software solutions for solid waste collection with three (3) Vendors responding. All proposals were evaluated and two were selected for pilots. After piloting both systems, the Solid Waste and Recycling Division recommends award to Routeware, who submitted the highest scoring proposal.

A contract has been prepared for Routeware for an initial period to begin on March 1, 2023 and continue through 12 months following implementation in the City's solid waste collection vehicles. The total amount for the initial contract period shall not exceed $350,000. The contract allows for four (4) additional one-year renewal periods for maintenance and support of the system.

The following proposals were received:

Firm Name	Location	Financial Proposal (initial proposal; 3 years)	Evaluation Score Following Pilots
RouteSmart Technologies	Columbia, MD	$126,742.00	
Rubicon Global	Atlanta, GA	$227,221.89	643.75
Routeware	Portland, OR	$660,031.00	762.31

Action/Recommendation: Authorize the City Manager and the City Clerk to execute the Contract as described herein.

Alternative Recommendation:

Time Sensitivity: Normal

Resolution Date: February 28, 2023

Budget Information: 521103-641-641000

Local Preference Policy: Yes

Explanation: Local preference applies but we did not receive any proposals from local vendors.

Recommended by Council Committee: NA

Explanation: NA

PUR
FIN
SWM
AUD FILE
PUR0222-222

RESOLUTION NO. LEG_NUM_TAG

WHEREAS, the City of Cedar Rapids Purchasing Services Division issued a Request for Proposal for a routing software solution for solid waste collection on behalf of the Solid Waste and Recycling Division; and

WHEREAS, proposals were received from three Vendors; and

WHEREAS, a committee has carefully evaluated each proposal based on the evaluation criteria, piloted two of the solutions, and recommends that the contract be awarded to Routeware in the amount of $350,000; and

WHEREAS, a contract has been prepared for the contract period March 1, 2023 through 12 months following implementation.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, that the City Manager and the City Clerk are authorized to execute the contract as described herein.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Development Services

Presenter at Meeting: Ken DeKeyser

Contact Person: Caleb Mason **Cell Phone Number:** (319) 521-7678
E-mail Address: c.mason@cedar-rapids.org

Description of Agenda Item: ORDINANCES – Second and possible Third Readings
Consider amending Chapter 31 of the Municipal Code, Subdivisions, clarifying approval criteria and appeal process for preliminary plats, distinguish public and private streets from drives, and add standards for the construction of alleys.

CIP/DID # DSD-002-23

EnvisionCR Element/Goal: ProtectCR Goal 3: Maintain and provide quality services to the community.

Background: Public Hearing and first ordinance reading occurred on February 14, 2023.

Main features of the proposed update:

- Clarifies approval criteria and appeal process for preliminary plats.
- Distinguishes public and private streets from drives.
- Adds standards for construction of alleys.
- Chapter overall was improved for format and flow with the City Attorney's assistance.
- Variance process for this code.

Action/Recommendation: Staff recommend approving the second and possible third ordinance reading(s).

Alternative Recommendation: Table the motion to request additional information.

Time Sensitivity: N/A

Resolution Date: February 28, 2023

Budget Information: N/A

Local Preference Policy: (Click here to select)
Explanation: NA

Recommended by Council Committee: (Click here to select)
Explanation: NA

ORDINANCE NO. LEG_NUM_TAG

AN ORDINANCE AMENDING CHAPTER 31 (SUBDIVISIONS) OF THE MUNICIPAL CODE OF THE CITY OF CEDAR RAPIDS, IOWA, BY REPEALING CERTAIN LANGUAGE THEREFROM AND ENACTING NEW LANGUAGE IN LIEU THEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA, as follows:

Section 1. Chapter 31 of the Cedar Rapids Municipal Code is hereby repealed, and in its place, a new Chapter 31 is enacted as follows:

"CHAPTER 31 - SUBDIVISIONS

31.01 - GENERAL PROVISIONS.

(a) **Short Title.** This Chapter shall be known as the "Subdivision Code" of the City of Cedar Rapids, Iowa.

(b) **Purpose.** The purpose of the Subdivision Code is to provide minimum standards for the design, development, and improvement of all Subdivisions and Parcel Splits so existing land uses will be considered, so adequate provisions are made for public facilities and services, and so growth occurs in an orderly manner consistent with Chapter 32, Zoning Code, and City Design Standards; and to promote the public health, safety and general welfare of the citizens of the City. Unless stated otherwise herein, terms used shall have the meanings given to them by Chapter 354 of the Code of Iowa.

Pursuant to the authority of Chapter 354 of the Code of Iowa, including Section 354.9 thereof, and applicable 28E Agreements with other jurisdictions, the City shall review Subdivisions and Parcel Splits both inside its corporate limits and within 2 miles outside of its corporate limits.

(c) **Definitions.** Wherever used in this Chapter and printed with an initial capital letter, the terms listed below will have the meanings indicated. Words using the present tense shall include the future; the singular shall include the plural; the plural shall include the singular; the masculine gender shall include the feminine; the term "shall" is always mandatory, and the term "may" is permissive.

1. **Acceptance of Conditions Form:** A submittal by the deed holder of the property of a standard City form that states that the deed holder agrees to the City's recommended conditions of approval.

2. **Alley:** A public or private thoroughfare primarily used for service lanes, providing a space for utilities, garage access, delivery loading zones, and solid waste collection, having the following characteristics:

   A. Pavement width up to 26 feet

   B. Open to but is not designed primarily for general vehicular traffic

   C. Intersects or opens to a Street

D. Primarily used to provide a secondary means of access to the rear or side of lots of abutting real properties, which are addressed from a Street

E. Designed and constructed according to this Chapter

3. **Applicant:** A proprietor or sub-divider of land proposed to be subdivided, or their authorized representative.

4. **Approval Submittal:** A submittal, made as set forth in this Chapter and the Design Standards Manual, of documents to be reviewed and approved by the City.

5. **Building Official:** That position as established by Section 33.04 of the Cedar Rapids Municipal Code.

6. **Check Submittal:** A submittal, made as set forth in this Chapter and the Design Standards Manual, of documents to be reviewed by City Staff.

7. **City Engineer:** That position as established by Section 5.09 of the Cedar Rapids Municipal Code.

8. **City Planning Commission:** That body as established by Section 6.03 of the Cedar Rapids Municipal Code and the Code of Iowa.

9. **City Staff:** An employee or a group of employees of the City of Cedar Rapids, Iowa.

10. **Civil Engineer:** A professional engineer licensed in the State of Iowa to practice civil engineering.

11. **Design Standards:** The current engineering design standards as adopted by the City Council.

12. **Development:** The improvement of land from its existing state.

13. **Development Review Schedule:** The schedule of submittal deadlines and meeting dates for review of proposed subdivisions and other development proposals developed by the City.

