# Council Agenda Item Cover Sheet

**Submitting Department:**  Public Works

**Presenter at meeting:**

**Director:** Bob Hammond **Cell Phone Number:** 319**-**440-1005

**E-mail Address:** r.hammond@cedar-rapids.org

**Description of Agenda Item:** REGULAR AGENDA

Report on bids and resolution awarding and approving contract in the amount of $[DOLLAR AMOUNT], plus incentive up to $     , bond and insurance of [CONTRACTOR] for the PROJECT NAME project (estimated cost is $     ). (PRESENTER).

CIP/DID #

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| **EnvisionCR Element/Goal:** ConnectCR Goal 4: Improve the function and appearance of our key corridors. |

**Background**:

[LOW BID] (City, State) $[DOLLAR AMOUNT]

[2ND LOW BID] (City, State) $[DOLLAR AMOUNT]

List all Bidders (City, State) as indicated on Bid Tab

[Contractor] submitted the lowest of the bids received on BID DATE for the PROJECT NAME project. The bid is within the approved budget. Construction work is expected to begin this spring, summer, fall and anticipated to be completed by DATE or within       working days.

**Action/Recommendation:** The Public Works Department recommends approval of the Resolution to award and approve contract in the amount of [$ BID AMOUNT], plus incentive up to $     , bond and insurance of [CONTRACTOR] for PROJECT NAME project.

**Alternative Recommendation:** If Council chooses not to award the contract for said project, the project could not go forward as proposed unless the bidding process is repeated.

**Time Sensitivity:** Normal. Chapter 26.10 of the Code of Iowa requires the Bid security to be returned within 30 days after the bid opening. Deferral of the contract award after       may require re-bidding and affect the construction schedule for the improvements.

**Resolution Date:**

**Budget Information:**

**Local Preference Policy:** NA

**Explanation:** NA

**Recommended by Council Committee:** NA

**Explanation:** NA