14. **Development Services Division:** The City of Cedar Rapids Division designated to enforce the Chapter.

15. **Drive:** A private thoroughfare not defined as a Street or Alley, which is designed and constructed according to Chapter 32, Zoning Code, and Chapter 37, Fire Code.

16. **Easement:** The right to use land for a specific purpose granted by the owner to another party.

17. **Final Plat:** The graphical representation of the subdivision of land, prepared by a Land Surveyor, having a number or letter designation for each lot within the plat and a succinct name or title that is unique for the County.

18. **Improvements:** Changes to land, including public and private facilities and infrastructure, necessary to comply with the requirements of this Chapter.

19. **Land Surveyor:** A professional land surveyor licensed in the State of Iowa to practice land surveying.

20. **Landscape Architect:** A professional Landscape Architect registered in the State of Iowa to practice landscape architecture.

21. **Lot:** A tract or parcel of land represented and identified by number or letter designation on an official plat.

22. **Major Street Plan:** The Urban Federal Functional Classification Map, Future Land Use Map and Cedar Rapids Major Street Rights-of-Way Resolution, which establishes locations and widths of major streets within the boundaries of the Cedar Rapids and the Metropolitan Area.

23. **Major Subdivision:** A Subdivision creating more than four (4) lots designated by number.

24. **Minor Subdivision:** A Subdivision creating four (4) or fewer lots designated by number and any number of lots designated by letter.

25. **Official Copy:** A copy of a document certified by a Land Surveyor and/or Civil Engineer submitted as part of Check Submittal or Approved Submittal for a Final Plat or Improvement plans.

26. **Parcel:** A part of a tract of land.

27. **Parcel Split:** Land divided into two parcels.

28. **Plat of Survey:** The graphical representation of a survey of one or more parcels of land required as a result of the division of land, including a complete and accurate description of each parcel within the plat, prepared by a Land Surveyor.

29. **Preliminary Plat:** A schematic plan for the Subdivision of land, prepared by a Civil Engineer, Land Surveyor, or Landscape Architect, representing a proposed Minor Subdivision or Major Subdivision.

30. **Right-of-Way:** A Tract or Parcel of land within which streets, sidewalks, utilities, drainage ways, or other special uses are located or intended to be located.

31. **Sidewalk Installation Policy**: Policy adopted by the City Council which set forth requirements to construct sidewalks.

32. **Street:** A public or private thoroughfare designed and constructed according to the Design Standards and requirements of this Chapter. A Street shall be classified as arterial, collector or local according to the Design Standards.

33. **Special Flood Hazard Area:** Land identified by the United States Federal Emergency Management Agency as having a special flood or mudflow, and/or flood related erosion hazard, as shown on a flood hazard boundary map or flood insurance rate map

34. **Subdivision:** Land divided into three or more parcels or lots.

35. **Subdivision Plat**: A Final Plat or Plat of Survey as defined by this Chapter, prepared according to Code of Iowa section 355.8, as it may be amended.

36. **Tract:** An aliquot part of a section, a lot within an official plat, or a government lot.

37. **Unimproved Street:** A street which does not meet Design Standards for the roadway classification.

31.02 – GENERAL REQUIREMENTS.

(a) **Application.**

1. The owner of land desiring to divide or subdivide into two (2) or more parts for the purpose of conveying property within the area the City has review authority, shall cause plats of such area to be made in the form and containing the information as set forth herein before placing the plat on record or conveying any Lots.

2. Subdivision plats shall be prepared according to Iowa Code Chapter 355, Standards for Land Surveying.

3. The creation of Parcels of land for the purpose of conveying to owners of adjoining land(s) shall not be subject to the requirements of this Subdivision Code provided the following requirements are met:

   A. The Parcel remaining that is not being conveyed to the adjoining landowner(s) still meets the requirements of Chapter 32 or any other applicable code or regulation.

   B. The Parcel being conveyed shall be combined with the existing adjoining Parcel onto one tax parcel, as approved by the County Auditor.

(b) **Classification of Subdivision.** Before any land is divided or subdivided, the Applicant shall apply for, and secure approval of, the proposed action in accordance with the Code of Iowa and the following:

1. Minor Subdivision — A Minor Subdivision is a subdivision of land into four or fewer Lot(s) designated by number and any number of Lot(s) designated by letter.

   A. Preliminary Plat – A Preliminary Plat is not required for a Minor Subdivision.

   B. Final Plat – The Final Plat shall be submitted to the Development Services Division and processed as provided for in Section 31.05.

2. Major Subdivision — A Major Subdivision is a subdivision of land into more than four Lots which shall be designated by numbers.

   A. Application and Preliminary Plat – An Applicant for approval of a Major Subdivision shall submit a Preliminary Plat and an application form to the Development Services Division for review by City Staff and the City Planning Commission. If a Final Plat is required by the County Auditor, then a Final Plat will be required without approval of a Preliminary Plat. The Development Services Division will forward a report with recommendations, comments, conditions and revisions identified by City Staff to the Applicant. Upon receipt of an Acceptance of Conditions Form from the Applicant, and all other required documents, the Preliminary Plat shall be considered for approval, by the City Planning Commission as provided for in Section 31.04.

   B. Final Plat – The Applicant shall submit the Final Plat to the Development Services Division as provided for in Section 31.05.

3. Plat of Survey — A Plat of Survey may be used for a Parcel Split having one of the following purposes:

   A. Convey property ownership prior to future development.

   B. Vacate public right-of-way.

   C. Allow for property line adjustments.

   D. As required by the County Auditor to address the ownership of land. The County Auditor shall provide written notice of the requirement for a Plat of Survey to the City Clerk.

   E. Other situations as determined appropriate by the Development Services Division.

Except as provided for in Section 31.07, development or division of lots on land described by a Plat of Survey shall not be allowed until a Final Plat for the property has been recorded in the Office of the County Recorder.

(c) **Exemptions.** The City shall be exempt from the procedural requirements of this Chapter.

(d) **Fees Established.** The City Council may establish fees by resolution for the processes necessitated by this Chapter. For any submittal which has an established fee, the submittal shall not be considered accepted by the City until the completed submittal and the appropriate fee have been received by the City.

(e) **Building Permits.** At the recommendation of the Development Services Division, a Building Permit(s) may be issued for a tract or parcel of land after approval of a Preliminary Plat. The proposed Lot(s) for which a Building Permit(s) has or have been issued shall be included in the first Final Plat recorded subsequent to the issuance of the Building Permit(s). The ownership of the proposed Lot(s) shall not be transferred prior to recording a Final Plat including the proposed Lot(s).

The Applicant may be required to provide additional information regarding the proposed building(s) and Improvements; and construction staking may be required to locate the proposed building(s).

(f) **Progress.** Missing or incomplete submittal materials at any point in the subdivision processes may result in delayed consideration and final action on a proposed Subdivision.

(g) **Enforcement, Violations and Penalties.**

1. It shall be the duty of the Development Services Division to enforce this Chapter.

2. Appropriate actions and proceedings may be taken by law or in equity to prevent any violation of this chapter; to prevent unlawful construction; to recover damages; to restrain, correct, or abate a violation; and to prevent illegal occupancy of a building, structure or premises, and these remedies shall be in addition to the penalties described in Chapter 1 of this Code.

3. Any person who fails to perform an act required by this Chapter or who commits an act prohibited by this Chapter shall be guilty of a municipal infraction punishable by a civil penalty as provided by Chapter 1 of this Code.

4. No building permits or certificates of occupancy shall be issued for any plat prepared, parcel or plat of land divided, or improvements constructed contrary to the provisions of this Chapter.

5. No owner or agent of an owner of land shall transfer or sell any lot or parcel divided from a larger parcel except where in compliance with this Chapter.

6. Nothing contained herein shall in any way limit the City's right to any other remedies available to the City for the enforcement of this Chapter.

7. Subdivision plats which are found to contain errors or omissions after recording shall be corrected by the Land Surveyor of record prior to further City approvals for those subdivisions.

31.03 - MINIMUM STANDARDS FOR THE DESIGN OF SUBDIVISIONS.

(a) **Standards Prescribed.** The standards set forth in this Chapter shall be considered the minimum standards necessary to protect the public health, safety, and general welfare and provide for orderly Development.

(b) **Plat Conforms to Chapter 32.** The arrangement, extent, width, and location of all streets and the general nature and extent of the lots proposed shall conform to Chapter 32.

(c) **Improvements to Meet City Standards.** Public Improvements designed and constructed in, association with a Final Plat shall meet the requirements set forth in this Chapter, the Design Standards, and the construction documents approved by the Development Services Division.

(d) **Other Plans and Studies.** Subdivision design shall comply with all other policies adopted by the City including but not limited to Complete Streets, neighborhood action plans, Pedestrian Master Plan, Sanitary Sewer Master Plan, Storm Water Master Plan, Streetscape Style Guide and Trails Master Plan.

(e) **Street Standards.** Streets shall be established in conformance with the requirements of the Design Standards and shall provide for orderly development and appropriate traffic conditions for all users.

1. Major Streets - Where a Final Plat encompasses or adjoins the location of a major street, the plat shall provide for such major street. Major streets right-of-way widths shall not be less than as specified in the Major Street Plan and under current major street right-of-way resolution.

2. Private Streets – The City Council may, in circumstances deemed appropriate by the City Council, approve some streets within a Subdivision to be owned and maintained privately. The City may subsequently consider such Private streets to be conveyed for public ownership and maintenance subject to the following.

   A. Private Streets shall have been constructed for at least five (5) years prior to being considered for public ownership.

   B. All Private Street infrastructure shall have been designed and constructed according to Design Standards in effect at the time of construction.

C. The transfer of a private street to a public asset shall follow the City's transfer policy in effect at the time of transfer.

D. All necessary Street right-of-way, as determined by the Development Services Division shall be dedicated to the City by deed, plat or other legal means of property transfer acceptable to the City. Right-of-way width shall be established according to the Design Standards, Major Street Plan and current major street right-of-way resolution.

3. The Final Plat shall include provisions setting forth requirements, acceptable to the Development Services Division, for the responsibilities for ownership and maintenance of private streets and infrastructure.

4. Stub streets to be extended to future subdivisions shall terminate at the subdivision boundary, or Applicant shall provide a Surety according to section 31.06(f)4 for any public improvements not completed. All stub streets shall include a granular or hard-surfaced temporary vehicular turnaround.

5. If an existing unpaved Alley adjoins land to be Final Platted, directly connects to the platted land for vehicular access and/or parking, and development on the platted land will negatively impact the Alley by causing surface rutting, drainage, and/or mud, then Applicant shall pave the Alley with Portland Cement Concrete (PCC) or Hot Mix Asphalt (HMA) to the boundary of the final plat and construct necessary drainage improvements. Steep, elevated driveways constructed with floodplain development shall be mitigated by Alley paving and drainage improvements. Paving and drainage improvements shall be designed by a Civil Engineer, who shall also be responsible for analyzing and documenting the development's impacts to the existing Alley.

(f) **Lot Standards.** Lots in Subdivisions shall be designed in accordance with the requirements of Chapter 32 for the zoning district in which the lot is located and the Design Standards.

(g) **Alley Construction - General.**

1. Alleys shall be hard surfaced over subbase. Permitted hard-surfaced materials include PCC, HMA, and permeable or porous surfaces, subject to City approval.

2. Pavement and subbase thickness shall be according to the Design Standards for a Local functional classification. For Alleys subject to industrial or special loading considerations, a structural pavement design will be prepared by a Civil Engineer to determine if additional pavement thickness is required for the anticipated loading.

3. Alley approaches shall be constructed as commercial driveways in all respects, to match the Alley pavement structure for which it provides access.

4. PCC pavement shall be jointed for crack control according to the Design Standards.

(h) **New Alley Construction.**

1. Alleys shall be crowned at centerline to collect drainage at curb-and-gutter edges. Curb cuts are permitted for driveway and garage access.

2. Width characteristics are as follows:

A. If adjacent structures exceed 30 feet in height, Alley width shall be at least 26 feet.

B. If adjacent structures are less than 30 feet in height, Alley width shall be at least 20 feet.

C. For Alleys less than 26 feet wide, no parking will be allowed.

3. Drainage shall occur via pavement gutters and grate intakes with vertical alignment according to the Design Standards. Alleys are to be designed such that if intakes were to become blocked, water will overflow into the public streets and not into adjacent properties.

4. Ends of Alleys that are not connected to public streets shall include a turnaround or turning space meeting the requirements of Chapter 37, Fire Code.

5. Alleys shall not be constructed in new subdivisions without meeting the intent of this Chapter.

(i) **Paving Existing Aggregate Alleys.**

1. If possible, Alleys shall be crowned at centerline to collect drainage at curb-and-gutter edges. Low profile curbs are permitted for driveway and garage access. Subject to City approval, Alleys may be constructed with an inverted crown to collect drainage at centerline.

2. Pavement shall match existing platted width if possible, considering existing obstructions such as garages and utility poles.

3. Vertical alignment shall substantially match the existing Alley. Should this potentially result in flooding or erosion of the Alley and properties served, a subsurface drainage system and/or change to the vertical alignment shall be designed and constructed according to the Design Standards.

31.04 - PROCEDURES AND SUBMITTAL REQUIREMENTS FOR PRELIMINARY PLATS.

(a) **Discussion of Requirements.** Before preparing a Preliminary Plat, the Applicant may meet with the Development Services Division to discuss the review and approval of a Preliminary Plat and any applicable site-specific issues or concerns.

(b) **Requirements of the Preliminary Plat.** Prior to subdividing land, the Applicant shall submit to Development Services Division, an application, consisting of a Petition for Preliminary Plat and a Preliminary Plat for a Major Subdivision. A Preliminary Plat is not required for a Minor Subdivision.

(c) **Review and Approval Procedure.**

1. Development Services Division shall review the complete application for a Preliminary Plat. The scope of the review will include compliance with applicable City codes and Chapter 32.

2. In the case of a Major Subdivision, the application and staff report with recommended conditions shall be forwarded to the City Planning Commission. The City Planning Commission shall consider the Preliminary Plat, staff reports, and written/oral public

comments and shall approve, approve with conditions (which shall mean that the Plat shall be considered to have been approved with added conditions), or deny the Preliminary Plat. In case of denial, the City Planning Commission shall identify the basis for its denial. The City Planning Commission may modify recommended staff conditions, including additional conditions as determined by the City Planning Commission. All action by the City Planning Commission must be consistent with this Chapter.

3. The Development Services Division shall affix an electronic stamp and signature to the approved Preliminary Plat and furnish copies to the Applicant and applicable City departments.

(d) **Criteria for Approval.** The following criteria shall be used by the City Planning Commission to determine whether the application for a Preliminary Plat shall be approved, approved with conditions, or denied:

1. The Preliminary Plat is consistent with the zone districts, use specific standards and development standards according to Chapter 32.

2. The proposed provision and configuration of public Improvements including, but not limited to, Streets, water, wastewater, storm drainage, tree mitigation/preservation, easements and rights-of-way are adequate to serve the development, and meet applicable standards of this Chapter.

3. The Preliminary Plat conforms to the requirements set forth in the Design Standards.

(e) **Effect of Approval.** The approval of a Preliminary Plat shall allow the applicant to proceed with the development and platting process by submitting Improvement plans (Section 31.06) and Final Plat(s) (Section 31.05). Approval of the Preliminary Plat shall be deemed general approval of the subdivision's layout only, which shall not constitute approval or acceptance of Improvements or a Final Plat.

(f) **Appeal to City Council.**

1. **Basis for Appeal.** An appeal of the City Planning Commission's action on a Preliminary Plat may be taken to the City Council by any person where it is alleged there is an error in any requirement, decision, or determination made by the City Planning Commission or Development Services Division in the implementation of this Chapter. The following are not a basis for appeal:

   A. A request for a waiver, variance, or to otherwise provide relief from the requirements of this Chapter.

   B. A request to alter the intent of a policy made by the City Council or other entity empowered by the City Council to make policy decisions.

2. **Procedure.** A written appeal shall be filed with the City Clerk within thirty (30) calendar days after action by the City Planning Commission or Development Services Division as provided under subsection (c), above. The appeal shall be placed on the regular agenda of the next available regular City Council meeting after the appeal is filed. The City Council shall review the Preliminary Plat, the City Planning Commission and/or the Development Services Division action(s), and the basis of appeal. After consideration, the City Council may, by Resolution, approve, approve with conditions, or deny the appeal.

3. **Criteria for Decision.** In determining whether an error has occurred in any requirement, decision, or determination made by the City Planning Commission or Development Services Division in the implementation of this Chapter, the City Council shall consider the information presented to the City Planning Commission or Development Services Division and whether the action(s) taken are in conformity with the requirements of this Chapter.

(g) **Granting of Temporary Easement(s) Prior to Final Platting.** After approval of a Preliminary Plat by City Council, the Applicant may be required to grant temporary easements to the City over portions of the Preliminary Platted area. When public improvements are or will be constructed by the City within 300 feet of the boundary of an approved Preliminary Plat, (when measured perpendicular to the boundary line of the Preliminary Plat), Development Services Division will determine the need for temporary easements. The easements will be temporary and shall terminate upon completion of the improvements for the area affected as determined by the City. The Applicant shall be responsible to prepare temporary easement exhibit(s) and associated documents in a form and substance acceptable to the City.

(h) **Duration of Approved Preliminary Plat.** An approved Preliminary Plat shall be valid for three years after the date of City Council, City Planning Commission, or Development Services Division approval, whichever is the latest. Prior to the expiration of an approved Preliminary Plat, the Applicant may make application to the City Planning Commission for extension. The number of extensions requested is not limited by this Chapter but is subject to the discretion of the City Planning Commission. The application shall be reviewed by the Development Services Division. An extension may be granted in accordance with the following:

1. If no Final Plats have been recorded at the County Recorder's Office prior to expiration of the three-year approval period, the Applicant may request a one-year extension of the approval period, subject to City approval.

2. If a Final Plat has been recorded at the County Recorder's Office prior to expiration, the approval of the Preliminary Plat City shall extend the approval for a period of up to five years, as determined by the City, based on the recordation date of the most recent consecutive Final Plat from within the approved Preliminary Plat.

3. If the Preliminary Plat expires prior to an extension being granted, the Preliminary Plat shall be considered null and void and the Applicant shall be required to submit a new Preliminary Plat for review and approval, subject to the requirements in effect at the time of submittal.

31.05 - PROCEDURES AND SUBMITTAL REQUIREMENTS FOR FINAL PLATS.

(a) **Requirements of the Final Plat.** If the Applicant desires to proceed with the division of land, for a Minor or Major Subdivision, the Applicant shall submit a Final Plat to the Development Services Division as follows:

1. The Final Plat shall be in substantial conformance with the Preliminary Plat as approved by the City Council, City Planning Commission, or Development Services Division.

2. The Final Plat shall be in conformance with the requirements as set forth in the Code of Iowa, Chapter 32, and the Design Standards.

3. The Final Plat shall be submitted in accordance with the requirements of the Development Review Schedule.

4. Right-of-way to be dedicated to the City shall be described on the Final Plat and Surveyor's Certificate located in the Final Plat bound documents.

(b) **Review and Approval Procedure.**

1. The Applicant shall submit a Check Submittal to the Development Services Division.

2. The Development Services Division shall review the submittal for compliance with the requirements of a Final Plat. Following the review, comments shall be returned to the Applicant.

3. Following comments from the Development Services Division, the Applicant shall make revisions and submit an Approval Submittal.

4. Following receipt and completed review of an Approval Submittal, the Development Services Division shall place the Final Plat on the City Council agenda for consideration.

(c) **Procedures for Recordation of Final Plats.** The Applicant shall follow the following procedure in order to record a Final Plat:

1. Following notification of City Council approval, the Applicant shall complete the steps necessary for submittal of the Final Plat documents to the Office of the County Recorder for recordation purposes within one year of the City Council approval or the Final Plat approval shall automatically expire without further action of the City Council.

2. Prior to expiration of the one-year limit, the Applicant may make application to the City Council for a one-year extension. The number of extensions requested is not limited by this Chapter. The application shall be reviewed by the Development Services Division. A recommendation shall be made to City Council to approve, conditionally approve, or deny the request. If the Final Plat expires prior to recordation, the Final Plat shall not be recorded until City Council acts on an extension requested in accordance with this Chapter.

3. Following recordation of the Final Plat documents, the Applicant shall transmit a copy of the recorded Final Plat drawing to the City Assessor.

(d) **General Requirements of the Land to be Final Platted.** All land platted as part of a Final Plat considered by the City Council shall conform to the following:

1. If the land being platted is within 300 feet of, or within a distance which is halfway to the next City street from, an Unimproved Street or a street currently identified for Improvements in the City Capital Improvements Program, the Applicant may be required to submit a petition and assessment agreement for street paving and sidewalk Improvements.

2. The Applicant shall construct sanitary sewer and water mains and provide a connection for each lot in accordance with the Design Standards. The sanitary sewer and water mains shall be extended through the development where necessary so as to provide for continuous future development. All sanitary sewer and water mains serving multiple and/or upstream properties shall be publicly owned and maintained. Sanitary sewer and water mains shall be connected to the City's utility systems prior to the issuance of Building Permits. If existing and adequate sanitary sewer are not reasonably accessible

as determined by the Development Services Division, the following shall apply, unless otherwise provided for in the approved Preliminary Plat:

A. The Applicant shall receive written approval for private waste disposal systems for the Lot(s) of the Subdivision from the County Health Department and the Development Services Division, prior to City Council approval of a Final Plat. If private waste disposal approvals cannot be obtained, those portions of an approved Preliminary Plat which cannot be served by City sanitary sewer collection facilities shall not be Final Platted.

B. Prior to approval of a Final Plat by City Council, the Applicant shall submit an agreement, requiring the property owners of the Lot(s) of the Subdivision to connect to City sanitary sewer facilities within three years after it is made available to the Lot(s).

3. The Applicant shall be responsible to construct and maintain a temporary turnaround at the end of public streets constructed as part of a final plat. Turnaround shall be designed in accordance with the Design Standards and constructed per the approved drawings and specifications. If permanent paving is not extended through the temporary turnaround within one year, the Applicant will be responsible for the construction of a dust free surface on the turnaround. A temporary turnaround easement shall be included on the final plat or as an exhibit in the final plat bound documents.

4. All agreements as required in items 1-3 above shall be included in the Final Plat bound documents prior to City Council consideration and shall be recorded with any approved Final Plat.

31.06 - IMPROVEMENTS.

(a) **Improvements Required.**

1. The Applicant shall, at the Applicant's expense, construct the Improvements required by this Chapter. The required improvements shall be designed in accordance with the requirements set forth in the Design Standards. Prior to commencing construction, plans and specifications shall be approved by Development Services Division and a pre-construction meeting held. The proposed improvements shall be constructed in accordance with the approved plans and specifications

2. The Applicant shall provide easements on the Final Plat for public utilities, private utilities and overland drainage. Easements shall be designed and sized by a Civil Engineer to meet their intended purposes, such as conveying storm water and the occupation and maintenance of underground utilities. Easements shall be sized and located appropriately, so as not to create an undue encumbrance.

3. The Applicant shall provide on the Final Plat that drainage easements located within residential lots shall be maintained by the lot owner.

4. Minimum floor, window and door elevations shall be provided for lots adjacent to storm water management facilities or overland drainage easements, for lots located within Special Flood Hazard Areas, and other potential flooding hazards. The Applicant shall identify on the improvement plans and Final Plat, all such hazards and setting minimum elevations to reduce the risk of flood damage.

5. Outlots platted for public detention basins shall be directly accessible to the street right-of-way. Maintenance access through private property is prohibited.

6. Final Plat shall provide public access easements for inspection of all privately owned storm water management improvements.

(b) **Review and Approval Procedure.**

1. The Applicant shall submit plans for all Improvements to the Development Services Division in accordance with the requirements set forth in the Design Standards.

2. The Development Services Division shall review the submittal for compliance with the Design Standards. This review is not for quality control and assurance, nor guarantees that improvement plans are free of errors and omissions. Following the review, comments shall be returned to the Applicant.

3. Following notification from the Development Services Division, the Applicant shall provide an Approval Submittal.

4. The Development Services Division shall approve the documents if all comments have been satisfactorily addressed.

(c) **Mandatory Pre-Construction Meeting.**

1. Prior to starting any construction activities on projects which contain public improvements that require acceptance by the City Council, the Applicant shall contact Public Works to schedule and attend a Pre-Construction meeting through the Public Works Department. The agenda for the Pre-Construction meeting shall at a minimum cover the following topics:

   A. Contact information for the General Contractor and any Sub-contractors working on public improvements associated with the Development;

   B. Verification that the Applicant has provided the Contractor with City approved construction documents for the Development;

   C. Verification of which improvements are to be accepted as public improvements and required inspections; and

   D. Verification of all necessary permits have been issued for the development including permits for work in the public right-of-way.

(d) **Construction Observation**. The construction of Improvements may be observed by City Staff to verify compliance with the approved plans, technical specifications and details. In addition, materials testing may be performed by the City. The cost of such observation and testing shall be the responsibility of the Applicant. The cost shall be the actual cost of the observation and testing to the City up to a maximum of 5% of the construction costs of the improvements. Construction costs will be determined with bids received by the Applicant or a Civil Engineer's cost opinion and reviewed by Development Services Division. The Applicant shall be invoiced for these costs monthly on a time and materials basis. All invoiced observation and material testing costs shall be due to the City prior to acceptance of the Improvements by the City Council.

If construction occurs prior to the Development Services Division approval of the construction documents, the Applicant shall be responsible for those costs to review the construction

which has occurred on private and public property, and to correct any items which do not comply with the approved Improvements plans.

(e) **Completion of Improvements.** Prior to City Council consideration of the Final Plat, all Improvements shall be constructed by the Applicant and approved by the Public Works Department, or a suitable surety acceptable to the Public Works Department shall be provided by the Applicant in accordance with Section 31.06(f).

(f) **Performance Surety Permitted.** In lieu of the requirement that the Improvements shall be completed prior to the approval of the Final Plat, the Applicant and the City may enter into an agreement on terms acceptable to the City, for the City to complete the Improvements intended to be publicly owned and maintained. The agreement shall include, at a minimum, the following terms and conditions:

1. The Improvements shall be constructed in accordance with the approved Improvements plans.

2. The Improvements shall be completed within two (2) years of the date of City Council approval of the agreement.

3. The number of building permits and certificates of occupancy to be issued prior to the completion of the Improvements shall be limited as specified in the agreement.

4. A surety, in one or more of the following financial instruments shall be provided in a form acceptable to the City Council. The amount of the surety shall be one-hundred and twenty percent (120%) of the opinion of probable construction cost as approved by the Development Services Division, in the form of:

   A. Irrevocable letter of credit.

   B. Surety bond.

   C. Escrow account.

(g) **Maintenance Surety Required**. Prior to receiving Final Plat approval, the contractor responsible for installing the publicly owned and maintained improvements shall provide a maintenance bond to the City in the amount of one hundred percent (100%) of the contract for the publicly owned and maintained improvements. Four-year bonds are required for Streets, Alleys, sanitary sewer, storm sewer, subdrain, and water mains. City Council approval of maintenance bonds shall occur concurrently when all publicly owned and maintained Improvements are constructed and approved by the Public Works Department.

(h) **Sidewalks.** Sidewalks shall be constructed along the public street frontage(s) of a lot prior to final certificate of occupancy issuance for a structure on the lot. The sidewalks shall be designed in accordance with the Design Standards and constructed in accordance with the Improvements plans approved by the Development Services Division. The cost of the construction shall be the responsibility of the Applicant. In addition:

1. Sidewalk construction shall not be deferred unless allowed by the City's current sidewalk installation policy as determined by Development Services Division. In the case of a deferral, the Applicant shall include a completed Assessment Agreement in the Final Plat bound documents.

2. If the sidewalks within the area final platted are not constructed within five years of the Final Plat recordation or if 75 percent of lots are built, whichever comes first, the City

Engineer may include the construction of the remaining sidewalks in a public contract, prior to construction of a structure(s) on the platted lot(s). The cost of the construction shall be assessed to the adjoining property owner(s).

3. Sidewalk plans shall include all length dimensions, elevations and slopes necessary to design, construct, inspect and accept sidewalks and sidewalk ramps according to the Design Standards.

4. Sidewalk ramps shall be constructed and accepted at the same time as the subdivision streets.

5. Lots located at the corner of two intersecting streets shall provide pedestrian ramps to both streets in that corner of the intersection.

6. An existing unpaved or planned public transit stop within the area final platted may require a concrete boarding and alighting area constructed according to the City's current bus stop requirements.

(i) **Street Signage.** The Applicant shall be responsible for the preparation of a street signage plan. The street signage plan shall be reviewed and approved by the City Traffic Engineering Division as a part of the final plat review process. The costs associated with the preparation of the plan and the design, fabrication and installation of the signage shall be the responsibility of the Applicant. All street signage shall be designed per current Design Standards and the Manual on Uniform Traffic Control Devices. For signs to be installed on public property, full payment shall be provided to the City by the Applicant prior to Final Plat approval, or an appropriate Performance Surety as set forth in Section 31.06(f) shall be provided. For signs to be installed on private property, verification by the City of acceptable sign installation shall occur prior to issuance of any Final Certificate of Occupancy for the site.

(j) **Street Lighting.** New street lighting shall be installed in rights-of-way within the overall boundary of the final plat. The Applicant shall be responsible for the preparation of a street lighting plan. The costs associated with the preparation of the plan and the design, fabrication and installation of the streetlights shall be the responsibility of the Applicant. All streetlights shall be designed for acceptable illuminance per current Design Standards. The street lighting plan shall be reviewed and approved by the utility company servicing the facilities and the City Traffic Engineering Division. Proof of payment of the costs associated with the construction of the street lighting facilities and appurtenances shall be provided prior to Final Plat approval, or an appropriate Performance Surety, as set forth in Section 31.06(f), shall be provided.

(k) **City Participation in Public Improvements.** The City may require the Applicant to design and construct public Improvements with the ability to accommodate future growth and development. In this case, the City may pay the incremental difference above and beyond those requirements for Improvements to provide service to the Subdivision as determined appropriate by the Development Services Division.

1. The City may only participate in the cost of public Improvements constructed by the Applicant for the following:

   A. For width of a concrete shared use path in excess of sidewalk widths required by the Design Standards.

   B. For the incremental pipe material costs of water and sanitary sewer mains, oversized to serve adjoining lands.

C. For other public Improvements requested by the City, in excess of the public utilities, mobility and street connectivity required for the subdivision as determined by Chapter 32, Design Standards or studies prepared for the subdivision.

2. Applicant shall submit a written request for cost participation on a form provided by the City and a construction cost opinion.

3. City's receipt of a request does not guarantee participation and shall depend on available funding sources and timeline to reimburse the Applicant.

4. City's participation amount shall not exceed the current competitive bid threshold established by Iowa Code.

(l) **Acceptance.** Acceptance of completed public improvements by resolution of the City Council shall occur upon recommendation by the City Engineer following receipt of maintenance bonds, satisfactory inspection of improvements, and dedication of public right-of-way and/or easements to the City. Ownership of the public improvements shall be transferred to the City upon acceptance.

31.07 - PROCEDURES AND SUBMITTAL REQUIREMENTS FOR PLATS OF SURVEY

(a) **Requirements of the Plat of Survey.** The Applicant shall submit the Plat of Survey to the Development Services Division as follows:

1. The Plat of Survey shall be in conformance with the requirements as set forth in the Code of Iowa and Chapter 32.

2. The Plat of Survey shall include all existing easements of record.

3. The Plat of Survey shall not be filed for record with the County Recorder until such plat has been reviewed and approved pursuant to this chapter.

4. If right-of-way dedication is required by the City as a condition for approval of the Plat of Survey, the area to be dedicated shall be described by an acquisition plat and conveyed to the City by a Warranty Deed prior to City approval of the Plat of Survey.

(b) **Review and Approval Procedure.**

1. The Applicant shall submit the proposed Plat of Survey to the Development Services Division.

2. The Development Services Division shall review the submittal for compliance with the requirements of a Plat of Survey and if necessary, return comments to the Applicant.

3. Following the above notification, the Applicant shall provide a revised Plat of Survey for approval.

4. Following approval by the Development Services Division, the Applicant may record the Plat of Survey.

5. Following receipt of required revisions or denial from the Development Services Division, the Applicant shall not proceed with the division of the land included in the Plat of Survey, unless the requirements of this Chapter are met.

31.08 – STRICT COMPLIANCE

(a) The requirements of this Chapter shall be strictly construed to ensure consistency among applications. Where strict compliance with the requirements of this Chapter will result in undue hardship to the Applicant, the Applicant may seek a variance from this Chapter by submitting a written application to the City Planning Commission detailing the basis for the variance request. Variances under this Chapter shall be based on the same criteria as variances pursuant to Chapter 32.

(b) Requests for variances herein shall be first heard by the City Planning Commission, which shall make a recommendation to the City Council for its consideration. The City Council shall consider the recommendations of the City Planning Commission in making its decision and shall either grant or deny the variance request.

(c) The City Planning Commission may recommend, and the City Council may approve, variance, modification, or waiver of the requirements so that substantial justice may be done, and the public interest secured, provided however, that no variance, modification or waiver may nullify the intent and purpose of this Chapter. Variances shall not adversely affect the public health, safety or welfare, City operations, and/or maintenance of public infrastructure. Any relief granted shall be limited to the minimum easing of the requirements as necessary to eliminate the hardship. Additional conditions may be imposed by either the City Planning Commission or the City Council as are necessary to substantially achieve the objectives of the requirements that are varied, modified, or waived."

Section 2. It is the intention of the Council that each section, paragraph, sentence, clause, and provision of this Ordinance is separable, and, if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance nor any part thereof other than that provision affected by such decision.

Section 3. All ordinances or parts of ordinances in conflict with any provision of this Ordinance are hereby repealed.

Section 4. The changes as provided in this Ordinance shall be made a part of the replacement pages of the Cedar Rapids Municipal Code and made a part of said Code as provided by law.

Section 5. This Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Introduced this 14th day of February, 2023.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

ClerkSignature

Council Agenda Item Cover Sheet

Submitting Department: Development Services

Presenter at Meeting: Mathew Langley
Contact Person: Caleb Mason **Cell Phone Number:** 319-538-5188
E-mail Address: C.Mason@cedar-rapids.org

Description of Agenda Item: ORDINANCES – Second and possible Third Readings
A second and possible third reading will be held on February 28th to consider a change of zone for property located at 6600 Gibson Drive NE from S-RL1, Suburban Residential Low Single Unit District, to S-RL1-PUD, Suburban Residential Low Single Unit District with a Planned Unit Development Overlay, as requested by Harvest Investments, LLC.

CIP/DID: #RZNE-033402-2022

EnvisionCR Element/Goal: GrowCR Goal 1: Encourage mixed-use and infill development.

Background: This request was reviewed by the City Planning Commission on January 5, 2023 and unanimously recommended for approval. On January 24th City Council held a public hearing and deferred the first reading of the ordinance, which was held on February 14th and was voted approved on the first reading.

The applicant proposes a planned unit development overlay for approximately 12.5 acres to allow for construction of an age-restricted gated residential development. The proposal includes up to 36 detached single unit homes on a single parcel developed with a clubhouse. The Future Land Use Map designation for this area is Urban Low Intensity.

Action/Recommendation: City staff recommends a vote on the second and third reading of the ordinance.

Alternative Recommendation:

Time Sensitivity: N/A

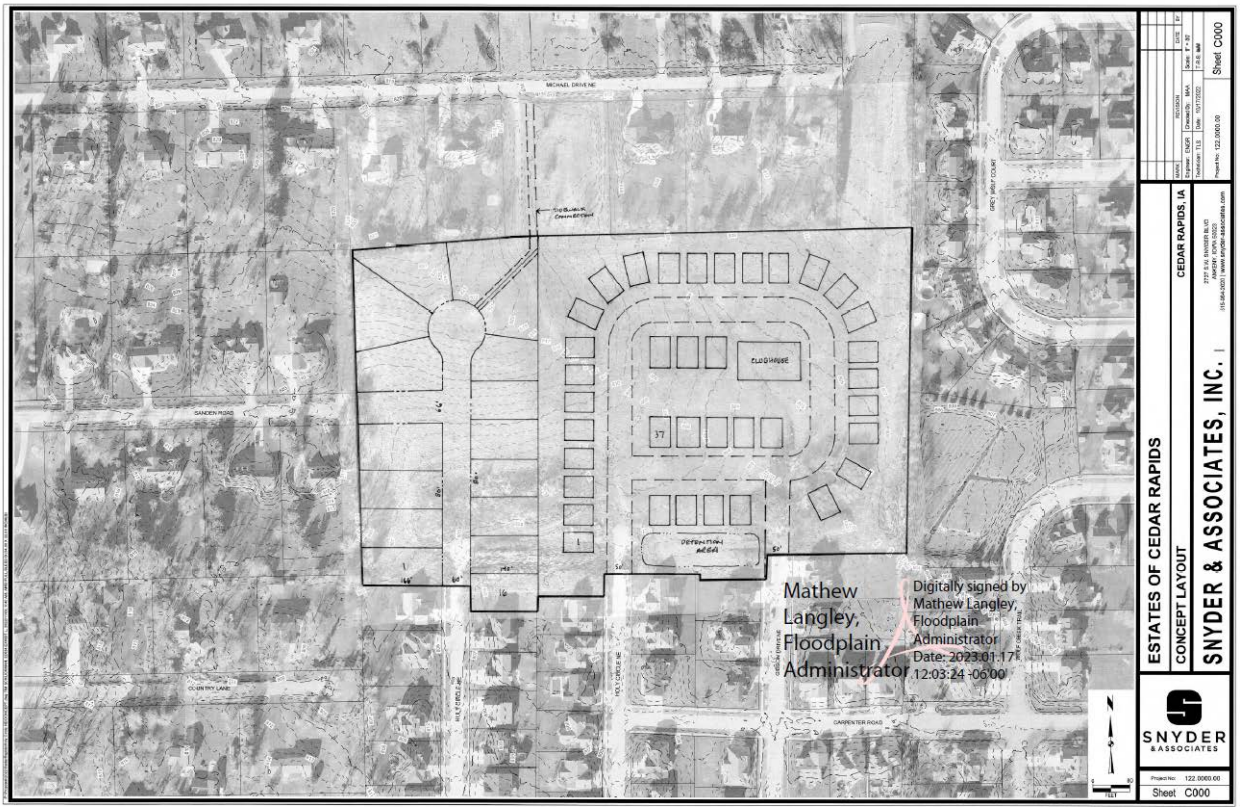
Resolution Date: NA

Budget Information: NA

Local Preference Policy: NA
Explanation: NA

Recommended by Council Committee: NA
Explanation:

Rezoning Site Location:



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RZNE-033402-2022

Prepared By: City of Cedar Rapids 319-286-5060
Return To: City Clerk, 101 First Street SE, Cedar Rapids, IA 52401

ORDINANCE NO. LEG_NUM_TAG

AN ORDINANCE PASSED IN ACCORDANCE WITH CHAPTER 32, AS AMENDED, OF THE MUNICIPAL CODE OF CEDAR RAPIDS, IOWA, BEING THE ZONING ORDINANCE, CHANGING THE ZONING DISTRICT AS SHOWN ON THE “DISTRICT MAP” FOR THE PROPERTY MORE PARTICULARLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA as follows:

Section 1. That in accordance with Chapter 32, as amended, of the Municipal Code of Cedar Rapids, Iowa, being the Zoning Ordinance, that the property described as follows;

PARCEL B PLAT OF SURVEY #1240

and located at 6600 Gibson Dr NE, now zoned S-RL1, Suburban Residential Low Single Unit District, and as shown on the "District Map," be rezoned and changed to S-RL1-PUD, Suburban Residential Low Single Unit with a Planned Unit Development Overlay, and that the property be used for such purposes as outlined in the S-RL1-PUD, Suburban Residential Low Single Unit with a Planned Unit Development Overlay, as defined in Chapter 32 of the Municipal Code of Cedar Rapids, Iowa.

Section 2. That the base district for this Planned Unit Development be S-RL1, Suburban Residential Low Single Unit.

Section 3. That in accordance with Chapter 32, as amended, of the Municipal Code of Cedar Rapids, Iowa, being the Zoning Ordinance, the following exceptions and modifications to the S-RL1 district are approved and incorporated into the Planned Unit Development Overlay.

1. The site may be developed with multiple single units detached homes on a single parcel, not to exceed a total of 36. Structures, such as a club house, office, maintenance building and recreational amenities shall be permitted if accessory to the development. The total density of homes on this parcel shall not exceed 1 unit per 7,200 sq ft.

2. The remainder of the site shall be developed into detached single unit homes on individual parcels according to the provisions of the S-RL1 Zone district.

3. At the time the western leg of Holly Circle NE is developed, a 65-foot-wide right-of-way connection to the existing Sanden Road west of this site shall be extended.

4. A pedestrian connection between the termini of the 2 legs of Holly Circle NE will be required at the time homes are developed on the western leg of Holly Circle.

Section 4. That this Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Section 5. Following publication of this Ordinance as provided for by law, the City Clerk shall certify this Ordinance and the plat of the property described hereinabove, as shown by Exhibit A attached hereto and by this reference incorporated herein, to the Linn County Recorder.

Introduced this 24th day of January, 2023.

PASSED_DAY_TAG

LEG_PASSED_FAILED_TAG

MayorSignature

Attest:

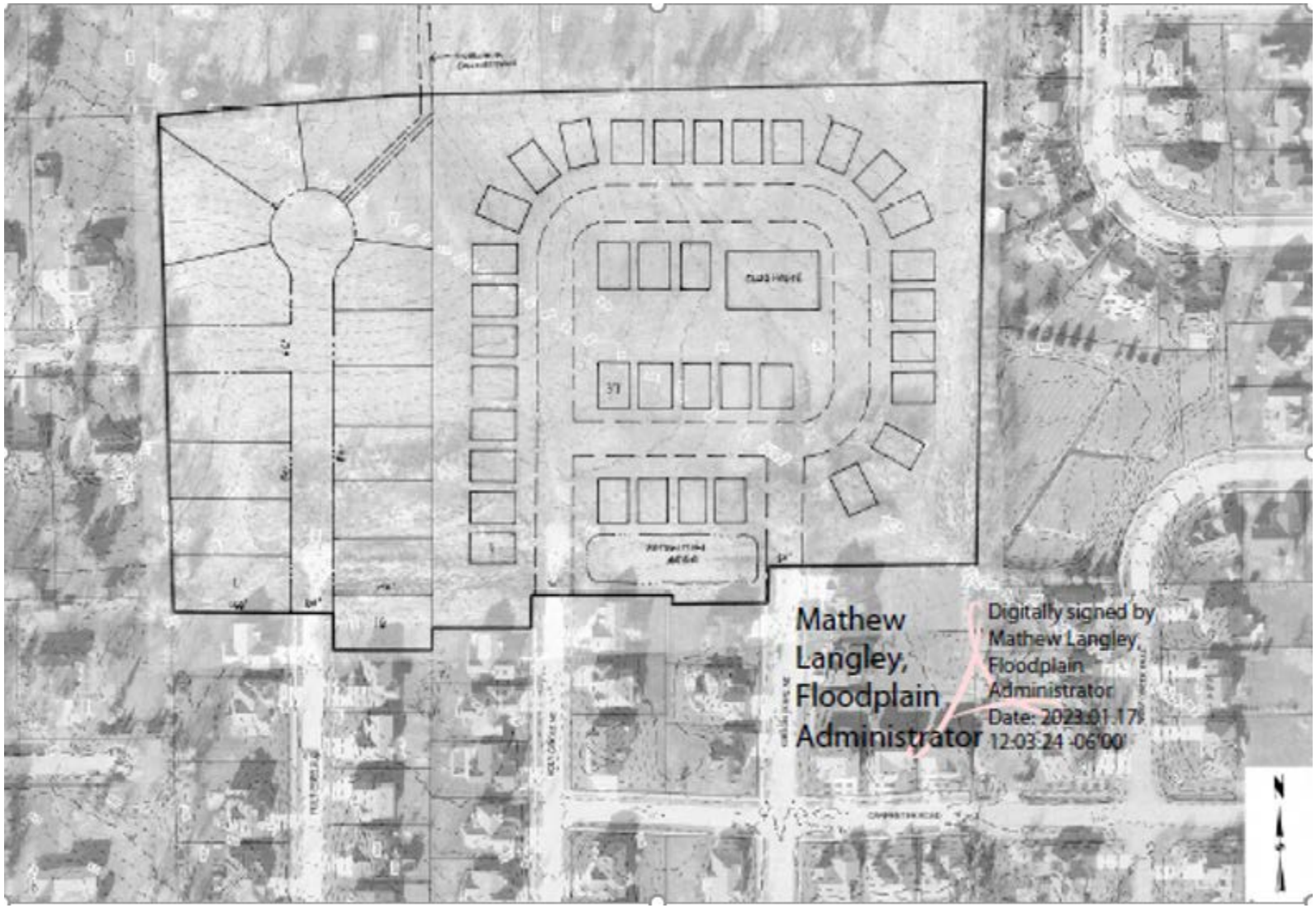
ClerkSignature

STATE OF IOWA)
) ss.
COUNTY OF LINN)

I, Alissa Van Sloten, City Clerk of the City of Cedar Rapids, Iowa, do hereby certify that the above and foregoing Ordinance and attached documents are true and authentic documents of the City of Cedar Rapids, as full and complete as the same of record and on file in my office, on this 14th day of February, 2023.

ClerkSignature

Exhibit A


Mathew Langley, Floodplain Administrator
Digitally signed by Mathew Langley, Floodplain Administrator
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